



PLANNING & COMMUNITY DEVELOPMENT

Building & Inspections Division

Town of Ocean City

permits@oceancitymd.gov

Ocean City, MD 21842

410-289-8855

SIGN PERMIT APPLICATION

APPLICATION #

I. Project Information									
Business Name									
Address									
Project									
II. Area of Face of Sign									
Ground (max 150 SQFT)			Roof (max 150 SQFT)		Projection (max 100 SQFT)			Wall (max 150 SQ FT)	
III. Type of Installation									
Permanent					Temporary				
					Face Change				
IV. Boardwalk Vehicle <input type="checkbox"/> If you need a permit, check this box and complete requirements									
Date On		Date Off		Time On		Time Off			
Type of Vehicle(s)				Weight of Vehicle(s)					
V. Contact Information									
Owner									
Address									
Phone						Email			
Signature of Owner if Acting as Contractor X								Date	
Contractor									
Address									
Phone						Email			
OC Business License									
Signature of Contractor X								Date	
Electrical									
Address									
Phone						Email			
MHIC License		State License No.		OC Business License No.					
Signature of Electrical Contractor X								Date	
<ol style="list-style-type: none"> Two site plans drawn at a legible scale showing the location of the proposed sign and every building or structure on the lot must be submitted with the application. Specifications and drawings drawn to scale shall indicate but not be limited to the height above the ground, legend, structural design, and attachment of sign. All off-premise signs are prohibited. All signs shall be constructed to withstand the wind pressure as specified in Section 1609 of the International Building Code. Temporary signs shall be removed within six (6) months of the issuance of this permit. 									
<p>The applicant attests that the information provided is true and accurate. If any information is found to be incorrect or if any information affecting the project or application changes, a stop work order may be placed on the project or actions taken until all corrections have been made.</p>									