



OCEAN CITY BEACH PATROL

END OF SEASON and EXTENDED EMPLOYMENT AGREEMENT



NAME _____ CREW _____

PLEASE PROVIDE THE FOLLOWING INFORMATION

I AM WILLING TO WORK FULL-TIME (except for regularly scheduled days off) UNTIL THE FINAL DAY OF BEACH PATROL FOR THE 2016 SEASON (Sunday, September 25, 2016).

I am **requesting permission to be considered** to continue my employment with the Ocean City Beach Patrol past Monday, September 5, 2016 (Labor Day) and understand that my evaluations and employment record will be used to determine if I will be granted permission to continue employment. If selected I will work on the days that I have indicated below. I understand that this is for the remainder of the Summer of 2016 season. I am aware that this is an extension of my current position with the Ocean City Beach Patrol and therefore will be compensated at my current rate. Additionally, I appreciate that the Beach Patrol takes into account where I would like to be placed when I work, but understand that I will be placed where needed which may include being moved during the course of a day. Furthermore, I realize that it is my responsibility to provide a schedule indicating my availability for work and have done so by circling the dates below. I also understand that should I need to change the schedule that I have provided, I must complete a "Special Request Day Off" form and forward it to Lt. Stone **at least two full weeks** prior to the requested days off.

_____ Initials

(Please ✓ one box) I will be working Sunday, September 25, 2016

YES or NO

(Please ✓ one box) I am interested in working after September 25, 2016

YES or NO

(Please ✓ one box) I am interested in working Full-time until October 10, 2016

YES or NO

I WILL WORK FULL-TIME (except for regularly scheduled days off) UNTIL MY FINAL DAY OF BEACH PATROL FOR THE 2016 SEASON WHICH IS _____, _____, _____ 2016.

DAY OF WEEK MONTH DATE

NOTE: If concluding employment prior to September 25, 2016, you are required to submit official documentation if it is not already on file.

I have provided official documentation of my **last day of full-time employment.** YES NO

WAS THIS DATE INDICATED ON THE CONTRACT YOU SIGNED WITH THE BEACH PATROL? YES NO IF NOT, PLEASE EXPLAIN
This date should not vary from the date you indicated when you completed your employment agreement. If it does it may affect your eligibility for employment or promotions in the future (Full Documentation Required) **YOU SHOULD BE GIVING THE BEACH PATROL EVERY POSSIBLE DAY!**

DATE and TIME WHEN TURNING IN EQUIPMENT ____/____/2016 ____:____ DATE WHEN LEAVING OCEAN CITY ____/____/2016

IS YOUR EXITING RELATED TO SCHOOL? YES NO NAME OF SCHOOL: _____

WILL YOU BE RETURNING FOR OCBP WORK ANYTIME BEFORE September 25, 2016? (Please ✓ one box)

YES - PLEASE LEAVE ME ON THE PAYROLL (Indicate dates available in box below)

NO - PLEASE REMOVE ME FROM THE PAYROLL (I am choosing **not** to work anymore this season)

WORKING LABOR DAY WEEKEND? YES NO Please ✓ ALL DAYS FRIDAY SATURDAY SUNDAY MONDAY

DO YOUR CURRENT PLANS INCLUDE RETURNING TO THE BEACH PATROL FOR THE SUMMER OF 2017? YES NO
(BREAKING YOUR CONTRACT MAY JEOPARDIZE THOSE PLANS)

I WILL BE AVAILABLE TO WORK ON THE FOLLOWING DATES AFTER I COMPLETE MY FULL-TIME COMMITMENT, UNTIL THE FINAL DAY OF BEACH PATROL FOR THE SEASON (Sunday, September 25, 2016).

CIRCLE ALL DAYS THAT YOU WILL BE AVAILABLE TO WORK (YOU SHOULD WORK EVERY POSSIBLE DAY!)

July 2016							August 2016							September 2016							October 2016						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
					1	2	1	2	3	4	5	6					1	2	3								
3	4	5	6	7	8	9	7	8	9	10	11	12	13	4	5	6	7	8	9	10	2	3	4	5	6	7	8
10	11	12	13	14	15	16	14	15	16	17	18	19	20	11	12	13	14	15	16	17	9	10	11	12	13	14	15
17	18	19	20	21	22	23	21	22	23	24	25	26	27	18	19	20	21	22	23	24	16	17	18	19	20	21	22
24	25	26	27	28	29	30	28	29	30	31				25	26	27	28	29	30	23	24	25	26	27	28	29	
31																					30	31					

I understand that the above represents a written agreement between me and the Ocean City Beach Patrol. My failure to fulfill any conditions of the above agreement may result in jeopardizing any future employment with the Town of Ocean City or the Ocean City Beach Patrol.

_____/_____/2016
Signature of Beach Patrol Employee

CREW CHIEF _____ DATE ____/____/2016 SERGEANT _____ DATE ____/____/2016 LIEUTENANT _____ DATE ____/____/2016

LAST DAY OF WORK AS INDICATED ON CONTRACT ____/____/2016 DOCUMENTATION OF FINAL DAY PROVIDED YES NO