

# **OCEAN CITY COMMUNITY EMERGENCY RESPONSE TEAM (OC CERT) BYLAWS**

## **ARTICLE I – NAME**

The name of the organization is the **OCEAN CITY COMMUNITY EMERGENCY RESPONSE TEAM (OC CERT)**. The group is a non-profit, educational, non-political organization.

## **ARTICLE II – ADDRESS**

Ocean City CERT  
Town of Ocean City Emergency Services Department  
6501 Coastal Highway  
Ocean City, Maryland 21842

## **ARTICLE III – PURPOSE**

**OC CERT** is organized exclusively for educational purposes and public service to the local community and more specifically to:

Educate citizens of the community on the subject of disaster/emergency preparedness, response, recovery and mitigation.

Provide assistance to the residents of the local community during disasters and emergencies.

Provide trained assistance to professional responders in case of a community emergency (e.g. hurricane, flood).

Provide assistance to the Town of Ocean City during planned events.

## **ARTICLE IV – BYLAWS TERM**

The period of existence is perpetual.

## **ARTICLE V – EXECUTIVE BOARD**

The Executive Board shall consist of the Town of Ocean City Mayor, Emergency Services Director, Emergency Management Planner, Administrative Office Associate and **OC CERT** Captains.

## **ARTICLE VI - COMMITTEES**

The Executive Board shall create committees, projects and committee/project leaders for special purposes. The Executive Board shall have the power to appoint the membership of a committee and remove committee members as needed.

## **ARTICLE VII - MEMBERSHIP**

Membership shall consist of the members of the Executive Board and such other Citizens (18 years of age or older) who are willing to take the necessary CERT Basic Training and are willing to participate in training, meetings, drills and events, when available to do so. The Executive Board may revoke **OC CERT** Membership at any time. No **OC CERT** Member is to act on their own in the name of **OC CERT**.

## **ARTICLE VIII - MEETINGS**

The Executive Board will meet at least once annually. Members will meet at least once annually. Members' meeting agenda shall include, but are not limited to: Call of Order; Approval of Minutes; Announcements/Information; any Business and Adjournment.

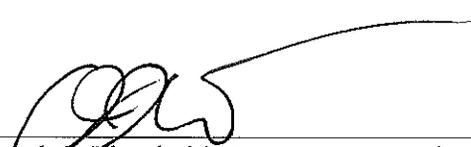
## **ARTICLE IX - RESOLUTIONS**

All resolutions to commit **OC CERT** to any matter, must have been previously considered and approved by the Executive Board.

## **ARTICLE X - AMENDMENTS**

Proposed amendments to the Bylaws are to be approved by the Executive Board, with a motion to adopt.

Approved by:

  
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Joseph J. Theobald, Emergency Services Director

Date: January 1, 2013