

March 7, 2011
Regular Session #5
Mayor and Council
Town of Ocean City

Council Member Richard W. Meehan
Council President James S. Hall
Council Secretary Lloyd Martin

Council Member Margaret Pillas
Council Member Mary Knight
Council Member Doug Cymek
Council Member Joe Hall
Council Member Brent Ashley

ATTENDANCE

Mayor Rick Meehan, Council President James S. Hall, Council Secretary Lloyd Martin, Council Members Margaret Pillas, Mary Knight, Doug Cymek, Joe Hall and Brent Ashley, City Manager Dennis Dare, City Solicitor Guy Ayres, City Clerk Kathleen Mathias, City Engineer Terry McGean, Tourism Director Debbie Turk, Public Works Director Hal Adkins, Public Works Transportation Superintendent George Thornes, Private Events Coordinator Lisa Mitchell, Members of the Press and Interested Parties.

CALL TO ORDER

Council President Jim Hall called this Regular Session to order at 6:00 p.m., in the Council Chambers of City Hall, 301 Baltimore Avenue, Ocean City, Maryland 21842.

PRAYER & PLEDGE

Reverend Norman Poultney of the Atlantic Methodist Church led the prayer and Council Member Joe Hall led the Pledge of Allegiance.

REPORT FROM CITY MANAGER ON UPCOMING WORK SESSION

City Manager Dare reported that the following items are scheduled for discussion in the upcoming work session:

1. Report from the Tourism Advisory Board on the OC Experience concept – presented by the Melanie Pursell, OC Chamber of Commerce
2. Update on the Ocean City Development Corporation – presented by Ocean City Development Corporation Director Glenn Irwin and Ocean City Development Corporation President Todd Ferrante
3. Report on Proposed Private Event Fees - Presented by: Tom Shuster, Recreation and Parks Director
4. Recommendation on Changes to Street Performer Permits - Presented by: Kathleen Mathias, City Clerk and Chief Bernadette DiPino
5. Request to Allow State's Attorney's Office to Act as the Forfeiting Authority for the Town - Presented by: Chief Bernadette DiPino
6. Discussion of Guidelines for Non-Profit Lottery for Springfest and Sunfest Beer Trucks - Presented by: Kathleen Mathias, City Clerk
7. Report on Police Commission Meeting of February 9, 2011 - Presented by: Council Secretary Lloyd Martin

APPROVAL OF MINUTES

The following were approved as presented:

- A. Work Session – dated February 15, 2011
- B. Regular Session #4 – dated February 22, 2011

PRIVATE EVENT PERMIT REQUESTS

Private Events Coordinator Lisa Mitchell presented the following for approval:

- A. **Easter Sunrise Service – Sunday, April 24, 2011** Present for questions was Norman Poultney, OC Christian Ministers Association. **Council Member Knight moved to approve; seconded by Council Member Cymek. The vote was unanimous.**
- B. **Good Friday Crosswalk – Friday, April 22, 2011** Present for questions was Norman Poultney, OC Christian Ministers Association. **Council Member Ashley moved to approve; seconded by Council Member Knight. The vote was unanimous.**
- C. **Play It Safe Events – Basketball, Dodgeball, Karaoke, Tennis, and Volleyball – Various Dates in June** Present for questions was Donna Greenwood, OC Drug and Alcohol Abuse Prevention Committee. **Council Secretary Martin moved to approve the events and reinstate wrist bands for Play-it-Safe participants in the amount of \$7,249.00; seconded by Council Member Knight. The vote was unanimous.** Council Member Cymek asked that the wrist bands be numbered for tracking purposes.

PUBLIC HEARINGS

- A. **FY 2012 Annual Transportation Plan (see Attachment A)**
- B. **Discussion of Boardwalk Renovation Project.** City Engineer McGean reported that 51% of all participants in the Boardwalk Renovation Poll chose an all wood surface for the boardwalk. Present for questions and/or comment were Tim Olah, Bill Sidel, Ocean City Development Corporation Director Glenn Irwin and Boardwalk Development Association Member Vicki Barrett. Mayor Meehan read a letter from Rena Thaler. **Council Secretary Martin moved to restore the boardwalk with all wooden planks; seconded by Council Member Cymek. The vote was 5-2 with Council Member Joe Hall and Brent Ashley opposed.**

ITEMS REFERRED TO AND PRESENTATIONS FROM THE CITY SOLICITOR

- A. **First Reading – Ordinance 2011-4 to Amend Chapter 34 Entitled Fire Prevention and Protection (Smoke detectors in public areas of multi-family buildings)** **Council Member Knight moved to approve Ordinance 2011-4 on First Reading; seconded by Council Member Ashley. The vote was 5-0 with Council Members Cymek and Martin out of the room.**
- B. **First Reading – Ordinance 2011-5 to Amend Chapter 34 Entitled Fire Prevention and Protection (Preventable and Non-Preventable Fire Alarms)** **Council Member Knight moved to approve Ordinance 2011-5 on First Reading; seconded by Council Member Pillas. The vote was 5-0 with Council Members Cymek and Martin out of the room.**

- C. First Reading - Ordinance 2011-6 to Amend Chapter 26 Entitled Emergency Services (Repeals Division 3 – Fire Alarms) **Council Member Pillas moved to approve Ordinance 2011-6 on First Reading; seconded by Council Member Knight. The vote was 5-0 with Council Members Cymek and Martin out of the room.**
- D. First Reading - Ordinance 2011-7 to Amend Chapter 30 Entitled Environment (Prohibits Smoking in Public Parks and Playground) **Council Member Ashley moved to approve Ordinance 2011-7 on First Reading; seconded by Council Member Knight. The vote was 6-1 with Council Member Cymek absent.**
- E. First Reading - Ordinance 2011-8 Amending Compensation or Benefits Paid or Provided to Certain Municipal Employees (Establishes Employee Pay Grades and Salary Ranges) **Council Member Ashley moved to approve Ordinance 2011-8 on First Reading; seconded by Council Member Pillas. The vote was 4-3 with Council Members Cymek, Martin and Knight opposed.**
- Council Member Joe Hall moved to ratify Ordinance 2011-8 as an emergency ordinance; seconded by Council Member Pillas. The vote was 4-3 with Council Members Cymek, Martin and Knight opposed.** The Mayor concurred with the vote.
- F. First Reading - Ordinance 2011-9 Amending Compensation or Benefits Paid or Provided to Certain Municipal Employees (Establishes Health Savings Account for New Employees). [*This item was postponed for further discussion.*]
- G. Resolution 2011-2 Authorizing City Manager to File Application with Maryland Transit Administration of Maryland Department of Transportation for Grants Under Federal Transit Act. **Council Member Knight moved to ratify Resolution 2011-2; seconded by Council Member Pillas. The vote was unanimous.**

ITEMS REFERRED TO AND PRESENTATIONS FROM THE CITY MANAGER

City Manager Dare requested approval of (1) bid award for Fire Departments Boots, Glove and Miscellaneous Equipment (see Attachment B); and (2) bid award for Mobile VPN Software (see Attachment C). **Council Secretary Martin moved to approve the bids as presented; seconded by Council Member Knight. The vote was 6-0 with Council President Jim Hall out of the room.**

City Manager Dare requested approval to: (1) solicit bids for Beach Access Mats and Beach Patrol ATV's, and (2) proceed with the sale of surplus equipment (as authorized in Ordinance 2010-33.) via internet auction. **Council Member Knight moved to approve; seconded by Council Member Pillas. The vote was unanimous.**

COMMENTS FROM CITIZENS

Sean Rox said commented on the new boardwalk and non-smoking on the beach legislation.

COMMENTS FROM THE MAYOR AND CITY COUNCIL

Council Member Cymek moved to approve the concept of reward-based co-op advertising; seconded by Council Member Knight. The vote was unanimous. Council Member Joe Hall asked Tourism Director Debbie Turk for an itemized report on 2010 golf marketing.

Council Member Ashley asked City Solicitor Guy Ayres to prepare a contract for the "Bike Week" event.

Council Member Pillas asked for a roundtable discussion with Planning & Zoning. City Clerk Kathleen Mathias advised that the items are scheduled for discussion at the March 21, 2011 council meeting.

Mayor Rick Meehan said he was appointed Chairperson to the Local Development Council for Worcester County for the allocation of casino funds to local towns. He said the Council will need to determine and present a spending plan for the 5.5% profit share before the next Local Development Council meeting in April.

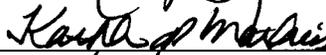
ADJOURNMENT

Council Secretary Martin moved to adjourn at 8:15 p.m.; seconded by Council Member Joe Hall. The vote was unanimous.

Minutes prepared by Deputy City Clerk Kelly Allmond



Minutes certified by City Clerk Kathleen Mathias



Meetings approved by the Mayor and Council on:

3/21/11

March 7, 2011
FY12 Annual Transportation Plan
Mayor and Council
Town of Ocean City, Maryland

In attendance: Mayor Rick Meehan, Council President James S. Hall, Council Secretary Lloyd Martin, Council Members Margaret Pillas, Mary Knight, Doug Cymek, Joe Hall and Brent Ashley, City Manager Dennis Dare, City Solicitor Guy Ayres, City Clerk Kathleen Mathias, Public Works Director Hal Adkins, Public Works Transportation Superintendent George Thornes and Marni Nolan, Members of the Press and Interested Parties.

Public Works Director Hal Adkins

Good evening, with me this evening on behalf of those that are hearing impaired is Marnie Nolan. As you indicated, once a year we are required to have a public hearing on behalf of the budget and grant submission for the Transportation Department. This evening is the FY12 budget that will go into effect on July first. It will be presented in two different portions: a brief overview of the operating budget; followed by a detailed presentation, bear with me when I do that, of some capital items that are in the budget request.

The FY12 budget from an operating standpoint, are supported by a number of revenue streams. We have anticipated fare box revenue for those using the system is being budgeted as two point nine million Dollars. In addition to that, through Direct Media, your advertising provider, such as the bus wraps, a revenue of One Hundred Seventy Thousand. There's a series of grants, federal/state, relative to the operating portion of the budget, combined Seven Hundred Fifteen Thousand, Seven Hundred and Eight Two Dollars. Side note to the Mayor and Council, that is the same number that has been provided to us since fiscal year two thousand and seven (we are now in two thousand and twelve). In addition, to that there is an operating grant for our ADA Program which is One Hundred and Ten Thousand Dollars - that is a static number that dates back to fiscal year two thousand and two that hasn't changed. If you take the revenue stream and the operating grants subtracting the anticipated operating budget, your general fund subsidy, which I think would be the number that probably are most likely concerned about for FY12 is projected to be One Million, Three Hundred and Fifty Five Thousand, Four Hundred and Fifty Dollars, again One point Three Million. In comparison to the current fiscal year that started last July One, which is current One Million, Nine Hundred and Fifty Two Thousand, Two Hundred and One Dollars approximate reduction of the general fund subsidy roughly Six Hundred Thousand Dollars that we're proposing.

The second portion of the presentation deals strictly with a list of capital items. As I said a moment ago, bear with me on this, I am required to read it into the record, so, as we go along [Attachment A]: a request for design and engineering relative to an expansion of the Transportation Complex, in the amount of One Million, Seven Hundred and Fifty Thousand

Dollars; a series of replacement transit buses, forty-foot in length, nine of them at Four Hundred and Twenty Thousand Dollars per unit, aggregate Three Million, Seven Hundred and Eighty Thousand Dollars; an ADA replacement van for our curb-to-curb service, Fifty Eight Thousand Dollars; preventative maintenance for our rolling stock Five Hundred Thousand Dollars; replacement of the entire two-way radio system in a fleet of seventy vehicles [which are] the same radios that have been here for my entire career, am I'm going on twenty-seven years, Two Hundred Eleven, Four Hundred and Seventy Dollars; removal and replacement of the Park and Ride decking – Eight Five Thousand Dollars; a number of passenger shelters and parts – Fifty Thousand Dollars; the Bus Barn or vehicle storage building roof repair maintenance, and that's just general roofing repair and maintenance Twenty Five Thousand Dollars. I'm going to pause for a moment on the next item, if you were to look at the memorandum, there would appear to be a typographical math error, that's not the case, lift units for the buses to be used by the garage, it was requested at a aggregate amount of Two Hundred and Fifty Thousand; though the agenda may list it at Two Hundred and Two Thousand, Five – Five Six, we did not have an accurate number from the supplier at the time when the ad was run in the newspaper; power-wash, caulk, stain and paint the north end transit center, I feel like I built it yesterday, was actually built back in two thousand and six, that's in the amount of Thirteen Thousand Dollars; power-wash, caulk, stain the Park and Ride building in West Ocean City, Twelve Thousand Five Hundred Dollars; repairs to the fire suppression system at the vehicle storage building a/k/a Bus Barn, in the amount of Fifteen Thousand; overhead door repair and maintenance at that same facility in the amount of Five Thousand Dollars; benches for the three different transit centers that we have, Thirty Thousand Dollars; the series of employee lockers, Thirty Five Hundred Dollars; maintenance contract for the money room, Fifty Five Hundred Dollars; and lastly, three service carts for our technicians, Twenty One Hundred Dollars. An aggregate capital request total is roughly Six Million Seven Hundred Thousand Dollars. This is the opportunity for those in attendance for the public to speak, ask questions, I would ask if you need to do so, please raise your hand, you'll be called forward, [state your] name and for the record please, and, as you depart, please sign over here a listing so we know who you are. That concludes my presentation.

Council President Hall

Okay is there anyone in the audience that would like to speak to any of these items? [...pause...] Seeing none, thank you Hal. I'll need a motion to close the public hearing, Lloyd?

Council Secretary Lloyd Martin

Motion to close the public hearing.

Council President Hall

I have a motion to close the public meeting by Lloyd Martin. Mary?

Council Member Knight

Second.

Council President Hall

I have a second for the close. All those in favor? Let the record show the vote was unanimous.

ATTACHMENT B

**FIRE DEPARTMENT – BOOTS/GLOVES AND MISCELLANEOUS
QUOTE TABULATION
2011**

VENDOR	Pro-tech 8 gloves Item 1	Ringers extrication gloves yellow Item 2	Ringers extrication gloves black Item 3	Streamlight rechargeable flashlight Item 4	Suspenders Item 5	Warrington Fire Boot Item 6	Globe 14” Fire Boot Item 7
F & F & A Jacobs	No Bid	\$34.05	\$34.05	No Bid	No Bid	No Bid	No Bid
FL Anderson	No Bid	No Bid	No Bid	\$119.34	No Bid	No Bid	No Bid
Fisher Scientific	No Bid	\$37.17	\$37.17	\$116.23 survivor led	No Bid	No Bid	No Bid
MES Fire	No Bid	\$26.50	\$26.50	\$110.55 90502 120v fast charge	\$20.35	\$275.00	\$275.00
Witmer Public Safety Group	\$57.57	\$26.22	\$26.22	\$112.50	\$26.60	\$289.10	\$284.65

INTEROFFICE MEMORANDUM

TO: DENNIS DARE
FROM: TERENCE MCGEAN
SUBJECT: MOBILE VPN SOFTWARE
DATE: 2/28/2011
CC: NANCY BLOXOM, ROBERT MORAND, WAYNE PRYOR, KEVIN KIRSTEIN

Bids for the above referenced project were received via Emaryland Marketplace as approved by the Mayor and City Council. Three bids were received as follows:

Vendor	Base Bid	Annual Maintenance	Base + 5 Years Maint
CDW	\$30,435.00	\$7,700.00	\$68,935.00
Netmotion Wireless	\$35,375.00	\$8,843.75.00	\$79,573.75
Sprint/Nextel	\$1,623.75/Mnth	Incl in monthly cost	\$97,425.00

Staff recommends award to CDW in the amount of \$38,135 (base price + 1st year Support). The cost will be paid for using homeland security funds. \$40,000 was budgeted for this project. The remaining future years of maintenance and support will have to be included in future budgets.

If you have any questions, please contact me.