

July 2, 2012
Regular Session #13
Mayor and Council
Town of Ocean City

Mayor Richard W. Meehan
Council President James S. Hall
Council Secretary Lloyd Martin

Council Member Margaret Pillas
Council Member Mary Knight
Council Member Doug Cymek
Council Member Joe Hall
Council Member Brent Ashley

ATTENDANCE

Mayor Rick Meehan, Council President James S. Hall, Council Secretary Lloyd Martin, Council Members Margaret Pillas, Mary Knight, Doug Cymek, Joe Hall and Brent Ashley, City Manager David Recor, City Solicitor Guy Ayres, Communications Division Supervisor Janet Guiton, Finance Director Martha Bennett, City Clerk Kelly Allmond, Members of the Press and Interested Parties

CALL TO ORDER

Council President Jim Hall called this Regular Session to order at 5:30 p.m., in the Council Chambers of City Hall, 301 Baltimore Avenue, Ocean City, Maryland 21842; then, **Council Member Knight moved to convene into closed session to: (1) discuss the appointment, employment, assignment, removal or resignation of appointees, employees or officials over whom it has jurisdiction, or, any other personnel matter that affects one or more specific individuals; (2) consult with counsel to obtain legal advice; and (3) discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal if public discussion or disclosure adversely impacts the public body's ability to competitively bid or make proposals; seconded by Council Member Cymek. The vote was 6-0 with Council President Hall out of the room.**

REPORT ON CLOSED SESSION

Council President Hall re-opened the meeting at 6:00 p.m. and reported that legal, personnel and contractual matters were discussed in closed session. Persons present were Mayor Rick Meehan, Council President James S. Hall, Council Secretary Lloyd Martin, Council Members Margaret Pillas, Mary Knight, Doug Cymek, Joe Hall and Brent Ashley, City Manager David Recor, City Solicitor Guy Ayres, Ocean City Fire Chief Chris Larmore, Human Resource Director Wayne Evans, Tourism Director Donna Abbott and Executive Office Assistant Diana Chavis.

PRAYER AND PLEDGE

City Clerk Kelly Allmond led the prayer and the Pledge of Allegiance.

REPORT FROM CITY MANAGER ON UPCOMING WORK SESSION

City Manager Recor reported that the following items are scheduled for next week's work session.

1. Report on Closed Session – Tuesday, July 10, 2012 – 11:30 a.m. – Legal, Contractual and Personnel Matters

2. Bid Openings –
 - A. Two Side-Load Automated Refuse Trucks
 - B. One Front-Load Refuse Collection Truck
 - C. One Roll-Off Cab and Chassis
 - D. Maintenance of Water Based Fire Protection Systems
3. Tourism Advisory Board Update and Request to Approve Memorandum of Understanding - Presented by: Melanie Pursel, Chair
4. Update from Tourism Department - Presented by: Donna Abbott, Tourism and Marketing Director
5. Update on Scooter and Outdoor Display Regulation Enforcement - Presented by: Blaine Smith, Zoning Administrator
6. Request for Sole Source Purchase of a Zoll AutoPulse System - Presented by: Fire Chief Chris Larmore
7. Fire/EMS Quarterly Report - Presented by: Chief Chris Larmore

APPROVAL OF MINUTES

The following minutes were approved as presented:

- A. Work Session dated June 12, 2012
- B. Regular Session #12 dated June 18, 2012

ITEMS PRESENTED BY THE MAYOR AND CITY COUNCIL

Mayor Rick Meehan presented Finance Director Martha Bennett with her Twenty Fourth (24th) Comprehensive Financial Reporting Award (CAFR).

PRIVATE EVENT PERMIT REQUESTS

Private Events Coordinator Lisa Mitchell presented the following for approval:

- A. Dreams Studio of Dance Show Troupe - Saturday & Sunday, July 7 - 8, 2012 Presented by: Lisa Mitchell, Private Events Coordinator and Tara Anderson, Dreams Studio of Dance
Council Member Joe Hall moved to approve; seconded by Council Member Ashley. The vote was unanimous.
- B. Holy Savior Blessing of the Water – Wednesday, August 15, 2012 Presented by: Lisa Mitchell, Private Events Coordinator and Rev. Stanislov Esposito, St. Mary Star of the Sea Parrish
Council Member Cymek moved to approve; seconded by Council Member Knight. The vote was unanimous.
- C. Surfers Healing – Thursday, August 16, 2012 Presented by: Lisa Mitchell, Private Events Coordinator and Katherine O'Brien, Surfers Healing
Council Member Knight moved to approve; seconded by Council Secretary Martin. The vote was unanimous.

UNFINISHED BUSINESS

- A. **Overview of Delmarva Power Reliability Improvement Projects** Presented by: Jim Smith, Senior Public Affairs Manager, Delmarva Power (see Attachment A)

- B. **Update from Surfriider Foundation** Presented by: Terry Steimer, Chair of the “Please Leave Only Your Footprints” Campaign
- **Council Member Pillas moved to allow the purchase of replacement cigarette butt cans for the beach; seconded by Council Member Knight. The vote was unanimous.** Council Member Pillas suggested that, in the future, the Council provide several-year approvals for this program.
 - Mayor Meehan requested another discussion on smoke-free beaches. Council Member Pillas wants to consider this question for referendum. Council President Hall requested that this item be discussed in the Fall of 2012.
 - Mr. Steimer also reported that aluminum beer taps littered the beach in the VIP area of the Air Show. Mayor Meehan suggested that a deposit requirement for all high-volume special events will encourage post-event cleanups.
- C. **Discussion to Change Municipal Election Date to Coincide with General Election Date**
Presented by: Kelly Allmond, City Clerk
- **Council Secretary Martin moved to change the municipal election date to the Tuesday after the first Monday in November; seconded by Council Member Cymek.** Several citizens expressed support for moving the election date to coincide with the National Elections. One citizen expressed opposition for the change. **The vote was 5-2 with Council Members Joe Hall and Brent Ashley opposed.**
 - **Council Member Pillas moved to conduct municipal elections on a separate ballot using separate machines in an area separate from the national election; seconded by Council Member Knight. The vote was 5-2 with Council Members Joe Hall and Brent Ashley opposed.**

ITEMS REFERRED TO AND PRESENTATIONS FROM THE CITY SOLICITOR

City Solicitor Ayres presented the following for approval:

- A. Charter Resolution 2012-1 to Change the Date of Regular Municipal Elections (to be held on the Tuesday following the first Monday in November) **Council Member Pillas moved to ratify Charter Resolution 2012-1; seconded by Council Member Knight. The vote was 5-2 with Council Members Joe Hall and Brent Ashley opposed.**
- B. Approval of OCPD General Order 500 A-3, Specialty Unit Assignment and Specialized Training Selection, and General Order 500 A-4, Probationary Employment Period for Police Employees **Council Secretary Martin moved to approve General Orders 500 A-3 and A-4; seconded by Council Member Knight. The vote was unanimous.** The Mayor concurred with the vote.
- C. Ratification of Traffic Regulation 2012-002 – Grants Permission for the White Marlin Open to Use 30-Feet of Parking Along Jacqueline Avenue Between 14th and 15th Streets from the Fire Hydrant south of the Corner from Friday, August 3 through Saturday, August 11th **Council Member Joe Hall moved to ratify Traffic Regulation 2012-002; seconded by Council Member Ashley. The vote was unanimous.**

ITEMS REFERRED TO AND PRESENTATIONS FROM THE CITY MANAGER

Dew Tour Event Request: **Council Member Pillas moved to allow the sale of Pepsi Water products in the event area; seconded by Council Member Knight. The vote was unanimous.**

COMMENTS FROM CITIZENS

Frank Adkins said an OC Visitor received a \$125.00 citation from DNR for fishing in the bay without a license.

Herb Pawlukewicz said street lighting is needed on the corner of S. Surf Avenue and Sea Captain. Next, he suggested that State Highway install an iron fence in the median strips on Coastal Highway. He also suggested lowering the speed limit to 30 mph during the summer season. Lastly, he complained about zoning violations on 703 139th Street.

John Murphy applauded the Council for changing the election date. Next, he expressed concern for the traffic dangers on Seabay Drive and the alley in Little Salisbury. Council President Hall advised Mr. Murphy that this matter will be discussed in an upcoming council meeting.

COMMENTS FROM THE MAYOR AND COUNCIL

Council Member Joe Hall expressed opposition to the general employee collective bargaining petition.

Council Member Pillas asked for more discussion on tougher Zoning Enforcement in the Downtown area.

Mayor Rick Meehan reminded the forum that the Summer of Song Contest deadline is approaching. He wished Commissioner Louis Gulyas well as she undergoes major surgery. He commended Seacrets for posting "Please use pedestrian crosswalks" on their variable message sign and asked that other businesses do the same. Lastly, he said he is looking forward to the American Legion Convention this week.

ADJOURNMENT

Council Secretary Martin moved to adjourn; seconded by Council Member Knight. The vote was unanimous.



I hereby certify that on this _____ day of _____, 2012, the Mayor and Council reviewed and approved this document.

City Clerk Kelly L. Allmond
Certified Municipal Clerk



Overview of Delmarva Power reliability improvement projects

Town of Ocean City

July 2, 2012

Tonight's Presentation



- System overview
- Transmission projects
- Distribution projects
- Summer & emergency preparedness

Our Investments Aimed at Serving Your Energy Needs



A PHI Company

- Annually, Delmarva Power invests millions of dollars to repair, replace and add new equipment to improve reliability
- In 2012, Delmarva Power will invest \$142 million to improve reliability throughout its service territory.
- New transmission and distribution lines, substation equipment, circuit equipment and other electrical infrastructure
- Coordinates with regional power grid operator PJM to plan a transmission system that meets reliability criteria.
- Develops annual 10-year load forecasts for distribution feeders and substations.



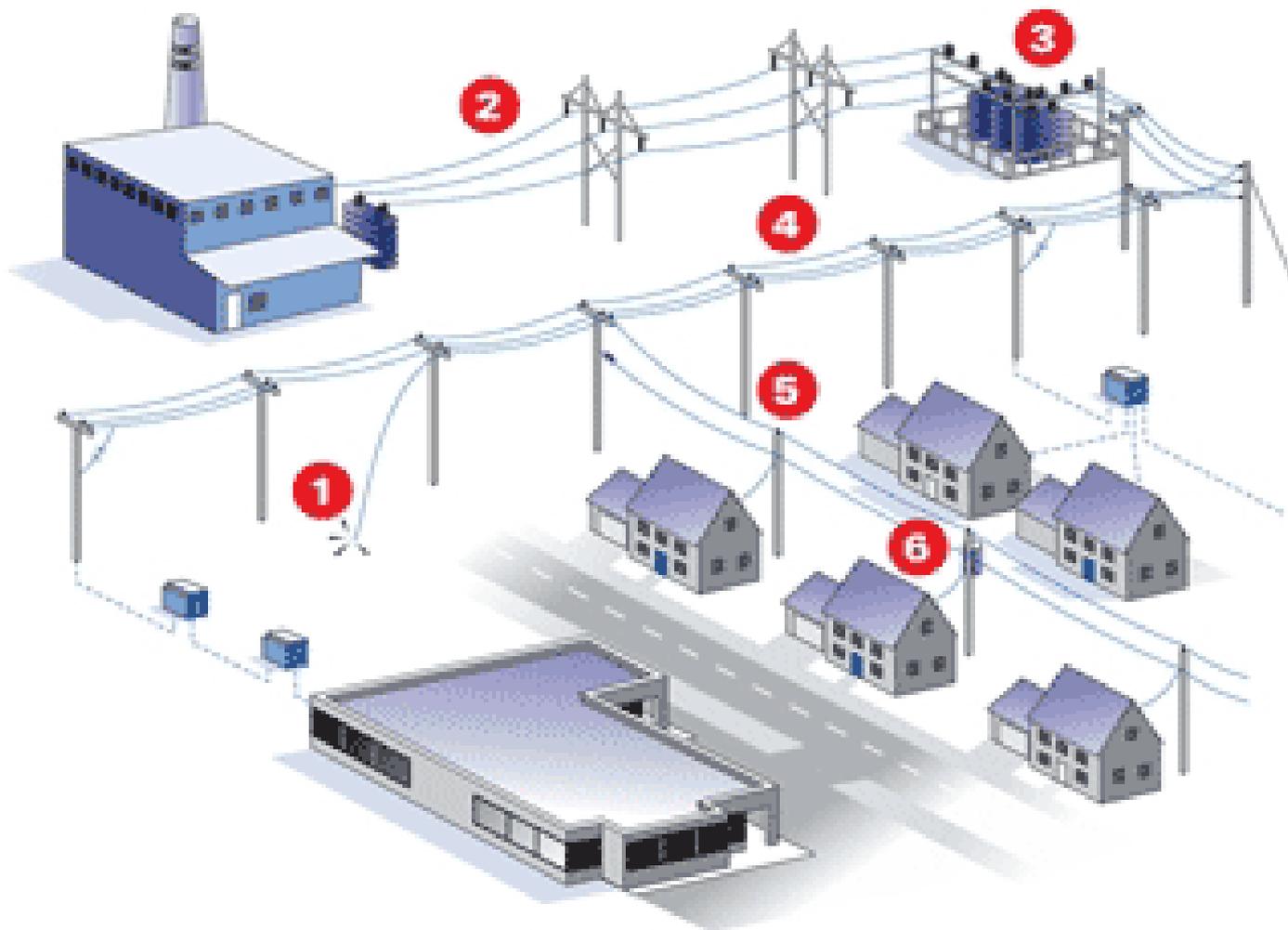
How the system works . . .

Regular Session 11.5.17 - July 2, 2012

Understanding our system upgrades



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Ocean City Static Var Compensator (SVC) necessary to strengthen reliability

- In order to enhance electric service reliability and maintain a stronger and more consistent flow of energy in the Ocean City area, Delmarva Power plans to expand its existing 138th St. Substation and install a Static Var Compensator (SVC)
- The SVC is similar to a booster pump that helps keep the electrical pressure constant across the Delmarva Power system. The SVC will allow Delmarva Power to distribute electricity where and when it is needed.
- The SVC is necessary to:
 - maintain electric stability by eliminating voltage fluctuations during times of high demand or system disturbances
 - maintain a stronger, sustainable and more consistent flow of energy to the area
- While the result will be increased electric service reliability for customers in eastern Worcester and Sussex counties, this \$26 million project will mainly benefit customers in Ocean City.
- Design and site plan details will be provided at upcoming planning and zoning meeting

Need for the Ocean City SVC

Reliable and Sustainable Voltage



- This system upgrade is necessary to help Delmarva Power maintain a stronger and more consistent flow of energy to this area. The 138th Street Substation went into service in the mid-1970's, but an expansion is necessary because this part of our system is vulnerable to low voltage conditions and this is where we need to reinforce our transmission system.
- The primary functions of the SVC:
 - Maintain acceptable, stable voltage levels
 - Control voltage swings during times of peak demand, especially in the summer
 - To control high voltages during times of light load
 - Prevent voltage dips
 - Prevent voltage collapse
- Based on the current configuration of our transmission system, this project was targeted to prevent blackouts (which are outages) or brownouts (which are unacceptable drops in voltage), particularly during the summer when usage in Ocean City reaches very high levels.
- Pending approval, we anticipate construction to begin this year with in-service date of May 2013

Ocean City SVC design



- New 15-foot wall around the existing substation
 - 6-8 inches thick
 - Reinforced precast concrete with textured face to resemble stone
 - Color: sandstone
- Vegetation – A mixture of maple, birch, red cedar, loblolly pine, winterberry, bayberry, arrowwood, big bluestem, switch grass
- Setbacks – Wall will be 10 feet from property line
- Lighting – Directional flood/spot lights when personnel are on site
- SVC control room – 13 feet tall

138th Street Substation looking southeast



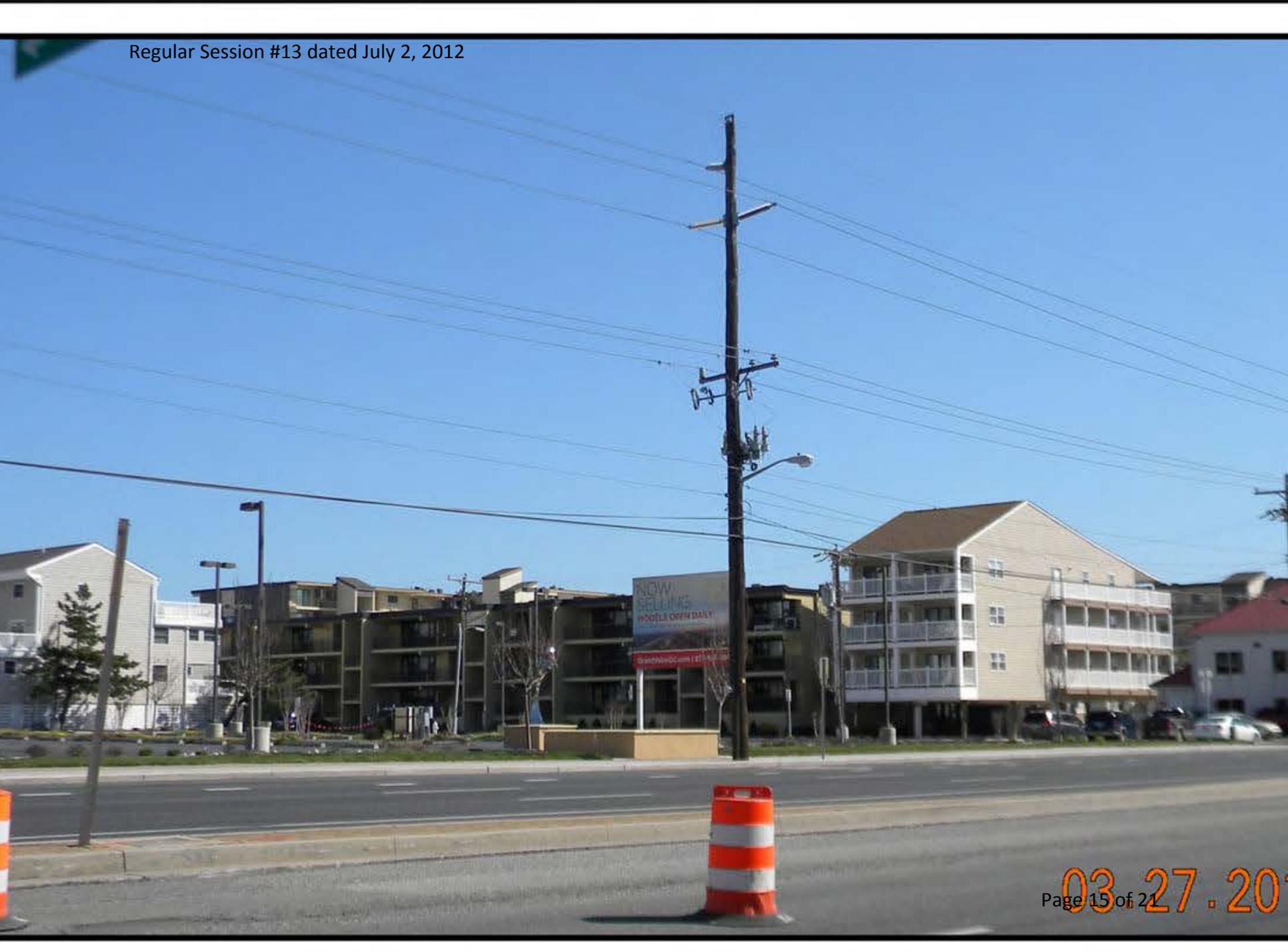
Community outreach, timeline & construction

- 2010 and '11 – Delmarva Power began the process of finding suitable location, provided an overview to the town and eventually purchased properties adjacent to the substation
- October 2011 – Met with Caine Woods Community Association board of directors and provided information for newsletter
- November 2011- Sent letters to customers living across the street from the substation
- February 2012 – Hosted informational meeting at Elks Lodge
- February 2012 – Removal of homes on property adjacent to substation
- Summer 2012 – Will provide community association sound and EMF information
- Summer 2012 – Appear before planning and zoning for conditional use
- Construction planned pending approval with targeted completion of May 2013
- Delmarva Power will coordinate with the Town of Ocean City on work hours and construction-related issues

Transmission upgrade and rebuild *Maridel to Ocean Bay*



- To improve electric reliability Delmarva Power will rebuild 69 kilovolt (kV) transmission system between the Maridel (41st Street) and Ocean Bay substations (85th Street).
- \$3 million project is being done in coordination with regional grid operator PJM Interconnection to satisfy reliability criteria and meet electric load demands on the transmission system in Ocean City and the surrounding area
- Slated to begin in early January 2013 and be completed by the end of April 2013.
- Will coordinate efforts with the MD SHA, Town of Ocean City, Comcast and Verizon





Transmission upgrade and rebuild *Maridel to Ocean Bay*



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- Total of 90 poles – 45 transmission poles and 45 intermediate distribution poles.
- Existing 65-foot wooden transmission poles will be replaced with 90-foot, self-supporting, galvanized steel poles. Existing 35-40-foot wooden intermediate distribution poles will be replaced with galvanized steel structures of the same height.
- Both transmission and intermediate distribution poles will be set in the same general locations pending final underground locates.
- Transmission pole diameter will be no more than two feet and lines will be installed on app. 10-foot arms on the road side
- During construction, intermediate lane closures of the bus lane and the right traffic lane. These closures will be coordinated with the Maryland State Highway Administration and the Town of Ocean City.

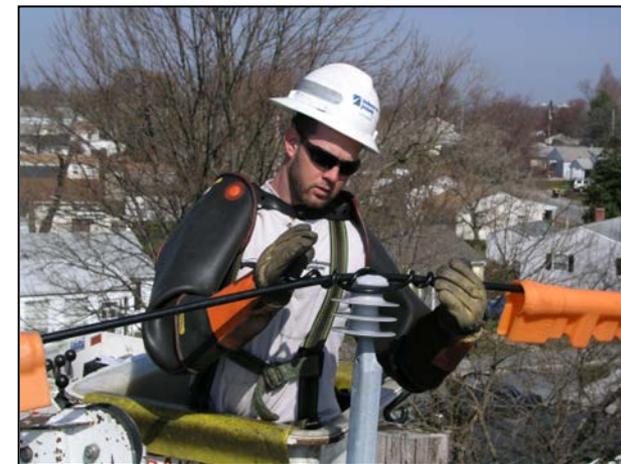
Ocean City distribution improvements

Regular Session #13 dated July 2, 2011



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- Montego Bay underground cable replacement
 - This year, we are finishing a multi-year cable/transformer replacement that began in 2008
 - For accessibility, reliability and safety purposes, infrastructure moved from rear/mid lots to the front
 - Boring technique as opposed to trenching to minimize customer and community impact
 - Utilized “common areas” for some equipment
 - Met with and worked closely with civic association
- Caine Woods underground cable replacement
 - Will begin in fall 2012 initially targeting streets with most cable failures, south of 139th Street with completion targeted by the end of the year
 - Infrastructure already located in front of lots
 - Will work with community association on updates
- Circuit upgrades in north Ocean City
 - Overhead reliability improvements that began in the 1st quarter 2012 and will resume in the fall
 - Poles, crossarms, transformers, insulators, etc.
- Various underground cable replacements throughout town



Emergency Preparedness



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- Incident Response Plans
 - Pre-determined processes and procedures to address emergency events, be they natural or man-made
- Incident Response Roles Training
 - Identification, training and activation of employees fulfilling “second roles” during emergencies
- Drills and Exercises
 - Participation in internal and external drills and exercises
 - Delmarva Emergency Task Force Hurricane Exercise
 - PJM Drills
- Business Continuity and Contingency Planning
 - Review and update plans
 - Modify as needed on an annual basis



Emergency Preparedness

Regular Session #13 dated July 2, 2012



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- Weather Monitoring
 - Subscribe to two weather services
 - Review other publically available information
- Mutual Assistance
 - Continued participation in regional mutual assistance process
 - EEI Mutual Assistance Committee
- Emergency Services Partnership Program
 - Program develops/enhances relationships with public safety partners prior to the emergency events
 - Strategic support for police, fire (volunteer and career), emergency management, LEPCs
 - Key stakeholder contacts with county/city officials



Thank You & Questions