



August 11, 2009 Work Session Mayor and Council Town of Ocean City

In attendance: Council Secretary Lloyd Martin (Presiding), Council Members Margaret Pillas, Mary Knight, Doug Cymek and Joe Hall, City Manager Dennis Dare, City Solicitor Guy Ayres, Assistant to City Manager Kathy Mathias, Finance Administrator Martha Lucey, Public Works Construction Superintendent Dean Dashiell, Public Works Director Hal Adkins, Airport Manager George Goodrow, Deputy City Clerk Kelly Allmond, Members of the Press and Interested Parties. Mayor Rick Meehan, Council President Joe Mitrecic and Council Member Jim Hall were absent.

Council Secretary Lloyd Martin called this work session to order at 12:00 p.m., then; **Council Member Doug Cymek moved to convene into closed session to: (1) consult with counsel to obtain legal advice; and, (2) discuss the appointment, employment, assignment, removal or resignation of appointees, employees or officials over whom it has jurisdiction, or, any other personnel matter that affects one or more specific individuals; seconded by Council Member Mary Knight. The vote was 5-0 with Council President Joe Mitrecic and Council Member Jim Hall absent.**

Council Secretary Martin re-opened the meeting at 1:41 p.m.

1. Council Secretary Martin reported that legal and personnel matters were discussed in the closed session. Persons present were Council Secretary Lloyd Martin, Council Members Margaret Pillas, Mary Knight, Doug Cymek and Joe Hall, City Manager Dennis Dare, City Solicitor Guy Ayres, Assistant to City Manager Kathy Mathias and Internal Auditor Susan Childs. **Council Member Mary Knight moved to close the closed session; seconded by Council Member Margaret Pillas. The vote was 5-0 with Council President Joe Mitrecic and Council Member Jim Hall absent.**
2. In accordance with the Town's Employee Introduction Program, Finance Administrator Martha Lucey introduced Revenue Specialists Lori Calloway and Brian Huntington.
3. Bid Openings:
 - A. Annual Standby Generator Maintenance Contract
(Bid Bond not required)

Vendor	Bid
Fidelity Power Systems	\$19,842.00
Cummins Power	\$32,008.00
Kelly Generator & Equipment, Inc.	\$14,100.00
Alban Engine Power Systems	\$19,199.00

Council Member Mary Knight moved to accept the apparent lowest bid from Kelly Generator with remand to Staff for review; seconded by Council Member Doug Cymek. The vote was 5-0 with Council President Joe Mitrecic and Council Member Jim Hall absent.

B. Annual Sidewalk Maintenance (Concrete Repairs/Replacement Contract)
(Bid Bond not required)

Only one bid was received and Public Works Construction Superintendent Dean Dashiell recommended that it be opened. **Council Member Margaret Pillas moved to open the single bid; seconded by Council Member Mary Knight. The vote was 4-1 with Council Member Doug Cymek opposed, and Council President Mitrecic and Council Member Hall absent.**

The bid was from Worth Construction. **Council Member Mary Knight moved to accept the bid from Worth Construction with remand to Staff for review; seconded by Council Member Margaret Pillas. The vote was 5-0 with Council President Joe Mitrecic and Council Member Jim Hall absent.**

4. *[On February 24, 2009, the Mayor and Council approved the acceptance of a 50/50 Grant from the Maryland Aviation Administration for the construction of a lighting system known as a PAPI (Precision Approach Path Indicator). The Grant was for \$39,100.00 with a total project budget of \$78,200.00.]* Public Works Director Hal Adkins, accompanied by Airport Manager George Goodrow, requested approval to sole source contract with **Rommel Electric Company** of Fruitland, Maryland, for the amount of \$17,186.00, to install the PAPI foundation and devices.

Director Adkins recommended this sole source contract because the engineering firm's fee for preparation of the bid specifications neared \$30,000.00. **Council Member Doug Cymek moved to approve the sole source contract; seconded by Council Member Mary Knight. The vote was 5-0 with Council President Joe Mitrecic and Council Member Jim Hall absent.**

5. Council Member Doug Cymek requested permission to close Winter Harbor Drive, on August 15, 2009, from noon to dark, for the Caine Keys II Annual Picnic; and requested permission to serve beer, wine and food, play amplified music, and, situate two moon bouncers and a sanitary facility on site. **Council Member Mary Knight moved to approve; seconded by Council Member Margaret Pillas. The vote was 5-0 with Council President Joe Mitrecic and Council Member Jim Hall absent.**

Council Member Margaret Pillas asked City Manager Dare to explain the process of selecting the ~~Tourism~~ Convention Center Director. City Manager Dare advised that he will meet with Wayne Pryor and Human Resource Director Roger Weseman to narrow the choices for a recommendation to the Mayor and Council.

Council Member Cymek asked City Manager Dare to schedule a report from the Office of the Fire Marshal in an upcoming work session. City Manager Dare reminded the Council that on June 19, 2009, Deputy Chief Fire Marshal Sam Villani gave a full report on the accomplished public outreach measures, which included: educational press releases to all media outlets, notifications on all water bills, offers to give seminars to all related civic associations, and, notification of new requirements to all known building and property managers and fire alarm installers. City Manager Dare said that public information announcements were posted to the Town's Public Access Channel and the Fire Marshal's website.