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Town of Ocean City Bid Solicitation – Multi-Function Devices and Managed Print Services

The Town of Ocean City is seeking proposals from qualified and experienced vendors to provide Multi-Function Devices and Managed Print Services in conformity with the specifications detailed in the Proposal Documents.

Proposal Documents for the Multi-Function Devices and Managed Print Services may be obtained from the Town of Ocean City's Procurement Department by either e-mailing the Procurement Manager, Catrice Parsons, at cparsons@oceancitymd.gov or by calling 410-723-6647 during normal business hours, or via the Bid tab on the Town's [website](#). Vendors are responsible for checking this website for addenda prior to submitting their bids. The Town of Ocean City is not responsible for the content of any Proposal Document received through any third party bid service. It is the sole responsibility of the vendor to ensure the completeness and accuracy of their Completed Proposal Documents.

Sealed Bid Documents are due no later than 2:00 p.m. on Tuesday, July 12, 2016 at which time they will be opened and read aloud. Proposal Documents are to be submitted to the Town of Ocean City, Attn: Procurement Office, 204 65th Street, Bldg. A, Ocean City, MD 21842.

Late Bid Document will not be accepted.

Minority vendors are encouraged to compete for award of the solicitation.

Catrice Parsons, CPSM, CPPB
Procurement Manager
Town of Ocean City, Maryland