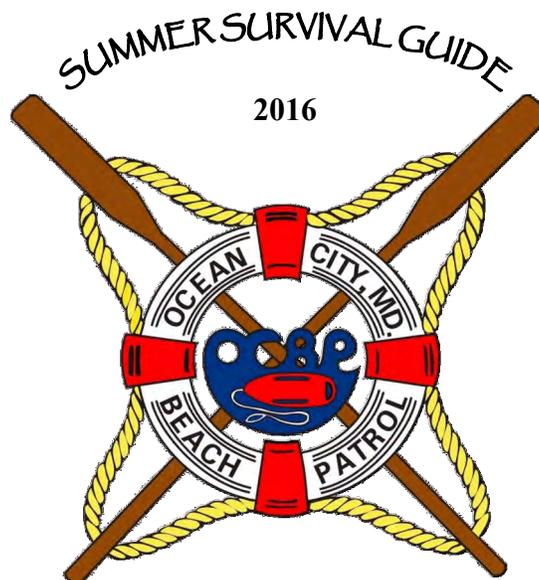


# Ocean City Beach Patrol



**Probational Surf Rescue Technician**



[www.ococean.com/ocbp](http://www.ococean.com/ocbp)

**The information in this guide is intended to provide a brief overview of life with the Ocean City Beach Patrol and does not include all official employment policies of the Town of Ocean City or of the Ocean City Beach Patrol. Once those are presented to you during Academy, you are encouraged to ask your supervisor for information and clarification on any of the policies or procedures that you do not understand.**

**Beach Patrol Contact Information:**

Mail: Ocean City Beach Patrol  
109 Talbot Street  
Ocean City, MD 21842

Email: [ocbp@oceancitymd.gov](mailto:ocbp@oceancitymd.gov)  
Web Site: [www.ococean.com/ocbp](http://www.ococean.com/ocbp)  
Headquarters Phone: (410) 289-7556  
Fax: (410) 289- 8358

**Captain Arbin, (off season)**

Beach Patrol Captain Arbin  
134 West Quail Lane  
LaPlata, MD 20646



Headquarters hours of operation 0900 -1800 (9 am- 6 pm)

**Services and Information**

MD Natural Resources Police	(410) 548-7070
U.S. Coast Guard Station	410-289-7559
City Hall General Information	(410) 289-8221
Ocean City Police (non-emergency)	(410) 723-6610
Lost and Found (police dept.)	(410) 723-6611
Ocean City Fire Dept. (non-emergency)	(410) 723-6616
Maryland State Police (non-emergency)	(410) 641-3101
Poison Control Center	(800) 222-1222
West OC Injury and Illness Center	(410) 213-0119
West OC Imedia Care	

**Health Care Services**

10th Street & Philadelphia Ave. –Urgent Health Care (410) 289-6241  
75th Street Medical Center—Urgent Care; walk-ins (410) 524-0075  
126th Street Medical Center—Urgent Care; walk-ins (410) 250-8000  
Atlantic General Hospital, Berlin– Emergency Care (410) 641-1100

**Post Offices**

Post Office, 5th Street & Philadelphia Ave. (410) 289-7819  
Post Office, 71st Street & Coastal Highway (410) 524-7611

**Transportation**

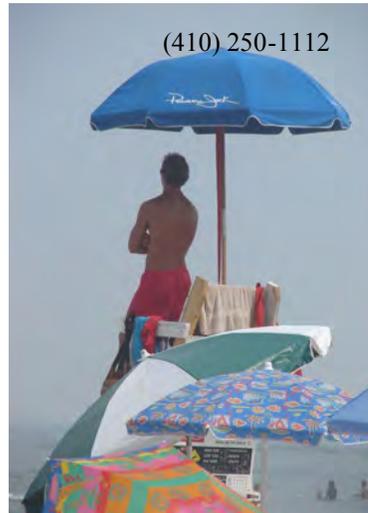
Greyhound Bus Line-West OC Park & Ride (410) 289-9307  
Park and Ride Shuttle Services West OC (410) 723-1606

# Table of Contents

<a href="#">Contact Information and Services Information</a> .....	2
<a href="#">Table of Contents</a> .....	3
<a href="#">Message from Captain Arbin</a> .....	5
<a href="#">What is a Surf Rescue Technician?</a> .....	6
<a href="#">Message from Lt. Ward Kovacs</a> .....	7
<a href="#">Surf Rescue Academy Check-in</a> .....	8
<a href="#">Pay Schedule</a> .....	9
<a href="#">Physical Conditioning for Surf Rescue Academy</a> .....	10
<a href="#">Professional Image</a> .....	11
<a href="#">Beach Patrol Officers</a> .....	12
<a href="#">Office Staff</a> .....	14
<a href="#">Elected Officials</a> .....	15
<a href="#">Organization of the Beach Patrol</a> .....	16
<a href="#">On the Job Training</a> .....	17
<a href="#">Physical Skill Re-qualification</a> .....	18
<a href="#">Communication</a> .....	19
<a href="#">Moving to Ocean City</a> .....	20
<a href="#">Seasonal Housing for OCBP Employees</a> .....	21
<a href="#">Getting Around in Ocean City</a> .....	23
<a href="#">What you need at Work for a Day on the Beach</a> .....	25
<a href="#">Living in Ocean City</a> .....	27
<a href="#">Climate</a> .....	27
<a href="#">Money Matters</a> .....	27
<a href="#">Town Ordinances</a> .....	29
<a href="#">Services</a> .....	33
<a href="#">Competitions</a> .....	34
<a href="#">Other Opportunities</a> .....	35
<a href="#">Our History</a> .....	36
<a href="#">Join the United States Lifesaving Association</a> .....	40
<a href="#">Surfing Beaches</a> .....	42
<a href="#">Surfing Beaches and Tides Schedule</a> .....	43
<a href="#">Policies and Procedures</a> .....	49
<a href="#">Free Meals for Students</a> .....	53
<a href="#">Final Word</a> .....	54
<a href="#">Semaphore</a> .....	55

### Grocery Stores, Pharmacies & Hardware Stores

ACME	95th St. & Coastal Highway West O.C.	(410) 723-0111 (410) 213-0410
Food Lion	118th St. & Coastal Highway West OC	(410) 524-9039 (410) 213- 0166
Super Thrift	129th St. & Coastal Highway	(410) 250-1872
CVS Pharmacy	West Ocean City 17th St. & Philadelphia Ave. 120th St. & Coastal Highway	(410) 213-1228 (410) 289-6512 (410) 524-7233
Rite-Aid Pharmacy	114 St. & Coastal Highway West O.C.	(410) 524-3700 (410) 213-0159
Walmart	West O.C. Pharmacy	(410) 629-1842
Harris Teeter	Rt. 54	(302) 436-2827
Happy Harry's Pharmacy	Rt. 54	(302) 537-3700
Ace Hardware	6807 Coastal Hwy	(410) 524-2300
Montego Bay Hardware	129th & Coastal Highway	(410) 250-8665
Home Depot	Rt. 50	(410) 629-1465
Fenwick Hardware	146th St.	(410) 250-1112



## Message from Captain Arbin

Congratulations on passing the test and accepting your appointment to Surf Rescue Academy; a decision that will change your life and the lives of others.

There is much talk about success in the world today. The word “success” often finds its way into the mission statements of organizations, in both public areas, such as schools and government agencies, and private sectors, such as businesses and corporations. Parents talk about wanting their children to be successful in life. We measure success in many ways: the job we hold, the car we drive, the zip code and square footage of our homes. In these examples, “success” is measured by its impact on us.

On the other hand, a life of “significance” is measured by what real impact we have on others and is characterized by investing in others. If you want to know what it feels like to be significant, just hand that small child you have just pulled from the ocean to his or her crying mom. For the rest of that family’s life, you will remain significant. Breathe into the lifeless body of a husband who has fallen victim to a heart attack while his wife looks on helplessly. For the rest of that family’s life, you will remain significant. Go to work as an SRT and just do your job as hundreds watch your every move and have a little girl say, “Mommy, I want to be a lifeguard like her.” At the end of that day, as one hundred percent of those strangers safely leave your beach, you have a job of “significance,” and it feels incredible. After your first season with the OCBP, you will move on to your off-season life. You will realize that something is missing and you feel this incredible pull back to the job you have come to love. What is missing is “significance” Most people never know it, but once you have felt it, you will constantly seek it. This is the key to our great success in retaining employees. We offer an opportunity for “significance.”

I hope and pray that you find “significance” in your life by investing in others with your newly earned position with one of the greatest life saving organizations in the world; the Ocean City Beach Patrol.

*Note: This “Survival Guide” had been needed and discussed for a long time. When Ben Davis was a crew chief he took the initiative following the many discussions and made it a reality by compiling our first prototype which served as the foundation for the guide you are now reading. Who knows, maybe you will have our next great idea. Share your ideas with your area supervisor.*



## What is a Surf Rescue Technician?

**S**urf **R**escue **T**echnicians are men and women of the Ocean City Beach Patrol who have demonstrated competency in the techniques and skills required for surf rescue during a pre-employment physical skills evaluation and have successfully completed Surf Rescue Academy. An SRT's responsibilities include educating the public, warning swimmers of potential dangers, rescuing distressed swimmers, responding to emergency medical situations, administering basic first aid, reuniting lost and found individuals, enforcing Maryland State laws and Ocean City town ordinances, and performing many other responsibilities as assigned.

### What is a Probational Surf Rescue Technician?

This is the job classification that you are given the moment you begin employment with the Ocean City Beach Patrol (OCBP). This title is used while you are in Surf Rescue Academy and continues until you complete all four requirements to be promoted to an SRT step I.

### Four Requirements to Complete Probation

1. Work 21 days on a stand (1 day is at least 3.5 hrs) after successful completion of Surf Rescue Academy, without any policy infraction or employee incident. A policy infraction will re-start the 21 day count.
2. Obtain 3 weeks of satisfactory written performance evaluations
3. Pass a semaphore communication test
4. Attend and complete Rookie Graduation



The center patch is awarded to all employees upon moving from PSRT to SRT after satisfying all the necessary criteria. The other patches are given once the certification is completed.



## Message from Lt. Ward Kovacs

*Director of PSRT Training.*

Welcome to the Ocean City Beach Patrol and to what will be a life-changing experience for most of you. As you prepare for the physical challenges of Surf Rescue Academy, you can be sure that our staff will prepare you for all of the challenges of ocean lifeguarding. Our training program has continued to evolve since its inception in 1988 as we adapt to changes in equipment, technology and advances in rescue techniques. Before you take a stand for the first time, you will be trained and tested to the point where we have confidence that you will continue our proud tradition of providing a safe beach environment for our residents and visitors. The Ocean City Beach Patrol has become a recognized leader in our field, and you can be proud to wear our uniform. When you arrive for the first day of academy, make sure that you come with the attitude and determination that will make you successful in the academy and beyond, so that we will be proud to have you wearing our uniform. We look forward to having you join our team and working with us to achieve our goals while fulfilling our mission of Education, Prevention and Intervention.

Just remember that anyone can get a job .... But you WILL make a difference!!!!



Search and Recovery Training with Sgt. Uebel, Coordinator of Recertification

# Surf Rescue Academy

## Checking In

Arrive early before your assigned check-in-time. DO NOT BE LATE. You will have a review of the items you were required to study prior to your arrival (NIMS, Survival Guide, semaphore, etc.) Know the information.

Your first day of Training Academy begins on the Sunday you are assigned to check in. This is an exciting time when you get to meet your academy class, receive equipment and embark on the greatest journey of your lifetime!

You will first report to Beach Patrol Headquarters, located at 109 Talbot Street at the specified time to check in and submit paperwork.

From there, you will proceed to the 10<sup>th</sup> Street Medical Center for mandatory drug testing through urinalysis. A photo ID will be required upon your arrival at the medical center. It is recommended that you do not drink an extraordinarily large amount of water before the test as a diluted urine sample will require re-testing.

You then return to Headquarters to complete your remaining paperwork. To start Surf Rescue Academy on Monday, all your paperwork must be complete on Sunday. You **must** provide ***proof of identification*** which is a requirement of Government Form I-9. These identifications must be original documents. Copies **will not** be accepted under any circumstances. For most people, a driver's license and an original Social Security card will suffice. A valid passport is also acceptable. Ask for other options if you don't have the above. Failure to have all paperwork completed or to provide proper documentation **will** result in your being reassigned to a later Surf Rescue Academy provided one is still available. Please do not let this happen.

Once all paperwork is completed and verified, you will report to the equipment room to receive all of the equipment you will need to perform the duties of a Surf Rescue Technician. You will be assigned a report time for Monday along with a copy of the training manual and a reading assignment. Make sure you are prepared for your first day of training by completing the required assignments.

It is a good idea to be prepared at check-in to take care of your direct

deposit requirements for payment of salary. The Town of Ocean City pays its employees on a bi-weekly schedule (every other Friday) through direct deposit. To ensure your first paycheck is not delayed, it is imperative that you bring a voided check or a deposit slip with you to check-in that has the account in which you would like your pay to go. We do not distribute paper checks. Listed below is the pay schedule for 2016.

### OCEAN CITY BEACH PATROL

WEEK BEGINNING		WEEK ENDING		SCHEDULING	
				Week	Pay Check Issued
SATURDAY	May 28, 2016	SUNDAY	May 29, 2016 *	1	June 3, 2016
MONDAY	May 30, 2016	SUNDAY	June 5, 2016	2	
MONDAY	June 6, 2016	SUNDAY	June 12, 2016 *	3	June 17, 2016
MONDAY	June 13, 2016	SUNDAY	June 19, 2016	4	
MONDAY	June 20, 2016	SUNDAY	June 26, 2016 *	5	July 1, 2016
MONDAY	June 27, 2016	SUNDAY	July 3, 2016	6	
MONDAY	July 4, 2016	SUNDAY	July 10, 2016 *	7	July 15, 2016
MONDAY	July 11, 2016	SUNDAY	July 17, 2016	8	
MONDAY	July 18, 2016	SUNDAY	July 24, 2016 *	9	July 29, 2016
MONDAY	July 25, 2016	SUNDAY	July 31, 2016	10	
MONDAY	August 1, 2016	SUNDAY	August 7, 2016 *	11	August 12, 2016
MONDAY	August 8, 2016	SUNDAY	August 14, 2016	12	
MONDAY	August 15, 2016	SUNDAY	August 21, 2016 *	13	August 26, 2016
MONDAY	August 22, 2016	SUNDAY	August 28, 2016	14	
MONDAY	August 29, 2016	SUNDAY	September 4, 2016 *	15	September 9, 2016
MONDAY	September 5, 2016	SUNDAY	September 11, 2016	16	
MONDAY	September 12, 2016	SUNDAY	September 18, 2016 *	17	September 23, 2016
MONDAY	September 19, 2016	SUNDAY	September 25, 2016	18	
MONDAY	September 26, 2016	SUNDAY	October 2, 2016 *	19	October 7, 2016

End of Pay Period \*

May 2016							June 2016							July 2016							August 2016							September 2016						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7				1	2	3	4					1	2		1	2	3	4	5	6					1	2	3	
8	9	10	11	12	13	14	5	6	7	8	9	10	11	3	4	5	6	7	8	9	7	8	9	10	11	12	13	4	5	6	7	8	9	10
15	16	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16	14	15	16	17	18	19	20	11	12	13	14	15	16	17
22	23	24	25	26	27	28	19	20	21	22	23	24	25	17	18	19	20	21	22	23	21	22	23	24	25	26	27	18	19	20	21	22	23	24
29	30	31					26	27	28	29	30			24	25	26	27	28	29	30	28	29	30	31				25	26	27	28	29	30	
														31																				

## Physical Conditioning for Surf Rescue Academy

Arrive in Ocean City in the best physical condition of your life. Don't take for granted that you have passed the test and assume that everything from there on will be easy.



During Surf Rescue Academy, you will be performing strenuous activities all day long. It is not unusual for a typical day to include up to four miles of accumulated running and numerous different physical activities in the water. Your performance will be assessed continuously and those in less than excellent condition will have a particularly difficult time.

Before the end of Academy, you will be required to complete the certification test. This test consists of the 300 meter soft sand sprint in less than 65 seconds, and a 500 meter open water swim in ten minutes or less. Failure to complete these quality standards within the allotted time will prohibit you from going to a stand and may result in termination of employment. The best way to rapidly increase your overall fitness level is to focus on sprint workouts, with a concentration on the required distances. Running for miles will not prepare you adequately for the 300m soft sand requirement.



If at any time you have questions on how to prepare for Surf Rescue Academy, you should contact Lt. Ward Kovacs, Director of Training, at:

**[ekovacs@oceancitymd.gov](mailto:ekovacs@oceancitymd.gov)**.

Additionally, we strongly urge you to come to Academy mentally prepared. Expect to be pushed to the level necessary to

protect residents and visitors of Ocean City. Before we will let you sit a stand on the beach, we need to be convinced you will not quit when the

surf gets big or you start to feel tired. Academy will be challenging, yet it can also be a life-changing experience.

During the Monday-Friday of Surf Rescue Academy, you should expect a combination of classroom, surf rescue skills training, and physical conditioning every day. The duration of each element depends on both the environmental conditions and the strengths and weaknesses demonstrated by the class. Due to the unique demands of this training, you will not have a regular schedule. (be available 6:00 am – midnight) **Do not plan anything before or after each training day.** Make sure that your off-duty activities do not impact your performance during the day.



## Professional Image

Members of the Ocean City Beach Patrol are highly respected professionals. Whenever you are in uniform, you represent the Town of Ocean City and the OCBP. Your actions should be of the highest moral character.

SRTs are required to have a clean and neat appearance every day. No jewelry or visible piercings are permitted. Hair should be made up in such a way as to prevent it from getting in your face and eyes. Men should be clean-shaven although mustaches are permitted. Offensive or inappropriate tattoos must remain covered at all times.

The OCBP is a drug, alcohol, and tobacco free workplace. Mandatory drug testing is performed prior to entering Surf Rescue Academy and random testing may be conducted. The use or consumption of alcohol or tobacco products is prohibited when an SRT is in uniform and strongly discouraged when he/she is off duty.

# Beach Patrol Officers



Captain  
Butch Arbin, Unit 9102  
Emergency Services Beach Patrol  
Division Head



1<sup>st</sup> Lieutenant  
Skip Lee, Unit 9105  
2<sup>nd</sup> in command



2<sup>nd</sup> Lieutenant  
Mike Stone, Unit 9103  
3<sup>rd</sup> in command



2<sup>nd</sup> Lieutenant  
Ward Kovacs, Unit 9106  
4<sup>th</sup> in command

---

# Beach Patrol Sergeants



Unit 9117  
Sgt. Jeff Brabitz



Unit 9110  
Sgt. Rick Cawthern



Unit 9107  
Sgt. Ryan Cowder



Unit 9118  
Sgt. Ben Davis



Unit 9113  
Sgt. Jamie Falcon



Unit 9120  
Sgt. Jason Konyar



Unit 9115  
Sgt. Colby  
Phillips



Unit 9119  
Sgt. Matt Postell



Unit 9108  
Sgt. Timmy  
Uebel



Unit 9112  
Sgt. Brent Weingard



Unit 9116  
Sgt. Damien  
Sanzotti



Unit 9111  
Sgt. Travis Wagner



## Office Staff



**Stella Malone**

Weekly Bulletin  
Special Events  
Data Entry  
Personnel  
Proof Reader

**Debi Tyler**

Lead Office Associate  
Personnel  
Payroll  
Data entry  
Purchasing

**Kristin Joson**

Public Education Coordinator  
Web Editor  
Newsletter  
Calendar  
Photographer

## Administrative



**Doug Miller ,City Manager**

In charge of all city business,  
Responsible for all city employees,  
Appointed by Mayor and City Council



**Joseph J. Theobald, Emergency Services  
Director**

The Emergency Services Department is comprised of four separate Divisions providing public safety services to the community. The Communications, Electronic Services, Emergency Management, and the newly formed Beach Patrol Division. Effective May 1, 2014, Director Theobald is now responsible for overseeing all Beach Patrol Operations.

## Elected Officials



**RICHARD W. MEEHAN,**  
Elected Mayor.  
Elected as mayor 10/19/06



**LLOYD MARTIN,** Council President  
elected to the Council in  
October 2002.  
**Nominated as Council president 11/08/12**



**MARY KNIGHT,**  
Council Secretary -  
elected to the Council  
in 2006. nominated  
as secretary 11/08/12



**DOUG CYMEK,**  
Council Member –  
elected to the  
Council 10/23/08 .



**.DENNIS  
DARE,** Council  
Member- elect-  
ed to the Coun-  
cil 10/6/12.



**TONY DeLU-  
CA,** Council  
Member - elect-  
ed to the Coun-  
cil November  
2014



**WAYNE  
HARTMAN,**  
Council Member  
- elected to the  
Council Novem-  
ber 2014



**.MATTHEW  
JAMES,** Council  
Member- elect-  
ed to the Coun-  
cil Novem-  
ber 2014

## Organization of the Beach Patrol

The Beach Patrol is a division of the Town of Ocean City Emergency Services Department under the direction of Joseph Theobald, Director. Captain Arbin is the division head. The Beach Patrol annually employs about 200 individuals and is supported by a 2.5 million dollar budget.

Contributing to operation and policy decision making and overseeing all Beach Patrol operations is the responsibility of the Lieutenants. The Lieutenants are responsible for directing all of the various operations of the Patrol and serve as officers-in-charge in the absence of the Captain. Supporting the Captain and Lieutenants are the three office staff.

After completing Surf Rescue Academy, you will be assigned to one of the 17 crews that cover the 10 miles of Ocean City's beautiful beaches. Each crew normally consists of 7-9 Surf Rescue Technicians



who staff five or six stands that make up the crew. Each crew is led by a Crew Chief who normally sits the center stand in the crew, has expertise in open water rescue, carries a larger selection of medical supplies and operates the two-way radio in order to maintain communications with Headquarters. Additionally, each crew is assigned an Assistant Crew Chief who takes over all responsibilities of the Crew Chief in his/her absence. Once assigned to a crew, your Crew Chief will be your supervisor and will take over responsibility for your continued training and your three weeks of supervised probation.

Crew Chief Travis Wagner maintains his vigilant scan. Note: He is prepared for a full day of work with all of his equipment .

Your Crew Chief is your most valuable resource as a PSRT. Your Crew Chief will create your weekly schedule, maintain your statistics, respond as backup to emergencies on your beach, and keep you informed of events and opportunities with the Beach Patrol. They will also complete your written probationary evaluations. If you have any needs or concerns at any time, talk to your Crew Chief.



Sgt. Rick Cawthern patrols his area by quad and provides emergency back-up.

The Sergeants are responsible for the day-to-day operations of the Beach Patrol and remain mobile on ATVs. While on the beach, they supervise the crews and respond to emergencies in their area.

Each Sergeant is assigned to one of four areas which are designated as follows:

Area Name	Crews	Area of Responsibility	Area Sub-Station
South	1 – 4	Inlet – 18 <sup>th</sup> Street	Dorchester Street
Middle South	5 – 8	18 <sup>th</sup> St – 53 <sup>rd</sup> Street	27 <sup>th</sup> Street
Middle North	9 – 13	53 <sup>rd</sup> Street – Clarion	66 <sup>th</sup> Street
North	14 – 17	Clarion – 146 <sup>th</sup> Street	130 <sup>th</sup> Street

## **On the Job Training**

During Surf Rescue Academy, PSRTs will be assigned to a stand that is in service to sit with a veteran SRT. Additionally, PSRTs will spend a full day of OJT on either Saturday or Sunday following Surf Rescue Academy.

While on OJT, you will be expected to demonstrate the skills you have learned in academy. You are also expected to ask questions about anything you do not understand. Lastly, since you are in uniform and on the beach, you will be expected to respond appropriately to events that occur on the beach. You never know when you might have to run a cover or be the 1<sup>st</sup> responder to a spinal injury. Be prepared for anything and everything!

## **Physical Skill Re-Qualification**

As mention earlier, on the weekend of your Surf Rescue Academy, all PSRTs are required to complete the 300 m soft sand run in 65 seconds or less and the 500 m ocean swim in 10 minutes or less. This assures that all candidates still meet the physical qualifications that they demonstrated during pre-employment physical skills evaluation (PEPSE) regardless of whether they passed one year ago, in a pool, or two days before starting Academy. Failure to complete these quality standards within the allotted time will prohibit you from going to a stand and may result in termination of employment. This is also required of all returning SRTs each

## **Probationary Period and Rotation**

After completing Surf Rescue Academy, you will be a Probational SRT (PSRT) and will be assigned to crews for one week periods of time. You will rotate through different crews in different areas. This is to allow you to see as many different areas of the beach as possible. After your second rotation, you will be assigned to a permanent crew.

During your probationary rotations, your Crew Chiefs will constantly provide feedback on your performance. At the end of each weekly rotation, the Crew Chief will complete a standardized PSRT evaluation, which will be used to help you in the areas of the job in which you need to improve.

“Early is on-time,  
on-time is  
LATE.”

## **Evaluations**

All Surf Rescue Technicians, whether new or experienced are evaluated at mid-summer, the end of regular season (Labor Day) and with a fall evaluation for SRTs working after Labor Day with a summative evaluation looking at all aspects of performance being completed in late October. This summative evaluation is used to determine which employees have successfully performed the duties of the SRT and will be invited back for an additional season as well as who will be offered a training position or promotion.

## **Accomplishing Requirements of Probation**

There are four requirements for completing probation and becoming a Surf Rescue Technician I:

1. Work 21 days on a stand (1 day is at least 3.5 hrs) after successful completion of Surf Rescue Academy, without any policy infraction or employee incident.
2. Receive three weeks of satisfactory written performance evaluations
3. Pass a semaphore test
4. Attend and complete Rookie Graduation

## Communication

The primary method of communicating among SRTs and between stands is through the use of semaphore (see inside back cover for semaphore alphabet). You should begin studying the semaphore alphabet immediately and have it memorized before entering Academy. Learning to send and read semaphore requires practice. It is also a requirement for coming off probation.

The Beach Patrol also deploys radios which are distributed along the entire Ocean City beach. The radio operators are in constant communication with the Town's 911 center and the Beach Patrol operations center. Through the 911 dispatcher, additional resources such as Fire Department, Police, Coast Guard or additional Beach Patrol personnel can be summoned. Your Crew Chief or Assistant Crew Chief will usually operate the radio, and you will relay requests for assistance through them. Because



of our coverage system, you may be required to use the radio in an emergency. If you need to use the radio, remember to speak slowly and clearly and listen for directions from the dispatcher.



### **Beach Patrol Headquarters Operations Center**

Area Sergeants serve as the Beach Patrol Duty Officer on a rotating schedule at headquarters from 0900 to 1800 and are available to assist you or answer questions.

**Social Networking Media:** The growth of Web 2.0 apps and social networking media is under very little control and may not always be a professional environment. This can lead to erroneous or detrimental information being circulated without your knowledge or consent. Therefore, do yourself a favor and only post information that you fully intend to be viewed by everyone you know and that will remain on the internet for the rest of your life. As an organization, the Beach Patrol is also susceptible to being exploited by the social media and various video posting sites. Do not let yourself become the subject of a post that aims to make the Patrol look bad.

**Working with the Press:** We are very fortunate to have a positive relationship with the press and the media. Captain Arbin makes it a priority to do as many interviews as possible that will help get our safety messages out. As a member of the Beach Patrol, you must get permission before speaking to the press or the media.

You can follow the Beach Patrol on the official Face Book Page, Twitter, and Instagram. Visit our page on Facebook and click the “Like” button to get daily updates and Beach Patrol Stats. And remember, when making a comment as a Beach Patrol member, keep your comments pro-

## **Moving to Ocean City**

The OCBP has limited housing for its employees. The Ocean City Development Corporation is managing rental properties with room for 13 Beach Patrol employees. It is strongly recommended that you network with returning Surf Rescue Technicians and make living arrangements with them. Living with people who are on the same schedule as you can work to your benefit. Living with people who work jobs late into the night can sometimes hurt you. A good place to meet veteran SRTs who are looking for roommates is on Facebook at the Beach Patrol Group. Post a message on this site indicating you are a rookie and in need of housing, and most likely you will be able to find returning veterans who are looking for additional roommates.

You can also stop by Beach Patrol Headquarters. There are often people who will drop off flyers advertising rentals for lifeguards.

The Chamber of Commerce also maintains a list of reputable rental agents and landlords. You can obtain a copy of the list by calling 410-213-0552, or on the internet at: <http://www.ococean.com/play.html>

Most leases will run from May 15<sup>th</sup> to September 15<sup>th</sup>. Expect to have to pay your rent in full before June 1<sup>st</sup>. Also expect to make a refundable security deposit in addition to rent payments. Please check references when using services such as Craigslist and other on-line sites.

### Local Utilities:

Delmarva Power: 1-800-375-7117

Comcast Cable: 1-800-266-2278

Verizon: 1-800-942-5000

## Seasonal Housing for OCBP Employees

### The Tarry-a-While, 108 Dorchester



The restoration of the above Circa 1897 rooming house at 108 Dorchester Street was completed in May 2007. The Town of Ocean City, State of Maryland, OCDC and UMES Rural Development Center provided funding for this renovation. The OCDC relocated its office into the building's first floor. The upper two floors are reserved for affordable, seasonal housing for the Ocean City Beach Patrol employees. Thirteen OCBP employees can stay in this facility from May through September. OCDC manages and maintains this workforce housing facility where employees can live at the Dorchester Street facility.

For the past 7 summers the Ocean City Development Corporation (OCDC) has provided housing for OCBP employees. The OCDC is a nonprofit organization that works with the Town of Ocean City and OCBP to provide such housing. The Tarry-A-While Guest House is currently the only Beach Patrol Employee Housing Facility. It is located at 108 Dorchester Street. It provides dorm style living accommodations with single and bunk beds. All leases are indi-

vidual contracts, but all residents must be OCBP employees. The OCDC charges \$1,525 per resident for housing for the summer season. A security deposit is required. This rental fee includes utilities (electric and water).

The Tarry-A-While Guest House includes free internet and basic cable television and central air conditioning. Rental payments are made by payroll deductions. The Tarry-A While Guest House has facilities for both male and female employees and there is a “no alcohol” policy for all residents.

For additional information about this housing or for a housing application please contact the OCDC office at (410) 289-7739 or email questions to [glenn@ocdc.org](mailto:glenn@ocdc.org).

#### **Tips for Renting Seasonal Housing**

Record any damage to walls or furniture in rental units before you move in. Notify the agent or owner of any damage so that you will not be held liable at the end of the season. Catalog the number of utensils, glasses and dishes before you move in. Another option is to take digital photographs of the items. Taking the time to do this could save you hundreds of dollars from your security deposit.

You can also read advertisements in local newspapers for area rental properties and roommate opportunities. The local papers are published weekly (every Friday) and are free to pick up at most convenience stores. You can also get on the OCBP Facebook page to see if any OCBP employees need a roommate. If you need a room or have an extra spot available in your property e-mail the Beach Patrol at [ocbp@oceancitymd.gov](mailto:ocbp@oceancitymd.gov) and your needs will be sent to all current and new employees to assist you in connecting with someone who can help you out.

## Getting Around Ocean City



The best way to get around Ocean City is to ride the bus. For \$3.00 a day, you can ride the bus all day. Exact change is required. City employees ride the bus for free with your employee ID (issued following SRA) or while in uniform. Since you are a city employee, we strongly encourage you to take the bus!

Ocean City is a 10 mile long barrier island. The Route 50 bridge enters the town at North Division Street. North of this, most of the east-west running streets are sequentially numbered up from First Street up to 146<sup>th</sup> Street at the Maryland/Delaware state line. South of North Division, the streets are named after the counties of Maryland's Eastern Shore. It is more common to enter town via the Route 90 Bridge if you live in North Ocean City (60<sup>th</sup> street and above). Other ways to enter Ocean City are Route 1 South from Fenwick or Route 54 East from Selbyville.

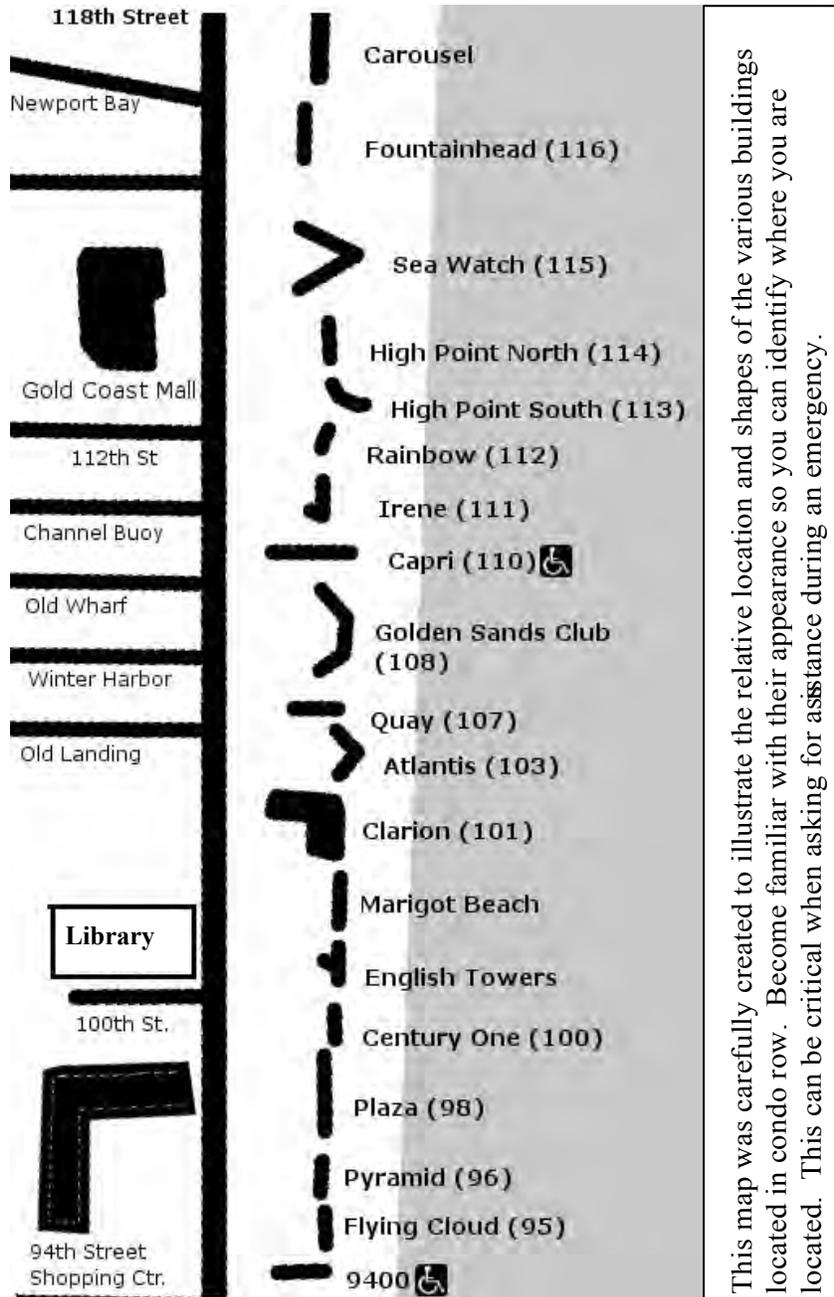
The area between 94<sup>th</sup> Street and 118<sup>th</sup> Street is called Condo Row. (See map on next page). There are few numbered streets in this stretch of beach, and most places are referred to by the condominium near which they are located. If you are driving and working in this area, there is a city-operated paid parking lot at 100<sup>th</sup> Street bayside.



For those living outside of Ocean City, there is a park and ride located on Route 50 just west of Ocean City. You can save yourself the hassle of finding parking by parking in this lot and catching a city bus for free.

**Note:** There are regional connections to ride a bus all the way up to the Bay Bridge. You can begin to make these connections at the West Ocean City Park and Ride.

## Condo Row: 94<sup>th</sup> Street – 118<sup>th</sup> Street



This map was carefully created to illustrate the relative location and shapes of the various buildings located in condo row. Become familiar with their appearance so you can identify where you are located. This can be critical when asking for assistance during an emergency.

## **What You Will Need at Work for a Day on the Beach**

You will be issued a whistle, uniform, rain gear, rescue buoy, umbrella, first aid kit, sunblock, and semaphore flags. It is strongly recommended that you bring one set of all issued uniform items to the beach every day.

Additionally, there are a few items you might want to purchase or acquire to keep yourself comfortable throughout the day.

### Recommended every day:

Towel(s)	Radio (battery powered)
Blanket	Pocket knife
Sand hands	Spare whistle
Thermos of cold water	Blue pens
Watch	Pocket notebook
Swim goggles	Sunglasses
Weekly bulletin	

### Other things to consider:

- Bungee cords (Various sizes)
- Bug Spray
- Personal Medications (Aspirin, Cough Drops, etc.)
- Feminine Hygiene Products
- Short pieces of rope
- Spare radio battery
- Spare set of keys (car, house)

Notes:

1. Sand hands can be found at a Dollar Store or SunSations and look like:



SRTs use these for digging holes in the sand for the rear legs of the guard stands in order to make them level.



2. In order to keep water cold throughout the day, buy two containers of at least one liter size, fill them with water and freeze them the night before work. Bring them to work with you each day.
3. Sunglasses should offer 99 - 100% protection from UVA and UVB light as well as screening out 75 - 95% of the visible light. They should be breakage resistant with brown, gray, green, or amber lenses. Wraparound style and polarization are advised to help reduce glare and eye fatigue, but must not obstruct peripheral vision.
4. Pack a variety of healthy snacks and bring them with you to work. Pack an insulated lunch box, with copious amounts of frozen water. You might even want to pack a sandwich because you only get a 30 minute lunch break and you may not have time to run to the store and buy something.

## **Living in Ocean City**

### **Climate**

Since Ocean City is a coastal community, our climate is very dependant on ocean temperatures. In May and June, it is not unusual for overnight lows to be in the 40s. In July and August, overnight lows can be as high as 80°. You should bring clothing appropriate for these conditions.

The weather can change very rapidly. A hot day can be rapidly cooled off by an onshore wind. Or, the wind can suddenly stop and a thick fog can develop—especially in June. Severe thunderstorms are always a possibility in the afternoons. Ocean City is also vulnerable to tropical systems and Nor'easters (several days of strong onshore winds, rain and large surf with beach erosion).

**PSRT hint:** Because the weather can make a dramatic change during your shift (hot to cold to rain), you should bring the recommended equipment every day. Once you get soaked, it makes for a very long and uncomfortable day up on your stand.

Due to the corrosive salt air, power outages are quite frequent. For that reason, buying a battery- backed or wind-up alarm clock is strongly recommended. Set your cell phone alarm and watch alarm to a time 5-10 minutes before you want to wake up.

### **Money Matters**

Town of Ocean City employees are paid every two weeks. All Beach Patrol employees are required to have their pay directly deposited in a bank. Prior to arriving in Ocean City you should establish a bank account and make sure you know the routing number and account number so you can complete your payroll direct deposit form accurately. Until the Town of Ocean City verifies that your direct deposit has been established and your bank is capable of receiving your direct deposit, you will receive an actual check. You will need to have a method of cashing or depositing this check. Each pay period begins on a Monday and runs through Sunday of the following week. (see page 9 for pay periods and paycheck distribution). Your check will then be deposited on the Friday after the pay period ends. Direct Deposit receipts will be distributed at the general meetings on Monday mornings.

Since it may be three weeks until you receive your first paycheck,

you should arrive in Ocean City with enough money and food to last through this period. You should budget your income wisely.

Although Surf Rescue Academy is designed to teach the skills necessary to become an effective Surf Rescue Technician, we will also be educating you about the Beach Patrol organization as well as the policies you are required to abide by as an employee of both the Town of Ocean City and the Beach Patrol. Additionally you will be required to sign an acknowledgement of your understanding and acceptance of some specific policies and procedures. While all policies and procedures are important and must be followed, we have chosen to highlight a few that may be less familiar to you than others. We will go over all of the policies and procedures during academy but wanted to take this opportunity to highlight one particular policy that we feel may take some getting used to, in an age where the use and capabilities of hand-held communications devices seems to be growing by the day. Because of the serious responsibilities of the Surf Rescue Technician position and the service you will be performing, you will not be allowed to have any two-way communication devices in your possession, unless issued by the Beach Patrol. This includes but is not limited to cellular devices or combination cell phone media players. Devices of this type may not be powered on while on the beach (not even to use as a clock), including during the time allowed for workout breaks. No hands-free devices, Bluetooth, headphones or earphones are allowed. We recommend avoiding the temptation to use these devices by leaving your phone secured in your car or at home.. **PLEASE UNDERSTAND THAT THIS POLICY PROHIBITS ANY FORM OF TEXT MESSAGING, SENDING OR RECEIVING.** Since you will be living and driving in Maryland this summer it is important to be aware that Maryland law prohibits sending or reading text messages while operating a motor vehicle or in a driving lane (even if stopped at a traffic signal) , and will require the use of a hands-free device when using the phone.

**PSRT hint:** Do not keep large amounts of money in your houses or rooms. Other people will know when you are getting paid and that you may have large sums of money. Use checks, debit cards, and ATMs as much as possible to reduce your need to carry cash, which may be lost or stolen.



## ***Town Ordinances***

In the summer, Ocean City swells with a population approaching 330,000 people. With this many people living on a small barrier island, the town has established many ordinances to ensure good order. You should be aware of the following.

### **Alcoholic Beverages**

The consumption of alcohol by individuals under the age of 21 years old is illegal. Don't do it!

Even if you are of legal drinking age, alcoholic beverages may not be consumed in public. This includes any street, alley, sidewalk, Boardwalk, parking lot, beach or in a vehicle. You can be arrested for possessing an open container of alcohol in public. In fact, stepping off your porch while holding a cup of beer may get you arrested. It has happened before!

**PSRT hint:** Ocean City police have a dedicated task force that is charged with alcohol enforcement, especially targeting under age drinking through the RAAM (Reducing the Availability of Alcohol to Minors) Project.

### **Bicycles**

On the Boardwalk, bikes are permitted as follows..

- Memorial Day – Labor Day: 2am – 11am.
- May 1<sup>st</sup> – Memorial Day & Labor day – September 30<sup>th</sup>: 2am -12 noon.
- October 1<sup>st</sup> - April 30<sup>th</sup>: Anytime

Bicycles are also allowed to travel with the flow of traffic in the bus lane on Coastal Highway. Cyclists must follow the same rules as other motor vehicles, including stopping at red lights and yielding to pedestrians in marked crosswalks. The use of helmets is strongly encouraged.

**PSRT hint:** Although those SRTs assigned along the Boardwalk may utilize a bike to get to work since we arrive before the 11:00 ban, you may not ride your bike on the Boardwalk during breaks, lunch or at the end of your shift.

### **Pedestrians**

Use marked crosswalks when walking across the roadways. When you want to cross Coastal Highway, go to the marked crosswalk and push the button. At crosswalks without signals, the driver of a vehicle must stop



for a pedestrian when:

- The pedestrian is on the half of the roadway on which the vehicle is traveling.
- The pedestrian is approaching from an adjacent lane on the other half of the roadway.

At intersections or crosswalks with signals:

- Drivers proceeding on a green signal, including drivers turning right or left, shall yield the right-of-way to pedestrians lawfully within the adjacent crosswalk.

**PSRT hint:** While in uniform you are readily identified as a member of the Beach Patrol and you are expected to set the example and follow pedestrian safety rules at all times. (Don't J-walk)

### **Noise**

Please be a good neighbor and restrain yourself from playing loud music or hosting a loud party. Between the hours of midnight and 7 am, any noise audible from a distance of greater than 50 feet is a violation of the noise ordinance. If the noise is coming from a residence, everyone whose name is on the lease will be arrested for violating the town's noise ordinance, regardless of whether those individuals were home at the time.

**PSRT hint:** Ocean City Police Department has a dedicated patrol for noise enforcement and has several targeted areas throughout town. Do not have parties at any residence where your name is on the lease. If you are at someone else's residence and more than 6 people are gathered, **LEAVE !**

### **Parking**

Park your vehicle legally at all times. Do not park in any red zone, block a hydrant or a driveway, in a handicapped spot, or park in any private property without the owner's consent. Most property owners and condominiums issue a parking permit. Without displaying this permit, any owner in that building can have your vehicle towed. Therefore, if you have been given permission to park in a privately owned area, ask for a permit to display. Should your vehicle be towed, it will be impounded at the public safety building at 65<sup>th</sup> Street. Expect to pay over \$200.00 to get your vehicle back (towing charges, parking tickets, and storage fees).

**PSRT hint:** Do not ask for or expect special treatment because you are on the Beach Patrol. Although you may be told that it is ok to park without paying as long as you identify your vehicle, it is not. Do not place your uniform in a window and expect not to get a ticket. Failure to follow this hint may cost you your job. Beginning with the 2008 season, the city is allowing Beach Patrol employees, during scheduled work time to park in any city operated lot. This does not include on-the-street parking. To park in a municipal lot, you must display an authorized parking permit that has been issued by Captain Arbin. Applications for this permit are available at Beach Patrol Headquarters on Dorchester Street.

### **Pets**

Pets are not permitted on the beach or Boardwalk between May 1<sup>st</sup> and September 30<sup>th</sup>. All animals must be on a leash and the owner must clean up animal waste.

**P-SRT hint:** Have a length of rope to use as a leash if you find a loose dog on the beach. Animal Control wants us to have the dog secured before they arrive on the scene. This ordinance is in effect 24 hours a day. Do not make any exceptions. Tell dog owners about 3<sup>rd</sup> Street, 94<sup>th</sup> Street and 125<sup>th</sup> Street dog park areas.

### **Skateboards**

It is illegal to operate a skateboard on Atlantic Avenue (the Boardwalk) from Saturday of Memorial Day weekend through Labor Day, from 11:00 am - 2:00 am or the following day. It is illegal to operate a skateboard on any public street, sidewalk or property except for public skateboard facilities within the corporate limits of Ocean City between April 1 and October 1 of each year.

### **Sleeping**

It is illegal to sleep in a vehicle in Ocean City. It is also illegal to sleep on the beach between the hours of 10:00 pm and 6:00 am of the following day.

### **Surf Fishing**

You may surf fish from the beaches in Ocean City as long as you are 50 yards from any person in bathing attire. This includes people

walking on the beach, sunbathing, and swimming in the ocean.

**PSRT hint:** According to the ordinance, surf fishing would be allowed in the middle of a sunny day in July however; the 50-yard rule usually makes it difficult for anyone to find an area in which to fish.

### **Surfing**

During the summer, surfing is prohibited in Ocean City between the hours of 10:00 am and 5:30 pm. You may surf at one of the designated rotating surfing beaches or the inlet surfing beach. You must also wear a leash connected to your board at all times.

**PSRT hint:** Several times during the summer, conditions will allow the officer-in-charge to modify the enforcement of surfing. When modified, this allows surfers to surf along the entire beach. It is the SRT's responsibility to make sure that the surfers are not endangering any of the swimmers and if you believe they are, you must move or remove the surfers.

Note: At no time may you surf while on duty. This includes lunches and breaks.

All of these ordinances as well as some additional ones specific to our responsibilities will be covered in more detail during Surf Rescue Academy.



Captain Arbin is giving PSRTs an overview of our pay scales, the process through which employees get promotions and the evaluation process. This lesson takes place during Day 6 (Saturday) of Surf Rescue Academy. Day 6 begins with the re-qualification run and swim for the entire SRA class.

## Available Services to the Public (and You)

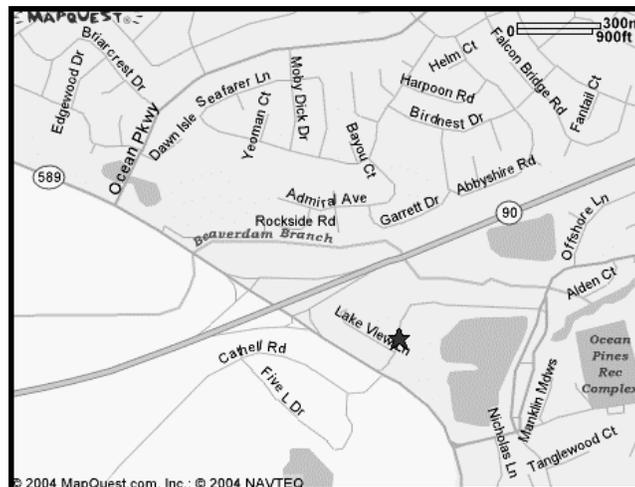
Chamber of Commerce Building: Route 50 West Ocean City

Post Office: 408 N Philadelphia Ave  
7101 Coastal Hwy

Internet: There are several Internet cafes located throughout Ocean City. These venues offer you “pay per use” or you can purchase a block of Internet time for a reduced rate. There are also hot spots that offer free internet access.

Libraries: 100<sup>th</sup> street and Coastal Highway  
11107 Cathell Rd., Ocean Pines

You can drive to the Ocean Pines library (off MD Rte. 90) by traveling west on Route 50 or Route 90 until you get to Route 589. If you are driving on Route 50, make a right onto Route 589. If you are traveling on Route 90, you must exit at Route 589 but go left at the bottom of the exit ramp. The Library is indicated by the star.





## Competitions

It is imperative that Beach Patrol employees maintain peak physical conditioning. As a motivational tool, numerous opportunities to compete are offered throughout the summer. Details will be provided as each event approaches.

- Crew Competitions are held annually which afford the opportunity for members of crews to compete as a team against other crews.
- The Ocean City Beach Patrol chapter of USLA offers competitions ranging from local events, to regional and national competitions.
- OCBP sponsored Ironguard Series.
- Ocean Series, a competition series that travels the beaches of Delaware and Maryland.
- OCBP Surf Rescue Association morning certifications.
- Intra-departmental city leagues (soccer, softball, volley ball, basketball, floor hockey, flag football, bowling, etc.)

## Other Opportunities

During your first summer, you should focus on becoming an outstanding Surf Rescue Technician. You should also be taking the necessary steps required to apply for Assistant Crew Chief. This training position is available beginning with your



second year as long as you have met all prerequisites.

After your first summer, additional opportunities will open to you—such as instructing in our Junior Beach Patrol program, operation personal watercraft, or patrolling as an area supervisor.



Patrolling the Atlantic Ocean



Sgt. Ryan Cowder and other Beach Patrol officers instruct SRTs during quad training. Participants are practicing victim removal while maneuvering through obstacles.



## **Our History**

**1930** Ocean City Beach Patrol (OCBP) established. Edward Lee Carey was appointed the only guard at the beginning of 1930 with John Laws helping out on weekends. As July approached, it was obvious that additional personnel were needed and several others were added and the official title of Captain was conferred on Edward Lee. Salaries were \$15 a week for guards and \$18 for the Captain. The equipment provided was a bottle of smelling salts, a bottle of iodine, and a 30 inch ring buoy for each guard.

**1931** Boots Ives organized the first Life Guard Benefit Dance that was held in the Pier Ball Room. It was discontinued in 1932 but resumed in 1933 and continued annually until the late 1940's.

**1932** First aid kits were distributed to the Beach Patrol and umbrellas were supplied. Also in 1932 the salaries were downgraded to \$10 a week for guards and \$12 for the Captain. Within a couple of years

however, salaries were again adjusted and for several years remained \$14 a week for the guards and \$15 for the Captain.

**1933** On Aug 23 a vicious hurricane swept the Atlantic Coast and the Inlet was formed. The Beach Patrol was increased to seven men.

**1935** Robert S. Craig joins the Beach Patrol. He takes charge in 1946 when he became Captain.

**1939** Robert Craig had become a certified Red Cross Life Saving Instructor during his senior year at the University of Pennsylvania. He asked permission from Captain Edward Lee to give a course in Senior Life Saving to the entire Patrol and his request was granted. The entire Patrol was certified for the first time. T-Shirts and heavy jackets were also given to each guard. In previous years the guards themselves had purchased them.

**1943** Manpower became scarce during World War II and the Beach Patrol was made up of 16 young men whose ages ranged from 15-18. The

Captain was paid \$35 per week, while other members were paid \$25.

**1946** Craig became Captain and the OCBP had doubled its numbers from 7 to 14, three times the size of the original group. The torpedo style buoy replaced the out-dated ring buoys.

**1947** Captain Craig introduces the semaphore system of communication, a system that he had seen at Key Biscayne, FL. From the proceeds of the benefit dance from 1947-1949, the guards purchased a 13ft. clinker-built boat to be used for rescue and patrol work.



**1958** A pre-owned Jeep ( a hand-me-down from the street and sewer department) was given to be used to patrol the area from the north end of the boardwalk to the northern city limits and to transport



first aid victims from that area to a doctor.

**1965** Beach Patrol headquarters and a manned aid station are set up in the old Coast Guard Station on Caroline Street.

**1967** In 1964 a professional organization was formed that is dedicated to lifesaving. It was several years before Ocean City formed a local chapter of the new group known as the United States Lifesaving Association (USLA).

**1968** Ocean City's development continued to push north. The big jump came in 1968, when land was acquired from 41<sup>st</sup> street to 146th street, the last stop before the Delaware line. Craig's forces grew from 30 to 87 lifeguards within one year.

**1970** Captain Craig asks City Council for 20 more guards to add to the 90 and an upgrade of the communications system.

**1977** First female hired as Beach Patrol lifeguard (Susan Cane).

**1982** Galvanized steel buoys were being phased out and the plastic can was introduced.

**1985** First female officer (Pat Carey) was promoted.

**1987** Robert S. Craig retires as captain of the Beach Patrol and is succeeded by George A. Schoepf. Assistant Captain Schoepf served the Beach Patrol under Captain Craig for over thirty years with half of that as second in command. George Schoepf's title was officially "Assistant to the Captain" but was gradually shortened to Assistant Captain.



Page 38



**1988** Surf Rescue Technician (SRT) is the new name given by newly appointed Captain George Schoepf to refer to Beach Patrol members. He also established the first training academy for Beach Patrol rookies. Schoepf appoints Skip Lee, Ward Kovacs, Sean Williams, and Scott McIntire as Training Officers with the responsibility of creating and facilitating the newly established training program.

**1993** For the first time, Beach Patrol began testing during August of a current season for Surf Rescue Technicians that would not begin training or work until the next year's season.

**1996** Due to illness, Captain Schoepf asks Lt. Butch Arbin to serve as Acting Captain.

**June 11, 1997** Captain Schoepf loses his courageous battle with cancer.

**June 12, 1997** Lieutenant Melbourne "Butch" Arbin III is appointed Captain by a vote of the Mayor and City Council.

**June 12, 1997** Captain Arbin promotes Walter "Skip" Lee to the newly created position of 1st Lieutenant.

**July 1997** The first OCBP Junior Beach Patrol is formed.

**April 2005** The Beach Patrol Webpage goes live.

**September 4, 2006** Beach Patrol fills a newly approved full

time year- round Lieutenant position with Lt. Ward Kovacs.

**June 2006** Beach Patrol employs the first paid Junior Beach Patrol instructor.

**May 2007** The Ocean City Development Corporation begins managing a rooming house that is rented exclusively to Beach Patrol employees.

**May 2007** Crew Chief Ben Davis took the often discussed idea and made the PSRT Survival Guide a reality.

**Summer 2015** OCBP gets a new 3 story Headquarters.



When the city limits ended at 15th street, the Captain supervised the guards on the beach by riding a bicycle on the boardwalk. Pictured here left to right: Robert Craig, Captain Edward Lee Carey in the middle and Jack Horner.

**BE A PART OF THE TEAM!**



***Sign up TODAY...***  
\$30 for the year

Represent the Ocean City Beach Patrol  
Receive a membership kit including a towel, patch, other items and a  
subscription to the American Lifeguard Magazine.



# **JOIN US!!**

## **OCEAN CITY BEACH PATROL MARYLAND**

CHAPTER OF THE UNITED STATES LIFESAVING  
ASSOCIATION

The United States Lifesaving Association (USLA) is America's nonprofit, professional association of beach lifeguards and open water rescuers. The USLA works to reduce the incidence of death and injury in the aquatic environment through public education, national lifeguard standards, training programs, promotion of high levels of lifeguard readiness and other means.

### **BENEFITS TO MEMBERS OF THE USLA INCLUDE:**

- A one-year subscription to *American Lifeguard Magazine*... A \$12.00 value
- Eligibility to compete in USLA Regional, National and World Lifeguard Competitions
- Eligibility for USLA Regional, National, and International Lifeguard Exchange Programs
- Membership in the only United States open water lifeguard association
- Access to USLA regional and national programs and conferences
- Access to USLA MD OCBP Chapter, USLA Regional and National Board of Directors meetings
- Access to free USLA public educational materials, i.e. posters, bookmarks, stickers, etc.
- All members of the chapter can vote in annual chapter elections and professional members can run for office.
- Membership kit, including towel, patch and other items
- Web link to application: <http://www.ococean.com/ocbp> click on the USLA button link under the employee section

## Surfing Beaches

Surfing is prohibited during the day, except at the two rotating surfing beaches and the inlet surfing area during week days. The Inlet area may be opened to surfing when the beach stand rental facility is closed due to weather. Surfing Beach Facilitators (SBFs) are not SRTs but help maintain the surfing beach. They are trained in emergency care, CPR, AED, First Aid, Spinal Injury Management, ordinance enforcement, communication and have a radio on the beach. SBFs are important to our organization and work along with the SRTs to maintain a safe and orderly beach environment. As an SRT, you are responsible for supporting the efforts of the SBF 100% of the time.

The schedule for the rotating beaches is available on line at [www.ococean.com/ocbp](http://www.ococean.com/ocbp) click on the “Today” button in the Surfing Beaches box to get the locations for a specific day or click on the Surfing Beach Schedule link under Beach Patrol to view the yearly schedule. It is also included in this guidebook.



## OCEAN CITY BEACH PATROL Surfing Beach Schedule 2016

Day	Date	South		North		Inlet		High Tide	Low Tide
		Surfing Beach	Surfing Beach	Surfing Beach	Surfing Beach	Surfing Beach	Surfing Beach		
Sunday	May 22, 2016	Modified	Modified	Modified	Modified	Modified	Modified	8:37 AM	2:36 PM
Monday	May 23, 2016	Modified	Modified	Modified	Modified	Modified	Modified	9:18 AM	3:15 PM
Tuesday	May 24, 2016	Modified	Modified	Modified	Modified	Modified	Modified	10:00 AM	3:56 PM
Wednesday	May 25, 2016	Modified	Modified	Modified	Modified	Modified	Modified	10:42 AM	4:39 PM
Thursday	May 26, 2016	Modified	Modified	Modified	Modified	Modified	Modified	11:26 AM	5:28 PM
Friday	May 27, 2016	Modified	Modified	Modified	Modified	Modified	Modified	12:15 PM	6:22 PM
Saturday	May 28, 2016	51st Street	131st Street	131st Street	Conditionally OPEN	Conditionally OPEN	Conditionally OPEN	1:09 PM	7:20 PM
Sunday	May 29, 2016	48th Street	129th Street	129th Street	Conditionally OPEN	Conditionally OPEN	Conditionally OPEN	2:08 PM	8:03 AM
Monday	May 30, 2016	47th Street	127th Street	127th Street	Conditionally OPEN	Conditionally OPEN	Conditionally OPEN	3:10 PM	8:57 AM
Tuesday	May 31, 2016	45th Street	125th Street	125th Street	OPEN	OPEN	OPEN	4:10 PM	9:51 AM
Wednesday	June 1, 2016	43rd Street	123rd Street	123rd Street	OPEN	OPEN	OPEN	5:07 PM	10:47 AM
Thursday	June 2, 2016	41st Street	121st Street	121st Street	OPEN	OPEN	OPEN	6:02 PM	11:41 AM
Friday	June 3, 2016	39th Street	119th Street	119th Street	OPEN	OPEN	OPEN	6:56 PM	12:35 PM
Saturday	June 4, 2016	37th Street	Fountain Head (117)	Fountain Head (117)	Conditionally OPEN	Conditionally OPEN	Conditionally OPEN	7:48 PM	1:27 PM
Sunday	June 5, 2016	35th Street	High Point - North (114)	High Point - North (114)	Conditionally OPEN	Conditionally OPEN	Conditionally OPEN	8:11 AM	2:18 PM
Monday	June 6, 2016	33rd Street	Capri (111)	Capri (111)	OPEN	OPEN	OPEN	9:04 AM	3:09 PM
Tuesday	June 7, 2016	31st Street	Mid Atlantis(102)	Mid Atlantis(102)	OPEN	OPEN	OPEN	9:56 AM	4:00 PM
Wednesday	June 8, 2016	29th Street	Century I(99)	Century I(99)	OPEN	OPEN	OPEN	10:47 AM	4:52 PM
Thursday	June 9, 2016	27th Street	Flying Cloud (95)	Flying Cloud (95)	OPEN	OPEN	OPEN	11:39 AM	5:46 PM
Friday	June 10, 2016	25th Street	93rd Street	93rd Street	OPEN	OPEN	OPEN	12:31 PM	6:43 PM
Saturday	June 11, 2016	23rd Street	91st Street	91st Street	Conditionally OPEN	Conditionally OPEN	Conditionally OPEN	1:26 PM	7:40 PM
Sunday	June 12, 2016	21st Street	89th Street	89th Street	Conditionally OPEN	Conditionally OPEN	Conditionally OPEN	2:23 PM	8:16 AM
Monday	June 13, 2016	19th Street	87th Street	87th Street	OPEN	OPEN	OPEN	3:20 PM	9:03 AM

## OCEAN CITY BEACH PATROL Surfing Beach Schedule 2016

Day	Date	South		North		Inlet	Surfing Beach	High Tide	Low Tide
		Surfing Beach	Surfing Beach	Surfing Beach	Surfing Beach				
Tuesday	June 14, 2016	17th Street	85th Street					4:12 PM	9:49 AM
Wednesday	June 15, 2016	15th Street	83rd Street				OPEN	5:00 PM	10:34 AM
Thursday	June 16, 2016	13th Street	81st Street				OPEN	5:44 PM	11:19 AM
Friday	June 17, 2016	11th Street	79th Street				OPEN	6:26 PM	12:03 PM
Saturday	June 18, 2016	9th Street	77th Street				Conditionally OPEN	7:08 PM	12:45 PM
Sunday	June 19, 2016	7th Street	75th Street				Conditionally OPEN	7:51 PM	1:27 PM
Monday	June 20, 2016	5th Street	73rd Street				OPEN	8:09 AM	2:09 PM
Tuesday	June 21, 2016	3rd Street	71st Street				OPEN	8:52 AM	2:51 PM
Wednesday	June 22, 2016	1st Street	69th Street				OPEN	9:36 AM	3:34 PM
Thursday	June 23, 2016	Caroline Street	67th Street				OPEN	10:20 AM	4:20 PM
Friday	June 24, 2016	66th Street	148th Street				OPEN	11:06 AM	5:09 PM
Saturday	June 25, 2016	64th Street	144th Street				Conditionally OPEN	11:55 AM	6:04 PM
Sunday	June 26, 2016	62nd Street	142nd Street				Conditionally OPEN	12:48 PM	7:02 PM
Monday	June 27, 2016	60th Street	140th Street				OPEN	1:46 PM	8:04 PM
Tuesday	June 28, 2016	58th Street	138th Street				OPEN	2:48 PM	8:30 AM
Wednesday	June 29, 2016	56th Street	136th Street				OPEN	3:50 PM	9:25 AM
Thursday	June 30, 2016	54th Street	134th Street				OPEN	4:49 PM	10:22 AM
Friday	July 1, 2016	52nd Street	132nd Street				OPEN	5:46 PM	11:19 AM
Saturday	July 2, 2016	50th Street	130th Street				CLOSED	6:40 PM	12:15 PM
Sunday	July 3, 2016	48th Street	128th Street				CLOSED	7:33 PM	1:09 PM
Monday	July 4, 2016	46th Street	126th Street				CLOSED	7:53 AM	2:00 PM
Tuesday	July 5, 2016	44th Street	124th Street				OPEN	8:44 AM	2:50 PM
Wednesday	July 6, 2016	42nd Street	122nd Street				OPEN	9:34 AM	3:39 PM

## OCEAN CITY BEACH PATROL Surfing Beach Schedule 2016

Day	Date	South		North		Inlet		High Tide	Low Tide
		Surfing Beach	Surfing Beach	Surfing Beach	Surfing Beach	Surfing Beach	Surfing Beach		
Thursday	July 7, 2016	40th Street	120th Street			OPEN		10:22 AM	4:28 PM
Friday	July 8, 2016	38th Street	Carousel (118)			OPEN		11:10 AM	5:18 PM
Saturday	July 9, 2016	36th Street	Sea Watch (116)			CLOSED		11:57 AM	6:09 PM
Sunday	July 10, 2016	34th Street	Rainbow (112)			CLOSED		12:46 PM	7:02 PM
Monday	July 11, 2016	32nd Street	Quay (108)			OPEN		1:38 PM	7:56 PM
Tuesday	July 12, 2016	30th Street	Marigot Beach(101)			OPEN		2:32 PM	8:14 AM
Wednesday	July 13, 2016	28th Street	Mid Plaza(97)			OPEN		3:27 PM	9:00 AM
Thursday	July 14, 2016	26th Street	94th Street			OPEN		4:20 PM	9:48 AM
Friday	July 15, 2016	24th Street	82nd Street			OPEN		5:09 PM	10:37 AM
Saturday	July 16, 2016	22nd Street	80th Street			CLOSED		5:55 PM	11:26 AM
Sunday	July 17, 2016	20th Street	88th Street			CLOSED		6:40 PM	12:13 PM
Monday	July 18, 2016	18th Street	86th Street			OPEN		7:24 PM	12:59 PM
Tuesday	July 19, 2016	16th Street	84th Street			OPEN		8:08 PM	1:44 PM
Wednesday	July 20, 2016	14th Street	82nd Street			OPEN		8:26 AM	2:29 PM
Thursday	July 21, 2016	12th Street	80th Street			OPEN		9:12 AM	3:14 PM
Friday	July 22, 2016	10th Street	78th Street			OPEN		9:58 AM	4:02 PM
Saturday	July 23, 2016	8th Street	76th Street			CLOSED		10:45 AM	4:53 PM
Sunday	July 24, 2016	6th Street	74th Street			CLOSED		11:35 AM	5:48 PM
Monday	July 25, 2016	4th Street	72nd Street			OPEN		12:28 PM	6:47 PM
Tuesday	July 26, 2016	2nd Street	70th Street			OPEN		1:25 PM	7:49 PM
Wednesday	July 27, 2016	North Division St	68th Street			OPEN		2:27 PM	8:07 AM
Thursday	July 28, 2016	65th Street	145th Street			OPEN		3:32 PM	9:04 AM
Friday	July 29, 2016	63rd Street	143rd Street			OPEN		4:35 PM	10:03 AM

## OCEAN CITY BEACH PATROL Surfing Beach Schedule 2016

Day	Date	South		North		Inlet		High Tide	Low Tide
		Surfing Beach	Surfing Beach	Surfing Beach	Surfing Beach	Surfing Beach	Surfing Beach		
Saturday	July 30, 2016	81st Street	141st Street					5:33 PM	11:02 AM
Sunday	July 31, 2016	59th Street	138th Street			CLOSED	CLOSED	6:27 PM	12:00 PM
Monday	August 1, 2016	57th Street	137th Street			OPEN	OPEN	7:18 PM	12:55 PM
Tuesday	August 2, 2016	55th Street	135th Street			OPEN	OPEN	8:06 PM	1:45 PM
Wednesday	August 3, 2016	53rd Street	133rd Street			OPEN	OPEN	8:24 AM	2:32 PM
Thursday	August 4, 2016	51st Street	131st Street			OPEN	OPEN	9:10 AM	3:18 PM
Friday	August 5, 2016	49th Street	128th Street			OPEN	OPEN	9:54 AM	4:02 PM
Saturday	August 6, 2016	47th Street	127th Street			CLOSED	CLOSED	10:38 AM	4:48 PM
Sunday	August 7, 2016	45th Street	125th Street			CLOSED	CLOSED	11:21 AM	5:34 PM
Monday	August 8, 2016	43rd Street	123rd Street			OPEN	OPEN	12:06 PM	6:23 PM
Tuesday	August 9, 2016	41st Street	121st Street			OPEN	OPEN	12:53 PM	7:14 PM
Wednesday	August 10, 2016	39th Street	119th Street			OPEN	OPEN	1:45 PM	8:07 PM
Thursday	August 11, 2016	37th Street	Fountain Head (117)			OPEN	OPEN	2:41 PM	8:15 AM
Friday	August 12, 2016	35th Street	High Point - North (114)			OPEN	OPEN	3:38 PM	9:05 AM
Saturday	August 13, 2016	33rd Street	Capri (111)			CLOSED	CLOSED	4:32 PM	9:58 AM
Sunday	August 14, 2016	31st Street	Mid Atlantis(102)			CLOSED	CLOSED	5:22 PM	10:51 AM
Monday	August 15, 2016	29th Street	Century I(99)			OPEN	OPEN	6:10 PM	11:43 AM
Tuesday	August 16, 2016	27th Street	Flying Cloud (95)			OPEN	OPEN	6:56 PM	12:33 PM
Wednesday	August 17, 2016	25th Street	93rd Street			OPEN	OPEN	7:41 PM	1:21 PM
Thursday	August 18, 2016	23rd Street	91st Street			OPEN	OPEN	8:00 AM	2:08 PM
Friday	August 19, 2016	21st Street	89th Street			OPEN	OPEN	8:47 AM	2:56 PM
Saturday	August 20, 2016	19th Street	87th Street			CLOSED	CLOSED	9:35 AM	3:45 PM
Sunday	August 21, 2016	17th Street	85th Street			CLOSED	CLOSED	10:24 AM	4:37 PM

## OCEAN CITY BEACH PATROL Surfing Beach Schedule 2016

Day	Date	South		North		Inlet		High Tide	Low Tide
		Surfing Beach	Surfing Beach	Surfing Beach	Surfing Beach	Surfing Beach	Surfing Beach		
Monday	August 22, 2016	15th Street	83rd Street			OPEN		11:14 AM	5:33 PM
Tuesday	August 23, 2016	13th Street	81st Street			OPEN		12:07 PM	6:32 PM
Wednesday	August 24, 2016	11th Street	79th Street			OPEN		1:05 PM	7:35 PM
Thursday	August 25, 2016	9th Street	77th Street			OPEN		2:09 PM	7:45 AM
Friday	August 26, 2016	7th Street	75th Street			OPEN		3:16 PM	8:46 AM
Saturday	August 27, 2016	5th Street	73rd Street			Conditionally OPEN		4:22 PM	9:48 AM
Sunday	August 28, 2016	3rd Street	71st Street			Conditionally OPEN		5:22 PM	10:50 AM
Monday	August 29, 2016	1st Street	69th Street			OPEN		6:14 PM	11:49 AM
Tuesday	August 30, 2016	Caroline Street	67th Street			OPEN		7:01 PM	12:42 PM
Wednesday	August 31, 2016	66th Street	146th Street			OPEN		7:45 PM	1:30 PM
Thursday	September 1, 2016	64th Street	144th Street			OPEN		8:02 AM	2:14 PM
Friday	September 2, 2016	62nd Street	142nd Street			OPEN		8:44 AM	2:56 PM
Saturday	September 3, 2016	60th Street	140th Street			Conditionally OPEN		9:25 AM	3:37 PM
Sunday	September 4, 2016	58th Street	138th Street			Conditionally OPEN		10:05 AM	4:18 PM
Monday	September 5, 2016	56th Street	136th Street			Conditionally OPEN		10:46 AM	5:02 PM
Tuesday	September 6, 2016	54th Street	134th Street			OPEN		11:28 AM	5:47 PM
Wednesday	September 7, 2016	52nd Street	132nd Street			OPEN		12:13 PM	6:36 PM
Thursday	September 8, 2016	50th Street	130th Street			OPEN		1:02 PM	7:28 PM
Friday	September 9, 2016	48th Street	128th Street			OPEN		1:56 PM	7:32 AM
Saturday	September 10, 2016	46th Street	126th Street			Conditionally OPEN		2:55 PM	8:25 AM
Sunday	September 11, 2016	44th Street	124th Street			Conditionally OPEN		3:53 PM	9:21 AM
Monday	September 12, 2016	42nd Street	122nd Street			OPEN		4:47 PM	10:18 AM
Tuesday	September 13, 2016	40th Street	120th Street			OPEN		5:37 PM	11:13 AM

## OCEAN CITY BEACH PATROL Surfing Beach Schedule 2016

Day	Date	South		North		Inlet		High Tide	Low Tide
		Surfing Beach	Surfing Beach	Surfing Beach	Surfing Beach	Surfing Beach	Surfing Beach		
Wednesday	September 14, 2016	38th Street		Carousel (118)		OPEN		6:26 PM	12:07 PM
Thursday	September 15, 2016	36th Street		Sea Watch (116)		OPEN		7:13 PM	12:58 PM
Friday	September 16, 2016	34th Street		Rainbow (112)		OPEN		8:00 PM	1:49 PM
Saturday	September 17, 2016	32nd Street		Quay (108)		Conditionally OPEN		8:23 AM	2:38 PM
Sunday	September 18, 2016	30th Street		Marigot Beach(101)		Conditionally OPEN		9:12 AM	3:29 PM
Monday	September 19, 2016	28th Street		Mid Plaza(97)		OPEN		10:02 AM	4:22 PM
Tuesday	September 20, 2016	26th Street		94th Street		OPEN		10:54 AM	5:18 PM
Wednesday	September 21, 2016	24th Street		82nd Street		OPEN		11:48 AM	6:18 PM
Thursday	September 22, 2016	22nd Street		80th Street		OPEN		12:46 PM	7:21 PM
Friday	September 23, 2016	20th Street		88th Street		OPEN		1:50 PM	7:26 AM
Saturday	September 24, 2016	18th Street		86th Street		Conditionally OPEN		2:59 PM	8:30 AM
Sunday	September 25, 2016	16th Street		84th Street		Conditionally OPEN		4:07 PM	9:34 AM
Monday	September 26, 2016	14th Street		82nd Street		OPEN			
Tuesday	September 27, 2016	12th Street		80th Street		OPEN			
Wednesday	September 28, 2016	10th Street		78th Street		OPEN			
Thursday	September 29, 2016	8th Street		76th Street		OPEN			
Friday	September 30, 2016	6th Street		74th Street		OPEN			
Saturday	October 1, 2016								

**Surfing ordinance goes out of effect until 2017**

The rotating surfing beach will be established on a daily basis and marked at both the north and south boundary by a combination of Surf Beach Facilitator stands, flags and signs. The north boundary will be established approximately 50 yards north of the approved surfing beach street designation and will extend south to approximately 50 yards south of the street one block south of the approved designated surfing beach street.

## **Ocean City Beach Patrol Policies and Procedures**

This is not an all-inclusive list and is included to highlight some important policies. If you ever have doubt about any policy, ask a supervisor. (note: PSRTs initial each one of the below policies during Surf Rescue Academy to indicate that they have read and understand the policy.

**Ambulance** transportation is not free. All patients transported will be billed. **Do not tell your patient that the ambulance is free.**

**Workers' Compensation:** If you are injured on the job you must report it to your immediate supervisor as soon as possible (on same work day, leave message if after hours). The appropriate form must be completed and an incident number will be assigned. If you go to a medical center on your own, **you will be responsible for your bill.** Workers' compensation claims will be investigated by the office of Risk Management for the Town of Ocean City. If an injury occurs off duty and you attempt to claim it as job related, you will be terminated!

**Emergency Leave:** This is not planned for and is an employee incident that will restart your 21 days of probation. You have been hired to work every day you are scheduled. Missing work for any reason will be recorded as an employee incident and considered at time of evaluation. We do not budget or schedule for sick leave. If an emergency arises, you are required to leave a message on our answering machine as soon as you become aware. State your full name, your assignment for the day, the time of your call, the nature of your emergency, and a number where you can be reached. Remember, as your employer, we have the right to require written proof and may designate this as your day off. **OCBP Headquarters phone number (410) 289-7556**

**Special Request Days Off:** For scheduling and pay purposes, the Beach Patrol week starts on a Monday and ends on a Sunday. Any requests for specific days off must be in writing, contain all appropriate signatures and be authorized by Lieutenant Stone at least two weeks prior to the requested day off. You will be asked to find a replacement for any days you will be absent, although the Beach Patrol will determine how the absence will be covered. All inquiries must be directed to Lieutenant Stone. No additional days off will be granted during your probationary time. Even if you only need a specific regular day off you must request it or it cannot be assured.

**Last Day of Full-Time Work:** You are required to complete an exit form and provide the required documentation two weeks prior to your last day of work. This policy includes those who plan to work through Sunfest Sunday. This date should not vary from the date you indicated when you completed the employment agreement and may affect your eligibility for employment anytime in the future. If your plans change you must re-submit the appropriate documents.

**Punctuality is extremely important:** You are required to be in your stand and “Ready for Duty” no later than 1000 hours. “Ready for Duty” includes having your stand positioned, your buoy set and your equipment unpacked. This “Ready for Duty” status must be maintained until after “Blow Off” (no packing up early). Punctuality is equally important when returning from lunch, breaks or for meetings and other Beach Patrol training and activities. Infractions relating to this standard will be documented and will become part of your employment record, beach patrol status and will affect your future employment opportunities outside of the Town of Ocean City.

**Radio Responsibility:** When you are assigned radio responsibility, you must pick up the radio between 9:30 and 9:45 AM at the charging station for which your area sergeant is responsible. This is not negotiable. It must have a waterproof bag with it before it leaves the charging station. Radio use is restricted to OCBP 1 for normal communications, or group 9 in emergencies, unless given specific permission by dispatch to use an alternate channel. The radio (after cleaning) and waterproof bag are to be returned to the charging station between 5:35 and 6:00 PM by you. We have instituted this policy for reasons of security and the protection of our equipment.

**Chain of Command:** This represents the Beach Patrol’s official channel of communication and has been established to enhance the mission of the Patrol. You must understand the hierarchy of the organization and communicate through the chain of command.

**Photographs and Video images:** In order to further the mission and image of the Beach Patrol we (or those authorized by the OCBP) will document many activities with still and video photography. This includes but is not limited to; testing, training, working situations, competitions as well as actual emergencies. These images become the property of the Beach Patrol and may be used as the Patrol’s leadership sees appropriate which may include but is not limited to training, recruiting and educational materials as well as web content. As an employee or former employee you are granting us use of your image for any official use without any consideration of additional compensation.

**Beach Patrol Keys:** As an employee of the Beach Patrol, you must understand that you are not authorized under any circumstance to use or possess any key, combination or code that allows access to any facility unless authorization has been given by the Captain, Lieutenants or Officer-in-Charge for the time and purpose specified. Duplication of any key is prohibited.

**Pay Roll**: Time cards should reflect ONLY time worked. Absolutely no switching of hours for any reason is permitted. If you believe that there is a mistake with your paycheck, it is your responsibility to make a copy of your pay check stub and explain the error in writing and to turn both in to the secretary.

**Conduct of Employee**: Although you are only a paid employee for a portion of a day, your affiliation with the Beach Patrol lasts 24 hours. Your actions reflect on our organization whether in uniform or not. Therefore, it is required that employees conduct themselves according to the high standards established by the Ocean City Beach Patrol at **ALL TIMES**.

**"In Uniform"**: In the eyes of the Beach Patrol, you are on duty when in uniform and are expected to adhere to all policies and procedures. This begins the moment you put on your uniform in the morning and continues until the time you remove it in the evening. As a general guideline, you should not be in uniform more than 30 minutes before or after the first or last official Beach Patrol activity. Turning your uniform inside out does not make it a non uniform. While on the stand, **absolutely no** additions or substitutions to the issued uniform will be permitted other than the RED (Navy Blue for Crew Chief) "O.C.B.P. Surf Rescue" jackets. All jackets of this type must be in a condition that reflects the professional image of the Beach Patrol (no non-issued patches) and therefore must be approved by the administration of the OCBP before being worn.

**ISSUED UNIFORMS MAY NOT BE WORN OFF-DUTY FOR ANY REASON.**

**Quad Use**: The use of the Beach Patrol's ATVs is strictly prohibited by any employee other than Sergeants or those authorized by the Captain, Lieutenants, or Officer-in-Charge and are on record as being currently certified. Note: Authorization must be granted prior to each use. A copy of your driving record must be on file with the Town of Ocean City Risk Management office. Any incident involving a Beach Patrol Quad must be reported immediately to Beach Patrol Headquarters.

**Watercraft**: The use of the Beach Patrol's rescue watercraft is strictly prohibited by any employee other than those authorized by the Captain, Lieutenants or Officer-in-Charge and are on record as being currently certified and possessing a valid Safe-Boaters certificate or equivalent. Note: Authorization must be granted prior to each use.

**Professional Appearance**: The Beach Patrol's image is extremely important to the success of our mission. Therefore all employees must make sure their issued uniform is clean and in good repair. Uniforms may not be altered from their issued condition and, if damaged, must be replaced. Every employee must report to work clean and shaven every day. An employee may have a neatly groomed mustache that does not extend below the mouth. Side burns no lower than the ear lobe are permitted. You must not have piercing jewelry of any kind that is visible or may become visible during the performance of your duties, have no tattoos that may be offensive and are visible (accepted coverings may

be used if necessary). Prepare hair so that it will not interfere in the performance of your duties. Unnatural coloring of hair, designs cut into the hair and extreme hair styles such as mohawks or modified mohawks are not permitted.

**Media**: The Media community is very important to the mission of the Beach Patrol. For that reason accuracy of information is critical. Therefore if you are approached by anyone from the Press, you are required to notify your Beach Patrol supervisor immediately (before giving an interview or answering any questions). This policy is to ensure accuracy of information and eliminate a possible distraction of you during the performance of your duties.

**Two-Way Communication Devices**: No device that allows two-way communication (transmitter) will be allowed to be used (**or powered on**) on the beach during the hours that you are working, unless issued to you by the Beach Patrol. This includes but is not limited to: walkie-talkies, cellular phones, wireless headsets, cordless phones, etc. **THIS ABSOLUTLY INCLUDES ANY FORM OF TEXT MESSAGING!** Receiving devices such as AM/FM radios, pagers, etc are not prohibited, but must not interfere with the performance of your duties. **NO HEAD PHONES or EAR PHONES!**

**Parking**: The Town of Ocean City **does** allow employee parking for Beach Patrol SRTs and SBFs, on duty, in municipal lots, provided you display an official OCBP issued parking permit. ON- STREET parking is not included, you must pay to park. Park your vehicle legally at all times. Do not park in any red zone, block a hydrant or a driveway, or park in any private property without the owner's consent. Most property owners and condominiums issue a parking permit. Without displaying this permit, any owner in that building can have your vehicle towed. **Identifying your vehicle as belonging to a Beach Patrol employee to avoid paying a parking fee is absolutely in violation of Town and Beach Patrol policy.**

**Protect Your Health**: It is your responsibility to protect yourself from unnecessary exposure to hazardous situations. This includes but is not limited to: Improper moving of the SRT tower (stand); Jumping from the top of the stand; not having a proper sand pile at the base of your stand; Sun (UVB) exposure (we provide sun screen, umbrella and hats); Unprotected contact with body fluids (Use gloves and CPR mask); UV and reflected light (wear sunglasses); Dehydration (drink plenty of fluids); Protect your feet by using footwear at all times off the beach and when possible on the beach.

**Free Meals for Students Working in Ocean City  
Summer, 2016**

<b>Day</b>	<b>Location</b>	<b>Dates/Time</b>	<b>Need Help? Call...</b>
<b>Monday</b>	Ocean City Baptist Church 102 North Division Street	<b>Dinner:</b> June 6 to August 29 6:00pm – 8:00pm	410-251-6388
<b>Monday</b>	Son Spot 12 Worcester Street	<b>Breakfast:</b> Every Monday 7:30am – 9:00am	410-289-1296
<b>Monday</b>	Holy Savior Catholic Church Fr. Connell Building 1705 N. Philadelphia Ave	<b>Dinner with Bishop Maloony</b> August 15 <sup>th</sup> 7pm to 9pm	410-390-2288 443-664-6519
<b>Tuesday</b>	Holy Savior Catholic Church Fr. Connell Building 1705 N. Philadelphia Ave	<b>Dinner: 6-9 pm</b> June 28 <sup>th</sup> July 12 <sup>th</sup> <b>July 19th CHRISTMAS DINNER</b> August 2 August 30 – Farewell	410-390-2288 443-664-6519
<b>Tuesday</b>	Son Spot 12 Worcester Street	<b>Breakfast:</b> Every Tuesday 7:30am – 9:00am	410-289-1296
<b>Wednesday</b>	First Presbyterian Church 13 <sup>th</sup> Street & Philadelphia Ave	<b>Breakfast:</b> July 6 to August 27 7:00am to 9:00am	410-289-9340
<b>Wednesday</b>	St. Peter's Lutheran Church 103 <sup>rd</sup> Street	<b>Lunch:</b> Every Wednesday Year-Round 12:00pm – 1:30 pm	410-524-7474
<b>Thursday</b>	Son Spot 12 Worcester Street	<b>Dinner</b> Every Thursday 5:30pm – 7:00 pm	410-289-1296
<b>Friday</b>	Son Spot 12 Worcester Street	<b>Breakfast:</b> Every Friday 7:30am – 9:00am	410-289-1296
<b>Friday</b>	Atlantic United Methodist Church 4 <sup>th</sup> Street	<b>Lunch:</b> Every Friday Year-Round 11:00am - 1:00pm	410-289-7430
<b>Saturday</b>	Son Spot 12 Worcester Street	<b>Breakfast:</b> Every Saturday 7:30am – 9:00am	410-289-1296
<b>Sunday</b>	<b>River Church</b> 11004 Worcester Hwy, Berlin, MD 21811	Meal every other week, pastoral counseling and special lifeguard Sunday morning worship	(410) 600-0418

The Seasonal Workforce Committee thanks the local churches for their generosity, caring and support of the seasonal employees in Ocean City.

Make sure you check ahead of time that lifeguard students are welcome at these free meals and be sure to thank the local churches for their generosity, caring and support of the seasonal employees in Ocean City.

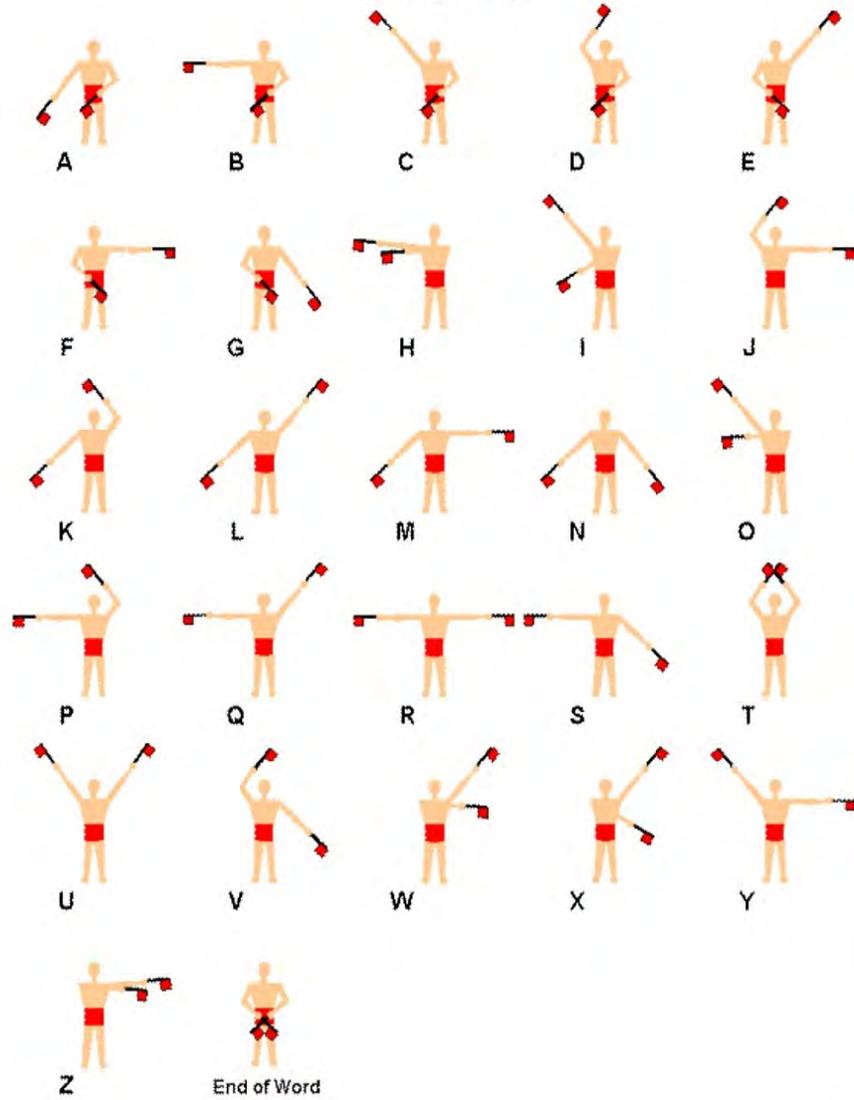


## **Final Word**

This PSRT Survival Guide has been assembled to help you get comfortable and stay safe in Ocean City. However, without your input, this information will become outdated and useless. Once you have completed Surf Rescue Academy, please feel free to report incorrect information or make suggestions to Captain Arbin for future additions.

## Semaphore Communication.

(Facing sender)



## Mission of the Ocean City Beach Patrol

The mission of the Ocean City Beach Patrol is to provide for the safety and well-being of the beach patrons of the Town of Ocean City, Maryland who participate in beach and ocean-related activities. This mission includes **educating** the public, **preventing** potential accidents, and **intervening**, when necessary and appropriate, both on the beach and in the adjacent Atlantic Ocean waters. The Patrol intends to fulfill its mission by:

- Recruiting the most highly qualified candidates.
- Employing qualified individuals for administrative and educational positions, competent surf rescue technicians, and public-minded surfing beach facilitators.
- Training personnel with the most current information, technology and equipment.
- Outfitting personnel with current, well-maintained, and appropriate equipment.
- Upholding the highest standards of professionalism; to present knowledgeable, capable, and reliable Surf Rescue Technicians to the general public.

