



TOC Planning & Community Development

301 Baltimore Avenue
Ocean City, Maryland
21482 410-289-8855
www.oceancitymd.gov



TOC Planning & Community Development Submission Coversheet

Mandatory Items for Complete Submission:

One (1) Set of signed, sealed electronic construction drawings are being submitted to TOC Planning & Community Development at permits@oceancitymd.gov for review and comment:

- Site Plan, including distance to lot lines
- Building Plans
- Required Design Criterion
- Building Sections Building
- Schedules Specifications
- Geotechnical Report, including soil bearing values and foundation recommendations
- Energy Compliance Path and Documentation including envelope, mechanical, & lighting
- Deferred Submittal
- Statement of Special Inspections
- MEP
- Plans and Schedules
- Accessibility Assessment (including 20 percent budget expenditure documentation for renovations)

Items That May Be Submitted at a Later Time but Prior to Permit Issuance:

- Approved Land Development Plan
- Zoning approval
- State & Local Department of Health
- Water & Sewer approval
- Retaining Wall Design Documents

Items That Must Also Be Submitted AFTER Permit Issuance:

- Shop Drawings
- Revisions Coversheet to include page numbers, clouded revisions, and revision narrative

I certify that the attached submission represents a complete submission and contains the documents noted above.

Design Professional in Responsible Charge

Date