

January 4, 2010
Regular Session #1
Mayor and City Council
Town of Ocean City, Maryland

Mayor Richard W. Meehan
Council President Joe Mitrecic
Council Secretary Lloyd Martin

Council Member Jim Hall (absent)
Council Member Margaret Pillas
Council Member Mary Knight
Council Member Doug Cymek
Council Member Joe Hall (absent)

ATTENDANCE

Mayor Rick Meehan, Council President Joe Mitrecic, Council Secretary Lloyd Martin, Council Members Margaret Pillas, Mary Knight, Doug Cymek, City Manager Dennis Dare, City Solicitor Guy Ayres, Assistant to City Manager Kathy Mathias, Finance Administrator Martha Lucey, Chief Building Official Kevin Brown, Planning and Community Development Director Jesse Houston, Senior Project Manager Dean Dashiell, Private Events Coordinator Lisa Mitchell, City Clerk Carol Jacobs, Members of the Press and Interested Parties.

CALL TO ORDER

Council President Joe Mitrecic called this Regular Session to order at 6:05 p.m., in the Council Chambers of City Hall, 301 Baltimore Avenue, Ocean City, Maryland 21842.

PRAYER & PLEDGE

Council President Joe Mitrecic led the prayer, and City Manager Dennis Dare led the Pledge of Allegiance.

CITY MANAGER'S REPORT ON THE UPCOMING WORK SESSION

City Manager Dennis Dare reported that the following items are scheduled for the upcoming work session.

1. Discussion of the Flag Day Celebration during the Air Show - presented by Special Events Director John Sullivan
2. Discussion pertaining to the kayak rental concessions at the Ocean City Municipal Airport - presented by Hal Adkins, Public Works Director
3. Discussion of the proposed lease for the 3rd Street property - presented by Kathleen Mathias, Assistant to City Manager
4. Presentation on FY 2009 Homeland Security Grant Projects - presented by Wayne Pryor, Special Projects/Grants Coordinator
5. Proposal on municipal election cost savings - presented by Carol Jacobs, City Clerk
6. Report on Coastal Resources Legislative Committee Meeting of November 30, 2009 - presented by Council Member Joe Hall

ITEMS PRESENTED BY THE MAYOR AND CITY COUNCIL

Mayor Rick Meehan presented Keys to the City to Susan Davis for her 12 years of serving on the Board of Zoning and Appeals, and, Jeff Thaler for his 19 years (Chairman for 7 years) of serving on the Board of Zoning and Appeals.

APPROVAL OF MINUTES

The Minutes for Regular Session #24, dated December 21, 2009 was approved with amendments, and, the Work Session, dated December 15, 2009 was approved as presented.

SPECIAL EVENT PERMIT REQUESTS

Private Events Coordinator Lisa Mitchell presented the following for approval:

- A. **St. Georges Greek Orthodox Church – Blessing of the Waters**, January 9, 2010, from 12:00 p.m. to 2:00 p.m., on 117th Street, in front of the Carousel. Present for questions was Michael Vasilikos. **Council Member Mary Knight moved to approve; seconded by Council Secretary Lloyd Martin. The vote was 5-0 with Council Members Jim Hall and Joe Hall absent.**
- B. **Pro Beach East Volleyball Tour**, June 11th –12th, 2010, starting at 9:00 a.m., on the Dorchester Street Beach. Present for questions was Don Abramson of Corrigan Sports Enterprises, Inc.. **Council Secretary Lloyd Martin moved to approve; seconded by Council Member Margaret Pillas. The vote was 5-0 with Council Members Jim Hall and Joe Hall absent.**
- C. **Good Friday Cross Walk**, April 2, 2010, from 11:30 a.m. – 1:00 p.m., starting on the Boardwalk at South Division Street. **Council Member Doug Cymek moved to approve; seconded by Council Member Mary Knight. The vote was 5-0 with Council Members Jim Hall and Joe Hall absent.**
- D. **Community Easter Sunrise Service**, April 4, 2010, from 5:30 a.m. – 7:30 a.m., on the North Division Street Pad on the Boardwalk. **Council Member Doug Cymek moved to approve; seconded by Council Member Mary Knight. The vote was 5-0 with Council Members Jim Hall and Joe Hall absent.**

ITEMS REFERRED TO AND PRESENTATIONS FROM THE CITY SOLICITOR

City Solicitor Guy Ayres presented the following for approval:

- A. Second Reading of **Ordinance 2009-24** adopting Budget Amendment #1 for Fiscal Year 2010. **Council Member Mary Knight moved to approve the Second Reading of Ordinance 2009-24; seconded by Council Secretary Lloyd Martin. The vote was 5-0 with Council Members Jim Hall and Joe Hall absent.**
- B. Second Reading of **Ordinance 2009-25** amending Chapter 10 §151, entitled *Buildings and Building Regulations*, adopting the International Residential Code. **Council Member Mary Knight moved to approve the Second Reading of Ordinance 2009-25; seconded by Council Member Doug Cymek. The vote was 5-0 with Council Members Jim Hall and Joe Hall absent.**

- C. Second Reading of **Ordinance 2009-26** amending Chapter 110 §904, entitled *Zoning*, modifying lot area requirements to allow for the acquisition of up to 200 square feet of private property by government agencies without affecting density. **Council Member Margaret Pillas moved to approve the Second Reading of Ordinance 2009-26; seconded by Council Secretary Lloyd Martin. The vote was 5-0 with Council Members Jim Hall and Joe Hall absent.**
- D. Second Reading of **Ordinance 2009-27** amending Chapter 10, entitled *Buildings and Building Regulations*, adopting the Mechanical Code. **Council Member Doug Cymek moved to approve the Second Reading of Ordinance 2009-27; seconded by Council Member Mary Knight. The vote was 5-0 with Council Members Jim Hall and Joe Hall absent.**
- E. Second Reading of **Ordinance 2009-28** amending Chapter 110 §884, entitled *Zoning*, amending the standards for outdoor displays of merchandise on Atlantic Avenue. **Council Member Margaret Pillas moved to approve the Second Reading of Ordinance 2009-28; seconded by Council Member Mary Knight. The vote was 5-0 with Council Members Jim Hall and Joe Hall absent.**
- F. Second Reading **Ordinance 2009-29** amending various sections of Chapter 110, entitled *Zoning*, to allow for outdoor displays as accessory use. **Council Member Margaret Pillas moved to approve the Second Reading of Ordinance 2009-29; seconded by Council Member Doug Cymek. The vote was 5-0 with Council Members Jim Hall and Joe Hall absent.**
- G. Second Reading of **Ordinance 2009-30** amending Chapter 110-885, entitled *Zoning*, implementing standards for outdoor display of merchandise for the Downtown Overlay and Upper Downtown Overlay Districts (excluding Atlantic Avenue). **Council Member Mary Knight moved to approve the Second Reading of Ordinance 2009-30; seconded by Council Member Margaret Pillas. The vote was 5-0 with Council Members Jim Hall and Joe Hall absent.**

ITEMS REFERRED TO AND PRESENTATIONS FROM THE CITY MANAGER

City Manager Dare presented a staff recommendation to award: (1) **Kade Construction** for the Boardwalk Decking Project, for the amount of \$69,493.20 (Budget Allocation = \$139,000.00); (2) **Am-Liner East, Inc.** for the 48" Sewer Line Rehabilitation Project on 64th Street Bayside, for the amount of \$561,455.00 (Budget Allocation = \$600,000.00); and, (3) **Bus Shelter Spare Parts (see Attachment A)** funded with an American Recovery and Reinvestment Act grant. **Council Member Mary Knight moved to approve all three bid awards; seconded by Council Member Doug Cymek. The vote was 5-0 with Council Members Jim Hall and Joe Hall absent.**

CITIZEN COMMENTS

None

MAYOR AND COUNCIL'S COMMENTS

Council Member Margaret Pillas commented on Comcast's residential rates.

Mayor Rick Meehan congratulated Atlantic General Hospital for the successful Penguin Swim Event. Secondly, he thanked Donna Greenwood, the Beautification Committee, the Police Department and City Staff for their work on the Mayor's Open House.

Lastly, he advised that, on Wednesday, January 5, 2010, City Engineer Terry McGean, Council President Joe Mitrecic and he will meet with the Maryland Board of Public Works in Annapolis to discuss the proposed Convention Center Expansion Project and Beach Replishment Project.

ADJOURNMENT

Council Member Mary Knight moved to adjourn at 6:32 p.m.; seconded by Council Secretary Lloyd Martin. The vote was 5-0 with Council Members Jim Hall and Joe Hall absent.

Minutes Prepared by: Kelly L. Allmond, CMC

Reviewed by: Carol L. Jacobs, MMC

Approved by the Council on:

MEMORANDUM



TO: Dennis W. Dare, City Manager
FROM: George T. Thornes, Superintendent of Transportation
RE: **AWARD OF BUS SPARE PARTS**
DATE: December 28, 2009

As you are well aware, the transportation department receives several capital grants from the MTA each year. One of these is an American Recovery and Reinvestment Act (ARRA) grant, for Bus Spare Parts totaling \$300,000. Please keep in mind that an ARRA grant does not require a local match.

We have received price quotes for a variety of bus parts totaling \$85,717.69. I have attached a copy of the concurrence letter from the MTA giving us approval to award the purchase of parts to the appropriate vendor. I am looking forward to gaining the approval of the Mayor and City Council to award this project. I will be happy to answer any questions you may have.

CC: Hal O. Adkins, Director of Public Works
James D. Parsons, Chief Deputy Director of Public Works

DEC-23-2009 12:34

MTA STATEWIDE PLANNING

410 303 0920 P.01



MARYLAND TRANSIT ADMINISTRATION

MARYLAND DEPARTMENT OF TRANSPORTATION

Martin O'Nelle, Governor • Anthony G. Brown, Lt. Governor
Beverly K. Swain-Staley, Secretary • Ralyn T. Wells, Administrator

December 20, 2009

Mr. Brian Corner
Assistant Superintendent of Transportation
Town of Ocean City
208 65th Street
Ocean City, Maryland 21843-0158

Dear Mr. Corner:

Thank you for your letter regarding the Town of Ocean City's (DUNS 053919510, CCR CAGE # 47MW3) request for concurrence to award the purchase of Bus Spare Parts. According to your request, the Town of Ocean City received the following quotes:

Tensioners			
SUPPLIER	UNITS	UNIT PRICE	TOTAL PRICE
H.A. Dehart & Sons	22	\$386.78	\$8,509.16
American Bus Sales	22	\$423.48	\$9,316.56
Sonny Merryman Inc	22	\$479.39	\$10,545.58

Fuel Tank			
SUPPLIER	UNITS	UNIT PRICE	TOTAL PRICE
H.A. Dehart & Sons	7	\$1,091.38	\$7,639.66
American Bus Sales	7	\$1,366.83	\$9,567.81
Sonny Merryman Inc	7	\$1,582.31	\$11,076.17

Engine Door (TBB 5500-0578)			
SUPPLIER	UNITS	UNIT PRICE	TOTAL PRICE
H.A. Dehart & Sons	4	\$1,988.91	\$7,955.64
American Bus Sales	4	\$2,192.53	\$8,770.32
Sonny Merryman Inc	4	\$2,525.61	\$10,102.44

Engine Door (TBB 5500-1518)			
SUPPLIER	UNITS	UNIT PRICE	TOTAL PRICE
H.A. Dehart & Sons	6	\$528.20	\$3,169.20
American Bus Sales	6	\$1,023.24	\$6,139.44
Sonny Merryman Inc	6	\$1,172.26	\$7,033.56

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MTA STATEWIDE PLANNING

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Brian Conner

Page 2

Spring Kits (Euclid # E27095)			
SUPPLIER	UNITS	UNIT PRICE	TOTAL PRICE
CRW Parts	75	\$5.51	\$413.25
Wareheim Air Brakes	75	\$6.16	\$462.00
RC Holloway Company	75	\$6.28	\$471.00

Spring Kits (Euclid # E10244)			
SUPPLIER	UNITS	UNIT PRICE	TOTAL PRICE
CRW Parts	50	\$7.36	\$368.00
RC Holloway Company	50	\$7.90	\$395.00
Wareheim Air Brakes	50	\$9.88	\$494.00

Brake Drum (Webb # 65169B)			
SUPPLIER	UNITS	UNIT PRICE	TOTAL PRICE
CRW Parts	40	\$143.82	\$5,752.80
RC Holloway Company	40	\$144.50	\$5,780.00
Wareheim Air Brakes	40	\$177.59	\$7,103.60

Brake Shoes			
SUPPLIER	UNITS	UNIT PRICE	TOTAL PRICE
CRW Parts	20	\$39.29	\$785.80
RC Holloway Company	20	\$44.96	\$899.20
Wareheim Air Brakes	20	\$51.85	\$1,037.00

Wiper Blade (Trico #63-200)			
SUPPLIER	UNITS	UNIT PRICE	TOTAL PRICE
CRW Parts	60	\$5.48	\$328.80
RC Holloway Company	60	\$5.80	\$348.00
Wareheim Air Brakes	60	\$6.25	\$375.00

Wiper Blade (Trico Dyna 28")			
SUPPLIER	UNITS	UNIT PRICE	TOTAL PRICE
Wareheim Air Brakes	30	\$8.24	\$247.20
CRW Parts	30	\$10.53	\$315.90
RC Holloway Company	30	\$15.30	\$459.00

Air Bag - Rear			
SUPPLIER	UNITS	UNIT PRICE	TOTAL PRICE
RC Holloway Company	50	\$109.31	\$5,465.50
Wareheim Air Brakes	50	\$113.58	\$5,679.00
CRW Parts	50	\$121.63	\$6,082.50

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MIA STATEWIDE PLANNING

410 332 0081 P.03

Brian Conner
Page 3

Air Bag - Front			
SUPPLIER	UNITS	UNIT PRICE	TOTAL PRICE
RC Holloway Company	20	\$91.90	\$1,838.00
Wareheim Air Brakes	20	\$92.06	\$1,841.20
CRW Parts	20	\$102.29	\$2,045.80

Brake Drum (Ginn 347/66812F)			
SUPPLIER	UNITS	UNIT PRICE	TOTAL PRICE
CRW Parts	40	\$193.77	\$7,750.80
RC Holloway Company	40	\$198.19	\$7,927.60
Wareheim Air Brakes	40	\$267.05	\$10,682.00

Brake Drum (Wehh X66866B)			
SUPPLIER	UNITS	UNIT PRICE	TOTAL PRICE
CRW Parts	30	\$202.18	\$6,065.40
Wareheim Air Brakes	30	\$205.64	\$6,169.20
RC Holloway Company	30	\$236.42	\$7,092.60

Transmission			
SUPPLIER	UNITS	UNIT PRICE	TOTAL PRICE
Penn Detroit Diesel Allison LLC	2	\$3,446.63	\$6,893.26
Johnson & Towers	2	\$3,474.00	\$6,948.00

Tally Counter			
SUPPLIER	UNITS	UNIT PRICE	TOTAL PRICE
Densomatrac	54	\$105.15	\$5,678.10
Control Concepts	54	\$135.46	\$7,314.84
Veeva-Roat	54	\$159.00	\$8,586.00

In addition, three parts were proprietary products. An analysis based on past purchases by the Town of Ocean City, was performed to determine fair market value. There were:

PART	SUPPLIER	UNITS	UNIT PRICE	TOTAL PRICE
Pulley	Thermo King Chesapeake	24	\$140.16	\$3,363.84
Fan Blade Condenser	Thermo King Chesapeake	12	\$237.79	\$2,853.48
Radiator Core	L&M Radiator	4	\$2,060.00	\$8,240.00

Brain Corbett
Page 4

The Maryland Transit Administration (MTA) concurs with the Town of Ocean City's selection of the following quotes:

- **Tensinners:** H.A. Dehart DUN 002373637 CCR CAGE # 01DW2
- **Fuel Tank:** H.A. Dehart DUN 002373637 CCR CAGE # 01DW2
- **Engine Door (TBB 3500-0578):** H.A. Dehart DUN 002373637 CCR CAGE # 01DW2
- **Engine Door (TBB 3500-2518):** H.A. Dehart DUN 002373637 CCR CAGE # 01DW2
- **Spring Kits (Easick 227805):** CRW Parts Inc. DUN 03099801 CCR CAGE # 4B728
- **Spring Kits (Easick E10244):** CRW Parts Inc. DUN 03099801 CCR CAGE # 4B728
- **Brake Drum (Webb 65169B):** CRW Parts Inc. DUN 03099801 CCR CAGE # 4B728
- **Brake Shoes:** CRW Parts Inc. DUN 03099801 CCR CAGE # 4B728
- **Wiper Blade (Traco 03-200):** CRW Parts Inc. DUN 03099801 CCR CAGE # 4B728
- **Wiper Blade (Dyna 28"):** Wendeim Brakes DUN 831432808 CCR CAGE # 8MH72
- **Air Bag - Rear:** RC Holloway Co. DUN 022667273 CCR CAGE # registered 11/16/09
- **Air Bag - Front:** RC Holloway Co. DUN 022667273 CCR CAGE # registered 11/16/09
- **Brake Drum (Gilm):** CRW Parts Inc. DUN 03099801 CCR CAGE # 4B728
- **Brake Drum (Webb):** CRW Parts Inc. DUN 03099801 CCR CAGE # 4B728
- **Transmission:** Penn Detroit Diesel Allison LCC DUN 002925228 CCR CAGE# 4E670
- **Tally Counters:** Denominator Co. DUN 0014451172 CCR CAGE # 16959
- **Pulley, Thermo King Chesapeake** DUN 114592624 CCR CAGE # 3GRY6
- **Fans Blade Condenser:** Thermo King Chesapeake DUN 114592624 CCR CAGE # 3GRY6
- **Radiator Core, L&M Radiator** DUN 022818535 CCR CAGE # 3B570

It is also my understanding that you are following the Town of Ocean City's procurement procedures to complete this transaction.

The total cost of this purchase is \$85,717.69 and will be funded through FY05 MD-86-X001 Line Item 11.12.40.

DCO 23 2805 12/25

MTR STRATEGIC PLANNING

418 333 0901 P.05

Brian Conner
Page 5

The following cost reimbursement will apply to this purchase:

FY 09 MD-85-X001
Line Item 11.12.40

Federal	\$85,717.69
State	\$0
Local	\$0
Total	\$85,717.69

Finally, it is my understanding that you intend to order these Bus Parts immediately upon receipt of this letter. It is expected that a request for payment, with invoices attached, will be submitted to the MTA by February 23, 2010. If you have any questions regarding this letter please contact Tracy Perez at your earliest convenience at 410-767-3142.

Sincerely,

Funds Available:


Louise Tinkler
Chief, Regional Planning


Donna M. Zentgraf
Grants Administrator

cc: Leonard Howard, Maryland Transit Administration
Tracy Perez, Maryland Transit Administration
Kevin Quinn, STV Inc.