



**SEPTEMBER 14, 2010  
WORK SESSION  
MAYOR & COUNCIL  
TOWN OF OCEAN CITY**

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Mayor Rick Meehan, Council Secretary Lloyd Martin, Council Members Jim Hall, Margaret Pillas, Mary Knight, Doug Cymek and Joe Hall, City Manager Dennis Dare, City Solicitor Guy Ayres, City Clerk Kathleen Mathias, General Services Director Joe Sobczak, Public Works Director Hal Adkins, Chief Deputy Public Works Director James Parsons, Electronic Services Manager Bob DiMaio, Emergency Services Director Joe Theobald, City Engineer Terry McGean, Planning and Community Development Director Jesse Houston, City Planner Robert Nelson, Information Technology Director Nancy Bloxom, Members of the Press and Interested Parties. Council President Joe Mitrecic was absent.

Council Secretary Lloyd Martin called this work session to order at 12:00 p.m. in the Council Chambers of City Hall, 301 Baltimore Avenue, Ocean City, Maryland 21842; then, **Council Member Jim Hall moved to convene into closed session to consult with counsel to obtain legal advice; seconded by Council Member Mary Knight. The vote was 6-0 with Council President Mitrecic absent.**

1. Council Secretary Lloyd Martin called the open meeting to order at 1:00 p.m. and reported that legal matters were discussed in the closed session. Persons present were Mayor Rick Meehan, Council Secretary Lloyd Martin, Council Members Jim Hall, Margaret Pillas, Mary Knight, Doug Cymek and Joe Hall, City Manager Dennis Dare, City Solicitor Guy Ayres and City Clerk Kathleen Mathias. **Council Member Joe Hall moved to close the closed session; seconded by Council Member Mary Knight. The vote was 6-0 with Council President Mitrecic absent.**

2. Bid Opening:  
Public Safety Uniforms

<b>Bidder</b>
F&F&A Jacobs & Sons
Maryland Police Supply
Graves Uniforms
Howard Uniform Company
Atlantic Tactical
Marvel International
Municipal Emergency Services
Collision Enterprises

**Council Member Mary Knight moved to acknowledge the 8 bids with remand to Staff for review; seconded by Council Member Margaret Pillas. The vote was 6-0 with Council President Mitrecic absent.**

3. Chief Deputy Public Works Director James Parsons made a recommendation to contract with **Reid Engineering Company, Inc.** of Fredericksburg, Virginia, for the amount of \$21,900.00, to install Wastewater's Dissolved Air Floatation Units. **Council Member Jim Hall moved to approve; seconded by Council Member Doug Cymek. The vote was 6-0 with Council President Mitrecic absent.**

4. Public Works Director Hal Adkins made a recommendation to contract with **Delta Aviation**, for the sum of \$294,926.00, for the rehabilitation and reconstruction of runway 02/20 along with associated nav-aid and fencing improvements. [In a statement to City Manager Dare, Director Adkins wrote: "*The overall amount of both the Pavement Evaluation Study (\$99,985) and the D/E Scope of Services (\$294,926) were included in our FY11 budget in a total amount of \$400,000.00 with matching Grant revenues in the amount of 95% and 2.5% from the FAA and MAA, respectively. Our local match, which is also budgeted, is \$10,000.00 of the overall \$400,000.00<sup>1</sup>.*"] **Council Member Jim Hall moved to approve; seconded by Council Member Mary Knight. The vote was 6-0 with Council President Mitrecic absent.**
5. Emergency Services Director Joe Theobald, accompanied by Electronic Services Manager Bob Dimaio, requested approval to sole source purchase 8 mobile radios and ancillary equipment from CL Technologies for the sum of \$28,794.58 (FY11 Budget Allocation = \$28,000.00). **Council Member Doug Cymek moved to approve; seconded by Council Member Jim Hall. The vote was 6-0 with Council President Mitrecic absent.**
6. City Engineer Terry McGean presented a Board of Port Wardens recommendation to exclude the repair and replacement of existing approved boat lifts from requiring Port Warden approval and, instead, go through the building permitting process. **Council Member Jim Hall moved to approve; seconded by Council Member Mary Knight. The vote was 6-0 with Council President Mitrecic absent.** Council Member Cymek asked City Engineer McGean to review the building permit fee to ensure administrative and operational costs are recovered
7. Planning and Community Development Director Jesse Houston presented a revised Ocean City Critical Area Program as recommended by the Critical Area Commission (see Attachment A). **Council Member Doug Cymek moved to ask Planning and Community Development Director Jesse Houston to repeat his March 30, 2010 Critical Areas changes at the next work session before revision approval; seconded by Council Member Mary Knight. The vote was 6-0 with Council President Mitrecic absent.**
8. City Planner Robert Nelson presented an update on the Community Rating System Program (see Attachment B). The Mayor and Council instructed the City Planner to: (1) undertake all steps necessary to achieve a 20% flood insurance rate; and, (2) report back to the Mayor and Council after the annual Community Rating Program recertification held on October 19, 2010.
9. Information Technology Director Nancy Bloxom presented for approval revisions to the Computer Policy Manual on Social Networking. **Council Member Doug Cymek moved to approve the revised policy with an additional statement clarifying that this policy provides guidance to those employees authorized to post city-related content on the city's time, on a city computer, and through the city's network; seconded by Council Member Mary Knight. The vote was 6-0 with Council President Mitrecic absent.**

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<sup>1</sup> Public Works Director Hal Adkins' September 8, 2010 Memorandum to City Manager Dare regarding *Ocean City Airport Engineering Services Proposal – Delta Aviation Rehabilitation/Reconstruction of Runway 02/20 and Associated Improvements*. See Agenda Page 31.

10. City Solicitor Guy Ayres presented Traffic Regulation 2010-02 entitled *Motorcycle Parking on 1<sup>st</sup> Street adjacent to de Lazy Lizard during Bike Week*. **Council Member Jim Hall moved to ratify Traffic Regulation #2010-02; seconded by Council Member Doug Cymek. The vote was 4-0 with Council Member Mary Knight out of the room, Council President Joe Mitrecic absent and Council Member Margaret Pillas abstained.**

11. Council Secretary Lloyd Martin reported on the Police Commission Meeting held on August 11, 2010 (see Attachment C).

Inserted Item City Manager Dare reported that the Police Department has nine (9) pending job vacancies. He said that attempts to fill the Human Resource Coordinator position internally were unsuccessful. City Manager Dare requested permission to hire externally in accordance with the average pay grade found in Human Resource Director Wayne Evans' recent survey data. **Council Member Mary Knight moved to approve; seconded by Council Member Doug Cymek.** [*The vote was later withdrawn.*] The Council asked City Manager Dare to ask the current Human Resource Coordinator to postpone retirement; or, utilize City Hall's Human Resource Clerks.

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Prepared by Kelly L. Allmond, CMC  
Certified by Kathleen A.P. Mathias, City Clerk  
Minutes Approved by the Mayor and Council on: