
**Ocean City Fire Department
Standard Operating Guidelines**

Organization

Subject: Organizational Structure
Revised: 4-24-2012
Effective: 4-24-2012
Approved: 4-24-2012 (Fire Chief)
Section: 104.00

104.01 Purpose

To provide the members with a description and understanding of the organizational structure of the Ocean City Fire Department

104.02 Policy

The Ocean City Fire Department is a combination career and volunteer member department organized into three divisions and the Office of the Fire Chief. The three divisions of the department are known as the Ocean City Volunteer Fire Company, Fire/EMS Division and the Office of the Fire Marshal.

104.03 Fire Chief

The Fire Chief, who is directly responsible to the City Council, shall command the Ocean City Fire Department. The Fire Chief is designated as having the authority and responsibility for the management, direction and control of the operations and administration of the Fire Department.

104.04 Command of Divisions

- A. The Fire/EMS Division and the Office of the Fire Marshal are commanded each by a Deputy Chief, whom reports directly to the Fire Chief. The Ocean City Volunteer Fire Company's operations and administration within the Town of Ocean City are commanded by a Deputy Chief and President, who report directly to the Fire Chief.
- B. The Fire Chief may, at any time, designate a member of the department to be Acting Fire Chief, subject to removal by him at his pleasure.

104.05 Fire Department Members

All personnel, which include, but not limited to, all Ocean City Volunteer Fire Company members and Town of Ocean City employees, within the Fire Department.