



July 29, 2008
WORK SESSION
MAYOR AND CITY COUNCIL
TOWN OF OCEAN CITY

In attendance: Mayor Rick Meehan, Council President Joe Mitrecic, Council Secretary Nancy Howard, Council Members Jim Hall, Jay Hancock, Mary Knight and Lloyd Martin, City Manager Dennis Dare, Acting City Solicitor Heather Stansbury, Assistant to City Manager Kathy Mathias, Public Works Director Hal Adkins, Public Works Maintenance Superintendent Bruce Gibbs, City Engineer Terry McGean, Fire Marshal Sam Villani, Ocean City Volunteer Fire Chief Chris Larmore, Emergency Services Director Joe Theobald, Emergency Medical Services Captain Chuck Barton, City Clerk Carol Jacobs, Deputy City Clerk Kelly Allmond, Members of the Press and Interested Parties. Council Member Margaret Pillas was absent.

Council President Joe Mitrecic called this work session to order at 12:00 p.m.; then, **Council Member Lloyd Martin moved to convene into closed session to discuss legal, personnel, real estate and contractual matters; seconded by Council Member Jim Hall. The vote was 5-0 with Council Members Jay Hancock and Margaret Pillas absent.**

The Open Session reconvened at 1:05 p.m..

1. Council President Joe Mitrecic reported on the closed session held prior to this open session at 12:00 p.m.. Topics of discussion were: (1) to discuss the appointment, employment, assignment, removal or resignation of appointees, employees or officials over whom it has jurisdiction; or, any other personnel matter that affects one or more specific individuals; (2) to consider the acquisition of real property for a public purpose, and matters directly related thereto; (3) to consult with counsel to obtain legal advice; (4) to consult with Staff, Consultants or other individuals about pending or potential litigations; (5) to comply with a specific constitutional, statutory or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter; (5) to discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure adversely impacts the public body's ability to competitively bid or make proposals. Persons present were: Mayor Rick Meehan, Council President Joe Mitrecic, Council Secretary Nancy Howard, Council Members Jim Hall, Jay Hancock, Mary Knight and Lloyd Martin, City Manager Dennis Dare, Acting City Solicitor Heather Stansbury, Assistant to City Manager Kathy Mathias, Roy Frick and Peck Miller.
2. In accordance with the Town's Employee Recognition Program, Finance Administrator Martha Lucey introduced Finance Department Employees Barbara Dahan and Brenda LeKites.

3. Bid openings:

**A. Boardwalk Railings
(Staff Estimate: \$70,000.00, *bid bond required)**

Vendor
Wally’s Iron Works, Inc., Mt. Airy, Maryland
Metal Magic, Ocean City, Maryland
Delta Sales Corp., Selbyville, Delaware
Abel Fence, LLC, Wilmington, Delaware
AVTECH Specialties, LLC, Lakewood, New Jersey

Council Member Jim Hall moved to acknowledge all bids with remand to Staff for review; seconded by Council Member Mary Knight. The vote was 6-0 with Council Member Margaret Pillas absent.

**B. Annual Standby Generator Preventative Maintenance Program
(Staff Estimate = \$26,000.00, no bid bond required)**

Vendor
Fidelity Engineering, Sparks Maryland - Notice of “No-Bid”
Fidelity Engineering, Sparks Maryland - Sealed Bid
Curtis Engine and Equipment, Inc., Baltimore, Maryland
J. G. Parks & Son, Grasonville, Maryland
Alban Engine Power Systems, Ocean City, Maryland
Kelly Generator, Owings Mills, Maryland

Council Member Jim Hall moved to acknowledge all bids with remand to Staff for review; seconded by Council Member Mary Knight. The vote was 6-0 with Council Member Margaret Pillas absent.

**C. Three (3) Stryker Ambulance Cots
(FY09 Budget Allocation = \$28,200.00, no bid bond required)**

Council Member Lloyd Martin moved to open the single bid; seconded by Council Member Mary Knight. The vote was 6-0 with Council Member Margaret Pillas absent.

Council Member Jim Hall moved to accept the bid from Stryker EMS Equipment, for the trade-in value of \$8,807.46 each, with remand to Staff for review; seconded by Council Member Lloyd Martin. The vote was 6-0 with Council Member Margaret Pillas absent.

**D. Boardwalk Lumber, Quantity = 4,000 pieces
(FY09 Budget Allocation = \$62,000.00 (\$15.50 per piece), no bid bond required)**

Vendor	Bid (per piece)
Grasmick Lumber Co., Baltimore, Maryland	\$13.45
Long Life Lumber, Hebron, Maryland	\$13.76
Bankstar Lumber	\$14.02
Middle Atlantic Wholesale Lumber, Owings Mills, Maryland	\$15.60
Apache Forest Products, Midlothian, Virginia	\$14.24
Integrity Quality Service Enterprises, Inc., Baltimore, Maryland	\$20.46
Biewer Lumber, St. Clair, Michigan	\$10.70
O’Shea, Glen Rock, Pennsylvania	\$14.77 wet & \$16.56 dry
Engles Lumber & Supply, Middletown, Maryland	\$18.23
Dunkirk Supply, Dunkirk, Maryland (three separate bids received)	\$11.80
Dunkirk Supply, Dunkirk, Maryland	\$9.65
Dunkirk Supply, Dunkirk, Maryland	\$14.30
J.F. Johnson Lumber Company LLC, Easton, Maryland	\$17.17

Council Member Jim Hall moved to acknowledge the apparent low bid from Dunkirk Supply with remand to Staff for review; seconded by Council Member Mary Knight. The vote was 6-0 with Council Member Margaret Pillas absent.

4. Lieutenant Greg Guiton presented General Order 200 C-2, entitled *Disciplinary Process – Disciplinary Matrix*, for approval. **Council Member Jim Hall moved to approve; seconded by Council Member Lloyd Martin. The vote was 6-0 with Council Member Margaret Pillas absent.** The Mayor concurred with the vote.
5. Lieutenant Guiton presented General Order 500 S-1, entitled *Secondary Employment*, for approval. The Council deferred this item to the Police Commission for language revisions.
6. Council Member Lloyd Martin presented the Police Commission’s recommendation to raise the Taxi Cab Fuel Surcharges (see Attachment A). **Council Member Jim Hall moved to increase the Taxi Cab Fuel Surcharge to \$1.00 per trip until October 2008, at which time the Police Commission will review the surcharge again; seconded by Council Member Jay Hancock. The vote was 6-0 with Council Member Margaret Pillas absent.**
7. Finance Administrator Martha Lucey presented, for approval, the final draft of the Procurement Card Policy. **Council Member Jay Hancock moved to accept the Policy and Procedure as presented; seconded by Council Member Jim Hall. The vote was 6-0 with Council Member Margaret Pillas absent.**
8. Emergency Services Director Joe Theobald, accompanied by Emergency Management Planner Richard “Buzzy” Bayles, gave an overview of the Town’s Emergency Operations Plan. **Council Member Jay Hancock moved to approve the revised plan as presented; seconded by Council Member Jim Hall. The vote was 6-0 with Council Member Margaret Pillas absent.**

9. Ocean City Volunteer Fire Chief Chris Larmore presented a report of the OCVFC's goals and objectives (see Attachment B).

(See Attachment B, Page 7, Item #3) **Council Member Lloyd Martin moved to accept the Joint Committee's recommendation to change the name of the Ocean City Volunteer Fire Service to "Ocean City Fire Department"; seconded by Council Member Mary Knight. The vote was 6-0 with Council Member Margaret Pillas absent.**

10. Planning and Community Development Director Jesse Houston presented the Planning Commission's recommendation to amend zoning regulations for LC-1, SC-1 and BM-1. Director Houston recommended another public hearing to give affected residents another opportunity to comment. **Council Secretary Nancy Howard moved to accept Director Houston's recommendation; seconded by Council Member Mary Knight. The vote was 6-0 with Council Member Margaret Pillas absent.**
11. Director Houston presented proposed changes to zoning fees (see Attachment C). **Council Member Jim Hall moved to approve the recommended fees; seconded by Council Member Jay Hancock. The vote was 6-0 with Council Member Margaret Pillas absent.**
12. Assistant to City Manager Kathy Mathias presented the 2009 Council Meeting and Work Session Schedule for approval. **Council Member Lloyd Martin moved to approve; seconded by Council Member Jim Hall. The vote was 6-0 with Council Member Margaret Pillas absent.**
13. Council Member Jim Hall reported on the Recreation and Parks Committee Meeting held on March 11, 2008 (see Attachment D).

Mayor Rick Meehan said the new dog park's official name is the "OC Dog Park." He assured the public that the park was not dedicated to Tom Shuster.

14. Council Member Mary Knight reported on the Tourism Commission Meetings held on June 5 and July 3, 2008 (see Attachment E).

Council Secretary Nancy Howard advised that Atlantic General Hospital presented the Town with a plaque in appreciation of the Town's financial aid for their new health center.

Council Member Jim Hall moved to adjourn at 3:00 p.m.; seconded by Council Member Jim Hall. The vote was 6-0 with Council Member Margaret Pillas absent.

AGENDA
POLICE COMMISSION MEETING
OPEN SESSION
 July 17, 2008 3:00 P.M.
 Fuel Surcharge Excerpts

Present: Chief Bernadette DiPino, Chairman Lloyd Martin, Mayor Richard Meehan, Councilman Jay Hancock, City Manager Dennis Dare, Capt. Bokinsky, Capt. Bunting, Capt. Colbert, Lt. Guiton,

1. Taxi Issues

- C. Discussion of Taxi Fuel Surcharge -- Jurisdictions in the State of Maryland and elsewhere have approved fuel surcharges, in amounts ranging from \$.40 to \$2.50 per trip, due to the dramatic increase in gas prices. The taxi drivers' present have requested emergency enactment of a fuel surcharge. Classic Taxi owner Christy Freeman requested an additional surcharge for fares outside of Ocean City. One taxi driver suggested a "hack inspector" to police the cabs. Another suggestion was to have each taxi company adopt a custom color scheme unique to each company. A comment was made that if the surcharge were enacted it would make patrons mad and they would give an inadequate tip. Some suggested the button for six passengers should be pressed to add an additional charge to cover the fuel cost. Many of those present felt that passengers felt there was the opportunity for fraud if this option were used. One driver commented that a patron stated that the fares from and to the same location differed with the taxi companies. Mayor Meehan said that he had not received any complaints of violations. He felt the drivers should be responsible and report any violations.

A motion was made by Mayor Meehan and seconded by Councilman Hancock with agreement from the members present to authorize a fuel surcharge of \$1.00 per trip effective July 18-November 1, 2008. Licensed taxis will be issued a fuel surcharge sticker to display along with a letter authorizing the additional charge. Drivers and owners will pick up the stickers and letters at the front desk of the PSB. A review of the taxi fees will be conducted in November 2008.

JURISDICTION	FUEL SURCHARGE	
Atlanta, GA	.40 per trip	
Las Vegas, NV	.45 per trip	
Philadelphia, PA	.50 per trip	
Howard Co. MD	.50 per trip	
Cumberland, MD	.50 per trip	3 month temporary
Annapolis, MD	1.00 per trip	
Anne Arundel Co, MD	2.00 outside of Annapolis	
Montgomery Co., MD	1.50 per trip	3 month temporary
Prince Georges Co. MD	1.00 per trip	
Frederick Co. MD	1.00 per trip	
Frederick City, MD	.50 per trip	

ATTACHMENT B

**Update and Briefing
of the
Mayor and City Council
by
Ocean City Fire Chief Larmore
29 July 2008**

Overview

Since implementation of the Memo of Understanding approximately 60-days ago, in addition to providing the expected high-quality service as we enter another heavy season, a mutually agreed upon target has been to establish goals and objectives for our new combination department. Numerous meetings have taken place with representatives of all pertinent parties including the City Manager, Chiefs of the three divisions [Fire/EMS, Volunteer, and Fire Marshal], the Fire/EMS Division Lieutenants, the Career Firefighter Paramedics Association, and the Board of Directors of the Volunteer Fire Company. I am pleased to report that the overwhelming consensus was an enthusiastic agreement toward the implementation of these goals and objectives.

Attached please find these goals and objectives in outline form, along with the expected timeframes to accomplish them. It was imperative that timeframes be associated with these goals as a means to measure success as well as accountability. Please note that several of these goals were assigned a "short term time frame;" have been completed; and are ready for the approval by the Mayor and City Council. Some of these timeframes are intentionally aggressive and optimistic.

Safety

The safety of our personnel, as well as the public we serve, is and remains our top priority.

Assessment – There is a need to assess the level of our current practices and procedures, relative to the NFPA, OSHA, and other recommendations. Additionally, the joint [career and volunteer] training of all personnel, consistent driver and Self-Contained Breathing Apparatus certifications are included. Lt. Eric Peterson of the Fire/EMS Division completed a detailed report. Deputy Chief Barton and Assistant Chief Kerstein assisted in evaluating this report. An overview is expected to reach the Fire Chief by 15 August 2008 and will contain needs and concerns, as well as a plan to immediately implement safety officer training and certification. Last week, Lt. Peterson was designated as our joint [volunteer and career] training officer.

Timeframe – 15 October 2008. A complete plan and specific dates for compliance and improvements to be implemented will be ready for the approval by the Mayor and City Council.

Standard Operating Guidelines

One set of joint [volunteer and career] standard operating guidelines for all personnel is paramount in any organization. These will be subject to constant update and revision. The first set is now complete, and ready for Mayor and City Council approval.

Staffing/Continued Response Evaluation

The evaluation of our current staffing needs is an important issue to continue to provide for the safety of our personnel, as well as provide the required level of service. Six full time positions were previously approved in the 2007/2008 budget, however have not been filled. Equipment response and mode of response is also being evaluated, which will have a direct correlation on these needs, as well as reduce liability. In some cases, I believe we may be responding too heavily on certain types of calls. This matter is also being actively studied.

Timeframe – Recommendations and findings will be submitted to the Mayor and City Council in time for budget preparations due by 1 November 2008.

Retention/Recruitment/Staffing

The strength of the volunteer organization is imperative to the survival and success of any combination department. The evaluation and recommendations to assure this success are currently in progress. In addition, the recruitment of future career employees will be evaluated to assure the next generation will provide the service and enjoy the benefits of a combined department.

Timeframe – 15 October 2008. The overview and recommendations will be submitted to the Mayor and City Council.

Equipment

Replacement of large apparatus has fallen behind in recent years, with three engines now in need of replacement. A fourth [lightweight] specialty boardwalk engine [Engine 9] at Station 2 also approaches that status. A joint equipment committee was formed in January 2007 and, after an exhaustive effort, has just completed specifications for replacement of the three engines and, possibly, a fourth. These specifications were given to the City Manager on 18 July, and he met with, and was briefed by, the Equipment Committee on 23 July.

Timeframe – The request to bid the apparatus is currently being submitted to the Mayor and City Council.

Buildings

The buildings are not up to the acceptable standards, and have not been expanded to meet our current needs. Additionally, a true live-in program is being pursued for the north end of town that requires an expansion of Station 4. Long-term projections would also include the relocation of Station 3, and the refurbishment of Headquarters.

Timeframe – 1 November 2008 – 1 November 2009. The complete evaluation of our current buildings is expected to be complete by budget time 2009, and the longer range items by budget time 2010.

Organization

Job qualifications and descriptions for the remaining positions under the three deputy chiefs need to be completed, along with the implementation of an equal rank structure. In addition, merger of the three divisions will continue. This will include evaluation of uniforms, equipment labeling, budgets, etc.

Timeframe – 1 November 2008. The complete recommendations will be submitted to the Mayor and Council for approval, in order to meet budgetary needs for these measures, the purchase of new equipment and uniforms, and personnel pay grade adjustments, if needed.

Data Management

The complete method to track the staffing available, on scene, and participation of the volunteer members is outdated and inaccurate. In order to assess the progress and needs of the organization, a new [but still unidentified] system must be instituted. The State and County rely on this information, and the maintaining of their funding is vital. The retention and recruitment of volunteers is crucial, as well as the need to accurately determine and monitor our service to the community.

Timeframe – 1 November 2008. This timeframe is needed in order to meet the 2009/2010 budget submission, and to begin the process in the beginning of the 2009 calendar year with the Volunteer Fire Company.

Hazardous Materials Responsibilities

The complete Hazardous Materials team has been assigned to the Fire Marshal Division. Currently, a report is being prepared to evaluate the future responsibilities and capabilities of the team. I expect to downsize this team, and funding related to this responsibility.

Timeframe – 15 September 2008. The Fire Chief has requested the report by 15 August 2008, with the presentation/approval by the Mayor and City Council approximately 30 days later.

False Alarm Reduction

An important factor to more efficiently provide personnel and equipment to true emergencies, is to minimize false alarms. This alone will greatly reduce operating costs, and increase the focus of energy and resources. The Fire Marshall's office is in the final stages of a report and recommendations to possibly eliminate up to 50% of the false alarms within a two to three year time frame. A preliminary draft has been submitted to the Fire Chief for his approval on 23 July 2008.

Timeframe – 15 October 2008. The report will be forwarded to the Mayor and City Council for review and approval.

Fire Chief's Office

In order to develop the office of the Fire Chief, the position requires an office, vehicle, and support staff to assist with purchase orders, scheduling, correspondence, etc. Currently, the office is located at Headquarters, and was renovated in December 2006 [personally paid for by the current city fire chief]. The volunteer fire company also currently provides a vehicle, and secretary, as needed. One unacceptable problem this presents is that the current volunteer Fire Chief is being deprived of an office.

Timeframe – 1 November 2008. The decisions concerning where to relocate the Chief's office, the funding for the vehicle and the future shared support staff should be made.

Short Term Objectives

The following were short-term objectives with 60-day goals. All are currently ready for Mayor and City Council approval.

1. Establish job descriptions for the Fire Chief and three Division Chiefs. Job descriptions were completed based on research from other departments and ones in place within the Town of Ocean City. These are currently under review by the Ocean City human resources department, and will be ready for Mayor and City Council approval by 15 August 2008.

2. Update and revise Standard Operating Guidelines. The guidelines have over ten sections of operational, and administrative related standards, consistently applied to personnel through out all divisions. These will be submitted to the City Manger for disposition as to the method of review and acceptance by the Mayor and City Council.

3. Recommend name for new fire service - On 17 July 2008, A joint [career and volunteer] committee convened to recommend a name for our new combination department. The committee voted unanimously for the name "Ocean City Fire Department." I concur with this recommendation, and now ask the Mayor and City Council to approve.

4. Recommend new replacement engine(s). - On 15 July 2008, A joint equipment committee consisting of career and volunteer personnel completed the arduous and protracted work to submit specifications for a new engine(s) consistent with the future needs of the department. I concur with the specifications and now ask the Mayor and City Council to approve an RFP with prices requested for up to three desperately needed engines.

5. Revise current response guidelines. Attached is a guideline implemented on 1 June 2008. This guideline reduced the response mode of ten types of calls by no longer using lights and sirens. In addition, there were and additional 20 types of calls that limited the response to one piece of equipment.

6. Establish committees and assign timeframes to goals. There are very good representatives from all respective divisions ready to work on specific recommendations to accomplish these recommendations for Mayor

and City Council approval. The request is hereby being made to precede in that direction.

7. Establish method to monitor volunteer recruitment/retention. Currently two Assistant Chiefs have been given the task to personally meet and/or speak with each active member, in addition to a sampling of other levels of membership to determine the current level of satisfaction, areas of improvement needed, and to best assess the needs and offering of the volunteer ranks. Additionally, permission is hereby requested to pursue outside grants through the Town of Ocean City grant coordinator in this regards.

CHRISTOPHER N. LARMORE
Fire Chief

ATTACHMENT C

MEMORANDUM

TO: Mayor and City Council

FROM: Jesse C. Houston, Director of Planning and Development

SUBJECT: Changes to Zoning Fees

DATE: July 23, 2008

After the zoning fees were changed for FY09, while attempting to input them into our permitting program we discovered several instances in which formulas no longer made sense or were much more complicated than necessary. I would like the Mayor and Council to consider the following changes.

Zoning fees are divided into “preliminary” and “final” fees. The reason for the preliminary fee is to be sure staff time for at least a portion of the administration of an application is paid for, even if a building permit is not issued. The final fee is the actual total, while the preliminary fee is a portion of the final that is paid at time of application. The calculation of preliminary fees is unnecessarily complicated. I would suggest that the preliminary fees be calculated as 50% of the final (total) fee; no change to the total fees are proposed.

Examples: The current method of calculating the preliminary fee for a *commercial* development is \$360 minimum for the first 5,000 square feet plus \$.033 per square foot greater than 5,000 square feet. For an 8,000 square foot commercial permit the total fee (at \$0.16 per square foot) is \$1,280 and the preliminary fee is \$459; using the simplified calculation of 50% of the total the preliminary fee would be \$640.

For *residential* development the preliminary fee is too complicated to put in this memo. The bottom line: for a 200 unit residential project, the total zoning fee (at \$180.25 per unit) is \$36,050. The current preliminary fee would be \$2,444.70. If the preliminary fee were changed to a simple 50% it would be \$18,025. This fee is more indicative of the staff work put into the review, as the preliminary review includes the meetings and preliminary plan review by the Technical Review Committee made up of many departments.

The preliminary fee for *commercial parking lots* makes no sense at all. For a 10,000 square foot parking lot the total fee (at \$.019 per square foot) is \$190 and the preliminary fee is \$187.50, leaving a balance of \$2.50. Making no change to the total, but changing the preliminary fee calculation to 50% of the total is more logical.

ATTACHMENT D

Town of Ocean City
Recreation & Parks Committee

March 11, 2008

1. Call to Order: The meeting was called to order at 9:32 AM at Northside Park. Present were Jim Hall, Joe Mitreccic, Lloyd Martin, Dennis Dare, Bob Croll, Kate Gaddis and Tom Shuster.

Also present was Ali Baker of the Maryland Coast Dispatch.

2. Approval of Minutes: The minutes of February 12, 2008 were approved.
3. Proposed Eagle's Landing Golf Rates: Bob Croll presented a recommendation for some golf rate changes for 2009 at Eagle's Landing. The 2009 Peak Season rates were reviewed and approved by the Committee. The affected rate increases included a \$1.00 increase on weekday prices and \$3.00 increase on the weekend price for rack rate and participating hotel rate. The change also included a \$1.00 increase in the twilight rate. No increases were proposed for the 10 Pass Play and the Talon Club Membership. The Committee approved the rate changes.
4. Proposed Beach Activities for Summer 2008: Kate Gaddis presented a proposal to add new beach activities for the summer of 2008. The proposal (attached) included a Movies on the Beach program for Monday and Friday evenings and a Family Games Night on Tuesday.

The Committee suggested some changes to the operation of the Movie Night portion of the proposal and recommended the approval of the program and the bidding of the outdoor movie system to the Mayor and Council.

The meeting adjourned at 10:20 AM.

ATTACHMENT E

OCEAN CITY TOURISM COMMISSION MEETING
JUNE 5, 2008 – 3:00 PM
ROLAND E POWELL CONVENTION CENTER
ROOM 214

CALL TO ORDER

Margaret Pillas called the meeting to order. Members present included: Margaret Pillas, Mary Knight, Melanie Pursel, Susan Jones, Dr. Berger and Mayor Meehan. Members absent included: Joe Mitrecic. Staff present included: Donna Abbott, Bill Funkhouser, Mike Noah and Dennis Dare. Guests present included: Jon Tremellen representing HMRA, Ruth Waters representing the Chamber of Commerce and Andy Malis and Chris McMurry representing MGH Advertising Agency.

APPROVAL OF MINUTES

The May 1, 2008 meeting was a closed meeting. No minutes were presented for approval.

PRESENTATION ON WEBSITE: ococean.com

Bill Funkhouser presented the revised format on the Town's website: ococean.com. Motion by Jon Tremellen, Seconded by Mary Knight to go live with the revised website June 30, 2008 regardless of how many businesses have responded with their new information. Unanimously carried.

PRESENTATION BY MGH ADVERTISING

Andy Malis representing MGH Advertising Agency presented the June 2008 campaign due to launch online Friday, June 6 and Sunday, June 8 on television, radio and print in New York, Philadelphia, Washington, Richmond, Philadelphia and Baltimore.

Chris McMurry presented the website: insideoceancity.com. This website allows potential visitors to interact with Ocean City Ambassadors. Chris also reported results of the town's advertising (television, on line, radio, print, word of mouth campaign, etc) would soon be available on a monthly basis through The Department of Tourism (contact Deb Travers or Mike Noah).

UPDATES

Department of Tourism: Mike Noah stated the report on the convention center expansion would be available the week of June 9, 2008. The sales report (May 2008) and the public relations report (May 2008) were distributed.

Department of Recreation & Parks: No written report submitted.

Worcester County Tourism: A written report was distributed.

OC Chamber of Commerce: A written report was distributed. The Chamber's Tourism Committee would be submitting monthly reports for inclusion in the Ocean City Tourism Commission meeting packets.

EDC=Economic Development Council: Written report submitted.

HMRA=OC Hotel-Motel-Restaurant Association: Susan Jones reported HMRA's next special promotion would be "summer dates at fall rates". Susan Jones suggested the use of billboards to advertise Ocean City.

MD Tourism Development Board: No report.

ADJOURNMENT

Motion by Mayor Meehan, Seconded by Susan Jones to adjourn the meeting. The vote was unanimous. The next meeting was scheduled for Thursday, August 7, 2008 at 3:00 PM at the Roland E Powell Convention Center.