

TOWN OF OCEAN CITY
301 N. BALTIMORE AVENUE
OCEAN CITY, MARYLAND 21842

NOVEMBER 26, 2013 ✦ WORK SESSION

In attendance: Mayor Rick Meehan, Council Secretary Mary Knight, Council Members Margaret Pillas, Doug Cymek, Brent Ashley, Dennis Dare and Joe Mitrecic, City Solicitor Guy Ayres, City Engineer Terry McGean, Construction Superintendent Dean Dashiell, Human Resources Director Wayne Evans, Purchasing Director Catrice Parsons, Communications Manager Jessica Waters, Deputy City Clerk Terrance Murray, Members of the press and interested parties. Council President Lloyd Martin was absent.

CALL TO ORDER

Council Secretary Mary Knight called the meeting to order at 11:30 a.m., in the Council Chambers of City Hall located at 301 North Baltimore Avenue in Ocean City, Maryland; then, **Council Member Brent Ashley moved to convene into closed session to: (1) consult with counsel to obtain legal advice, and: (2) discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal before the contract is awarded or bids are opened if public disclosure would be detrimental to the competitive bidding process; seconded by Council Member Mitrecic. The vote was 4-0 with Council President Martin absent and Council Members Pillas and Dare out of the room.**

REPORT ON CLOSED SESSION – TUESDAY, NOVEMBER 26, 2013 – 11:30 A.M. – 1:00 P.M.

Council Secretary Mary Knight reopened the meeting at 1:00 p.m. and reported that legal and contract matters were discussed in closed session. Persons present were Mayor Rick Meehan, Council Secretary Mary Knight, Council Members Doug Cymek, Brent Ashley, Dennis Dare, Margaret Pillas and Joe Mitrecic, City Solicitor Guy Ayres, Public Works Director Hal Adkins and Executive Office Associate Diana Chavis.

COMMENTS FROM THE PUBLIC

None

- Mayor Rick Meehan spoke about the fire at the St. Mary's Star by the Sea, Rectory on 3rd Street. He said an investigation as to the cause is currently underway.
- Finance Director Martha Bennett reported that Standard & Poors increased the Town's credit rating from AA- to AA.

NEW BUSINESS

A. Bid Openings

1. Roof Replacement and Restoration Project	<u>Base Bid A</u>	<u>Base Bid B</u>
(1.) Control Roofing & Sheet Metal	\$385,200	\$ 99,800
(2.) Nations Roof Mid-Atlantic	\$356,900	\$155,000
(3.) IronShore Contracting	\$780,325	\$289,736
(4.) Tecta America East	\$576,680	\$ 88,450

Council Member Doug Cymek moved to acknowledge the apparent lowest bid, for Base Bid A, from Nations Roof Mid-Atlantic, and, Tecta America East, in the amount of \$\$88450, for Base Bid B, with remand to staff for review; seconded by Council Member Mitrecic. The vote was 6-0 with Council President Martin absent.

2. **Skate Park Shade Structure**
 - (1.) Playground Specialists
 - (2.) SGX, Inc.

Council Member Joe Mitrecic moved to acknowledge the bids with remand to staff for review; seconded by Council Member Pillas. The vote was 6-0 with Council President Martin absent.

- B. Retirement Recognition of James Purnell, Wastewater Department
- C. Bid Award Recommendation for Medical Supplies presented by Procurement Manager **Council Member Joe Mitrecic moved to proceed with bid awards as recommended; seconded by Council Member Ashley. The vote was 6-0 with Council President Martin absent.**
- D. Request Approval to Solicit Bids for Phase 2 of Boardwalk Camera Installation presented by City Engineer **Council Member Joe Mitrecic moved to approve; seconded by Council Member Ashley. The vote was 6-0 with Council President Martin absent.**
- E. Presentation of Beach Patrol Headquarters Building Design presented by City Engineer (See.Attached)
- F. Request for Approval of Off-Season MEDEVAC Landing Zone at the Park and Ride presented by Deputy Fire Chief **Council Member Doug Cymek moved to approve; seconded by Council Member Mitrecic. The vote was 6-0 with Council President Martin absent.**
- G. Discussion of Community Newsletter and Calendar presented by Communications Manager **Council Member Dennis Dare moved to accepted Staff's recommendation to publish the Community Newsletter in the Spring, and starting in the Fall of 2014, in tandem with the annual City Manager's Report to Citizens; seconded by Council Member Pillas. The vote was 6-0 with Council President Martin absent.**
- H. Request to Approve Social Media Policy presented by Communications Manager **Council Member Margaret Pillas moved to approve the Social Media Policy as presented; seconded by Council Member Mitrecic. The vote was 6-0 with Council President Martin absent.**
- I. Request to Approve Veterans' Hiring Policy presented by Human Resource Director **Council Member Joe Mitrecic moved to approve the Veteran's Hiring Policy as presented; seconded by Council Member Pillas. The vote was 6-0 with Council President Martin absent.**

ADJOURN

Council Member Joe Mitrecic moved to adjourn at 2:40 p.m.; seconded by Council Member Pillas. The vote was 6-0 with Council President Martin absent

Approved
on 12.16.13
Lucy Richmond

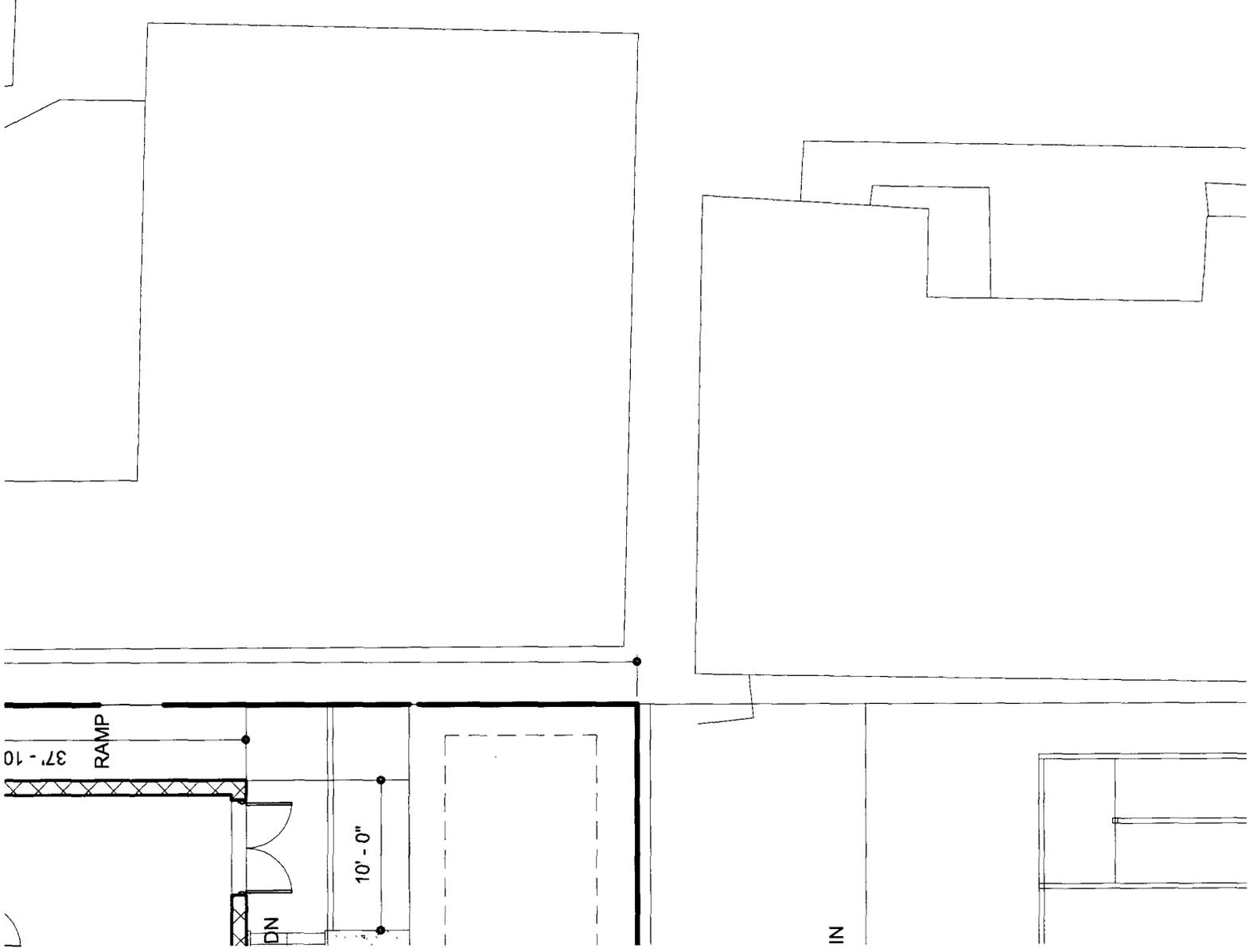


BUILDING A

1ST FLOOR
2ND FLOOR
3RD FLOOR

TOTAL ENCLOSED
BUILDING AREA

PATIO/PORCH
TOTAL



DISPL.

UP

STAIR #1

100
194 SF

WORKSHOP

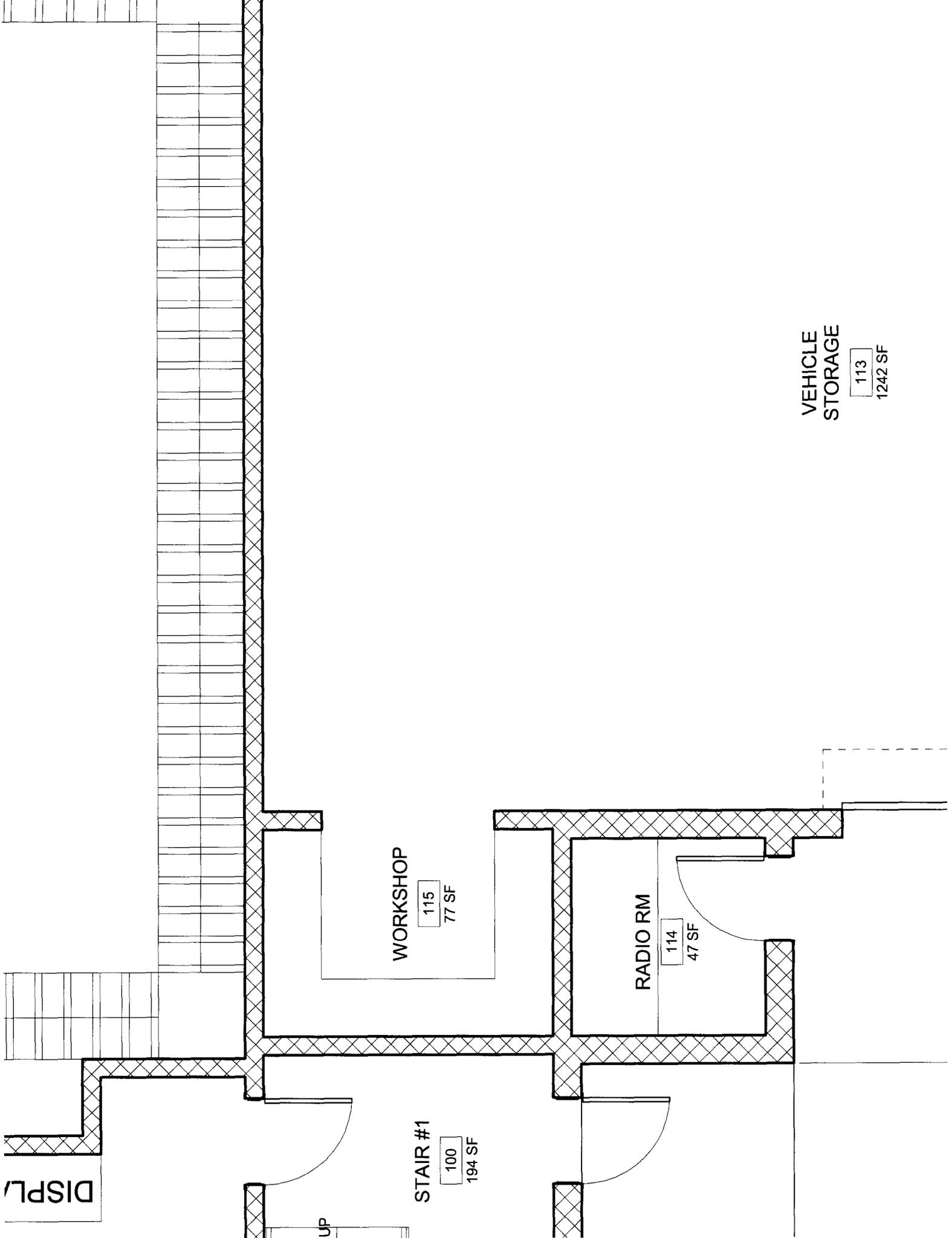
115
77 SF

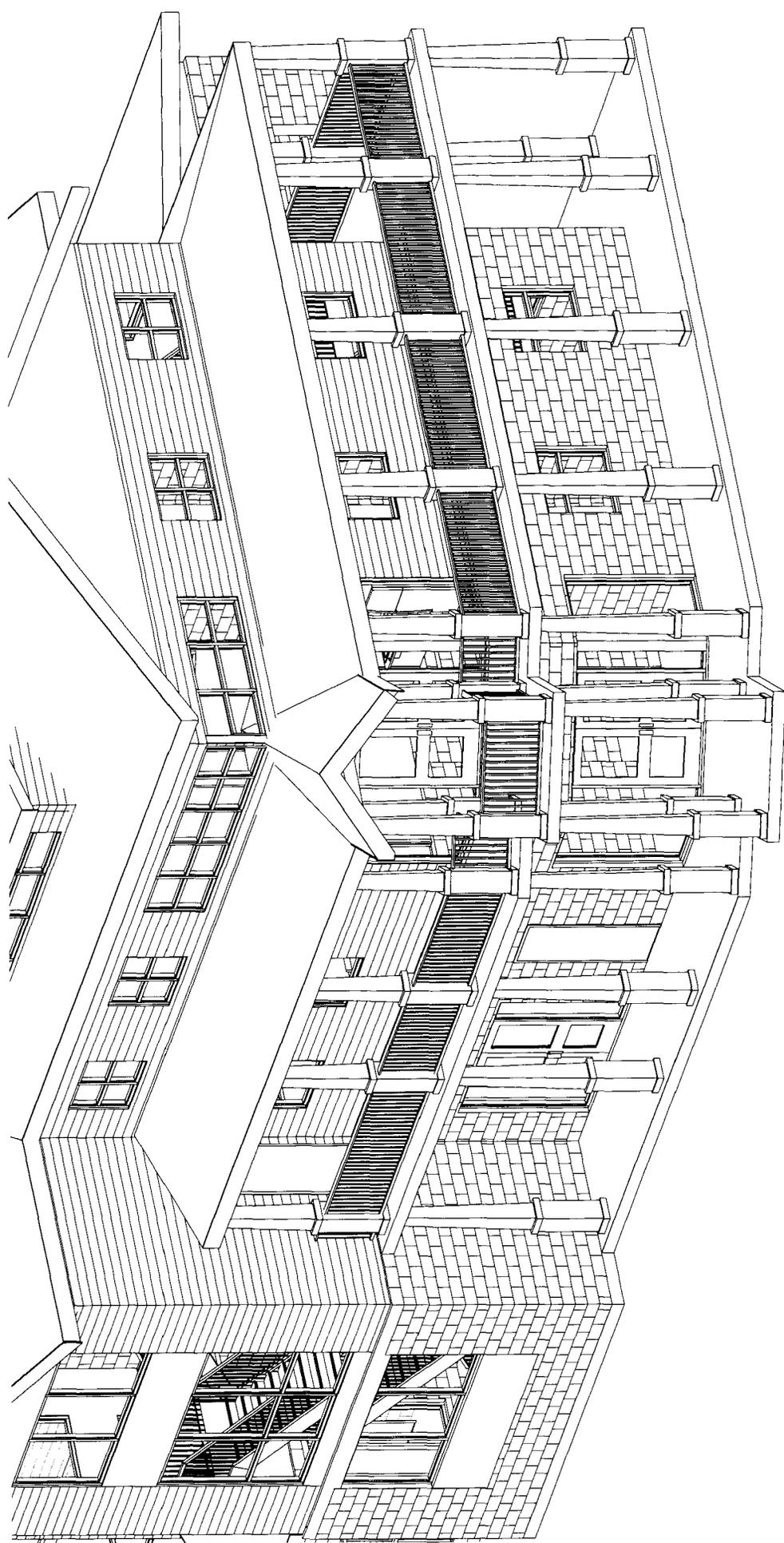
RADIO RM

114
47 SF

VEHICLE
STORAGE

113
1242 SF





SCHEMATIC DESIGN

12.02.2013