

OCEAN CITY POLICE DEPARTMENT
Ocean City, Maryland

SUBJECT: WARRANT AND CRIMINAL SUMMONS CONTROL PROCEDURES		NO: 500 W-1
APPROVED/EFFECTIVE DATE September 20, 1999	AMENDS:	RESCINDS: Chief of Police Memo 19-95
DISTRIBUTION/DATE A OCT. 1, 1999	REFERENCES	

- .10 It is the policy of the Ocean City Police Department to fully comply with all MILES/NCIC and other applicable regulations concerning the issuance, entry, storage and service of arrest warrants and criminal summonses.
- .20 **ALL** arrest warrants forwarded to the Ocean City Police Department for service **SHALL** be recorded in the Communications Center. To facilitate this process, only Communications personnel may pick up warrants from the District Court.
- .30 **ALL** criminal summonses forwarded to the Ocean City Police Department **SHALL** be recorded in the Records Section. To facilitate this process, **only** Records Section personnel may pick up criminal summonses from the District Court.