



September 29, 2009  
Work Session  
Mayor and Council  
Town of Ocean City

In attendance: Mayor Rick Meehan, Council President Joe Mitrecic, Council Secretary Lloyd Martin, Council Members Jim Hall, Margaret Pillas, Mary Knight, Doug Cymek and Joe Hall, City Manager Dennis Dare, City Solicitor Guy Ayres, Assistant to City Manager Kathy Mathias, Public Works Director Hal Adkins, General Services Director Joe Sobczak, Tourism Director Deb Travers, Planning and Community Development Director Jesse Houston, City Planner Robert Nelson, Deputy City Clerk Kelly Allmond, Members of the Press and Interested Parties.

Council President Joe Mitrecic called this work session to order at 12:00 p.m.; then, **Council Member Mary Knight moved to convene into closed session to: (1) consider the acquisition of real property for a public purpose and matters directly related thereto; and, (2) to consult with Staff, Consultants or other individuals about pending or potential litigations; seconded by Council Member Joe Hall. The vote was 4-0 with Council Members Pillas, Cymek and Jim Hall out of the room.**

1. Council President Mitrecic re-convened this open session at 1:01 p.m., and reported that legal and real estate matters were discussed in the closed session. Persons present were Mayor Rick Meehan, Council President Joe Mitrecic, Council Secretary Lloyd Martin, Council Members Jim Hall, Margaret Pillas, Mary Knight, Doug Cymek and Joe Hall, City Manager Dennis Dare, City Solicitor Guy Ayres and Assistant to City Manager Kathy Mathias. **Council Member Mary Knight moved to close the closed session; seconded by Council Secretary Lloyd Martin. The vote was unanimous.**
2. In accordance with the Town's Employee Introduction Program, Chief Deputy Public Works Director James Parsons introduced Wastewater Employees John "Jay" Walter and Jeff Simpson.
3. Bid Openings:
  - A. Bus Washing Facility (estimated project cost: \$225,000.00, 90% funded by Maryland Transit Authority with a 10% local match)

Vendor	Bid
ICS – Transco, Inc., Farmville, North Carolina	\$111,900.00
The MYCO Inc., Elkridge, Maryland	\$84,906.00
Urvac, Concord Ontario	\$96,900.00
Inter-Clean Equipment <location not stated>	\$119,000.00

**Council Member Doug Cymek moved to accept the apparent lowest bid from MYCO Companies with remand to Staff for review; seconded by Council Member Mary Knight. The vote was unanimous.**

- B. Bus Shelter Spare Parts (estimated project cost: \$25,000.00 funded by grants for the Maryland Transit Authority)

Vendor	Quantity of Panels @ Price
Creations in Lucite, Brooklyn, NY	Qty 167 @ \$24,999.90
Optiglass P.C., Cincinnati, OH	Qty 375 @ \$24,978.24
Columbia Electric Co. <location not stated>	Qty 275 @ \$24,970.00
Port Plastics, Denver, CO	Qty 272 @ \$24,936.96
Glass Distributors, Inc., Bladensburg, MD	Qty 192 @ \$24,960.00
Precision Plastics Inc., Beltsville, MD	Qty 271 @ \$24,932.00
Laird Plastics, Inc., Edison, NJ	Qty 326 @ \$24,997.68

**Council Member Doug Cymek moved to accept the apparent lowest bid from Optiglass, P.C. with remand to Staff for review; seconded by Council Member Mary Knight. The vote was unanimous.**

4. Tourism Director Deb Travers requested permission to re-bid the Sea For Yourself graphic design contract. She explained that only two bids were received on time, and, that both bids did not optimally meet the criteria outlined in the bid specifications. **Council Member Jim Hall moved to approve; seconded by Council Member Doug Cymek. The vote was unanimous.**
5. City Planner Robert Nelson gave an annual report of the implementation of the Town's Hazard Mitigation Program ([see Attachment A](#)) as it affects the Community Rating System. Council Member Joe Hall asked City Planner Nelson to report the dollar amount saved by the mitigation efforts.
6. Planning and Community Development Director Jesse Houston, accompanied by City Planner Robert Nelson, presented two new elements of the Comprehensive Plan, the "Municipal Growth Element" and "Water Resources Element," in accordance with House Bill 1141 enacted in 2006 (see Attachment B).
7. City Manager Dare presented a recommendation for the Take Home Vehicle Policy (see Attachment C). Forty-five vehicles, he said, will be removed from the authorization list, which will result in a maximum savings of \$89,000.00. **Council Member Jim Hall moved to continue the 'Saturation Program' by allowing police officers, who live within City limits, to take their marked vehicles home in the off-season; seconded by Council Member Doug Cymek. The vote was unanimous.**

Council Member Margaret Pillas asked City Manager Dare to report mileage and maintenance costs per vehicle on an annual basis.

**Council Member Jim Hall moved to adopt the Take Home Vehicle Policy with an effective date of October 16, 2009; seconded by Council Member Doug Cymek. The vote was unanimous.**

8. Assistant to City Manager Kathy Mathias reported on the Ocean City Municipal Airport Survey (see Attachment D).
9. Council Member Mary Knight reported on the Tourism Commission Meeting Minutes held on August 6<sup>th</sup> and September 3, 2009 (see Attachment E).
10. Council Secretary Lloyd Martin reported on the Police Commission Meeting Minutes of August 12, 2009 (see Attachment F).

Council Member Jim Hall requested that the Fire Marshal's Office provide monthly progress reports on their Carbon Monoxide Inspection Program. City Manager Dare said he will advise Deputy Chief/Fire Marshal Sam Villani of this request.

**Council Member Doug Cymek moved to adjourn at 2:45; seconded by Council Secretary Lloyd Martin. The vote was unanimous.**

