

TOWN OF OCEAN CITY LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)
Coordinated through Ocean City Department of Emergency Services
2nd Floor Training Room – Public Safety Building
Ocean City, Maryland 21842
Phone: 410-723-6650 Fax: 410-723-6962

LEPC Meeting Minutes – January 24, 2013

<u>Attendees:</u>	Joseph Theobald	OC Emergency Services
	Bob Rhode	OC Emergency Services
	Carol Boyles	OC Emergency Services
	David Hartley	OCFD/Fire Marshal
	Sylvester Dale	OC Public Works/Water
	Wayne Pryor	OC Grants Manager
	Matt Margotta	Planning & Development
	Bob Nelson	Planning & Development
	Jim Smith	Delmarva Power
	Patrick Robbins	Red Cross

The meeting was held at the PSB 2nd Floor Training Room and opened by Bob Rhode at 1:15 pm. It was noted that the snowy weather impacted attendance at this meeting, as well as Worcester County's meeting. Introductions were made by those persons in attendance. The minutes from the October 25, 2012 meeting were approved and will be posted on the Town's website. Inquires were made as to follow up info from the survey through Worcester County Health Department, at the last meeting.

Old Business:

- The Town's new Comprehensive Emergency Operations Plan draft has been completed and will be tested at the Town's Emergency Management Institute Training February 3-7, 2013. Any adjustments will be incorporated in the Plan for submission to the Mayor & Council for approval. The next level will be development of the Disaster Recovery Plan.
- Meetings are ongoing with FEMA Representatives to process the "massive" paperwork in reference to costs due to Hurricane Sandy.
- Hazardous Materials Technician Refresher Class was conducted with Maryland Fire and Rescue for Ocean City on Tuesday 27 November 2012.

New Business:

- The Worcester County LEPC meeting was held Thursday 24 January 2013. The next meeting is scheduled for Thursday 25 April 2013.
- Next meeting scheduled for Ocean City LEPC will be on Thursday 25 April 2013 at 1300 hours in the 2nd Floor Training Room of the Public Safety Building. The guest speaker will be Ric Chatham, Director of Safety for Chesapeake Utilities Corp. The topic will be "Natural Gas for Ocean City".
- A Continuity of Operations Plan (COOP) exercise will be conducted for the Town of Ocean City on Wednesday 30 January 2013 from 0800-1200 hours.
- Maryland Department of the Environment grant funding for the LEPC for this cycle has been greatly reduced to \$1,200.
- The Town of Ocean City will be updating and submitting the required reports for the Town's Tier III Reports and Chemical Inventories with updates of listings in all facilities under the Maryland Right-To-Know Act in the spring 2013.

Training and Program Updates:

- The Town of Ocean City is going to EMI in February 2013.
- An Inter-Operator Ability Exercise will be conducted in April 2013.
- Hazardous Materials Technician Refresher Class will be scheduled with Maryland Fire and Rescue for Ocean City in November 2013.

Reports:

- No reportable spill responses in the last quarter.

Open Forum: None

Presentation: Information was given regarding the services offered by the Small Business Administration (SBA). Persons affected by Hurricane Sandy, etc. are encouraged to take advantage of resources that may be available through the SBA. Flyers will be available at the PSB and City Hall. Contact information is provided for anyone seeking additional information.

Contact information:

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U. S. Small Business Administration
Office of Disaster Assistance
e-mail: karen.knapik@sba.gov

Phone: (404) 331-0333
(800) 659-2955
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Using Crisfield as an example, a disaster recovery center was set up and available for an extra week. Over the weekend, mini mobile centers were available at Deal Island, Westover and Smith Island.

Closing:

- Thanks to all for their attendance.
- As there was no further business, the meeting was adjourned at 1:52 pm.

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