



# *Annual Training Passport*

**Member Name:** \_\_\_\_\_

# Table of Contents

Front cover	
Expectations	Page 1
Expectations	page 2
Basic Firefighting Skills	Page 3
EMS Skills	Page 3
Rapid Intervention/MAYDAY Skills	Page 4
Health and Safety	Page 4
Live Burns	Page 4
Driver/Operator	Page 5
Back cover	

# **Expectations**

## ***General Expectations***

All personnel are expected to maintain proficiency in the basic job functions for their respective assignments as defined within this document. The ability to be proficient in the basics is crucial to the service that the Department delivers. These skills shall be demonstrated in the presence of an instructor or company officer on an annual basis (June 1<sup>st</sup> through May 31<sup>st</sup>). Documentation must be completed by the instructor or company officer that observes the skill. Any skills performed incorrectly are to be corrected with training and successfully performed prior to the documentation being completed.

## ***Firefighting***

All SCBA qualified personnel are expected to be able to maintain proficiency in basic firefighting skills that allow for the independent performance or as a member of a team. These basic skills will be demonstrated and verified for proper technique, efficiency and safety.

## ***Emergency Medical Services***

All clinicians are expected to remain proficient in basic first responder skills, while members who are either BLS or ALS providers are expected to maintain proficiency in basic life support skills. These basic skills will be demonstrated and verified for proper technique, efficiency, and safety.

## ***Rapid Intervention/MAYDAY***

All SCBA qualified personnel are expected to be able to maintain proficiency in basic firefighter safety and survival skills. These basic skills will be demonstrated and verified for proper technique, efficiency, and safety.

## ***FADO***

All personnel holding the title of Fire Apparatus Driver/Operator shall be able to demonstrate proficiency with the apparatus for which they are qualified to operate. Drive time shall also be logged via the Red Alert mark-up system.

## ***Health and Safety***

All operational personnel, SCBA qualified and/or FADO, shall complete annual requirements such as SCBA face piece fit testing, physical *evaluation*, PPE inspections, and other health and safety items deemed necessary by the Department.

## ***Officers***

All officers are expected to mentor junior personnel, complete reports in a timely fashion and facilitate in-service training and/or drills.

1. Don PPE and SCBA – “Two Minute Drill”
2. Deploy bumper line, crosslay line must be advanced to an upper floor).
3. Demonstrate proficiency with water rescue equipment (throw bag and land reel).
4. Single FF raise roof ladder and 24’ extension ladder.
5. Basic knots; bowline knot, clove hitch, figure of eight on a bight, half hitch, becket/sheet bend, overhand safety knot and water knot.
6. Vehicle stabilization – Auto Crib & Rescue 42 (yearly).  
Paratech (Even years).
7. Forcible entry – inward and outward swinging door (yearly).
8. Complete primary search/VEIS
9. Participate in multi-company evolutions at the burn building.
10. Layout the high-rise drop-in a stairwell. (Odd years)

### **Emergency Medical Services – (as Listed)**

1. Epinephrine administration – licensed Clinicians only.
2. Narcan administration – all operational personnel.
3. High performance CPR and AED use – all operational personnel.
4. Bag valve mask ventilations – all operational personnel
5. Bleeding control and BBP – all operational personnel
6. MCI – START/JumpSTART – all licensed Clinicians only.
7. HAZMAT refresher – Hours TBD

1. MAYDAY policy review and practical scenarios.
2. RIT bag review and practical scenarios.
3. Low profile maneuvers/wall breaching.
4. Disentanglement.
5. SCBA Maze.

### **Health and Safety- All Personnel**

1. Annual physical evaluation.
2. SCBA face piece fit testing.
3. Bloodborne pathogens.
4. PPE inspection.

### **Live Burns – SCBA Qualified**

1. Completed yearly at MFRI or acquired structure – January through April

## Engine

1. Attack engine operations.
2. Supply engine operations  
3-year cycle:
  - A. 2024 Relays
  - B. 2025 Drafting
  - C. 2026 Aerial
3. Foam system review.
4. Standpipe/Sprinkler operations. (Odd years)

## Rescue

1. Power and pressurize Hurst pumps.
2. Operate light tower.
3. Cascade system use.
4. Exhaust diversion (HR1 only).

## Aerial

1. Positioning for master stream use, patient removal, roof vent.
2. Stabilization
3. Deploy master stream (Even Years)
4. Use of emergency controls
5. Explain the differences between the 3 aerials.

*Train to Survive*  
*Because your life*  
*And someone else's*  
*Depend on it!*

One Team!

One Vision!

One Mission!