



# September 15, 2009 Work Session Mayor and Council Town of Ocean City

In attendance: Mayor Rick Meehan, Council President Joe Mitrecic, Council Secretary Lloyd Martin, Council Members Jim Hall, Margaret Pillas, Mary Knight, Doug Cymek and Joe Hall, City Solicitor Guy Ayres, Budget Analyst Jennie Knapp, Finance Administrator Martha Lucey, Public Works Transportation Superintendent George Thornes, Public Works Wastewater Superintendent Charlie Felin, General Services Director Joe Sobczak, Information Technology Director Nancy Bloxom, Public Works Director Hal Adkins, Public Works Deputy Director Dean Dashiell, Planning and Community Development Director Jesse Houston, Deputy Chief/Fire Marshal Sam Villani, Planning and Community Development Director Jesse Houston, Chief Building Official Kevin Brown, Plumbing Inspector Michael VonBank, Deputy City Clerk Kelly Allmond, Members of the Press and Interested Parties. City Manager Dennis Dare and Assistant to City Manager Kathy Mathias were absent.

Council President Joe Mitrecic called this work session to order at 12:00 p.m.; then, **Council Member Jim Hall moved to convene into closed session to consult with counsel to obtain legal advice; seconded by Council Member Doug Cymek. The vote was 6-0 with Council Member Margaret Pillas absent.**

1. Council President Mitrecic re-opened the meeting at 1:10 p.m., and reported that legal matters were discussed in the closed session held at 12:20 p.m. Persons present were Mayor Rick Meehan, Council President Joe Mitrecic, Council Secretary Lloyd Martin, Council Members Jim Hall, Margaret Pillas, Mary Knight, Doug Cymek and Joe Hall, City Solicitor Guy Ayres, City Clerk Carol Jacobs and Risk Management Director Eric Lagstrom. **Council Member Doug Cymek moved to close the closed session; seconded by Council Member Mary Knight. The vote was unanimous.**
2. In accordance with the Town's Employee Introduction Program, Public Works Transportation Superintendent George Thornes introduced Transportation Employees Tim Noon and George Peake.
3. Bid Openings:
  - A. Bus Shelter Parts  
(FY10 Budget Allocation: \$80,000.00)

Bidder – (Acknowledgement only)
Glass Distributors, Inc.
Columbia Equipment Co.

**Council Member Doug Cymek moved to acknowledge the bids with remand to Staff for review; seconded by Council Member Margaret Pillas. The vote was unanimous.**

**B. Public Safety Uniforms**  
 (FY10 Budget Allocation = \$310,000.00)

Bidder – (Acknowledgement Only)
Maryland Police Supply, Baltimore, MD
Atlantic Tactical, New Cumberland, PA
Liberty Emblem Corp., Eldersburg, MD
Howard Uniform Company, Baltimore, MD
Lawmen Supply Co. of New Jersey
Lawmen & Shooters, Vero Beach, FL
Graves Uniforms, Lewes, DE
F&F&A Jacobs & Sons, Inc., Baltimore, MD

**Council Member Mary Knight moved to acknowledge the bids with remand to Staff for review; seconded by Council Member Jim Hall. The vote was unanimous.** Mayor Meehan suggested that the Police Department review the list again to make sure that the quantities recommended are the absolute minimum. General Services Director Joe Sobczak said he will forward this suggestion to the Police Department.

- Public Works Wastewater Superintendent Charlie Felin requested permission to sole source purchase a primary clarifier drive unit (the second of three purchased over a three year period), from **DBS Manufacturing**, for the amount of \$39,800.00 (FY10 Budget Allocation = \$40,000.00). **Council Secretary Lloyd Martin move to approve; seconded by Council Member Jim Hall. The vote was unanimous.**

Secondly, he requested permission to sole source contract with **Parkson** to rebuild the headworks bar screen (first of two rebuilds over a two year period), for the amount of \$70,067.00 (FY10 Budget Allocation = \$82,000.00). **Council Member Jim Hall moved to approve; seconded by Council Secretary Lloyd Martin. The vote was unanimous.** Council President Mitrecic asked Mr. Felin to ask the manufacturer if they will lock in the price for the second barscreen when purchased in 2010.

- Information Technology Director Nancy Bloxom requested permission to sole source purchase disaster recovery services from **Sungard - Public Sector**, for the amount of \$15,600.00 (FY10 Budget Allocation = \$20,000.00). **Council Member Mary Knight moved to approve; seconded by Council Member Jim Hall. The vote was unanimous.**
- Finance Administrator Martha Lucey requested permission to sole source purchase annual financial reporting software from **Harris Computer Systems**, for the amount of \$12,045.00 as budgeted for FY10. **Council Member Jim Hall moved to approve; seconded by Council Secretary Lloyd Martin. The vote was unanimous.**

7. Public Works Director Hal Adkins, accompanied by Public Works Deputy Director Dean Dashiell, requested permission to solicit bids for the proposed Hangar J project at the Ocean City Municipal Airport. **Council Member Jim Hall moved to approve; seconded by Council Secretary Lloyd Martin. The vote was unanimous.**
8. Finance Administrator Martha Lucey proposed a Town debt policy as mandated by State Law (see Attachment A). **Council Member Jim Hall moved to ask City Solicitor Ayres to prepare a resolution for adoption; seconded by Council Member Mary Knight. The vote was unanimous.**
9. Finance Administrator Martha Lucey proposed a policy regarding accounting for bonds (see Attachment B). **Council Member Jim Hall moved to approve; seconded by Council Secretary Lloyd Martin. The vote was unanimous.**
10. Planning and Community Development Director Jesse Houston presented a staff recommendation for gas and mechanical permits and inspections (see Attachment C). Present for questions were Chief Building Official Kevin Brown, Deputy Chief/Fire Marshal Sam Villani and Plumbing Inspector Mike VonBank. **Council Member Doug Cymek moved to proceed as recommended with an implementation date of January 1, 2010; seconded by Council Member Jim Hall. The vote was unanimous.**

Inserted  
Items

Mayor Rick Meehan advised of the Governor's initiative to explore renewable energy systems, including offshore wind farming. He stressed that, although off shore wind farming is a possibility, no decisions have been made.

Mayor Meehan also mentioned that Homeland Security funding may be available for variable message boards on the boardwalk. He said that if the Council supports the idea, he will authorize Emergency Services Director Joe Theobald and Special Programs/Grants Coordinator Wayne Pryor to do the preliminary research. He noted that the signs will be useful for alerting boardwalk patrons to emergency broadcast messages, amber alerts, and significant event changes. **Council Member Doug Cymek moved to pursue grant funding for the variable message boards on the boardwalk; seconded by Council Member Mary Knight. The vote was unanimous.**

**Council Member Jim Hall moved to adjourn at 2:29 p.m.; seconded by Council Secretary Lloyd Martin. The vote was unanimous.**