



**January 15, 2008
WORK SESSION
MAYOR AND CITY COUNCIL
TOWN OF OCEAN CITY**

In attendance: Council President Joe Mitrecic, Council Secretary Nancy Howard, Council Members Jim Hall, Jay Hancock, Mary Knight, Lloyd Martin and Margaret Pillas, Assistant to City Manager Kathy Mathias, Public Works Director Hal Adkins, General Services Director Joe Sobczak, Special Programs/Grants Coordinator Wayne Pryor, Public Works Water Superintendent Charlie Felin. Present for a portion of the meeting was Mayor Rick Meehan and City Solicitor Guy Ayres. Absent was City Manager Dennis Dare.

Council President Joe Mitrecic called this work session to order at 12:01 p.m.; then, **Council Member Mary Knight moved to convene into closed session to discuss legal and contractual matters; seconded by Council Member Lloyd Martin. The vote was 6-0 with Council Member Jim Hall absent.**

The Open Session reconvened at 1:00 p.m..

1. Council President Joe Mitrecic reported on the closed session held prior to this open session at 12:20 p.m. Topics of discussion were: to consult with counsel to obtain legal advice; to consult with Staff, consultants or other individuals about pending or potential litigations, to discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal if public discussion or disclosure adversely impacts the public body's ability to competitively bid or make proposals. Persons present were: Mayor Rick Meehan, Council President Joe Mitrecic, Council Secretary Nancy Howard, Council Members Jim Hall, Jay Hancock, Mary Knight, Lloyd Martin and Margaret Pillas, City Solicitor Guy Ayres, Assistant to City Manager Kathy Mathias and City Clerk Carol Jacobs.

Council Member Jim Hall moved to accept the financial reports from bidders of the South-end Beach Parcels with the exception of the bidders for 11th Street, Caroline Street and 26th Street; seconded by Council Secretary Nancy Howard. The vote was unanimous.

Next, **Council Member Jim Hall moved to re-bid the 11th Street, Caroline Street and 26th Street Beach parcels; seconded by Council Secretary Nancy Howard. The vote was unanimous.**

Thirdly, **Council Member Jim Hall moved to send Mayor Rick Meehan and City Solicitor Guy Ayres to the Worcester County Board of Commissioners Meeting to discuss Equivalent Dwelling Units (EDU's) and the allowance of slots in non-profit organizations; seconded by Council Secretary Nancy Howard. The vote was unanimous.**

2. In accordance with the Town's Employee Recognition Program, General Services Director Joe Sobczak introduced Service Center Employees James Duffy and Norman Bradford.

3. Bid openings:

Council Secretary Nancy Howard opened and read the bids for the following:

**A. Light-duty Wrecker for the Service Center
(FY08 Budget Allocation = \$60,000, No Bid Bond Required)**

One late bid was received, **Council Member Jim Hall moved to reject the late bid; seconded by Council Member Lloyd Martin. The vote was 3-4 with Council Secretary Nancy Howard, Council Member Jay Hancock, Council Member Mary Knight and Council Member Margaret Pillas opposed. The motion was defeated.**

Council Member Margaret Pillas moved to accept the late bid; seconded by Council Member Mary Knight. The vote 4-3 with Council President Joe Mitrecic, Council Member Jim Hall and Council Member Lloyd Martin opposed. The motion carried.

Vendor	Bid
JP Chevrolet, Aberdeen, MD	\$72,995
Bob Bell Chevrolet & Nissan (no location stated)	\$64,861
Wilkes-Barre Truck, Wilkes-Barre, PA	\$68,999
Criswell, Gaithersburg, MD	\$68,235
Bob Bell Pontiac, Baltimore, MD	\$61,069
Barr Truck Group, Salisbury, MD	\$64,343
Danzi Brothers, Selbyville, DE	\$65,090
East Coast Truck and Trailer Sales, Portsmouth, VA	\$72,363.50
Eastern Wrecker Sales, Clayton, NC	\$71,771
Late Bid: West End, Ellicott City, MD	\$66.889

Council Member Jim Hall moved to acknowledge the apparent low bid from Bob Bell Pontiac from Baltimore, Maryland with remand to Staff for review; seconded by Council Member Lloyd Martin. The vote was unanimous.

**B. Two (2) replacement secondary clarifier drive units for Wastewater
(FY08 Budget Allocation = \$60,000, No Bid Bond Required)**

Only one bid was received; **Council Member Lloyd Martin moved to open the single bid; seconded by Council Member Jim Hall. The vote was unanimous.** The bid was from **Sherwood-Logan & Associates, Inc. from Annapolis, Maryland**, for the total lump sum bid of \$56,815.00. **Council Member Jim Hall moved to acknowledge the apparent low bid from Sherwood-Logan & Associates, Inc. with remand to Staff for review; seconded by Council Member Lloyd Martin. The vote was unanimous.**

4. Public Works Director Hal Adkins and General Services Director Joe Sobczak requested permission to accept a proposal from Oasis Car Wash of Ocean City, Maryland for City Vehicle Car Washing Services. In his January 11, 2008 Memorandum to City Manager Dennis Dare, Director Adkins explained:

“A bit of history may assist in making the final decision on this matter. You may recall that over 10 years ago the Town constructed what was entitled "a Bus Wash" located within the Public Works Complex at 65th Street. This facility was constructed with Federal and State funding, thru the Maryland Transit Administration and was designed to address the cleaning of the transit fleet.

Though it was not the intended use, and as the years went on, the facility was not only used for cleaning of the transit fleet, but the majority of the fleet listed on the attachment also used the facility for daily/weekly/monthly cleaning.

After 10 years of "wear n' tear" the bus washing equipment is shot. We continue to limp along with trying to keep it operational but the machinery has become obsolete and replacement parts are near impossible to even get anymore. Additionally, we have been working with the MTA for funding to replace the machinery for the last two years but have not been awarded the requested \$225,000.00 AND, if it is awarded, the use will in fact be limited to the Transit Fleet.

With that said, you quickly realize that any vehicle washing that is occurring is being done manually with the good ole bucket and rag routine. To say the least this is not an efficient use of manpower or hourly wages and the end result is a dirty fleet with escalated aging from a mechanical standpoint.

... We would envision that the costs for this program would be covered thru our "fleet maintenance accounts" (where charges for vehicle maintenance such as oil changes, parts replacement, etc.) are currently incurred. Monthly billing would be submitted to Joe Sobczak, General Services Director, for review and processing against the individual departments.”

Neil Hitchcock, President of Oasis Car Wash was also present for questions. **Council Member Jim Hall moved to accept Director Adkins’ recommendation to hire Oasis Car Wash as the Town’s City-vehicle car washing service, for one year, contingent upon City Solicitor Guy Ayres’ review and advisement of the terms in the Proposal; seconded by Council Member Mary Knight. The vote was unanimous.**

Council President Joe Mitrecic said the Town’s Policy pertaining to take-home vehicles should be reviewed and discussed in a future work session.

5. Parks and Recreation Director Tom Shuster presented the 2009 Special Events Schedule for approval (See Attachment A). **Council Member Jim Hall moved to accept the 2009 Special Events Schedule as presented; seconded by Council Member Lloyd Martin. The vote was unanimous.**

Council Member Jay Hancock suggested soliciting for corporate sponsorships for the Town’s 4th of July fireworks. Director Shuster said that they continue to pursue corporate sponsorships for this event. He also mentioned that many of the Town’s smaller programs are sponsored by civic and corporate organizations and deserve recognition. Council President Joe Mitrecic requested a report on all civic and corporate donations and program sponsorships.

6. Special Programs/Grants Coordinator Wayne Pryor presented the 2007 Homeland Security Grant Initiative. Mr. Pryor advised that the Department of Homeland Security and the Maryland Emergency Management Agency awarded a total of \$456,028 to the Town. The funds are earmarked for the purchase of a back-up generator for the Public Works Administration Offices, Mobile Data Terminals for three front-line fire engines, bomb squad equipment, a designated Emergency Planner, surveillance cameras for public streets, a security access system for the public safety buildings, and, a dual-band radio system for all Police and Emergency Personnel. Present for questions was: Emergency Services Director Joe Theobald, Ocean City Police Chief Bernadette DiPino, Fire Marshal Sam Villani, Emergency Medical Services Captain Chuck Barton, Emergency Management Planner Richard "Buzzy" Bayles, Ocean City Police Department Captain Kevin Kirstein and Fire Fighter/EMT-III David N. Cropper.

Council President Joe Mitrecic mentioned that, in last year's budget hearings, the Council directed the Ocean City Police Department to make Police Vehicle In-car Surveillance Cameras a primary budget consideration. Chief DiPino explained that the Public Safety Group decided not to include this item in the 2007 Grant Initiative, so it became part of their 2009 Capital Budget request through Information Technology. She added that a task force is actively researching systems, storage, compliance and policy-making issues.

7. Council Member Jim Hall presented the November 13, 2007 Recreation and Committee Minutes (see Attachment B).

Council Secretary Nancy Howard expressed concern about the appearance of the 1111 Edgewater Avenue Construction site. She asked Council Members to drive by the property to form their own opinion.

Also, Council Secretary Howard asked the Council and Public Works Director Hal Adkins for a future discussion on the prospect of extending the beach side street-ends to the building limit lines.

Council Member Jay Hancock asked the Council to review the site plans for the Avalon Building Project. He asked Director Adkins to make sure that the State Highway Administration approved this overlay's ingress and egress based on the new Right-of-Way Survey.

Council Member Jim Hall moved to adjourn at 2:44 p.m.; seconded by Council Member Lloyd Martin. The vote was unanimous.

**Town of Ocean City, Maryland
Special Events Schedule 2009
Proposed Town Operated Events**

<u>EVENT</u>	<u>SCHEDULED DATES</u>
Springfest	May 7 - 10, 2009
Flag Day Ceremony	Sunday, June 14, 2009
Art's Alive	June 20 & 21, 2009
Jamboree in the Park & Fireworks	Saturday, July 4, 2009
Concert & Fireworks on the Beach	Saturday, July 4, 2009
Concerts on the Beach	July 15, 22, 2009 August 5, 12, 19, 26, September 2, 2009
Labor Day Weekend Concerts	September 5 & 6, 2009
Bonfire & Story Hour on the Beach	July 9, 16, 23, 30 2009 August 6, 13, 20, 27, 2009
Sundaes in the Park	July 12, 19, 26, 2009 August 2, 9, 16, 23, 2009
Sunfest	September 24 – 27, 2009
Seaside 10 (10 mile & 5K runs)	October 31, 2009
Winterfest of Lights	November 19, 2009 January 2, 2010

Approved by the Recreation & Parks Commission December 11, 2007

Town of Ocean City
Recreation & Parks Committee

ATTACHMENT B

November 13, 2007

1. Call to Order: The meeting was called to order at 9:30 AM at Northside Park. Present were Joe Mitrecic, Lloyd Martin, Jim Hall, Dennis Dare, Tom Shuster and Susan Petito. Also present were Christine Cullen of OC Today and Ali Baker of the Dispatch.
2. Approval of Minutes: The minutes of October 9, 2007 were approved as presented.
3. Dog Playground Update: Tom Shuster gave an update on the construction of the dog playground. Advantech has installed the access control system and installed the software to operate the system. The dog playground will be opened after the staff is trained on operating the system and IT has coordinated operational logistics.

Tom Shuster recommended that the annual pass rate be reduced to \$50 for residents and \$100 for non-residents. The Committee approved the fee change for 2008 passes. Tom may make other rule modifications to make a membership more attractive to potential users.

4. Proposed Special Events Schedule for 2009 – Tom Shuster presented the proposed schedule of Town Operated Events for 2009. The Committee asked Tom and Susan to review the proposed date of September 24 – 27 for Sunfest 2009. The Committee tentatively approved the 2009 schedule of events subject to further review of the proposed date for Sunfest.
5. Ocean Bowl Skate Park: Tom Shuster gave an update on the current conditions of the skate park. Tom recommended that the pool bowl and ramps be evaluated for necessary repairs and include those costs of repairs in the FY 2008/2009 Budget deliberations. The Committee approved the recommendation. Tom will have the skate park and parks staff do the assessment and calculate what the costs of repairs may be.

The meeting adjourned at 10:05 AM.