

TOWN OF OCEAN CITY LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)
Coordinated through Ocean City Department of Emergency Services
2nd Floor Training Room – Public Safety Building
Ocean City, Maryland 21842
Phone: 410-723-6650 Fax: 410-723-6962

LEPC Meeting Minutes – July 25, 2013

<u>Attendees:</u>	Joseph Theobald	OC Emergency Services
	Bob Rhode	OC Emergency Services
	Carol Boyles	OC Emergency Services
	David Hartley	OCFD/Fire Marshal
	Sylvester Dale	OC Public Works/Water
	Wayne Pryor	OC Grants Manager
	Patrick Robbins	American Red Cross
	Robyn TyTomi-Dalton	Worcester County Health Dept.
	Jeff Simpson	OC Public Works/Wastewater
	Ed Werkheiser	MEMA
	Charles Russell	Chesapeake Utilities
	Ric Chatham	Chesapeake Utilities
	Joshua Denham	Chesapeake Utilities
	Sally Seibold	Montego Bay Association
	Lt. Col. John Henderson	MD CAP
	Cheryll Bissell	OC CERT
	Buzzy Bayles	OC CERT
	Frank Hunt	OC CERT
	Mary Ann LeMay	OC CERT
	Jim Woznicki	Delmarva Power

The meeting was held at the PSB 2nd Floor Training Room and opened by Bob Rhode at 1:10 pm with a welcome by Director Theobald. Introductions were made around the room. Minutes from the April 25, 2013 meeting were approved and will be posted on the Town's website.

Since the last meeting, an evacuation drill was conducted at Wastewater and everyone was out within 7 minutes. The Red Cross has completed work in Crisfield.

Old Business:

- Revisions to the Ocean City Comprehensive Emergency Operations Plan have been completed and awaiting City Manager's, Mayor and Council approval.
- Worcester County LEPC Meeting was held on Thursday 25 July 2013 at Snow Hill with a presentation from the Civil Air Patrol.
- We are working on updating and submitting the required reports for the Town's Tier III reports and Chemical Inventories with updates of listings in all facilities under the Maryland Right-To-Know Act. Have until the end of the year to complete.

New Business:

- The next meeting of the Worcester County LEPC is scheduled for Thursday 24 October 2013.

- Next meeting scheduled for the Ocean City LEPC will be on Thursday 24 October 2013 at 1300 hours in the 2nd Floor Training Room of the Public Safety Building. The guest speaker will be announced.
- Approval is needed for the budget suggestions for the LEPC Funds from Maryland Department of the Environment for 2013. Funding has been cut from \$8800 - \$1400. Motion as passed and budget adopted (as shown below).

Proposed Ocean City LEPC Grant Outline
Fiscal Year Grant 2013 from March 1, 2013 through February 2014

1. Replacement of the computer tower unit and key board in the Emergency Operations Center Communications area for the Emergency Alert System (EAS), Emergency Management Network System (EMnet) and the Integrated Public Alert Warning System (IPAWS). This computer was installed by the State of Maryland in 2002 and is in the Town's responsibility to maintain, update and upgrade. The Information Technology Department for the Town has recommended replacement ASAP due to age and unable to accept updates. Cost of new system \$1,000.00.
2. Add one additional Weather Monitoring System to match the current Davis Vantage Pro II system that was purchased and install last year. This would be used in the Emergency Operations Center when activated in a section as needed. Cost of this receiver \$260.00.
3. Communications Rally/Exercise with Response Agencies April 2013 held at Trappe Pond State Park Delaware \$140.00

Total FY 2013 LEPC funding is:	\$1,400.00
Computer System:	\$1,000.00
Weather Station:	\$ 260.00
Communications Expenses:	\$ 140.00
 Total:	 \$1,400.00

- Continuity of Operations Plans (COOP) exercises will be conducted for the Town of Ocean City on Tuesday 20 August and Wednesday 21 August 2013. Four four-hour sessions in two days. Attend any one of the four. MFRI Instructors will conduct the exercises.
- Grant awards of \$70,000 received from the Town from the State. This award in accordance with participation at EMI Training in February. Funds used for upgrades in the EOC (i.e. computer screens, laptops, etc.).
- Town of Ocean City Recovery Plan will begin development this fall.
- Hazardous Materials Incident Tabletop Training will take place Tuesday 10 September 2013 which will have two four-hour sessions to allow more attendance. This will be a step through of the Functional Exercise to be held in September.
- Saturday 28 September 2013 a Functional Hazardous Materials Exercise will be conducted by the Town of Ocean City with internal and external agencies. Scenario will include an active spill.
- USCG operational change as of October 1 – will now come under Baltimore Command – not Hampton Roads.

▪Hazardous Materials Technician Refresher Training Class will be scheduled with Maryland Fire and Rescue for Ocean City in November 2013.

Reports:

Four reportable spill responses in the last quarter:

- Friday 12 July 2013 Wicomico Street bayside hydraulic spill 25 gallons
- Sunday 26 May Fuel leak from Tram fire South First Street
- Sunday 12 Mmay Fuel leak from MVC North Division Street and Coastal
- Monday 13 May 2013 Fuel leak from sunken boat Jamestown Rd

Open Forum:

- System is set up on the Island for scrubber alerts/chemical leaks. There are levels of alerts.
- USCG under Baltimore may provide for application under Ports Grant for Ocean City.
- CERT Training on the Red Cross Trailer will be held in the fall.
- Sept 23 – 26 District Strategic National Stockpile Exercise/Training will be conducted.
- Hurricane Preparedness Workshop sponsored by Home Depot at their location on July 27.
- Preparedness Night at the Shorebirds Game on August 16 with 4 Counties participating. This is sponsored by the Worcester County Health Department. Equipment will be on-site and samples of shelters, etc. will be available.
- Citizens advised to be vigilant as there have been several occurrences of rabies in Worcester County.
- Delmarva Power representative noted there have been copper theft issues/sub-station breakins.

Presentation: John E. Henderson, Lt. Col., Civil Air Patrol

This very informative presentation gave an overview of the Civil Air Patrol assignments and operations. Agency is budgeted under MEMA. Services can be requested via phone or in writing. The fee is \$38 per hour plus fuel. Workers are volunteers. There are over 500 aircraft with 57,000 members. Costs for maintenance relative to general aviation charges.

Closing: Thank to all for attendance. With no further business, the meeting was adjourned.

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