
Ocean City Fire Department
Standard Operating Guidelines

Operations

Subject: Injuries
Revised: 7-1-09
Effective: 10-20-09
Approved: 9-24-09 (Fire Chief)
Section: 408.00

408.01 Purpose

To establish procedures for reporting injuries.

408.02 Injuries

- A. Any injury received while performing your duties shall be reported as soon as possible to your supervisor or officer. Supervisors and officers shall notify their Deputy Chief.
- B. The injured member will be referred for treatment. Following treatment, the injured member will complete a Workman's Compensation Report of Injury form and First Report of Injury Form, or Town of Ocean City Injury Form if employed.
- C. The applicable Deputy Chief or his designee will complete the remaining Workman's Compensation Forms and submit them to the Fire Chief within 24 hours of the injury. A duplicate of this form will be provided to the member.