

# Arts & Crafts Vendor Application



Event Hours: Thursday - Saturday 10 am - 7 pm & Sunday 10 am - 6 pm

SPECIAL EVENTS DEPT. Town of Ocean City, Maryland  
www.oceancitymd.gov / hwiles@oceancitymd.gov

## CONTACT INFORMATION:

Make sure your information is correct. Most communication is done by email.

Date: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Business Name: \_\_\_\_\_

Email Address: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

**October**  
**'23**  
**19-22**

**APPLICATION DEADLINE:**  
**July 15, 2023**

Late applications may not be considered. Event uses active waitlist to fill cancellations.

**Applicants will be notified if they are accepted.** If vendor has not received communication by September 15, 2023 space is unavailable and should make alternate plans.

**Booth Space:** 11' x 5" wide X 10' deep in a structure tent. Electric is included.

Thank you for your interest in Ocean City's Special Events. Sunfest is a nationally recognized as one of the top arts and crafts shows. This is as juried event and booth space is limited. Selection is based on quality and skill of workmanship, unique ideas and attractive booth display. Please keep these things in mind when completing your application. This is an application only and in no way reserves a booth space and shall not be construed as a contract or agreement.

Initial here:

Arts & Craft vendor definition: A crafter who offers for sale items which are no less than 90% handmade by him or her. These items must be crafted by the person who submits the application. Absolutely NO commercial buy/sell items are permitted in an arts and crafts booth space. Pre-packaged food items are not permitted in the arts and crafts tents. They are a Gourmet item and require a Food Application and can be found at visit [www.oceancitymd.gov](http://www.oceancitymd.gov).

Initial here:

## A COMPLETE APPLICATION MUST CONTAIN THE FOLLOWING:

- \$25 jury fee (either include credit card number on app. or send a check written to Town of Ocean City - Sunfest)
- Three current photographs of your product, one current photo of your display and a photo of your product being crafted by you. (5 total images)
- An artists statement providing how the items is made exactly, tools used and creative processes involved in creating your product(s). This is required for each different category of item you request to have juried.

Initial here:

## RETURN COMPLETED APPLICATION TO:

Special Event Coordinator  
Special Events Department -Town of Ocean City  
4001 Coastal Hwy. Ocean City, MD 21842 OR  
hwiles@oceancitymd.gov (include cc info. for jury fee)



**JURY FEE: \$25**  
(non-refundable)

**BOOTH FEE: \$700**

*Only the jury fee is due with the completed application.*

**DO NOT** send the booth fee with the application.

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**LIST EACH TYPE OF ITEM YOU PROPOSE TO SELL**

**DESCRIBE THE PROCESS YOU USE TO CRAFT EACH CATEGORY OF ITEM**

**LIST & DESCRIBE EACH PHOTOGRAPH INCLUDED WITH YOUR APPLICATION**

**PRICE RANGE OF YOUR WORK:** \_\_\_\_\_

**ENCLOSURES:**

- completed application
- check or credit card info. for \$25 jury fee
- 3 photos of your work
- current photo of your display
- photo of you crafting your work

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I have read and accept the terms of this application.

**SIGNATURE** \_\_\_\_\_