



**October 14, 2008
WORK SESSION
MAYOR AND CITY COUNCIL
TOWN OF OCEAN CITY**

In attendance: Mayor Rick Meehan, Council President Joe Mitrecic, Council Secretary Nancy Howard, Council Members Jim Hall, Jay Hancock, Mary Knight, Lloyd Martin and Margaret Pillas, City Manager Dennis Dare, City Solicitor Guy Ayres, Assistant to City Manager Kathy Mathias, Finance Administrator Martha Lucey, Public Works Director Hal Adkins, General Services Director Joe Sobczak, Emergency Services Director Joe Theobald, Assistant Public Works Director James Parsons, Eagle's Landing Golf Professional Bob Croll.

Council President Joe Mitrecic called this work session to order at 12:04 p.m.; then, **Council Member Jim Hall moved to convene into closed session to discuss legal matters; seconded by Council Member Lloyd Martin. The vote was unanimous.**

The Open Session reconvened at 1:27 p.m..

1. Council President Joe Mitrecic reported on the closed session held prior to this open session at 12:00 p.m.. Topics of discussion were: (1) to consult with counsel to obtain legal advice; and, (2) to consult with Staff, Consultants or other individuals about pending or potential litigations and to receive a monthly update on the status of all litigation matters and strategy, which is an executive not legislative function. Persons present were Mayor Rick Meehan, Council President Joe Mitrecic, Council Secretary Nancy Howard, Council Members Jim Hall, Jay Hancock, Mary Knight, Lloyd Martin and Margaret Pillas, City Manager Dennis Dare, City Solicitor Guy Ayres, Assistant to City Manager Kathy Mathias. **Council Member Mary Knight moved to conclude the closed session; seconded by Council Member Lloyd Martin. The vote was unanimous.**
2. In accordance with the Town's Employee Recognition Program, City Manager Dennis Dare introduced Information Technology Director Nancy Bloxom and Information Technology Employee Karen Bowen.
3. Bid openings:

**A. Scissor Lift for the Convention Center
(Budget Allocation = \$45,000.00, No Bid Bond Required)**

Vendor	Bid
Modern Group, King of Prussia, PA	\$38,953.74
Trico Equipment, Millville, Millville, New Jersey	\$40,090.00
United Rentals, Delmar, Maryland	\$37,485.00
Alban Tractor Company, Baltimore, Maryland	\$36,803.00

Council Member Lloyd Martin moved to acknowledge the apparent low bid from Alban Tractor Company with remand to Staff for review ; seconded by Council Member Jim Hall. The vote was unanimous.

**B. Chemicals for Water and Wastewater
(Budget Allocation = \$495,000.00, No Bid Bond Required)**

Vendor
Greer Industries, Inc., Morgantown, West Virginia
Univar USA, Inc., Middletown, Pennsylvania
Brenntag Northeast, Inc., Baltimore, Maryland
Pollu-Tech, Inc., Richboro, Pennsylvania
Graymont, Inc., Pleasant Gap, Pennsylvania
Kuehne Chemical Company, Inc., Kearny, New Jersey
George S. Coyne Chemical Co., Inc. Croydon, Pennsylvania
Chesapeake Corporation, Cambridge, Maryland
Intercoastal Trading, Inc., Secretary, Maryland
Basic Chemical Solutions LLC, Morrisville, Pennsylvania
Charmeuse Lime, Pittsburg, Pennsylvania
JCI-Jones Chemicals, Inc., Milford, Virginia
Polydyne, Inc., Riceboro, Georgia

Council Member Mary Knight moved to acknowledge all bids with remand to Staff for review; seconded by Council Member Lloyd Martin. The vote was unanimous.

**C. Cleaning Services for Eagle’s Landing Club House (Three-Year Contract)
(Staff Estimate = \$1,500.00 per month)**

Vendor	1st Year	2nd Year	3rd Year
Smith Cleaning Service, Berlin, Maryland	\$18,480.00	\$20,700.00	\$23,200.00
A Coastal Cleaning Company, Berlin Maryland	\$16,298.00	\$16,298.00	\$16,599.00
Dura-Clean	\$19,460.00	\$19,995.00	\$20,375.00

Council Member Lloyd Martin moved to acknowledge the apparent low bid from A Coastal Cleaning Company with remand to Staff for review; seconded by Council Member Jim Hall. The vote was unanimous.

**D. Concrete Crushing Contract
(Budget Estimate = \$162,000.00, No Bid Bond Required)**

Vendor	Per ton
Stone Tech	\$6.00
Atlantic Contracting and Material Co., Inc.	\$6.57
Contract Crushing/Construction, Inc.	\$6.93

Council Member Mary Knight moved to accept the apparent low bid from Stone Tech with remand to Staff for review; seconded by Council Member Lloyd Martin. The vote was unanimous.

- Public Works Director Hal Adkins recommended approval to contract with **Aaron Enterprises** for the amount of \$378,040.00, for ten (10) subaqueous water mains. **Council Member Lloyd Martin moved to approve; seconded by Council Member Mary Knight. The vote was unanimous.**

5. Director Adkins recommended approval to contract with **Precision Grading Services**, in the amount of \$706,234.00, for water main improvements to Wight Street and 135th through 145th Street. **Council Member Mary Knight moved to approve; seconded by Council Member Jim Hall. The vote was unanimous.**
6. Emergency Services Director Joe Theobald requested permission to sole source purchase hardware and software for the town's alarm monitoring system from **Security Information Systems, Inc.**, for the amount of \$8,015.00. **Council Member Jim Hall moved to approve; seconded by Council Member Lloyd Martin. The vote was unanimous.**
7. Finance Administrator Martha Lucey recommended the following changes to the General Employee's Pension Plan:
 - That all general employees contribute 5% of their pay to the General Employee's Pension Fund until they retire. She emphasized the importance of a strong and secure pension fund. She pointed out that thirty-four general employees, having thirty or more years of service, are currently exempt from contributing to the General Employees Pension Fund. She stated that if the thirty-four who are currently exempt, pay 5% of their pay until retirement, the fund will increase \$110,000.00 annually.
 - Changing the pension calculation date to the anniversary date to spread retirements over the year.

Council Member Mary Knight requested the following from Director Lucey: (1) the median (versus average) salary range of the employees with thirty years or more of service; (2) a cost estimate on DROP for the aforementioned employees; (3) an evaluation of lower pension coverage for new hires; (4) current data on the average retirement age.

Council President Joe Mitrecic suggested that it might be helpful to know the total contributions, to date, from these employees; and, a review of their first-year post retirement pay.

Council Member Jim Hall moved to postpone this vote until more information is acquired; seconded by Council Member Mary Knight. The vote was 6-1 with Council Secretary Nancy Howard opposed.

Council Member Lloyd Martin moved to adjourn at 2:47 p.m.; seconded by Council Member Jim Hall. The vote was unanimous.