

# **OC - CERT MINUTES FOR MEETING**

## **Thursday 26 March 2015 1830 hours**

### **Public Safety Building 2<sup>nd</sup> Floor Training Room**

- The meeting was called to order by Bob Rhode at 6:30 pm. Attendees were asked to be seated according to Strike Teams (per new assignments).
- Review and approve the minutes from the OC-CERT 22 January 2015 meeting. Minutes are posted on the website.
- **Website Reminder:** A link for **OC-CERT** Information available on the Town of Ocean City website through the Emergency Services home page including google calendar.  
The direct link is: [http://oceancitymd.gov/Emergency\\_Management/cert-team.html](http://oceancitymd.gov/Emergency_Management/cert-team.html)  
Note: The Town's new website was launched in early January. A new link can be used for OC CERT webpage: <http://oceancitymd.gov/cert>
- **Old Business:**
  - Anyone who needs CERT equipment please remain after the meeting and see Carol Boyles. Note: available gear bags, T shirts and hats were issued. Order is being processed to purchase additional gear bags for distribution at the next meeting.
  - Anyone interested in recording a public safety message for the Ocean City FM radio station contact Bob Rhode.
  - Update on the status Amateur Radio Technician Class, the EOC base station and radio updates including Ocean City Radio Amateur Citizens Emergency Services (RACES) group. There have been scheduling issues with the Instructor to move forward for new trainees. A State exercise is scheduled for April 14 at the PSB Special Ops Building starting at 7PM. RJ Rhode is the RACES Officer and will be sending out info to those signed up. Base station has been installed at the PSB; portable radios in certain vehicles and OC1.
  - Discussion and approval of the Member Skill Sheet and Survey Form. The forms were approved and the Team Leaders will take charge of having the members fill out the forms. Suggestion was made to have the forms posted on the website in a format that would allow for completion electronically. This will be discussed with the Town's Webmaster.
- **New Business**
  - New strike team organization discussion. Now divided into three Teams. Several Lieutenant positions will be assigned by the Team Members.
  - Discussion of the Planning meeting from Thursday 12 March 2015. Good attendance at the meeting. New two year Strategic Plan to be developed by the end of 2015.
  - Possible dual training in July with Worcester County to include water rescue and US Coast Guard Station tour. Worcester County recently hosted Traffic Control demonstration – this was for orientation, not qualification.
  - Next Planning meeting will be held on Wednesday 4 November 2015 in the Public Safety Building at 1830 hours and will include Worcester, Wicomico, Somerset (invited) and Sussex Counties. Upper Management and CERT Leaders will be in attendance for a brainstorming session.
  - Search & Rescue training program is still a work in progress.
  - Communication Regional Exercise will be scheduled in the fall. Worcester County Emergency Services Director, Fred Webster, is the new DETF Steering Committee Director.
  - Discussion of the Lazy Lizard fire. City Hall personnel assisted the victims. The Red Cross arrived and offered assistance but can no longer provide lodgings. Twenty persons were displaced and sheltering at a local church was secured by Emergency Management personnel. OC CERT Members were not needed to assist with sheltering at the time, but would have been used as a back-up, if necessary.

- **Events and Training during the next quarter**

- Ocean City will be conducting Emergency Operations Center Training during the exercise activations on Saturday 11 April 2015 from 0730-1500 hours and Sunday 12 April 2015 from 0730-1400 hours. OC-CERT personnel are welcome to attend to get check off/trained in specific positions for Situation Unit, Call Taker, or Resource "T" Card. Interested personnel contact Carol Boyles to sign up.
- The five lower-shore Emergency Management jurisdictions with the National Weather Service will be holding a Weather Spotter Skywarn Class at Wor-Wic College Thursday 16 April 2015 beginning at 1830 hours. Flyer with details will be available after the meeting.
- OC-CERT will conduct the postponed Traffic and Crowd Control training beginning at 0800 hours on Saturday 18 April 2015 in the 2<sup>nd</sup> floor Public Safety Building Training room. No registration is required.
- Incident Command System Training will be held in Salisbury on Monday 20 April through Wednesday 22 April 2015 during the day. See Carol for informational package including prerequisites and registration.
- Wednesday 29 April 2015 there will be a Defensive Driving Class held at the 2<sup>nd</sup> floor of the PSB beginning at 1830 hours. This is a required class for anyone that operates vehicles owned by the Town of Ocean City. Contact Bob Rhode for details, requirements or questions. Sign up will be distributed through Carol Boyles at a later date.
- OC-CERT will be assisting Worcester County and Ocean City attached to the Worcester County Fire Police for the ½ Marathon Race on Saturday 2 May 2015. Report time is 0600 hours at the Park and Ride West Ocean City (estimated completion 1130 hours). Completion of the Traffic Control Program through Ocean City is required to work this event. Yellow CERT Vest and dressed for the weather required. Event goes rain or shine.
- Springfest will be on Thursday 7 May 2015 through Sunday 10 May 2015. Sign up requests with shifts will be distributed through Carol Boyles closer to the Event.
- Town of Ocean City will be conducting a Town Hall Meeting at City Hall for Hurricane Preparedness on Wednesday 13 May 2015 beginning at 1830 hours. All are invited; this is open to the public.
- OC-CERT Team meeting/training will be held on Thursday 14 May 2015 in the 2<sup>nd</sup> floor of the PSB beginning at 1830 hours with Team 1 conducting training.
- Ocean City Air Show 2015 will be a four day event – June 11-14. OC-CERT will be asked to assist with Operations and Logistics. Sign up requests with shifts will be distributed closer to the Event. The Blue Angels will be participating and a 30% higher attendance number is anticipated. Logistics handles distribution of water/food/ice and Operations assists with First Aid/weather/inquiries.
- Wednesday 24 June 2015 Maryland State Firefighter Parade will be held and OC-CERT has been requested to assist. Completion of the Traffic Control Program through Ocean City is required to assist with this event. Schedule and sign up information will be distributed closer to the Event. Yellow CERT Traffic Vest is required.
- Ocean City Fireworks displays will be Saturday 4 July 2015 both north and south. Schedule information and sign up will be distributed closer to the Event.
- OC-CERT Team meeting and training will be held on Thursday 16 July 2015 in the 2<sup>nd</sup> floor of the PSB beginning at 1830 hours with training conducted by Team 2.
- College Beach Weekend Takeover is expected the first weekend in June and H2O (cars) in October. OC CERT will not be participating in either of these activities.

- **Open Forum Discussion:**

- Reminder that parking passes/free bus service to OC CERT Members during specific events are only to be used by those persons scheduled to work these events. The use of the parking/bus passes is closely monitored by the Town.
- Recent sighting of helicopter over the area was connected with Delmarva Power checking transmission lines. Inquiries were coming into the Town. This, and any other perceived "suspicious behavior" should be reported.
- Warning that tax scam phone calls have been reported locally.

•Contact info for the Team Leaders will be made available to the membership. It is the responsibility of the each OC CERT Member to forward this info to the Captains and/or Lieutenants.

### **Training: Shelter – in – Place Procedures presented by Bill Lubeck, Team 3**

#### **Training to consider for future dates:**

1. Compass reading practical exercises
2. First Aid Training Course
3. Training with the Civil Air Patrol
4. Training with Maryland Coordinated Highway Action Response Team (TEAM)

#### **Closing Comments:**

The next meeting is scheduled for Thursday May 14 starting at 1830 hours at the PSB 2<sup>nd</sup> Floor Training Room. Team 1 will be conducting the training. **OC CERT Members are requested to bring their gear bags to this meeting.** The meeting was adjourned at 8:30 pm.

