

OC - CERT MINUTES FOR MEETING/TRAINING

Thursday 10 September 2015 at 1830 hours

Ocean City Public Safety Building

- Meeting/Training called to order at 6:40 PM by Bob Rhode. Attendance per sign in sheet.
- Minutes from the OC-CERT 14 May 2015 were approved and will be posted on the website. No minutes were recorded for the July 2015 Training. Thank you notes will be sent to MSP, BP and USCG for their participation in that Training.

Old Business:

- Reminder new CERT ID Badges at City Hall after 1 June 2015 during regular business hours (except holidays) preferably between 9-11am and/or 2-4pm.
- Reminder fall CERT program to begin Thursday 1 October 2015 1845 hours at the PSB 2nd Floor Training Room. Minimum 10 -12 persons needed to conduct the class.
- Worcester County currently has 8 persons signed up for their fall CERT Basic class.
- Fall semester of OCU was cancelled due to low enrollment.
- Text message had been sent with meeting reminder. Several messages did not go through – these are possibly AT&T numbers. Another test message will be sent out at a later date.
- Membership data/information sheets will be put on the website as PDF documents. Completed documents may be submitted directly to Team Captains or Lieutenants or to the Emergency Services office. Individual files have been created and will be maintained in the office for OC CERT Members.
- Plans are being made to issue PASS tags as a form of identification. This will be handled through Worcester County.
- Everyone is requested to bring their gear bags to the November 19 meeting to receive missing equipment.
- Any additional personnel interested in recording a public service message for the Ocean City FM radio station contact Bob Rhode. Interested persons are to compose the script they wish to use.
- Update on the status Amateur Radio Technician Class. Unable to get a commitment from Sussex County for the class dates.
- Maryland State RACES exercises began Tuesday 8 September 2015. Four personnel attended. Next exercise will be Tuesday 13 October 2015 with Ocean City Mobile Command at Convention Center parking lot beginning at 1900 hours. Anyone interested is welcome to attend.
- No RACES operators were requested during the riots in Baltimore. RACES are more likely to be utilized and considered a major component in the event of a power outage.
- Contact Bob Rhode if you are interested in using the base station at the PSB. There are now programmed radios in several Town vehicles.
- Thank you to all the personnel who attended:
 - Ocean City Air Show 2015.
 - Maryland State Firefighters Parade.
 - July 2015 Training with the Beach Patrol, Coast Guard and MSP Trooper 4.
 - Shorebirds Preparedness Night in August.

New Business:

- CPR/AED Training will be offered to OC CERT Members when scheduled for the CERT Basic class in October. Info will be sent out; registration is required.
- Bob Rhode has asked that the OC CERT Members get more involved as to training/meetings/equipment and other matters related to OC CERT.
- Each Strike Team will be assigned a “Task Topic/Assignment” to discuss at the next meeting. After discussion the assignments are:

Team 1	Training
Team 2	Preparedness
Team 3	Equipment/Quartermaster
- The assignments will be rotated on a yearly basis.
- Teams may work together on these tasks at the regularly scheduled meetings.

Open Forum:

- Members are reminded to provide their contact info to the Team Leaders.
- FEMA SID #'s are to be given to Carol Boyles.
- OC CERT will not be asked to participate during Bikefest or H2O event.
- New Part-Time Emergency Management Specialist, Mike Collins, will be working on grant related projects until the end of the year.
- **Events and Training during the next quarter**
 - Sunfest 2015 will be Thursday 24 September through Sunday 27 September 2015. Schedule is out. Contact Ms. Carol to sign up. Any available OC CERT Member can stop by the booth to offer assistance, but only those persons already signed up receive pertinent info prior to the event.
 - Mobile Command and Communications Regional Rally/Exercise Tuesday 29 September 2015. **(Postponed)**
 - Thursday 8 October 2015 Communications Rally at BWI Airport. RACES personnel are invited to attend. Contact Bob Rhode direct if interested.
 - The next Planning meeting will be held on Wednesday 4 November 2015 in the Public Safety Building at 1830 hours and will include Worcester, Wicomico, Somerset (invited) and Sussex Counties. CERT State Coordinator has also been invited. All OC CERT Members are welcome to attend.
 - The next team meeting and training will be Thursday 19 November 2015 at 1830 hours in the Public Safety Building EOC. This will be the graduation of the fall CERT basic class, meeting and training.
 - A training session will be held on Saturday 21 November 2015 beginning at 0830 hours. Specific topic and location will be announced in October. Hold the date.
 - Ocean City Emergency Operations Center Training will be conducted on Tuesday 1 December 2015 and Wednesday 2 December 2015. More information and sign up instructions will be available at the November meeting.
 - OC-CERT Team meeting and training Thursday 10 December 2015 beginning at 1830 hours.
 - Mayor's Open House Friday 1 January 2016. More details to follow.

- **Evening Training session:**

- The Disaster Assessment Form was reviewed. This form would be used to document status/needs of a property following a disaster. Suggestion to add “unaccounted for” under Occupants/People and Animals/Pets.
- Review of the OC CERT Feedback Forms. Please complete and bring to the next meeting.

Next Meeting: Thursday 19 November 2015 at 1830 hours.

Closing Comments: The meeting was adjourned at 8:55 PM.

