

CERT Team Meeting
Thursday February 2, 2012 – 6:00pm
Public Safety Building

▪ Bob Rhode opened the meeting and thanked everyone for their attendance. Attendees were asked to sit in groups according to Teams to help enforce the team building concept.

▪The minutes from the December 1, 2011 were approved. These, along with additional information concerning the CERT Team, will now be posted on the Town's website (oceancitymd.gov). A record book will also be established for all future documents.

▪Training Schedule (per agenda):

Thirteen CERT Team Members participated in the Jan 21 Incident Command System (ICS) training. New ICS 211 form will now be utilized as sign-in sheet for all events. Unless noted, registration for each activity will be accepted when class details are made available closer to the date of the activity.

1. Saturday 11 February 2012 0800-1300 hours Emergency Operations Center Operations Training. Register with Carol Boyles.
2. Saturday 24 March 2012 0800-1300 hours American Red Cross Shelter Operations Training. Support from the Red Cross will not be available, as in the past.
3. Saturday 14 April 2012 0900 hours through 1530 hours National Weather Service Wakefield Storm Spotter Basic Class in the morning and Advance Class in the Afternoon. To register contact Laraine Buck at 410-548-4820 or e mail lbuck@wicomicocounty.org after 15 February 2012. Due to budget cuts, this activity will be offered to four Counties. CERT Team Members are to express interest to attend with their Team Leaders. These names will then be forwarded to Carol Boyles for registration.
4. Saturday 21 April 2012 0800-1400 hours Maryland MDOT/CHART (Coordinated Highways Action Response Team) Traffic Management for Events/Incidents
5. RACES Radio presentation from Wicomico County Emergency Services either March or May meeting.
6. Mobile Command Post presentation training will be on the night not filled by RACES.

▪CERT Team Members contact information is considered confidential and not given out. Please contact Carol Boyles to update your information, if necessary. Individuals will be asked to contact their respective Strike Team Leaders to provide contact information.

▪A test message to CERT Team Members' cell phones was sent through CAD and was deemed successful. This comes through as a text message. There are several cell phone carriers that we are not able to access through CAD (Tracfone, Straight Talk, Virgin Mobile). Everyone is reminded to follow any prompts, phone numbers, etc. that are provided on these messages. A person may be asked to contact a different phone number than the normal office lines (i.e. during Hurricane Irene dedicated lines were set up in the EOC).

▪Anyone needing an ID Badge should go to City Hall during normal business hours to be photographed and issued the ID.

▪CERT Team Meetings (per agenda):

- Thursday 22 March 2012 (6:30pm)
- Thursday 24 May 2012 (6:30pm)
- Thursday 12 July 2012 (6:30pm)
- Thursday 13 September 2012 (6:30pm)
- Wednesday 7 November 2012 (6:30pm)

▪New CERT Training – Spring 2012:

- Information and registration forms are posted on the Town's website.
- Bob Rhode will be attending a Federal Training Program in Emmitsburg, MD in March. Upon completion he will be able to instruct CERT Instructors in house. Any CERT Team Member interested should contact Bob or Carol. It was noted that the Red Cross is sometimes in need of CERT Instructors.

New CERT Team Equipment Package:

▫Quotes are being obtained for the items approved for purchase at the last meeting: back packs and vests; helmet headlamps and 4 in 1 emergency tools. Additional pricing will be obtained for compasses.

Community Preparedness Events and Exercises:

1. Emergency Operations Center Training Wednesday 7 March 2012 0830 hours through 1530 hours.
2. Inter-operability Communications Exercise Tuesday 24 April 2012
3. Tabletop exercises for the Town of Ocean City April or May 2012
4. Springfest 2012 Thursday 3 May 2012 through Sunday 6 May 2012.
5. Ocean City Air Show 2012 Friday 8 June 2012 through Sunday 10 June 2012.
6. Maryland Firefighter Parade Wednesday 20 June 2012
7. Ocean City 4th of July Fireworks Wednesday 4 July 2012
8. Ocean City Mountain DEW Tour Wednesday 15 August through Sunday 19 August 2012.
9. Ocean City East Coast Bike Fest Thursday 13 September through 16 September 2012.
10. Sunfest 2012 Thursday 20 September through Sunday 23 September 2012.

▪Open Forum Discussion:

- Request that 4-6 CERT Team members sign up to form a By-Laws Committee.
- There are currently 64 persons on the CERT Team Roster.
- Good turnout at this meeting as 30 persons attended.
- Discussion as to future grant monies that may/may not be available for next year.
- The Town's Emergency Operations Plan is being completely revised and rewritten. The Incident Action Plan section will include a CERT position.
- Several CERT Team volunteers assisted with calls pre-Hurricane Irene. When mandatory evacuation orders were issued, these persons were sent home. "*No volunteers will be put in harm's way*".
- It was noted that there are times when volunteers are needed post-event.

Training Sessions being scheduled for fall 2012:

- Search and Rescue Operations Compass use Maryland Department of Natural Resources
- Animals in Emergencies
- Radio operational procedures
- Point of Distribution procedures (PODS)
- CERT Instructor Trainer Class

- Following the First Aid Practical Exercises, the meeting was adjourned at 8:20pm.

H:\WP51\CERT2-02-12minutes.doc