

# OC-CERT PLANNING MEETING MINUTES

## THURSDAY 12 MARCH 2015

- The meeting was opened at 6:35 pm by Bob Rhode, thanking everyone for their attendance.(Attendance per sign in sheet). Introductions were made around the room.
- Discussion on the Two-Year Strategic Plan with /Goals/Objectives/Training. Quarterly planning meetings had been held. This number will be cut back to possibly two per year. Instead of several planning committees and sub committees, there will be only one combined Planning Committee. Tentative date for next Planning Meeting would be in November.
- A Strategic Plan has been developed – we are in the second year of that plan. This included By-Laws, Vision/Mission Statements. CERT Basic classes are now offered only in the Fall.
- Discuss the Regional CERT Training concept status
  - Worcester wants to conduct a training class in July on a Saturday. This might include Water Rescue/US Coast Guard Station visit.
  - Several OC CERT Members did attend the February 28 Traffic Control training sponsored by Worcester County Emergency Services.
  - Worcester County has 12 – 15 active CERT Members.
  - As to other counties, Wicomico has nothing beyond CERT Basic; program defunct in Somerset County and Sussex County has some meetings with no other events.
- Discuss the potential Saturday training days and topics for the remainder of 2015.
  - Saturday 21 November 2015 – one option would be presentation by CHART.
- Review the following forms. The forms have been posted on the website for Members to review and submit comments (none submitted). Thanks to OC CERT Member who worked on developing the forms. They will be distributed at the next meeting.
  - “Member Skill Sheet”
  - “Member Survey form”
- Review the composition of the three new Strike Teams. The assignments will be consolidated to three Strike Teams instead of four. This will reflect the new members as well as those who are now deemed inactive. The new Strike Team List will be posted on the webpage, upon completion.
- Discussion of upcoming meetings, events and training. Reminder to check the Google Calendar for updates. All dates are subject to change. Following is a list through July.
  - CERT Team Training Saturday 21 March 2015 0830-1230 hours. Primary topic “Traffic and Crowd Control”. This will be refresher training for some; new training for others.
  - OC-CERT Team meeting/training (Team 3) Thursday 26 March 2015 1830 hours.
  - OC EOC Training Saturday 11 April 2015 or Sunday 12 April 2015 0730 hours. This is in conjunction with the City Wide Clean Up activity.
  - Weather Spotter Training Thursday 16 April 2015 1830 hours at Wor Wic College.
  - OC-CERT assisting Worcester County Marathon Race Saturday 2 May 2015 0600 hours – report to WOC Park ‘n Ride.
  - Springfest 2015 Thursday 7 May 2015 through Sunday 10 May 2015.
  - Ocean City Hurricane Town Hall meeting at City Hall Wednesday 13 May 2015 1830 hours. This is open to the public.
  - OC-CERT Team meeting/training (Team 1) Thursday 14 May 2015 1830 hours.
  - Ocean City Air Show 2015 Thursday 11 June 2015 through Sunday 14 June 2015. Volunteers will be assigned to operations or logistics.

- Maryland State Firefighter Parade Wednesday 24 June 2015. Red Cross will set up cooling stations. Only OC CERT Members with Traffic/Crowd Control training are eligible to assist.
  - Ocean City Fireworks Celebration 2015 Saturday 4 July 2015. Two displays – south end of Town and Northside Park.
  - OC-CERT Team meeting/training (Team 2) Thursday 16 July 2015 1830 hours.
- Review and inventory equipment. Several volunteers asked to stay after the meeting to assist with gear inventory. Some items will be distributed at the next meeting. Orders are being processed for more gear bags and shirts.
  - Update status of the HAM Radio Technician Class and the Ocean City Radio Amateur Citizens Emergency Services (RACES) group. There are now 5 OC CERT Licensed Ham Operators. State monthly exercises are being held. Other OC CERT Members are welcome to attend these sessions, as observers. The next exercise will be on April 14. Schedule for classes will be forthcoming. Working with the Instructor to set dates for the next HAM Radio Classes.

#### Open Forum

- No progress on future Search and Rescue Training in part due to restructure of MEMA/State Government contacts.
- No date has been set for a Regional Communication Exercise.
- Fred Webster, Worcester County Emergency Manager is now the chairman of the Delmarva Emergency Task Force (DETF).
- Bob Rhode offered assistance with traffic control during the recent power outage in Ocean Pines.
- Discussion of Lazy Lizard Fire. OC CERT Members would have been contacted if needed for sheltering, but the Red Cross offered assistance.

The meeting was adjourned at 8:35 pm.

Next Planning Meeting on Wednesday 4 November 2015 at 1830 hours in the Public Safety Building 2<sup>nd</sup> floor training EOC room. (This is a tentative date).

