

**OC CERT Meeting**  
**Thursday January 31, 2012**  
**Public Safety Building 2<sup>nd</sup> Floor Training Room**

Bob Rhode called the meeting called to order at 6:39 pm and thanked everyone for their attendance. Attendance per sign in sheets. Introductions were made around the room.

Review and approval of minutes from prior meeting (12/1//12). Updates on Hurricane Sandy: After Action Report will be forthcoming. Meeting with FEMA on a weekly basis to process paperwork in coordination with expenses that are eligible for reimbursement.

- **Website Reminder:** A link for **CERT Team** Information is now available on the Town of Ocean City website through the Emergency Services home page. The direct link is:  
[http://oceancitymd.gov/Emergency\\_Management/cert-team.html](http://oceancitymd.gov/Emergency_Management/cert-team.html)  
Note: photos of various OC CERT activities have been submitted for review, but have not yet been posted to the website.
- **CERT Training and FEMA/Maryland Updates for CERT programs:**
  1. CERT Basic Class will begin on Thursday 4 April 2013 for nine sessions through Thursday 16 May 2013.
  2. Four OC CERT Members completed the course to be Certified Instructors.
  3. Four OC CERT Members completed the Ham Radio Training and obtained the license. Those persons can request reimbursement of the \$20 fee from the Town. Plans are to install a ham radio in the EOC.
- **OC-CERT Team Equipment Package:** Gear bags are being distributed. Order for additional bags will be processed when funds are available.
- **By-Laws Committee** – In effect as of 1 January 2013 – will be posted on the website.
- **Future Events and Exercises:**
  1. Thanks to those Team Members who worked the Mayor's Open House at City Hall on January 1 2013 from 1-3pm.
  2. Thanks to the Team Members who are attending the Ocean City EMI Training in February; Volunteer Management in February; and Medical Dependencies during Disasters in March.
  3. Team Members are encouraged to participate in those events in which they have interest.

- **Open Forum Discussion:**  
Some of the recommend prerequisites (i.e.ICS 100) are available online.
- **OC-CERT Meetings/Training for 2013:**
  1. Thursday 31 January 2013 1830 hours at the Public Safety Building. Training will be Crime Scene Awareness by Shari Schultz OCPD.
  2. Thursday 28 March 2013 1830 hours at the Public Safety Building. Training to be conducted by Team 1.
  3. Thursday 23 May 2013 1830 hours at the Public Safety Building. Training to be conducted by Team 2.
  4. Thursday 25 July 2013 1830 hours at the Public Safety Building. Training to be conducted by Team 3.
  5. Wednesday 18 September 2013 1830 hours at the Public Safety Building. Training to be conducted by Team 4.
  6. Thursday 21 November 2013 1830 hours at the Public Safety Building. Training to be conducted by Emergency Services.
- **Saturday training sessions being scheduled for winter-spring 2013:**
  1. Saturday 26 January 2013 at the Public Safety Building 0830-1200 hours: Points of Distribution Procedures (PODS)  
(Note: Postponed due to weather).
  2. Saturday 23 March 2013 at the Public Safety Building from 0830-1200 hours. Radio Operational Procedures
  3. Saturday 27 April 2013 at the Public Safety Building from 0830-1200 hours. Traffic Control and Crowd Management for CERT.
  4. Public Preparedness Day tentatively scheduled for Saturday 18 May 2013 – WalMart/Home Depot in Berlin.
- **Training to consider for future dates:**
  1. CERT Animal Response II
  2. Compass reading practical exercises
  3. First Aid Training Course
  4. Incident Command Systems (NIMS) ICS-300. Ocean City will host this program Tuesday 12 March 2013 through Thursday 14 March 2013 at the PSB.
  5. Incident Command Systems (NIMS) ICS-400. Worcester County will host this program Tuesday 9 April 2013 through Wednesday 10 April 2013 at the Snow Hill Government Building.

**Presentation: Ocean City Police Department Crime Scene Technicians**

Thanks to Nicole, Kaleigh and Taylor for a most informative presentation. Information was disseminated and questions fielded from the group. A mock crime scene was set up for inspection and review.

The meeting was adjourned at 8:40 pm. H:\WP51\CERT 01-31-13minutes.doc