

TOWN OF OCEAN CITY LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)
Coordinated through Ocean City Department of Emergency Services
2nd Floor Training Room – Public Safety Building
Ocean City, Maryland 21842
Phone: 410-723-6650 Fax: 410-723-6962

LEPC Meeting Minutes – April 25, 2013

<u>Attendees:</u>	Joseph Theobald	OC Emergency Services
	Bob Rhode	OC Emergency Services
	Carol Boyles	OC Emergency Services
	David Hartley	OCFD/Fire Marshal
	Sylvester Dale	OC Public Works/Water
	Wayne Pryor	OC Grants Manager
	Matt Margotta	OC Planning & Development
	Bob Nelson	OC Planning & Development
	Jim Smith	Delmarva Power
	Barbara Shufelt	American Red Cross
	John Brenner	American Red Cross
	Robyn TyTomi-Dalton	Worcester County Health Dept.
	James Baker	OC Public Works/Wastewater
	Michael Dowling	OC Public Works/Wastewater
	Rodney Dean	St. Paul's By the Sea
	David Dingwall	St. Paul's By the Sea
	Joe Sobczak	OC/Purchasing
	James Deptula	OC/Finance
	Charles Russell	Chesapeake Utilities
	Ric Chatham	Chesapeake Utilities

The meeting was held at the PSB 2nd Floor Training Room and opened by Bob Rhode at 1:10 pm with a welcome by Director Theobald. Introductions were made around the room. Minutes from the January 24, 2013 meeting were approved and will be posted on the Town's website.

Old Business:

- The Town tested their Comprehensive Emergency Operations Plan draft during the Town's Emergency Management Institute Training February 3-7, 2013. All the draft components have been incorporated in the Plan and this will be presented to the Mayor & Council for approval. The next project will be to move forward with the Recovery Phase.
- Worcester County LEPC Meeting was held Thursday April 25, 2013 at Snow Hill with a presentation on Agricultural Pesticide application.
- Ocean City conducted a Continuity of Operations Plans (COOP) Exercise on Wednesday January 30, 2013.
- Communications Rally, in connection with interoperability, was held April 24 in Laurel, DE with 11 agencies and over 60 persons participating. Future exercises will continue to be held.
- Delmarva Emergency Task Force (DETF) tabletop exercise will be held on June 13.

New Business:

- The next meeting of the Worcester County LEPC is scheduled for Thursday July 25, 2013.
- Next meeting scheduled for the Ocean City LEPC will be on Thursday July 25, 2013 at 1300 hours in the 2nd Floor Training Room of the Public Safety Building. The guest speaker will be announced.
- A Continuity of Operations Plans (COOP) Exercise will be conducted for the Town of Ocean City in August 2013 by the Maryland Fire and Rescue Institute.
- The Town of Ocean City will be updating and submitting the required reports for the Town's Tier III reports and Chemical Inventories with updates of listings in all facilities under the Maryland Right-To-Know Act in the spring of 2013.
 - Hazardous Materials Technician Refresher Class will be scheduled with Maryland Fire and Rescue for Ocean City in November 2013. Twenty-six persons participated last year.

Reports:

No reportable spill responses in the last quarter. Response to recent spill at the Wastewater Plant was executed "letter perfect". This served as a good test/operation.

General Comments:

- Comments re: Hurricane Sandy that information was disseminated in a timely manner; dialogue was appreciated.
- Persons can sign up for the GovDelivery System through the Town's website in order to receive information.
- Faith based organizations assisted in Crisfield with volunteers and also monetary donations. Lynnhaven Baptist Church group served meals.
- Preparedness Day will be held at the Berlin WalMart on May 18. Health Department will be handing out literature, etc at a future Shorebirds game. Information is also distributed by OC CERT at Springfest.

Presentation:

Ric Chatham and Charles Russell – Chesapeake Utilities Corporation

- The three companies include: Eastern Shore Natural Gas, Chesapeake Utilities and Sharp Energy.
- Natural gas will be available starting May 30 but this will be a slow process for the conversion.
- Discussion of the physical properties of gases. Their commitment is to safety (website SafeGasMaryland.org).
- Meetings will be held and additional information disseminated to the public.
- Reminder to "Call 811 before you dig"!

Open Forum:

- Delmarva Power - underground lines 41st – 85th Sts to be completed mid October 2014.
- OC CERT meeting at the PSB on May 23 will include a presentation by Delmarva Power on Electric Power/Safety Demonstration.
- Wastewater – mandatory evacuation drills are done on a yearly basis.
- Red Cross – contact number 1-800-777-6620. Still active in Crisfield.
- There are 2 qualified CERT Instructors in the OC CERT group and 2 from Worcester County.
- Town contributed to the purchase of a utility trailer which is now parked on the PSB lot. Inventory will be done. Trailer holds cots, etc. and will be available for responders to use.

- Town has procured 2 pallets of MRE's and keeps a supply of bottled water in stock. Water is rotated through for use according to expiration dates.
- Notation made that no grant money is available for the HazMat Refresher Class in November.
- Health Department – Presentation at the Clarion on April 3. Annual conference during Public Health Week. Concerns with prescription drug addiction. Hazard and Vulnerability study was done.
- June Points of Distribution (POD) Training scheduled. Home Depot/Lowe's/WalMart are movers of commodities during an emergency.
- National Hurricane Conference presentations: how to function with 40% of the work force unavailable during an emergency; crisis management intervention; fuel supplies.
- Credentialing issues – photo ID's and/or badges. During recovery mode, the Town was divided into sections. Colored ID tags w/expiration dates were enforced by OCPD.

Closing:

- Thanks to all for their attendance.
- As there was no further business, the meeting was adjourned at 2:30 pm.

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