



Ocean City Police Department

General Order

Subject: Police Officer 1 st Class; Duties and Responsibilities		No. G.O. 300 B-1	
Rescinds:	Amends: 300 B-1 01/27/97	Related Directive: G.O. 300 A-1	
Approval Date: March 1, 2005	Effective Date: May 2, 2005	Distribution Date: April 27, 2005	Distribution Type: A
References: Ocean City Police Department Job Description: "Police Officer 1st Class and Police Officer"			

.10 General

This position performs general and specific police related duties in the protection of life and property through the enforcement of Federal, State, and Local laws and ordinances. This position also requires the demonstration of a high level of performance and increased personal skills, knowledge and abilities.

This is police work at the advanced level. An officer at this level must demonstrate superior job performance on a consistent basis. An officer at this level performs highly responsible police work requiring sworn status to maintain public peace, protection of life and property, enforce laws, and conduct complex investigations with little or no supervision.

An officer at this level will perform many of the same tasks as the job title "police officer" but assignments may be more complex and demanding. An employee in this class will serve as a field training officer (F.T.O.) and is eligible to serve in a specialty unit or assignment.

A police officer first class may be directed by a supervisor to oversee and delegate assignments and tasks unique to the day to day operations of the department to a subordinate police officer.

.20 Duties

The duties of a police officer first class include that of a "police officer" plus:

- A. Acting as field training officer for probationary sworn police personnel.
- B. Investigating unusual occurrences and criminal activity with minimal supervision.
- C. Instructing for training classes in an area of expertise.
- D. Assisting shift/unit supervisor in the development of crime reduction programs.
- E. Processing crime scenes and investigating all types of criminal offenses, including complex criminal investigations.

- F. Fulfilling the duties required to be assigned to a specialty unit or assignment.
- G. Assisting in the recruiting and hiring process for the positions of police officer and police cadet.
- H. Initiating crime prevention and community service activities.
- I. Performing other duties as assigned.

.30 Responsibilities

The responsibilities of a police officer first class include that of a police officer plus:

- A. Possesses an advanced knowledge of law enforcement standards and procedures to include:
 - 1. Maryland Criminal Law.
 - 2. Maryland Transportation Article and C.O.M.A.R.
 - 3. Town of Ocean City Ordinances.
 - 4. Constitutional Law issues specific to law enforcement.
 - 5. Maryland criminal procedure.
 - 6. Departmental policies and procedures.
- B. Possesses the ability to effectively interact with others and to make value judgments in a fair and impartial manner.
- C. Applies a working knowledge and understanding of police functions.