

TOWN OF OCEAN CITY

ADOPTED BUDGET

FISCAL YEAR 2023



PREPARED BY JENNIE KNAPP, DIRECTOR OF MANAGEMENT & BUDGET

TOWN OF OCEAN CITY, MARYLAND

ADOPTED BUDGET

FISCAL YEAR 2022-2023

Richard W. Meehan
Mayor

Matthew M. James
Council President

Anthony J. Deluca
Council Secretary

Peter S. Buas
Council Member

John F. Gehrig, Jr.
Council Member

J. Franklin Knight
Council Member

Lloyd Martin
Council Member

Mark L. Paddack
Council Member

Terence McGean
City Manager

Jennie T. Knapp
Director of Budget and Management

Prepared by
Town of Ocean City
City Manager's Office
P.O. Box 158
Ocean City, Maryland 21843
410-289-8887

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To the Honorable Mayor and City Council of Ocean City as well as to our citizens and taxpayers, I hereby present the adopted Budget for Fiscal Year 2023 (FY23).

This budget maintains the constant yield tax rate, requests no increase in other tax rates or parking rates, and does not draw money from fund balance except for capital projects.

This budget focuses on our most important asset, our employees. It includes funds for the new FOP contract, step increases for all full time employees, part time pay increases, and sets aside \$1.4 million in reserves to cover additional salary increases that may result from the current pay study.

The budget also includes 13 new full time positions, 15 conversions of existing part time to full time positions, and 3 new part time positions. 11 of these positions were previously approved by the Mayor and Council.

The budget includes full funding for annual operating costs for police body cameras under the worst-case scenario that no state or federal grants are received to off set that cost. Importantly, the budget also increases advertising spending by over \$2 million dollars.

In order to offset these increases, the budget assumes room tax and parking revenue at levels equal to actual receipts in FY22 and recognizes continuing Federal Covid relief grants. During the CIP discussion, the Council approved a transfer of \$1.5 million of fund balance to the capital reserve fund established last year to cover currently scheduled maintenance projects in the CIP. At the April 26th Council meeting, an additional \$1.5 million of current fund balance was transferred to the capital reserve fund to fund projects such as repavement of the Inlet Parking Lot and some of the Baltimore Ave Project rather than going to the bond market in the fall. Also approved on April 26th, the policy for minimum fund balance was increased from 15 to 17%.

The ability to fund these needed positions and projects comes from the combination of hard work, sound fiscal policy, and aggressive marketing of our Town by current and previous Mayors, Council, City Managers, and staff. I would especially like to thank Jennie Knapp and Doug Miller who honestly did most of the heavy lifting in preparing the budget and reviewing many of the Department requests.



Terence J. McGean, P.E.
City Manager

INTRODUCTORY SECTION



TOWN OF OCEAN CITY

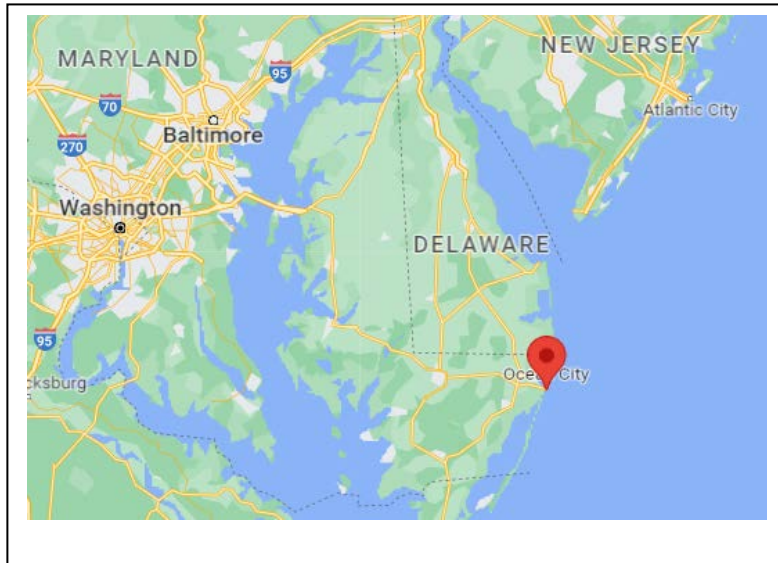
FY 2023

CALENDAR OF BUDGET PROCESS

07/29/21	Convention Center FY 2023 Budget forwarded to the Maryland Stadium Authority
09/14/21	Budget Packets forwarded to Departments
10/08/21	IT requests and back-up due to IT Director Personnel requests and back-up due to HR Director
11/29/21	Departmental Budgets updated to City Manager level
12/07/21	Risk Management Budget meeting with City Manager
02/11/22	Approximate Receipt of Property Tax Revenue Forecast for FY 2023
12/07/21-02/16/22	City Manager Review Process
03/23/22	City Manager Budget Proposal to Council
03/23/22-03/30/22	Review of City Manager Budget Proposal, Public Requests and Recommendations by Mayor and Council
03/30/22	Capital Improvement Plan and Final FY 23 Budget Wrap Up
05/02/22	Public Hearing on Constant Yield Tax Rate First Reading of the FY 23 Budget Ordinance
05/16/22	Second Reading of the FY 23 Budget Ordinance

TOWN OF OCEAN CITY

The Town of Ocean City was incorporated by the State of Maryland in 1880. Ocean City is located approximately 150 miles from Washington, DC and 135 miles from



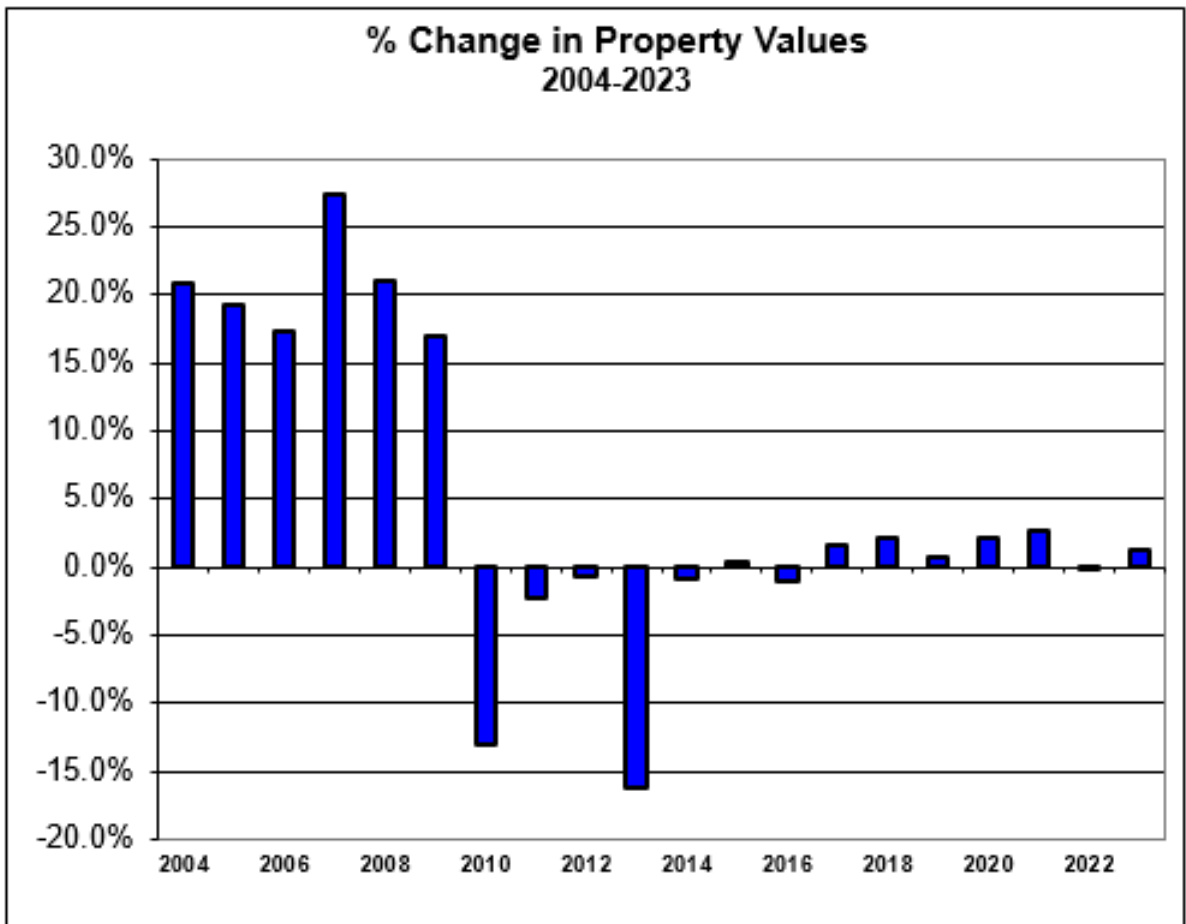
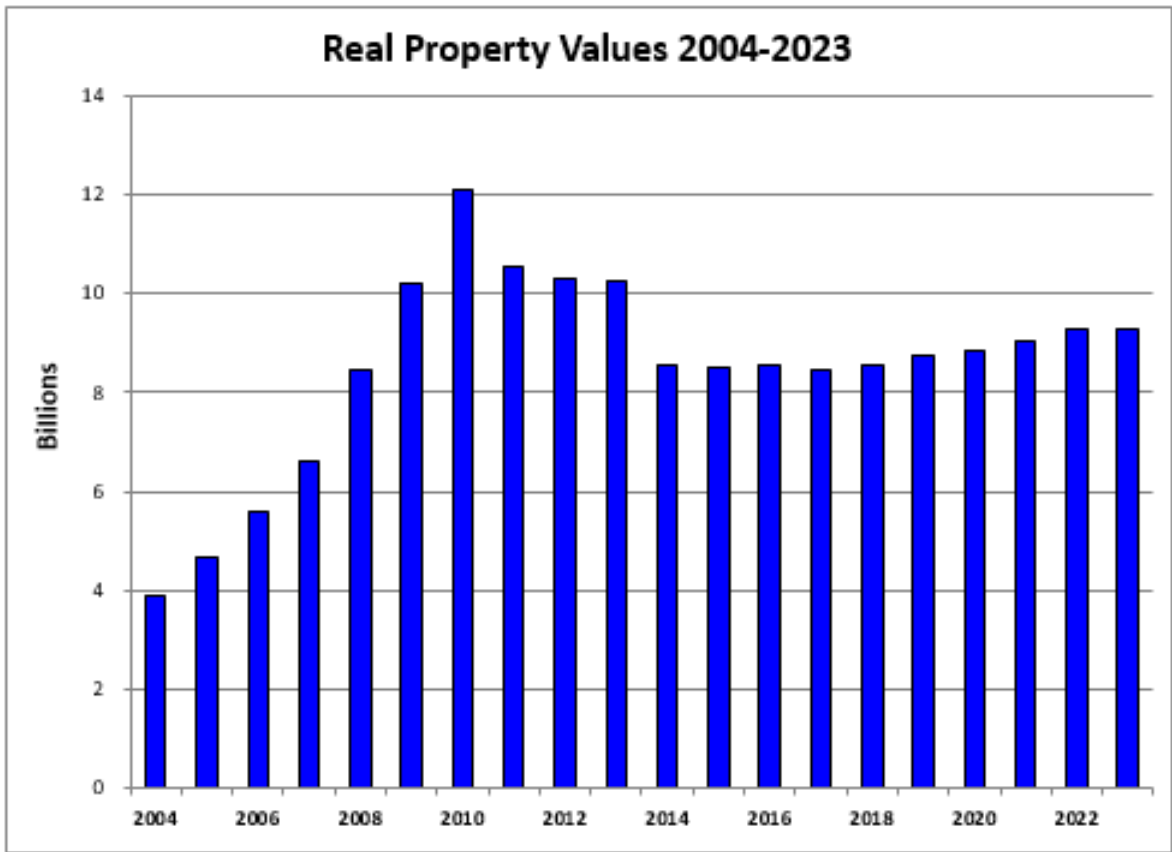
Baltimore, Maryland. Ocean City is bordered on the north by Fenwick Island, Delaware; on the south by the inlet which separates Ocean City from Assateague Island; on the west by Sinepuxent Bay, Isle of Wight Bay and Assawoman Bay and on the east by the Atlantic Ocean.

FISCAL YEAR 2022-2023 FISCAL ADOPTED BUDGET

This budget document presents the annual operating budget for fiscal year 2022-2023. It presents the revenue and expenditures for the Town's General Fund, Enterprise Funds: Water; Wastewater; Transportation; Convention Center; Airport; and Golf Course, and the Internal Service Funds: Information Technology; Service Center, Vehicle Trust; and Risk Management.

To aid the reader in evaluating costs and trends, each department within the General Fund and the operations of the Enterprise Funds and Internal Service Funds are summarized showing actual expenditures for fiscal year 2021, the adopted budget for fiscal year 2022, and the proposed budget for fiscal year 2023. Revenues attributable to each department are deducted from the expenditure total to give the reader the amount of funding required by the department from taxpayers. Changes in revenue, personnel, and service operations are highlighted on the page facing the budget information.

Projected amounts for revenue and expenditures are subject to forecasting errors which are inherent in all such projections. The budget is, consequently, a plan based on current economic conditions, not a list of actual revenues and expenditures.



CITY GOVERNMENT AND ADMINISTRATION

GENERAL

The City has a Council-Manager form of government, under which the legislative and executive powers of the City (except for certain designated mayoral powers) are vested in the Council. The Council is composed of seven members, each of whom is elected by an “at-large” vote of the City’s populace to serve a four-year term. The Council is empowered to elect one of its members as president, and the Mayor and Council appoints a Council member to serve as secretary. The Council has the power to: make all policy decisions for the City, subject to the provisions of the Charter; appoint the City Auditor, Town Attorney, City Manager, City Clerk and, in conjunction with the Mayor, the Chief of Police and members of all City boards, commissions and committees; establish salaries for all City officials and employees; and exercise direct supervision and control over the City Manager.

The Mayor is the chief representative of the City before all Federal, State and local governmental bodies, and is elected in a City-wide election every two years. The Mayor holds the power to veto all ordinances enacted by the Council as described below:

Each member of the Council has one vote, and in the absence of higher voting requirements, a simple majority of the Council is sufficient to pass legislation. All ordinances passed by the Council are delivered to the Mayor for his approval or disapproval. Any ordinance approved by the Mayor becomes law, and ordinances disapproved by the Mayor are returned to the Council and do not become law unless subsequently passed by a favorable vote of six members of the Council within 60 days of the time of the return of the ordinance. If, within 40 calendar days of such approval of any ordinance by the Mayor or passage of any ordinance over his veto, a petition, containing the signatures of not less than 40% of the number of voters at the most recent general election and requesting that the ordinance be submitted to a vote of the qualified voters for their approval or disapproval, is filed with the City’s Clerk, such a vote must be held, and the ordinance will not become law until it is approved by a majority of such qualified City voters.

The City Manager is the chief administrative officer of the City, and is appointed by the Council. He is charged with the responsibility of hiring, supervising and discharging all City employees, except department heads, subject to Personnel regulations and other City, State of Maryland and Federal laws. He also recommends to the Council the appointment and discharge of all department heads, supervises all department heads during the term of their appointment, and makes reports and recommendations to the Council concerning any municipal matter which may deserve Council attention and carries out other duties assigned by the Council.

Additionally, the City manager serves as the chief finance officer of the City and is responsible for all municipal financial affairs. Under the supervision of the Council, the City Manager has the authority and is required to (a) keep an accurate account of the receipts and disbursements of the funds of the City and to render annually to the Mayor and Council a succinct and detailed statement thereof, (b) prepare an annual budget to be submitted to the Council, (c)

supervise and be responsible for the disbursement of all monies and have control over all expenditures to assure that budget appropriations are not exceeded, (d) maintain a general accounting system for the City in such form as the Council may require not contrary to State of Maryland law, (e) submit at the end of each fiscal year, and at such times as the Council may require, a complete financial report to the Council, (f) ascertain that all taxable property within the City is assessed for taxation, (g) collect all taxes, special assessments, license fees, liens, and all other revenues of the City, and all other revenues for which collection of City is responsible, and receive any funds receivable by the City, (h) have custody of all public monies belonging to or under the control of the City, and (i) do other things in relation to the fiscal or financial affairs of the City as the Council may require or as may be required elsewhere in the Charter.

The Council appoints a City Clerk to serve as its clerk, under the supervision of the City Manager. The City Clerk acts as custodian of all records of the Council.

The City's governmental services are carried out by various specialized departments, each of which is run by a department head, who is appointed by majority vote of the Council and supervised by the City Manager.

BUDGET

The City's budget is prepared each year for the Council by the City Manager. At least 32 days before the beginning of any fiscal year, the City Manager is required to submit the budget to the Council. The budget must provide a complete financial plan for the budget year and contain estimates of anticipated revenues and planned expenditures for the coming year. Before adopting the budget, the Council must hold a public hearing thereon after two weeks' prior notice in one or more newspapers having general circulation within the City. The Council may insert new items or may increase or decrease the items of the budget. In instances in which the Council increases the total proposed expenditures, it must also increase the total anticipated revenues in the amount at least equal to such total proposed expenditures. The budget must be prepared and adopted in the form of an ordinance. A favorable vote of at least a majority of the total elected membership of the Council is necessary for the adoption of the budget.

The Charter provides that no City money be expended without having been appropriated by the Council. The Council (by a two-thirds vote), however, is empowered to make supplementary appropriations from (1) unexpended and unencumbered funds set aside for contingencies in the City's budget, (2) Federal, State or private grants which were not included in the budget for the current fiscal year, (3) revenues received from anticipated sources but in excess of budget estimates therefore, and (4) revenue received or to be received from sources not anticipated in the budget for the current fiscal year, including, but not limited to, the proceeds from the public or private sale of general obligation bonds and bond anticipation notes authorized and issued after the adoption of the budget for capital improvements, capital projects and capital expenditures of any nature whatsoever to be financed in whole or in part by such general obligation bonds or bond anticipation notes, and the proceeds from the sale of tax anticipation

notes authorized and issued after the adoption of the budget in accordance with the City's charter.

The Charter also provides that the Council (by a two-thirds vote) may, to the extent that there are no unappropriated revenues therefore, authorize the issuance of tax anticipation notes in order to provide revenue to deal with (1) public emergencies affecting the City's health, welfare, property or safety, or (2) occurrences, conditions or events that were unforeseen or unanticipated, in whole or in part, at the time the budget was adopted by the Council. Such tax anticipation notes may be sold by public or private sale.

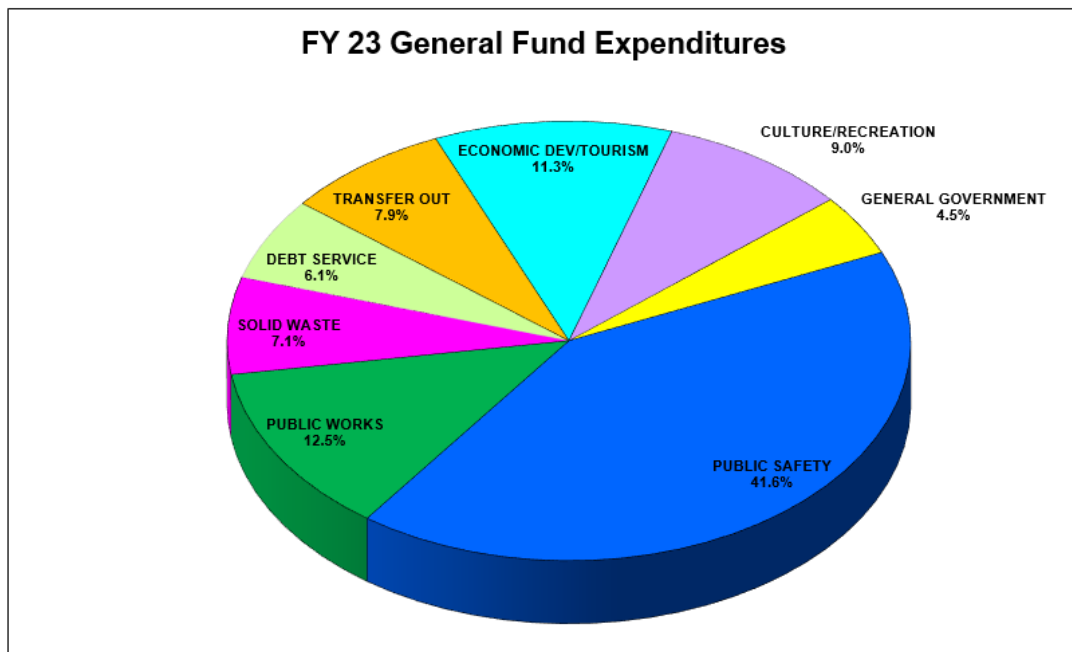
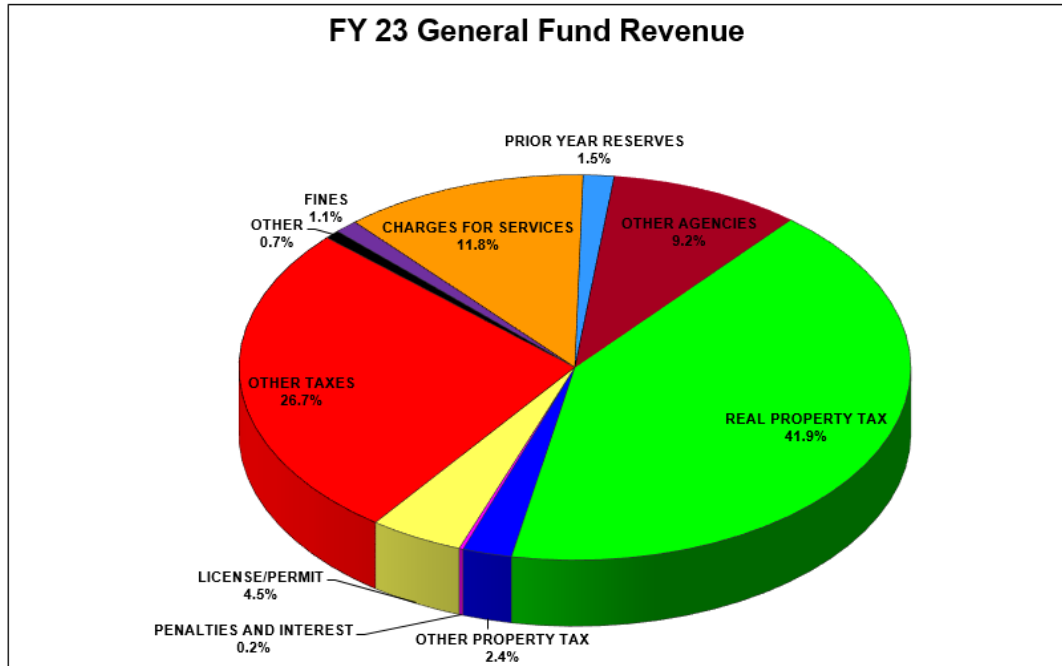
The City budget is prepared on a "line item" basis, specifying the department and activity involved. Transfers of budgeted items may be accomplished with the approval of the City manager within a fund. Budget amendments that establish additional revenue equal to or in excess of new appropriations or move appropriations from one fund to another must be approved by the City Council. All expenditures with an anticipated dollar value in excess of \$100,000 must follow the competitive bid process as outlined in the Town of Ocean City Purchasing Manual.

BUDGETARY GUIDELINES AND POLICIES

The City has certain established guidelines and policies relating to the operating budget and the City's capital budget, which are used by the City Manager in allocating the City's resources and by the Council and the Mayor in assessing proposed spending plans. The operating budget policies provide, among other things, for: the City to pay for all current expenditures with current revenues; the budget to provide for adequate maintenance of capital plant and for its orderly replacement; the City to maintain a budgetary control system to help it adhere to the budget; the City Manager to prepare regular reports comparing actual revenues and expenditures to budgeted amounts; and neither the council, the Mayor nor the City Manager to take any budgetary action which would unbalance the budget, unless additional revenues can be secured. As a result of the guidelines relating to the capital budget, the City currently makes all capital improvements in accordance with an adopted capital improvement plan; the City has a multi-year plan of capital improvements which is updated annually; the City has an annual capital budget in which expenditures are accounted for in the separate capital projects fund; a maintenance and replacement schedule is followed in the preparation of City budgets; and for each capital project, the City Manager identifies potential funding sources before a request for its approval is submitted to the Council.

GENERAL FUND

The General Fund is the principal fund of the Town and is used to account for all activities of the Town not included in other specified funds. The general fund accounts for the normal recurring activities of the Town. These activities include general government, public safety, beach maintenance, maintenance of public buildings and highways and other public works. They are funded primarily by property and sales taxes on individuals and businesses, parking revenue and Room Tax and grants from other governmental units.



TOWN OF OCEAN CITY
GENERAL FUND
COMPARATIVE STATEMENT OF REVENUES AND EXPENDITURES
YEARS ENDED JUNE 30, 2021 (ACTUAL), 2022 (BUDGETED) AND 2023(ADOPTED)

	ACTUAL 2021	ADOPTED BUDGET 2022	CITY MANAGER PROPOSED 2023	COUNCIL ADOPTED 2023
REVENUES				
Real Property Tax	\$ 41,348,378	\$ 42,252,082	\$ 42,507,024	42,507,024
Other Property Taxes	3,091,073	2,240,000	2,410,000	2,410,000
Penalties And Interest	204,638	200,000	200,000	200,000
Other Taxes	22,874,243	21,260,671	27,040,407	27,040,407
Licenses And Permits	4,704,685	4,240,850	4,579,925	4,579,925
Revenue From Other Agencies	10,656,687	5,617,449	9,371,170	9,371,170
Charges For Current Services	9,378,479	10,992,648	11,940,333	11,940,333
Fines And Forfeitures	2,050,674	961,000	1,139,500	1,139,500
Other Revenue	1,223,483	757,810	741,650	741,650
Bond Issuance	0	0	0	0
Discounts Taken	0	0	0	0
TOTAL REVENUES	95,532,340	88,522,510	99,930,009	99,930,009
EXPENDITURES				
General Government	3,580,596	3,902,096	4,596,830	4,583,008
Public Safety	37,624,679	40,374,477	42,202,235	42,235,977
Public Works/Beach Maintenance	5,468,137	6,102,932	6,635,752	6,635,752
Sanitation And Waste Removal	6,458,895	6,225,115	7,241,003	7,241,003
Highways And Streets	5,329,746	6,059,731	6,007,836	6,032,836
Economic Development-Tourism	7,073,068	8,303,373	11,466,122	11,414,988
Culture & Recreation	7,591,700	8,698,495	9,146,911	9,146,911
Debt Service	5,321,420	5,211,421	6,165,969	6,165,969
TOTAL EXPENDITURES	78,448,241	84,877,640	93,462,658	93,456,444
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	17,084,099	3,644,870	6,467,351	6,473,565
OTHER FINANCING SOURCES (USES)				
Operating Transfers-Out	(3,794,086)	(2,082,199)	(2,965,882)	(2,997,697)
Transfer To Reserves	0	0	(1,401,469)	(1,375,868)
Transfer To Capital Construction	(4,207,891)	(4,962,671)	(3,704,000)	(3,600,000)
TOTAL OTHER FINANCING SOURCES (USES)	(8,001,977)	(7,044,870)	(8,071,351)	(7,973,565)
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	\$ 9,082,122	\$ (3,400,000)	\$ (1,604,000)	(1,500,000)

GENERAL GOVERNMENT

General Government consists of four divisions: the Legislative division; the Executive/Administrative division; Special Appropriations, and Planning and Community Development. For the purposes of this book, Planning and Community Development and Construction Inspection have been combined due to shared revenue from the plan review process.

LEGISLATIVE DIVISION

This division consists of the Mayor and Council and the City Clerk's departments and includes the Board of Elections, Ethics Committee, Noise Board, Pension Trustees and Beach Mediation Board. The Mayor and seven Council members constitute the legislative and policy making body of the Town government. They enact ordinances and resolutions, review and adopt the budget, consider planning and zoning matters referred to them by the Planning Commission and establish programs and general policies for the welfare of the Town and its citizens.

EXECUTIVE AND ADMINISTRATIVE DIVISION

This division consists of the City Manager, Finance, Human Resources and Legal divisions. These divisions are responsible for executing the Town Council's policies, ordinances, resolutions, and service objectives; keeping the Mayor and Council informed as to conditions of the Town's services, infrastructure and financial status. Other duties include billing and customer service for taxes, licenses and utility systems, accounting, auditing, capital financing, debt management, and budgeting.

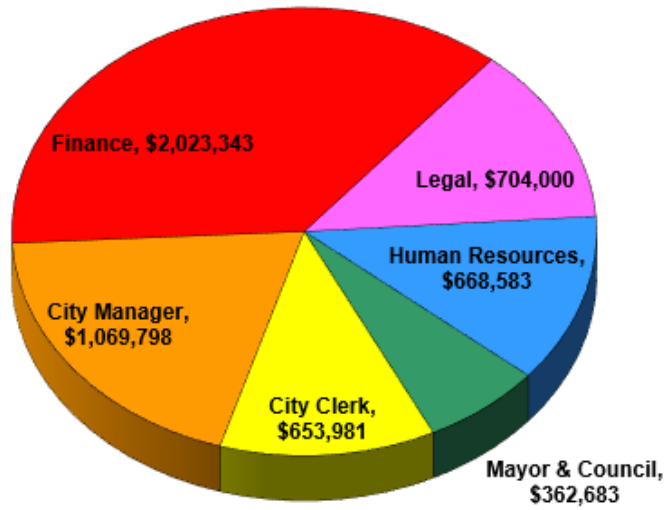
SPECIAL APPROPRIATIONS

This division includes grants made by the Town to various organizations. For purposes of this book, expenses are combined with debt service and Transfers to Other Funds and are shown in a separate section labeled "Miscellaneous".

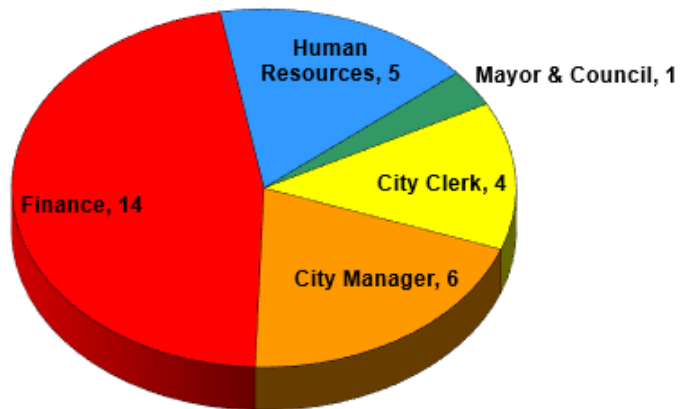
PLANNING AND COMMUNITY DEVELOPMENT

The department of Planning and Community Development consists of the divisions of Planning & Zoning and Code Enforcement. The department is responsible for preparing general and specific plans for the development of the Town, and for the administration of codes and regulations that implement those plans. The department administers and enforces the adopted International Building Code that includes issuing building permits and inspecting construction. The department is also responsible for providing staff support to various boards and commissions, including the Planning and Zoning Commission; Board of Zoning Appeals; Board of Port Wardens; and Board of Adjustments and Appeals.

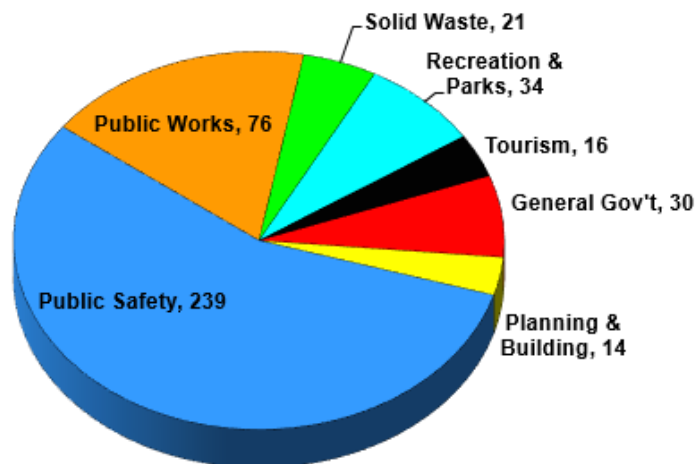
FY 23 General Government Expenses



FY 23 General Government Full Time Personnel



FY 23 Full Time General Fund Personnel



**TOWN OF OCEAN CITY
FISCAL YEAR 2023 BUDGET**

LEGISLATIVE AND ADMINISTRATIVE DIVISIONS

BUDGET HIGHLIGHTS:

PERSONNEL CHANGES:

There are thirty full-time positions in the Legislative and Administrative divisions. A step increase on January 1, 2023 has been included for full-time employees. An Assistant City Manager position was added to the City Manager's staff and a Recruitment, Diversity and Inclusion position was added to Human Resources. Part-time hours for an Office Associate position have been included in both the Human Resources and City Clerk's budgets for vacation and sick leave coverage. Estimates for retirement and health insurance have been budgeted to increase. Due to the Town's decision to convert to a Medicare Advantage Plan for retirees, no contribution to the OPEB fund has been included for FY 23, as it is anticipated that the plan is fully funded. Employee benefits include an allowance for tuition reimbursement, funded at \$8,000 for FY 23. Including the benefits for the two new positions, employee benefits increase \$45,633 for the legislative and administrative division.

CHANGES IN OPERATIONS:

Contracted Services include professional services such as legal fees and consultants, maintenance, travel and training, printing and dues. Legal expenses account for \$600,000 of the Contracted Services line item in this division. Crown Castle legal fees are budgeted at \$250,000. An allowance for other issues that may arise, such as windfarm and other personnel issues has been included at \$150,000. Other expenses included in the Contracted Services line item are the annual Town audit, funded at \$55,000 and banking services fees funded at \$45,000. EMS billing fees have been included at \$84,320 and are offset by projected revenue. Fees for the Acela agenda management system have been funded at \$16,250. Also included are \$14,000 for election expenses, \$25,000 for a Compensation Study for General employees, and \$10,000 for Learning Management Software for HR. Travel and Training costs in this division decrease slightly. Training included in this division are the Government Finance Officer's conference, the National Hurricane conference for three council members, the Mayor, and the City Manager, and the VMCA academy for the City Clerk and Deputy City Clerk. Under Supplies and Materials, postage has been included at \$130,484, an increase of \$9,019. Applicant tracking software has been included in the Human Resources budget at \$6,352. The Intragovernmental allocation for the Information Technology department increases \$23,807 for these divisions. Allocations for insurance and radio equipment lease also increase.

SUMMARY COMMENTS:

These divisions are responsible for overall Town management, business functions, and record-keeping. The Mayor & Council, City Clerk, City Manager, Finance, Legal and Human Resources divisions are included in the summary. Administrative costs to manage the Town's various enterprise funds are allocated to each fund. This reimbursement totals \$2,098,965 for FY 2023.

TOWN OF OCEAN CITY
FISCAL YEAR 2023 BUDGET
GENERAL FUND EXPENDITURES
LEGISLATIVE AND ADMINISTRATIVE DIVISIONS

EXPENDITURES	ACTUAL 2021	ADOPTED 2022	CITY MANAGER PROPOSED 2023	COUNCIL ADOPTED 2023
PERSONNEL COSTS:				
SALARY AND WAGES	\$ 2,327,171	2,300,641	\$ 2,519,893	\$ 2,519,893
EMPLOYEE BENEFITS	1,083,122	1,161,202	1,206,835	1,193,013
	<u>3,410,293</u>	<u>3,461,843</u>	<u>3,726,728</u>	<u>3,712,906</u>
OPERATING EXPENSES:				
CONTRACTED SERVICES	903,297	1,128,932	1,250,499	1,250,499
SUPPLIES & MATERIALS	182,085	190,977	207,613	207,613
ENERGY	0	0	0	0
VEHICLE SUPPLIES & REPAIR	7,401	7,856	8,154	8,154
INTRAGOVERNMENTAL	306,840	272,942	303,216	303,216
	<u>1,399,623</u>	<u>1,600,707</u>	<u>1,769,482</u>	<u>1,769,482</u>
OTHER FINANCIAL USES:				
DEBT SERVICE	0	0	0	0
TRANSFER OUT	0	0	0	0
CAPITAL OUTLAY	0	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
 TOTAL EXPENDITURES	 \$ 4,809,916	 \$ 5,062,550	 \$ 5,496,210	 \$ 5,482,388
LESS REVENUE GENERATED BY DIVISION				
REIMBURSEMENT FROM OTHER FUNDS FOR ADMINISTRATIVE SERVICES	(2,166,477)	(2,279,533)	(2,098,965)	(2,098,965)
TOTAL TOWN CONTRIBUTION	<u>\$ 2,643,439</u>	<u>\$ 2,783,017</u>	<u>\$ 3,397,245</u>	<u>\$ 3,383,423</u>
	ACTUAL	ADOPTED	CITY MANAGER	COUNCIL
	2021	2022	PROPOSED	ADOPTED
	2023	2023	2023	2023
MAYOR & COUNCIL	306,886	341,934	362,683	362,683
CITY CLERK	579,740	607,110	653,981	653,981
CITY MANAGER	1,077,444	898,648	1,083,620	1,069,798
FINANCE	1,887,054	2,018,612	2,023,343	2,023,343
LEGAL	459,739	611,500	704,000	704,000
HUMAN RESOURCES	499,053	584,746	668,583	668,583
	<u>4,809,916</u>	<u>5,062,550</u>	<u>5,496,210</u>	<u>5,482,388</u>

**TOWN OF OCEAN CITY
FISCAL YEAR 2023 BUDGET**

ENGINEERING AND BEACH REPLENISHMENT

BUDGET HIGHLIGHTS:

PERSONNEL CHANGES:

Five full-time employees are budgeted in Engineering. The Environmental Engineer position was moved to the Planning and Zoning division. A step increase beginning January 1, 2023 has been included. Benefit costs for health insurance and retirement increase for this division. No contribution has been funded for retiree health

CHANGES IN OPERATIONS:

Payment to the State of Maryland for the beach maintenance fund is the largest expense in Engineering. A payment of \$442,321 was made in FY 21, and a payment of \$486,948 was made in FY 22. Payments to the fund are estimated by the Department of Natural Resources, who have estimated the FY 23 payment at \$500,000. Contracted Services include payments for consulting services for traffic data, legal fees attributable to this division and equipment lease. Legal fees have been included at \$20,000 for FY 22. Traffic data collection and other consulting fees have been funded at \$11,500. Supplies and materials have been budgeted at the same level for FY 23. Vehicle supplies and repairs are budgeted to decrease, as the FY 22 budget included \$6,000 for a cap, bed organizer and safety lights for a new survey truck purchased through Vehicle Trust. Allocations for radio equipment lease, vehicle lease and insurance increase for this division.

MAJOR 2022-2023 PROGRAM OBJECTIVES:

The City Engineer has the oversight of the Engineering and Beach Replenishment divisions. Responsibility for the Town's Capital Improvements Plan also falls under the City Engineer. As the division now reports to the Public Works Director, project management for Public Works projects will now be a responsibility of this division. Projects included in FY 23 are boardwalk re-decking, City Hall roof replacement, Northside Park fence replacement, and the installation of a new bulkhead on Edgewater Avenue between 6th and 7th street. Projects included in the FY 22 bond issue that will require oversight by the City Engineer include the Downtown Recreation complex. Other duties handled by this division include stormwater/grading issues, energy management, and traffic calming solutions.

TOWN OF OCEAN CITY
FISCAL YEAR 2023 BUDGET
GENERAL FUND EXPENDITURES
ENGINEERING AND BEACH REPLENISHMENT

EXPENDITURES	ACTUAL 2021	ADOPTED 2022	CITY MANAGER PROPOSED 2023	COUNCIL ADOPTED 2023
PERSONNEL COSTS:				
SALARY AND WAGES	\$ 525,781	\$ 538,002	\$ 421,339	\$ 421,339
EMPLOYEE BENEFITS	220,153	234,358	265,297	265,297
	<u>745,934</u>	<u>772,360</u>	<u>686,636</u>	<u>686,636</u>
OPERATING EXPENSES:				
BEACH RENOURISHMENT	442,321	450,000	500,000	500,000
CONTRACTED SERVICES	81,444	55,161	56,564	81,564
SUPPLIES & MATERIALS	33,483	12,136	11,736	11,736
VEHICLE SUPPLIES & REPAIR	13,998	17,959	14,004	14,004
INTRAGOVERNMENTAL	31,816	31,415	37,645	37,645
	<u>603,062</u>	<u>566,671</u>	<u>619,949</u>	<u>644,949</u>
OTHER FINANCIAL USES:				
DEBT SERVICE	0	0	0	0
TRANSFER OUT	0	0	0	0
CAPITAL OUTLAY	0	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>\$ 1,348,996</u>	<u>\$ 1,339,031</u>	<u>\$ 1,306,585</u>	<u>\$ 1,331,585</u>
LESS REVENUE GENERATED BY DIVISION				
STATE - STORMWATER MGMT	(8,832)	0	0	0
PRIVATE CONTRIBUTIONS	0	0	0	0
STORMWATER MGT REVIEW	(7,925)	(5,700)	(6,000)	(6,000)
	<u>(16,757)</u>	<u>(5,700)</u>	<u>(6,000)</u>	<u>(6,000)</u>
TOTAL TOWN CONTRIBUTION	<u>\$ 1,332,239</u>	<u>\$ 1,333,331</u>	<u>\$ 1,300,585</u>	<u>\$ 1,325,585</u>

**TOWN OF OCEAN CITY
FISCAL YEAR 2023 BUDGET**

PLANNING AND COMMUNITY DEVELOPMENT DIVISION

BUDGET HIGHLIGHTS:

REVENUE:

Building Permit Revenue, the largest revenue generator in this division, has been budgeted to increase \$170,000 to \$1,020,000. Total revenue for this division is budgeted \$186,800 higher than the FY 22 adopted budget. The Town contribution to funding of this division was \$643,813 in FY 22, which has increased to \$744,879 in FY 23.

PERSONNEL CHANGES:

The number of full-time employees was increased from thirteen to fourteen in FY 23 as the Environmental Engineer position was transferred to this division from Engineering. A step increase has been included effective January 1, 2023 for full-time Employees. A part-time building inspector has been funded for eighteen weeks. A part-time position has been included at 16 hours per week for twelve weeks for Boardwalk code enforcement and to assist with GIS work. A part-time Office Associate position has been funded to scan documents and permits. Group insurance increases, and includes the benefits for the Environmental Engineer. The allocation for worker's compensation decreases. No contribution has been funded for OPEB in FY 23.

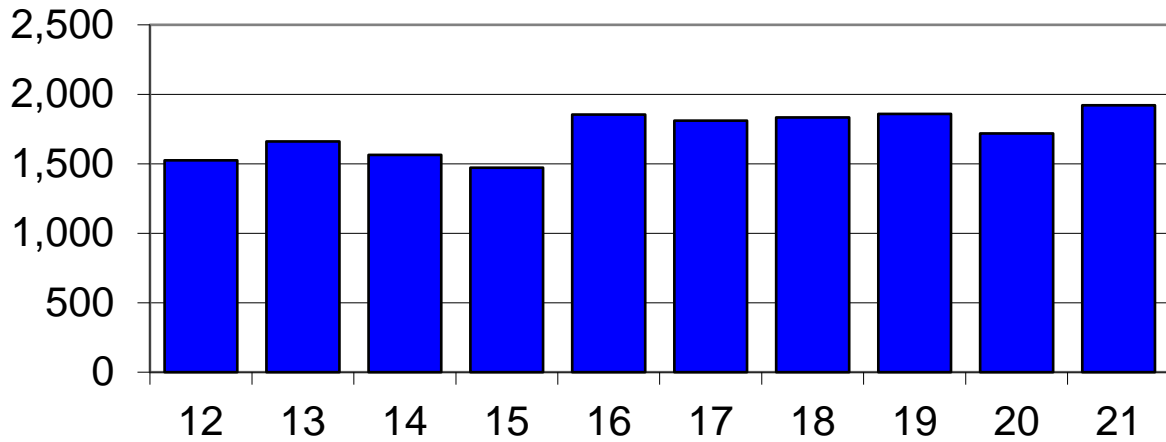
CHANGES IN OPERATIONS:

Contracted Services increase \$92,183. Legal services from the City attorney and for the boards account for \$46,000 of this line item, and are projected to increase \$13,500 for FY 23. Credit card fees for the online permitting system, new in FY 15, are estimated to increase \$7,000 to \$36,600. Third party review of large projects has been funded at \$70,000. Training costs are budgeted at \$5,060 and include attendance at the American Association of Code Enforcement conference, and the National Hurricane conference. Other items funded in Contracted Services include equipment maintenance, dues and advertising. Funding for the Ocean City Development Corporation has again been included. The OCDC has requested that both the Town's Contribution and Worcester County's contributions be increased from \$100,000 each to \$125,000 each. Vehicle fuel is anticipated to increase \$1,136 for FY 23. Vehicle parts and labor costs are anticipated to decrease \$900 for this division. Intragovernmental allocations for Vehicle Lease, insurance, Information Technology, and radio equipment lease increase for this division.

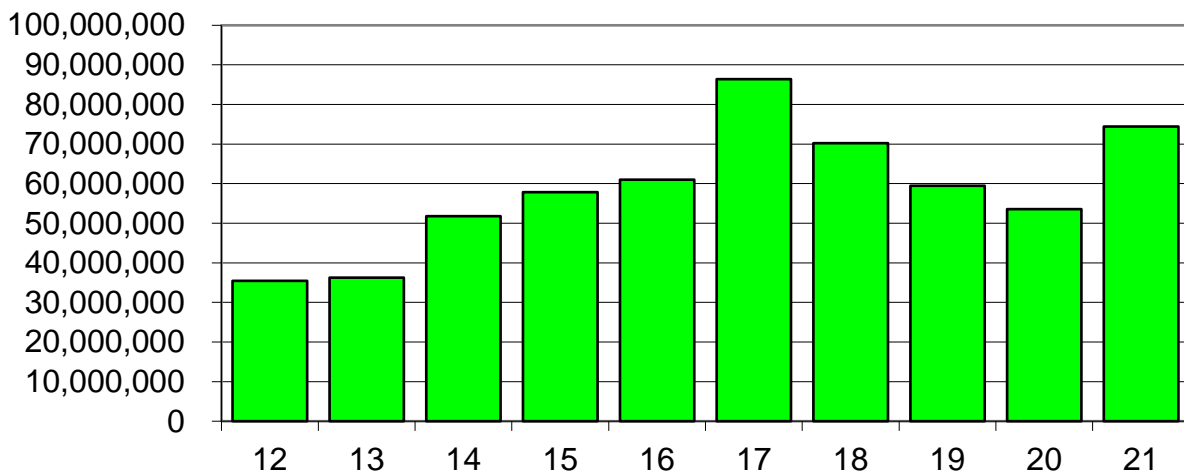
TOWN OF OCEAN CITY
FISCAL YEAR 2023 BUDGET
GENERAL FUND EXPENDITURES
PLANNING AND COMMUNITY DEVELOPMENT DIVISION

EXPENDITURES	ACTUAL 2021	ADOPTED 2022	CITY MANAGER PROPOSED 2023	COUNCIL ADOPTED 2023
PERSONNEL COSTS:				
SALARY AND WAGES	831,964	\$ 896,870	\$ 1,032,690	\$ 1,038,100
EMPLOYEE BENEFITS	338,566	404,681	389,759	389,759
	<u>1,170,530</u>	<u>1,301,551</u>	<u>1,422,449</u>	<u>1,427,859</u>
OPERATING EXPENSES:				
CONTRACTED SERVICES	100,896	82,559	174,742	174,742
CONTRIBUTION TO OCDC	200,000	200,000	250,000	250,000
SUPPLIES & MATERIALS	14,098	9,710	11,710	11,710
ENERGY	0	0	0	0
VEHICLE SUPPLIES & REPAIR	13,145	15,955	16,191	16,191
INTRAGOVERNMENTAL	108,278	100,838	123,387	123,387
	<u>436,417</u>	<u>409,062</u>	<u>576,030</u>	<u>576,030</u>
OTHER FINANCIAL USES:				
DEBT SERVICE	0	0	0	0
TRANSFER OUT	0	0	0	0
CAPITAL OUTLAY	0	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>\$ 1,606,947</u>	<u>\$ 1,710,613</u>	<u>\$ 1,998,479</u>	<u>\$ 2,003,889</u>
LESS REVENUE GENERATED BY DIVISION				
SITE PLAN REVIEW - STAFF	(22,740)	(32,000)	(21,000)	(21,000)
PUBLIC HEARING - PLAN & ZONING	(900)	(2,500)	(1,800)	(1,800)
PLAN REVIEW - PLAN & ZONING	(14,688)	(9,000)	(12,000)	(12,000)
PUBLIC HEARING - ZONING APPEALS	(24,016)	(15,000)	(15,000)	(15,000)
PUBLIC HEARING - PORT WARDENS	(29,561)	(25,000)	(25,000)	(25,000)
MINOR REVIEW - PORT WARDENS	(3,312)	(4,000)	(3,500)	(3,500)
MOBILE HOME PERMITS	(2,672)	(500)	(2,500)	(2,500)
BUILDING PERMITS	(1,060,546)	(850,000)	(1,020,000)	(1,020,000)
OUTDOOR DISPLAYS	(17,528)	(15,000)	(15,000)	(15,000)
SIGN PERMITS	(9,417)	(7,800)	(7,800)	(7,800)
O C DEVELOPMENT CORP GRANT	(100,000)	(100,000)	(125,000)	(125,000)
ADJUSTMENT & APPEALS HEARING	(4,068)	(6,000)	(5,000)	(5,000)
	<u>(1,289,448)</u>	<u>(1,066,800)</u>	<u>(1,253,600)</u>	<u>(1,253,600)</u>
TOTAL TOWN CONTRIBUTION	<u>\$ 317,499</u>	<u>\$ 643,813</u>	<u>\$ 744,879</u>	<u>\$ 750,289</u>

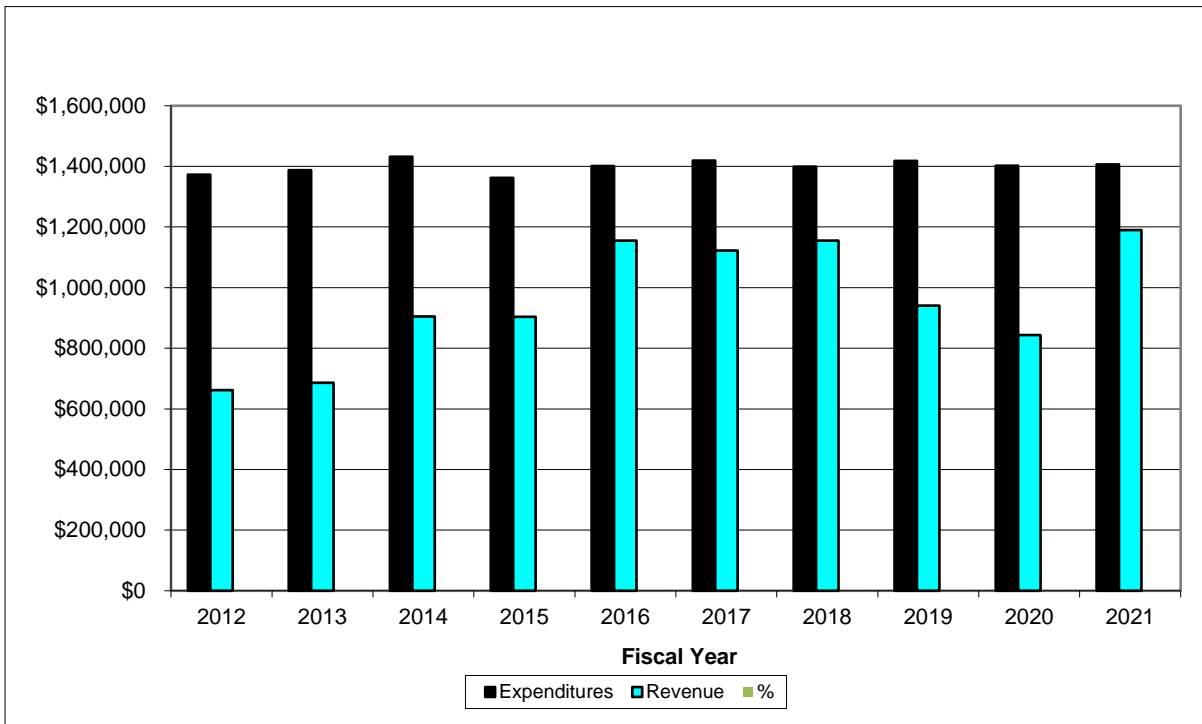
Building Permits Issued CY 12- CY 21



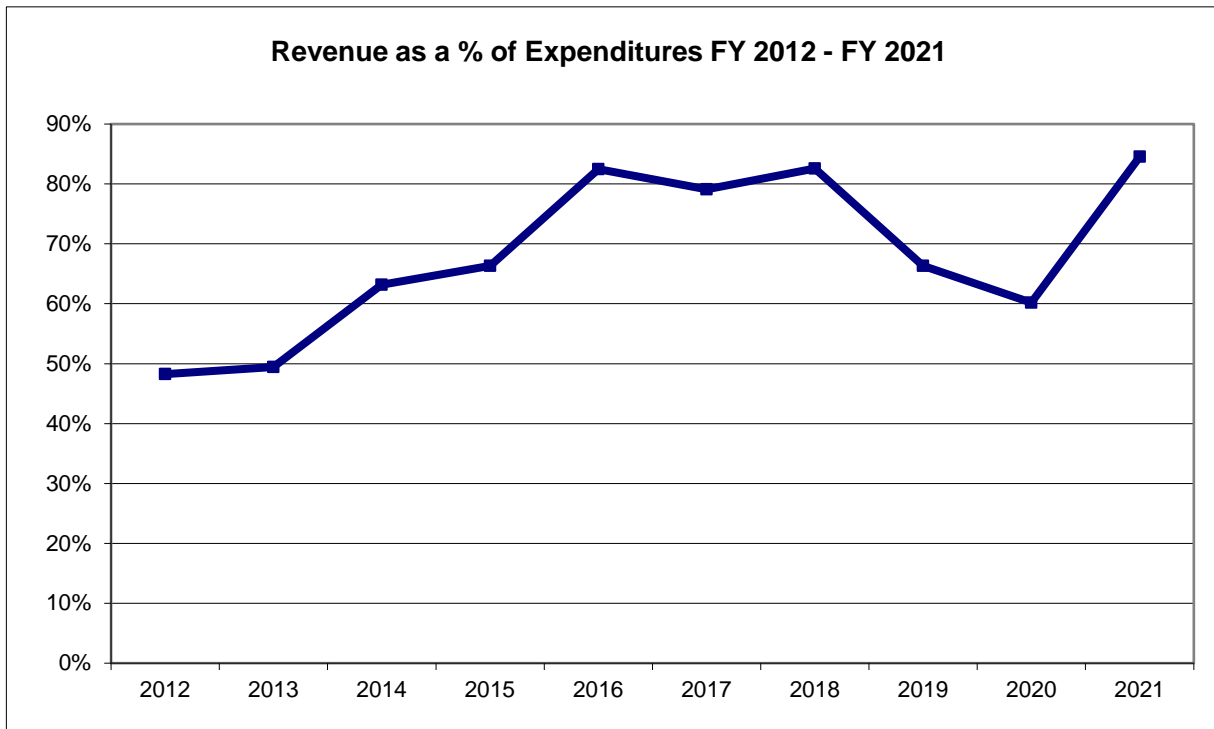
Valuation of Permits CY 12- CY 21



Revenues and Expenditures FY 2012 - FY 2021



Revenue as a % of Expenditures FY 2012 - FY 2021



PUBLIC SAFETY

Public Safety consists of the following budgets: Police; Communications; Emergency Management; Electronics; Volunteer Fire Company; Career Fire/Emergency Medical Services (EMS); Fire Marshal and the Construction Inspection division of Planning and Community Development. In this book, Construction Inspection has been combined with Planning and Community Development due to revenue shared through the plan review process.

POLICE

The Ocean City Police department provides 24-hour police service with 145 full-time employees augmented by 130 temporary employees during the summer season. Police operations are conducted from the Public Safety Building at 65th Street. This department is comprised of the Office of the Chief and three divisions: Support Services, Criminal Investigation, and Patrol. A seasonal substation is located on Worcester Street on the boardwalk. In addition to regular patrol assignments, police support units function for training; records; detention; K-9; traffic; equestrian unit; animal control; a quick response team, and narcotics enforcement.

COMMUNICATIONS/ELECTRONICS/EMERGENCY MANAGEMENT

The Emergency Services department has three major areas of responsibility: operation of the Emergency Communications Center; maintenance of the citywide radio system; and operation of an Emergency Management program. Located in the Public Safety Building at 65th St, the Communications center operates 24 hours per day, receiving and dispatching calls for service for the Police, EMS, Fire Company, and Beach Patrol. In addition, the Center monitors weather radar and is linked with other Federal, State and Local agencies to provide information or warnings to response agencies and the public. Maintenance of the radio system is managed by a two-person staff that provides overall radio technology support to the departments. Emergency Management coordinates all planning, response and recovery for potential emergencies or disasters. A key part of this program is the development of the Emergency Operations Plan and the management of the Emergency Operations Center and the mobile command vehicle.

VOLUNTEER FIRE COMPANY

Since its creation in 1905, the Ocean City Volunteer Fire Company, Inc. (OCVFC) has provided fire and rescue services for the Town of Ocean City. The OCVFC is an all-volunteer organization with 231 members responding out of five firehouses, utilizing six engines, three aerial trucks, two rescue trucks, one engine tanker, ten utility/small vehicles and three boats. In partnership with the Fire/EMS division, the OCVFC responded to 1,417 calls for service in 2021. Each volunteer firefighter is (at minimum) certified to national firefighting standards. Many volunteer firefighters participate in the Fire Department's Dive and Rescue Swimmer Teams. The OCVFC is one of the largest volunteer fire companies in the state and is noted for its professionalism and expertise.

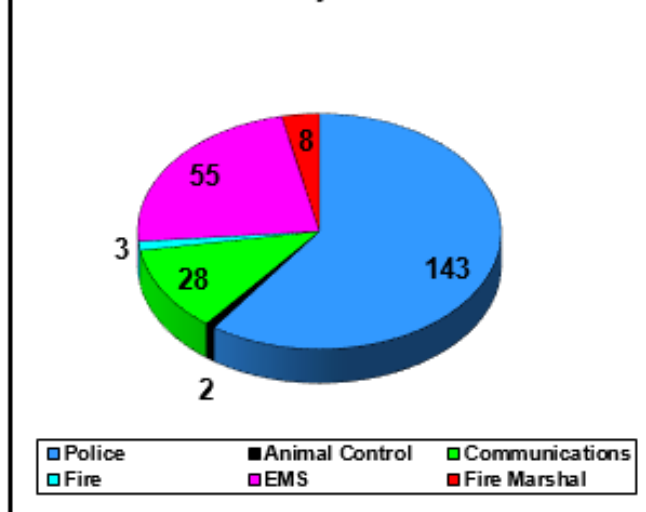
PUBLIC SAFETY (CONTINUED)

Ocean City Fire/EMS division responds to approximately 6,143 calls for service each year-4,584 medical and 1,559 fire/rescue. The department traveled over 145,000 miles providing emergency services to the residents and visitors. There are 55 full-time field personnel and 50 part-time personnel. All personnel are trained to national standards for fire suppression, rescue, and emergency medical operations that require a minimum of 120 hours of continuing education. Personnel receive training in Advanced Cardiac Life Support, Trauma Life Support, Pediatric Advanced Life Support, and Fire Apparatus Operator. Along with other divisions of the Fire department, the division offers rescue swimmer and rescue diver capability. The division is also involved in public education. It participates in the annual Health Fair sponsored by A.A.R.P., gives free blood pressure monitoring, and conducts a number of CPR classes. All full-time personnel participate with the Fire Marshal's Office in hazardous materials operations level mitigation.

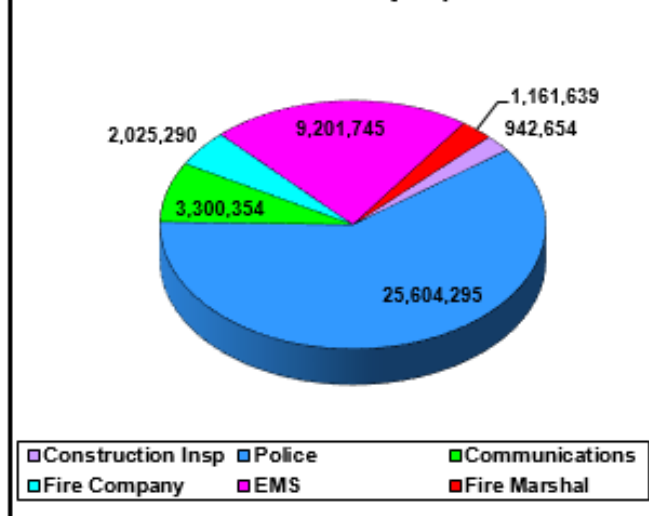
FIRE MARSHAL

The Ocean City Fire Marshal's Office is committed to protecting lives and property from fire, explosions, and other hazards with a goal to make Ocean City a safe place to live, work and visit. This is accomplished through comprehensive and efficient fire protection programs, including code enforcement, public outreach, education, and events planning. The office conducts all fire and explosive investigations within the Town, aimed at the identification, arrest, and successful prosecution of criminal events. By coordinating the Town's Hazardous Materials and Bomb Squad teams, the office also focuses on the preparation and response for non-traditional, CBRNE (Chemical, Biological, Radiological, Nuclear, and Explosive) events.

FY 23 Public Safety Full Time Personnel



FY 23 Public Safety Expenses



TOWN OF OCEAN CITY
FISCAL YEAR 2023 BUDGET

POLICE DIVISION

BUDGET HIGHLIGHTS:

REVENUE CHANGES:

Funding from State Police Aid remains level for FY 23. Grants received in FY 21 totaled \$33,733 and will be added to the FY 23 budget as received. Revenue from parking fines is expected to increase \$10,000. Revenue from tow fines is anticipated to increase \$145,000. Building rental for District Court was extended through FY 22. Municipal Infractions and revenue from impounded vehicles are expected to increase \$23,000.

PERSONNEL CHANGES:

Ten Police officer positions were added in FY 21, bringing the total number of Police employees to 143, which includes 116 sworn officers, 25 civilian employees and 2 animal control officers. Two full-time Crime Scene Technicians and two seasonal part-time Records Clerks were added in FY 23 for implementation of the bodycam project. Estimated salary increases for the Fraternal Order of Police bargaining unit have been included at \$459,805. Specialty pay has also been included for members of the bargaining unit. Funding for reserve officers is included at \$150,000. Part-time salaries include 49 seasonal officers and 62 Public Safety Aides. A step increase effective January 1, 2023 has been included for all full-time civilian employees. Part-time salaries increase \$200,000 due to pay table adjustments. Seasonal officers will be paid \$18.21 per hour for the summer of 2022 and \$19.00 per hour in the summer of 2023. Patrol overtime has been increased \$60,000, from \$840,000 to \$900,000. Benefit costs for the additional positions have been included. Allocations for health insurance and pension increase, while the allocation for worker's compensation decreases. No funding has been included for retiree health (OPEB).

CHANGES IN OPERATIONS:

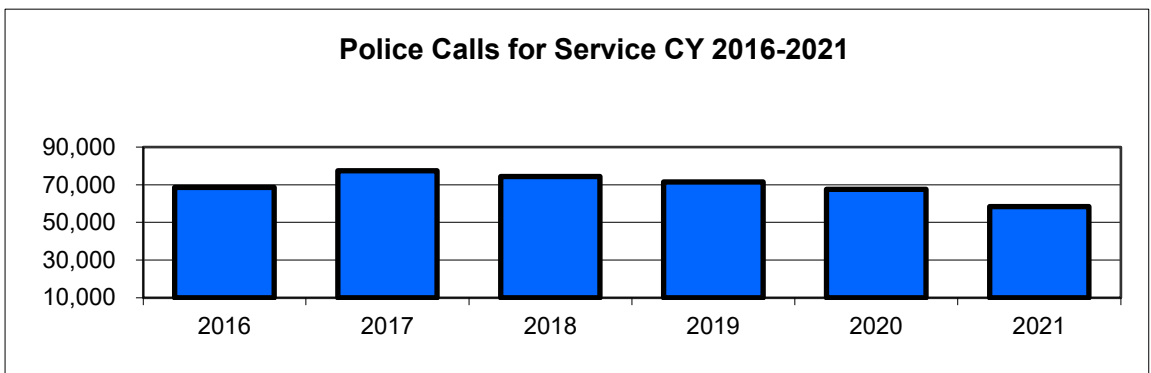
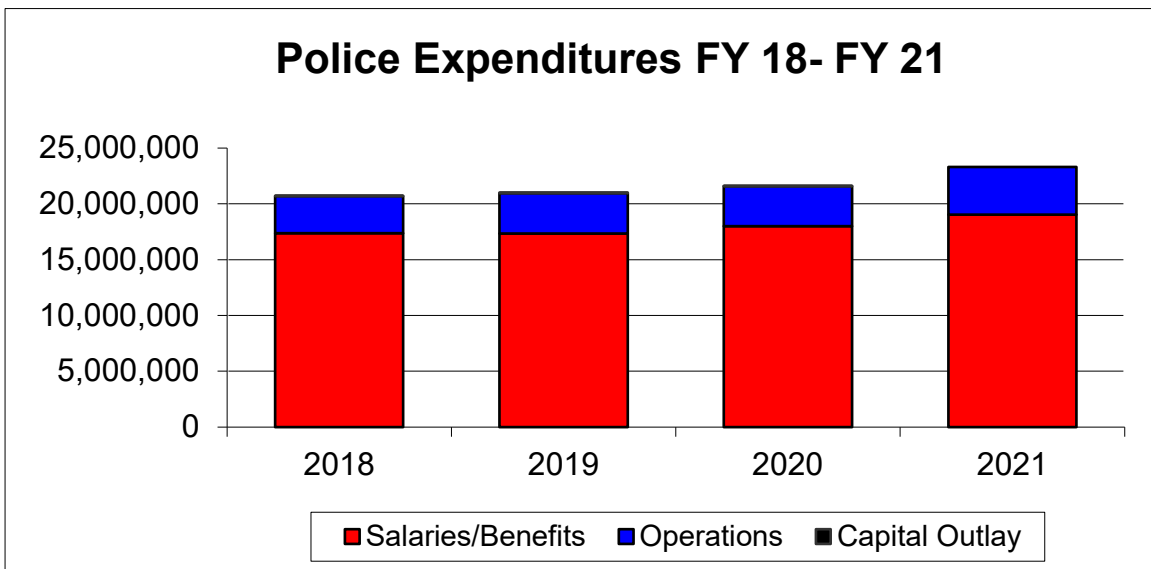
Contracted Services include \$363,000 in towing expenses, an increase of \$105,000 and \$175,452 for telephone and radio parts expense. Cell phones have been included for all Patrol division staff. Training and Travel has been budgeted at \$249,696, which includes \$20,000 for court-related travel, and \$36,281 for mandated training expenses. The annual expense for the Axon body camera contract has been funded at \$353,828. Year one of the annual cost for the legal and policy review program has been included at \$19,564. Funding for allied agency assistance for major special events at a cost of \$15,000 has also been included. Parking ticket mailing and DMV fees have been increased \$31,000. Geofencing advertising has been funded at \$10,000, and psychological testing for seasonal officers has been included at \$22,320. A promotional process was funded at \$4,000. The contract to cover the costs of boarding, hay, feed, grooming and care for the Mounted unit has been funded at a cost of \$64,500. Overall funding for Contracted Services increases 46% for FY 23. Funding for general building and equipment maintenance increases \$7,000, but includes \$93,500 in repairs to the HVAC system recommended by the Public Works Facilities Manager. Refurbishment of the Records section has been funded at \$35,000. Two large-scale projects totaling \$73,000 were included in the FY 21 budget. Supplies and Materials include all operational supplies and uniform costs. Ammunition purchases are also included in this line item at a cost of \$70,688, an increase of \$17,386 over FY 22. Patrol operational supplies decrease \$45,703 as the Taser maintenance contracts were included in the Axon body camera contract. A replacement camera for the new paddy wagon has also been included at \$10,000. Replacement uniforms and items included in the Fraternal Order of Police contract are included in this line item at a cost of \$214,025. Replacement ballistic and tactical vests have been budgeted. Energy costs decrease slightly and reflect rebates due to participation in the solar energy contract. Vehicle fuel, parts and labor costs are all budgeted to increase in FY 23. Funds to upfit eight vehicles including the addition of lights, sirens, striping and prisoner partitions have been included at \$99,904. The Police department's portion of the CAD/RMS maintenance costs are charged through Intragovernmental expenses. Maintenance and support for this system cost this department \$129,970 annually. Payments to the Vehicle Trust Fund increase in FY 23. Property and General Liability insurance allocations increase \$116,929 for this division. Radio equipment lease was included at \$154,783. Five Ford Explorers, two Tahoes and a prisoner transport van have been included in Vehicle Trust. An upgrade of the UPS system was included in Capital Outlay in the FY 22 budget.

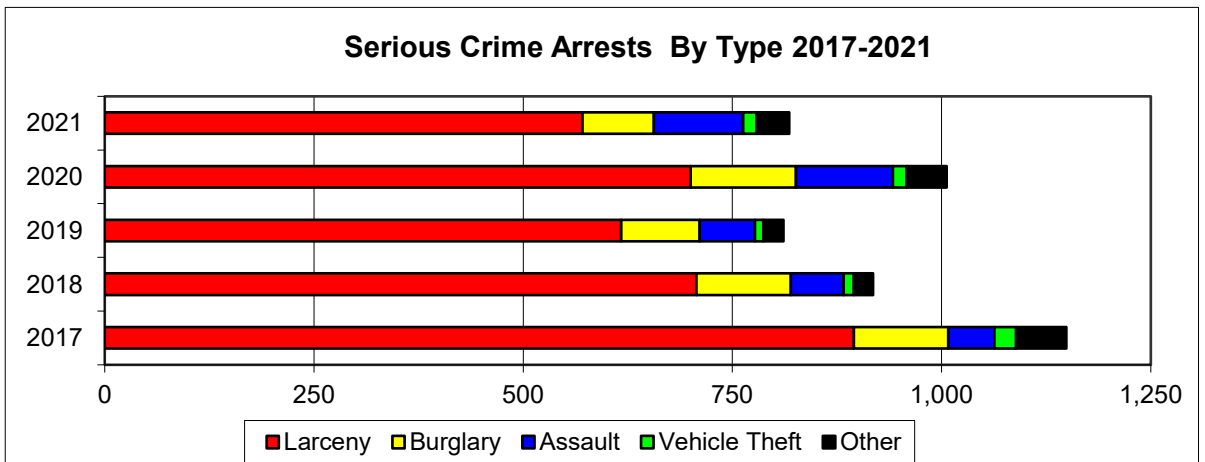
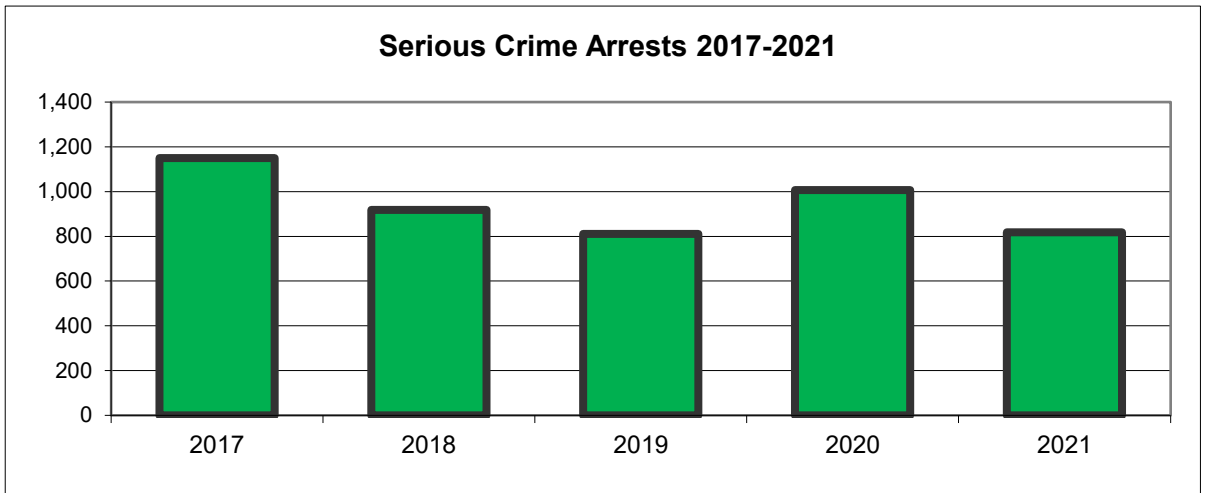
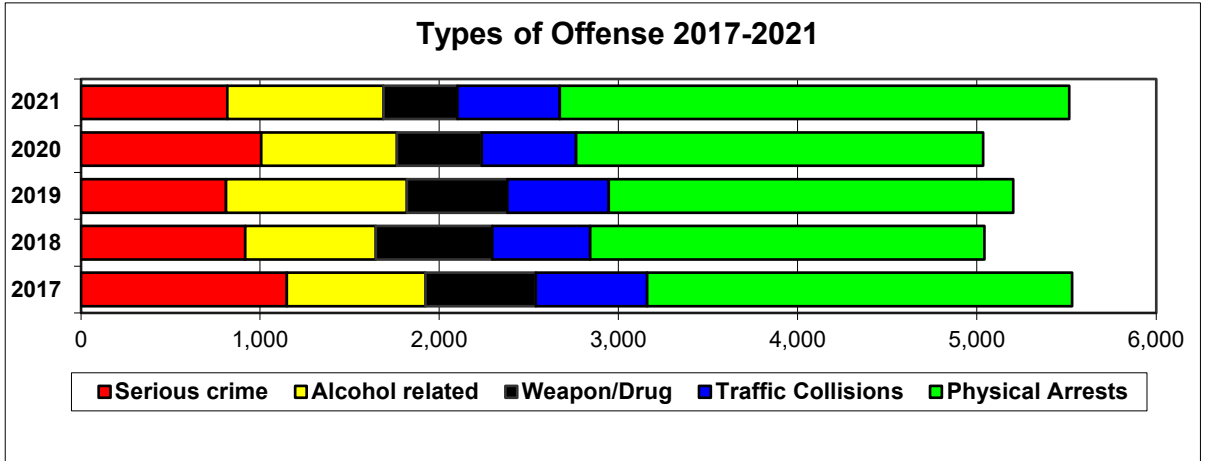
TOWN OF OCEAN CITY
FISCAL YEAR 2023 BUDGET
GENERAL FUND EXPENDITURES
POLICE DIVISION

EXPENDITURES	ACTUAL 2021	ADOPTED 2022	CITY MANAGER PROPOSED 2023	COUNCIL ADOPTED 2023
PERSONNEL COSTS:				
SALARY AND WAGES	\$ 12,511,398	\$ 12,881,241	\$ 13,728,052	\$ 13,728,052
EMPLOYEE BENEFITS	6,507,841	7,105,877	7,089,505	7,089,505
	<u>19,019,239</u>	<u>19,987,118</u>	<u>20,817,557</u>	<u>20,817,557</u>
OPERATING EXPENSES:				
CONTRACTED SERVICES	1,389,755	1,127,920	1,651,167	1,651,167
MAINTENANCE	457,279	331,582	338,601	338,601
SUPPLIES & MATERIALS	550,065	585,223	575,618	575,618
ENERGY	125,207	138,000	137,500	137,500
VEHICLE SUPPLIES & REPAIR	623,684	711,155	722,318	738,650
INTRAGOVERNMENTAL	1,134,499	1,207,155	1,345,202	1,345,202
	<u>4,280,489</u>	<u>4,101,035</u>	<u>4,770,406</u>	<u>4,786,738</u>
OTHER FINANCIAL USES:				
DEBT SERVICE	0	0	0	0
TRANSFER OUT	0	0	0	0
CAPITAL OUTLAY	0	110,000	0	0
	<u>0</u>	<u>110,000</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>\$ 23,299,728</u>	<u>\$ 24,198,153</u>	<u>\$ 25,587,963</u>	<u>\$ 25,604,295</u>
LESS REVENUE GENERATED BY DIVISION				
ANIMAL LICENSES	(438)	(500)	(250)	(250)
NOISE PERMITS	(199,842)	(204,000)	(204,000)	(204,000)
PARKING FINES	(1,094,303)	(490,000)	(500,000)	(500,000)
STATE-POLICE AID	(391,536)	(326,458)	(326,458)	(326,458)
STATE - OTHER GRANTS	(5,648)	0	0	0
FEDERAL- EMG MGT GRANT	(28,085)	0	0	0
FEDERAL- OTHER GRANTS	0	(17,000)	(17,000)	(17,000)
FINGERPRINTING	(130)	(1,000)	(500)	(500)
DONATIONS	(40,419)	0	0	0
POLICE TOW FINES	(683,402)	(240,000)	(385,000)	(385,000)
PRIVATE TOW FINES	(175,628)	(150,000)	(150,000)	(150,000)
FALSE ALARMS	(1,000)	(2,000)	(2,250)	(2,250)
MUNICIPAL INFRACTIONS	(54,843)	(42,000)	(55,000)	(55,000)
BUILDING RENTAL	(138,375)	(138,372)	(138,372)	(138,372)
IMPOUNDED VEHICLES/FUNDS	(40,498)	(35,000)	(45,000)	(45,000)
	<u>(2,854,147)</u>	<u>(1,646,330)</u>	<u>(1,823,830)</u>	<u>(1,823,830)</u>
TOTAL TOWN CONTRIBUTION	<u>\$ 20,445,581</u>	<u>\$ 22,551,823</u>	<u>\$ 23,764,133</u>	<u>\$ 23,780,465</u>

OCEAN CITY POLICE DEPARTMENT
 FULL-TIME SWORN PERSONNEL ALLOCATIONS
 2021, 2022, BUDGET 2023

	FY-2021	FY-2022	FY-2023
Chief	1	1	1
Captain	3	3	3
Lieutenant	9	9	9
Sergeant	13	13	13
Corporal	17	17	17
PFC	43	42	44
Officer	21	31	29
	<u>107</u>	<u>116</u>	<u>116</u>





**TOWN OF OCEAN CITY
FISCAL YEAR 2023 BUDGET**

COMMUNICATIONS, ELECTRONICS, EMERGENCY MANAGEMENT

BUDGET HIGHLIGHTS:

REVENUE CHANGES:

FY 23 revenue reflects continued participation in the Emergency Management Assistance (EMA) funding from the Federal Emergency Management Agency. A grant equivalent to the partial salary and benefits of the Emergency Management Director has been included. A portion of the Homeland Securities grant funds will be allocated to cover the partial salary and benefits of the Emergency Planner. Other grants received in FY 23 will be added as received. The estimate for small cell tower rental increases.

PERSONNEL CHANGES:

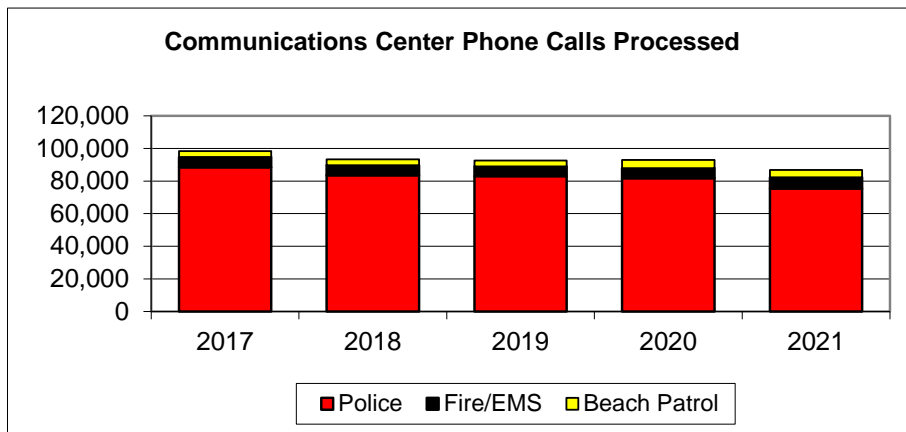
Twenty-eight full-time positions are funded in this division. Four additional Communications operator positions were funded for nine months in FY 23 at a cost of \$179,865. In the Emergency Management division, an Emergency Management Specialist position was added. Other salary increases reflect a step increase effective January 1, 2023. Seasonal Communications Operator positions were reduced from seventeen positions to thirteen at a savings of \$72,117. Seasonal staffing includes twelve positions to assist with Police and Fire calls and one position to staff the “City Watch” boardwalk surveillance program. A one-week mandatory training academy has again been funded in FY 23. As a result of pay table increases, the hourly rate for seasonal Communications Operators increases from \$14.87 to \$17.31. Hours for the part-time Emergency Management Specialist position were funded at 920 hours, the same level as FY 22. Group insurance increases \$71,976, which includes the health insurance for the five additional positions. Projected retirement contributions decrease and no contribution has been included for retiree health (OPEB).

CHANGES IN OPERATIONS:

Contracted Services include equipment maintenance, training costs, printing and other services. Training costs increase, and include OSSI training for two Communications operators, and attendance at the International Association of Emergency Manager’s conference. Attendance at the Hurricane Conference for the Director and the Planner has been funded. UAS Pilot training and testing costs for the drone program have been included at \$2,600. Meals and housing during Emergency Operations Center activation have been funded at \$22,840. Building and equipment maintenance costs increase, and include generator repairs at Ocean Pines and at 136th street. Radio maintenance has been included at \$50,000. Radio system maintenance has been funded through the Equipment Trust Fund at a cost of \$335,772. Console maintenance in the Dispatch center was included at a cost of \$5,400 in the Communications division. Other maintenance costs include the generator and HVAC contracts for the Electronics shop and the radio towers. Supplies & Materials include operational and uniform costs for the three divisions. Comasset tracking software for the radio system has been included at \$4,244. This is the expense for year two of a cloud-based solution that does not require IT support and will allow tracking of locations, status and history for all communications equipment owned by the Town. Replacement drone batteries have been included at \$2,400. A replacement handheld satellite phone has also been funded. Energy costs decrease and are based on the actual expense for the past twelve months. Vehicle fuel and maintenance costs increase and include \$8,000 in repairs to OC1. Intragovernmental expenses increase \$11,186. The IT allocation increases \$4,816 and includes \$66,000 for the Comcast connection for boardwalk surveillance. Allocations for radio equipment lease and insurance increase, while the allocation for vehicle lease decreases.

TOWN OF OCEAN CITY
FISCAL YEAR 2023 BUDGET
GENERAL FUND EXPENDITURES
COMMUNICATIONS, ELECTRONICS, EMERGENCY MANAGEMENT

EXPENDITURES	ACTUAL 2021	ADOPTED 2022	CITY MANAGER PROPOSED 2023	COUNCIL ADOPTED 2023
PERSONNEL COSTS:				
SALARY AND WAGES	\$ 1,561,167	\$ 1,668,931	\$ 1,855,475	\$ 1,855,475
EMPLOYEE BENEFITS	822,994	931,894	841,805	841,805
	<u>2,384,161</u>	<u>2,600,825</u>	<u>2,697,280</u>	<u>2,697,280</u>
OPERATING EXPENSES:				
CONTRACTED SERVICES	129,164	124,026	152,315	152,315
MAINTENANCE	45,152	52,633	70,042	70,042
SUPPLIES & MATERIALS	66,968	64,453	49,056	49,056
ENERGY	29,105	31,000	29,000	29,000
VEHICLE SUPPLIES & REPAIR	27,345	17,408	28,952	28,952
INTRAGOVERNMENTAL	242,670	262,523	273,709	273,709
	<u>540,404</u>	<u>552,043</u>	<u>603,074</u>	<u>603,074</u>
OTHER FINANCIAL USES:				
DEBT SERVICE	0	0	0	0
TRANSFER OUT	0	0	0	0
CAPITAL OUTLAY	0	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	\$ 2,924,565	\$ 3,152,868	\$ 3,300,354	\$ 3,300,354
LESS REVENUE GENERATED BY DIVISION				
FEDERAL EMERGENCY MGT. GRANT	(126,693)	(126,693)	(126,693)	(126,693)
OTHER GRANTS	(6,764)	0	0	0
ANTENNA RENTS	(92,860)	(83,500)	(94,500)	(94,500)
	<u>(219,553)</u>	<u>(210,193)</u>	<u>(221,193)</u>	<u>(221,193)</u>
TOTAL TOWN CONTRIBUTION	\$ 2,705,012	\$ 2,942,675	\$ 3,079,161	\$ 3,079,161
	ACTUAL 2021	ADOPTED 2022	CITY MANAGER PROPOSED 2023	COUNCIL ADOPTED 2023
COMMUNICATIONS	1,846,982	2,047,851	2,090,219	2,090,219
EMERGENCY MGT	637,644	611,045	743,288	743,288
ELECTRONICS	439,939	493,972	466,847	466,847
	<u>2,924,565</u>	<u>3,152,868</u>	<u>3,300,354</u>	<u>3,300,354</u>



TOWN OF OCEAN CITY
FISCAL YEAR 2023 BUDGET

VOLUNTEER FIRE DIVISION

BUDGET HIGHLIGHTS:

PERSONNEL CHANGES:

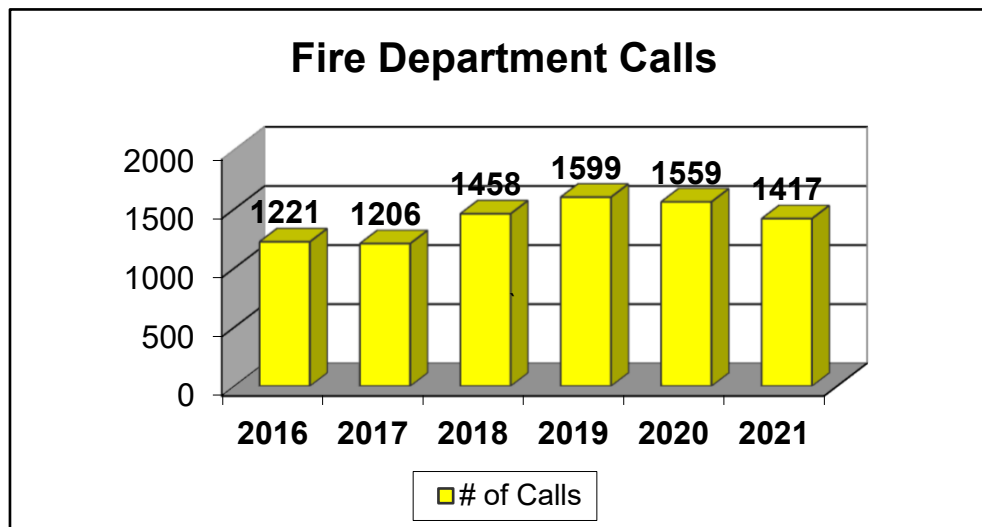
There are three full-time positions in this division, two firefighter/mechanics and one clerical position. As a full-time Recruitment, Diversity and Inclusion position was added to the Human Resources budget in FY 23, the part-time Recruitment and Retention Coordinator position was deleted. Although it was funded in FY 22, it had not been filled. Salary changes include a step increase effective January 1, 2023. Allocations for health insurance increase, while the allocation for retirement decreases. No contribution for retiree health has been funded.

CHANGES IN OPERATIONS:

Contracted Services include such items as: training, fire company physicals, equipment maintenance, communications, and fire company insurance policies. Approved training is funded at the same level as FY 22 and includes one training session for the Firefighter/mechanic positions. Attendance at the Fire House Expo, the FDIC conference, Firemanship Days, and the High-Rise operations conferences have been included. Communications expense is anticipated to increase \$5,448 in FY 23. Phone costs, radio maintenance and Verizon wireless cards are funded in this line item. Six replacement pagers were funded at a cost of \$3,480. The Fire Company insurance policies are budgeted at \$92,275. Physicals for volunteer firemen have been budgeted at a cost of \$32,000. Fire hose testing and Hurst tool testing have been included at a combined cost of \$23,500. Maintenance on the Self-Contained Breathing Apparatus has been funded at \$15,737. Building maintenance is projected to increase \$8,806. Only routine maintenance is funded in FY 23. HVAC repairs recommended by the Public Works Facilities Manager have been included at \$30,500. Operational supplies include items such as replacement hose, shop supplies, and marine unit supplies. Funded equipment includes: two Jaws of Life Ram tools at a cost of \$38,350. Six reuel scout lights have also been funded at \$8,460. Equipment for the new rescue truck was funded in FY 21 at \$107,975. Fire fighter turnout gear has been included at a cost of \$39,750. Boots, hoods, lights, helmets and duty crew uniforms have been included at \$20,000. Energy costs are anticipated to remain level for FY 23. Vehicle fuel and vehicle parts have been budgeted to increase for FY 22. An allowance for fuel costs for the fire boat has been included at \$8,000. Vehicle maintenance costs include funding for an average year of repairs, \$175,000. Specific maintenance items include the LED light tower upgrade for vehicle 707, \$29,900; upfitting costs for a Chief's vehicle, \$15,395; and KME light tower upgrades (4), \$16,080. The allocations for radio equipment and insurance increase. Capital outlay reflects an increase of the Town's contribution to the fire equipment fund from \$517,500 to \$520,000. Funding will remain at \$520,000 for FY 24 and FY 25 as part of the Fire Apparatus replacement funding. Elevator repair at Fire headquarters was funded at \$170,000 in FY 22.

TOWN OF OCEAN CITY
FISCAL YEAR 2023 BUDGET
GENERAL FUND EXPENDITURES
VOLUNTEER FIRE DIVISION

EXPENDITURES	ACTUAL 2021	ADOPTED 2022	CITY MANAGER PROPOSED 2023	COUNCIL ADOPTED 2023
PERSONNEL COSTS:				
SALARY AND WAGES	\$ 169,964	\$ 197,157	\$ 183,500	\$ 183,500
EMPLOYEE BENEFITS	129,268	141,495	120,935	120,935
	<u>299,232</u>	<u>338,652</u>	<u>304,435</u>	<u>304,435</u>
OPERATING EXPENSES:				
CONTRACTED SERVICES	186,660	223,714	241,499	241,499
MAINTENANCE	125,326	137,069	150,566	150,566
SUPPLIES & MATERIALS	389,930	208,105	249,374	249,374
ENERGY	62,902	67,000	67,000	67,000
VEHICLE SUPPLIES & REPAIR	323,867	244,188	306,523	306,523
INTRAGOVERNMENTAL	134,238	179,756	185,893	185,893
	<u>1,222,923</u>	<u>1,059,832</u>	<u>1,200,855</u>	<u>1,200,855</u>
OTHER FINANCIAL USES:				
DEBT SERVICE	0	0	0	0
TRANSFER OUT	0	0	0	0
CAPITAL OUTLAY	717,065	687,500	520,000	520,000
	<u>717,065</u>	<u>687,500</u>	<u>520,000</u>	<u>520,000</u>
TOTAL EXPENDITURES	<u>\$ 2,239,220</u>	<u>\$ 2,085,984</u>	<u>\$ 2,025,290</u>	<u>\$ 2,025,290</u>
LESS REVENUE GENERATED BY DIVISION				
EMERGENCY MGT GRANTS	(22,340)	0	0	0
COUNTY FIRE GRANT	(210,000)	(183,000)	(132,000)	(132,000)
FALSE ALARM FINES	(1,000)	(2,000)	(2,250)	(2,250)
	<u>(233,340)</u>	<u>(185,000)</u>	<u>(134,250)</u>	<u>(134,250)</u>
TOTAL TOWN CONTRIBUTION	<u>\$ 2,005,880</u>	<u>\$ 1,900,984</u>	<u>\$ 1,891,040</u>	<u>\$ 1,891,040</u>



TOWN OF OCEAN CITY
FISCAL YEAR 2023 BUDGET
CAREER FIRE/EMS DIVISION

BUDGET HIGHLIGHTS:

REVENUE CHANGES:

Fee increases were implemented in FY 22, as the fee schedule had been in place since 2014. Fees consist of an Advanced Life Support or a Basic Life Support charge depending upon the level of service rendered and a charge for mileage. Basic Life Support fees were increased from \$450 to \$500 in FY 22. Advanced life support level one fees were increased from \$600 to \$700 and advanced life support level two fees were increased from \$650 to \$800. The mileage rate is \$15 per mile. Worcester County reimburses the Town \$190 per run for in-town and \$760 per run for out-of-town calls. The per-paramedic subsidy was increased from \$5,000 per paramedic to \$8,000 per paramedic in FY 20. In FY 21, the Town was also funded for “full-time equivalent” paramedics, which increased our funding by \$192,000. The per-ambulance subsidy remained at \$10,000, but reimbursement for 24/7 coverage was increased from \$40,000 to \$50,000 in FY 21. In FY 22, the Town was also reimbursed \$323,350 for service to West Ocean City. In FY 22, Worcester County added a supplement for full EMS coverage during peak hours at \$115,000.

PERSONNEL CHANGES:

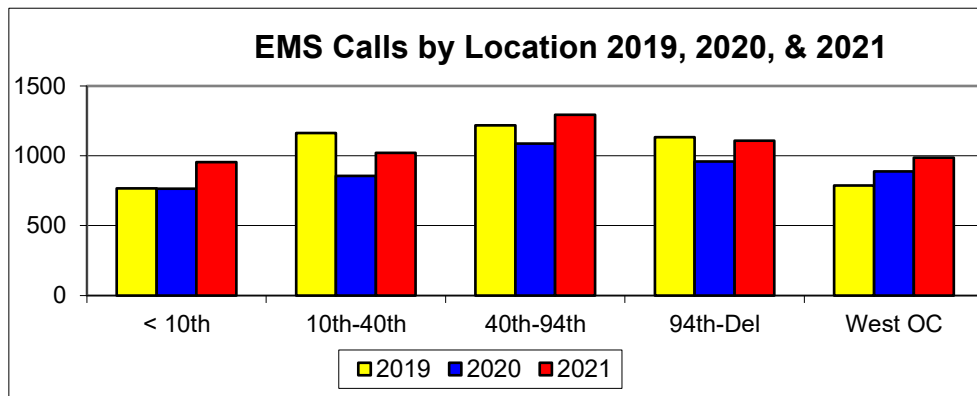
The FY 23 budget includes fifty-five full-time positions. Positions included are: a Fire Chief, a Deputy Chief, an Assistant Chief, four Battalion Chiefs, eight Lieutenants, and forty Firefighter/EMTs. Two EMT IV positions were added during FY 22 and two more have been included in the FY 23 budget. Application has been made for SAFER grants to fund twelve additional positions. Per the IAFF contract, one step will be granted on July 1, 2022. Specialty pay for the Water Rescue/Dive Teams and Bomb Squad have been included per the contract. A part-time Training Officer position has been funded since FY 21. Part-time EMTs are paid at step 1 of the full-time pay table. Part-time funding has been reduced to offset the addition of two additional full-time positions. As a result, funding for part-time staff decreased \$166,059. An allowance for the sick leave act has also been included at \$30,350 for part-time employees. Regular overtime has been budgeted to increase \$10,090, while premium overtime has been budgeted to increase \$10,000, from \$375,000 to \$385,000. Benefit costs increase for health insurance, retirement, and worker’s compensation. No funding has been included for retiree health insurance.

CHANGES IN OPERATIONS:

Contracted Services includes \$40,000 for required physicals for all Fire/EMS personnel. A peer support team clinician was added in FY 21 at \$4,000. Training and travel costs, also included here, are budgeted at \$18,698. A gas meter exchange program has been included at \$43,200. Building and equipment maintenance costs increase \$11,731 for FY 23. Dive Team equipment maintenance is included at \$3,690. Stryker power stretcher maintenance covers 11 units and is funded at \$10,979. Maintenance on the ten power load systems is funded at \$13,000. A service plan on the 11 Zoll heart monitors is funded at \$15,851. Supplies and Materials include medical and training supplies and uniform costs. This category increases \$20,172 from FY 22. Water Rescue Team supplies are included at a cost of \$10,210. A replacement Stryker stretcher has been funded at \$21,500, and a Lucas III Mechanical CPR system has been funded at \$15,500. Also funded are the following: fire prevention supplies, \$6,000; CPR manikins, \$4,200; and three replacement stairchairs, \$9,450. Funding will be requested from the Paramedic Foundation for three additional stairchairs. Uniform costs are funded at \$139,800 for FY 23, including uniforms for the additional full-time employees. Fifteen sets of fire gear have been included at \$39,750, and Class A uniforms have been budgeted at \$3,750. Vehicle fuel and vehicle maintenance costs are projected to increase for FY 23. Intragovernmental allocations for radio equipment lease, vehicle lease, and insurance all increase for FY 23, while the allocation for IT Services decreases.

TOWN OF OCEAN CITY
FISCAL YEAR 2023 BUDGET
GENERAL FUND EXPENDITURES
CAREER FIRE/EMS DIVISION

EXPENDITURES	ACTUAL 2021	ADOPTED 2022	CITY MANAGER PROPOSED 2023	COUNCIL ADOPTED 2023
PERSONNEL COSTS:				
SALARY AND WAGES	\$ 5,193,221	\$ 5,379,064	\$ 5,548,971	\$ 5,548,971
EMPLOYEE BENEFITS	1,998,450	2,305,819	2,312,715	2,312,715
	<u>7,191,671</u>	<u>7,684,883</u>	<u>7,861,686</u>	<u>7,861,686</u>
OPERATING EXPENSES:				
CONTRACTED SERVICES	58,694	134,270	158,929	158,929
MAINTENANCE	33,191	38,309	50,040	50,040
SUPPLIES & MATERIALS	356,543	305,070	325,242	325,242
ENERGY	12,959	14,000	14,000	14,000
VEHICLE SUPPLIES & REPAIR	335,052	257,645	290,752	290,752
INTRAGOVERNMENTAL	427,657	449,346	479,521	479,521
	<u>1,224,096</u>	<u>1,198,640</u>	<u>1,318,484</u>	<u>1,318,484</u>
OTHER FINANCIAL USES:				
DEBT SERVICE	0	0	0	0
TRANSFER OUT	0	0	0	0
CAPITAL OUTLAY	0	0	21,575	21,575
	<u>0</u>	<u>0</u>	<u>21,575</u>	<u>21,575</u>
TOTAL EXPENDITURES	<u>\$ 8,415,767</u>	<u>\$ 8,883,523</u>	<u>\$ 9,201,745</u>	<u>\$ 9,201,745</u>
LESS REVENUE GENERATED BY DIVISION				
AMBULANCE SERVICE FEES	(844,985)	(1,054,000)	(1,054,000)	(1,054,000)
COUNTY OPERATING GRANT	(1,868,005)	(1,780,185)	(2,047,600)	(2,047,600)
DONATIONS	(58,972)	0	0	0
	<u>(2,771,962)</u>	<u>(2,834,185)</u>	<u>(3,101,600)</u>	<u>(3,101,600)</u>
TOTAL TOWN CONTRIBUTION	<u>\$ 5,643,805</u>	<u>\$ 6,049,338</u>	<u>\$ 6,100,145</u>	<u>\$ 6,100,145</u>



TOWN OF OCEAN CITY
FISCAL YEAR 2023 BUDGET
FIRE MARSHAL DIVISION

BUDGET HIGHLIGHTS:

REVENUE CHANGES:

A 20% surcharge for Fire Marshal plan review is added to Planning & Zoning review fees. This method has been more successful in recovering costs associated with the process than methods used in the past. Fire Marshal revenue is budgeted at \$365,500, a projected increase of \$63,500. The increase is due to an increase in the popularity of beach bonfires, and to an increased number of plan reviews.

PERSONNEL CHANGES:

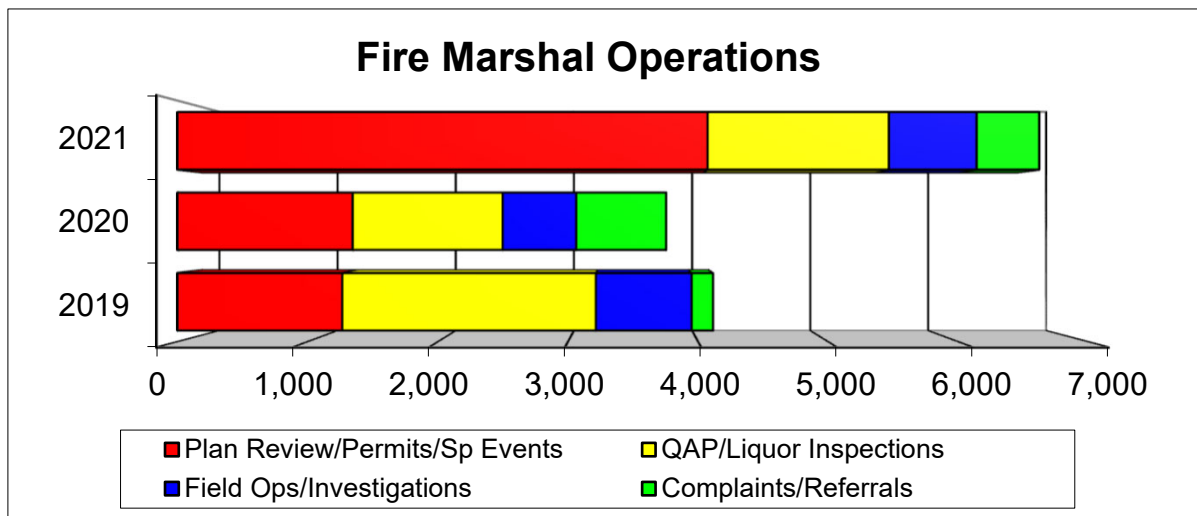
Eight full-time employees are included in this division. Current staffing includes a Deputy Chief Fire Marshal, a Battalion Chief, a Deputy Fire Marshal 2, three Deputy Fire Marshal 1, and an Administrative Coordinator. A Fire Safety Inspector position has been added in FY 23. A step increase has been scheduled for members of the IAFF bargaining unit on July 1, 2022. Employees not in the bargaining unit are scheduled to receive a step increase on January 1, 2023. A part-time Fire Inspector and a part-time bonfire inspector have been funded in the FY 23 budget at a cost of \$52,990. A temporary Administrative Assistant has also been funded to cover scheduled leave for the full-time Administrative Coordinator and to continue a scanning project for the Fire Marshal's office. Group insurance increases for this division and includes health insurance for the requested position. Retirement and worker's compensation decrease. No funding has been included for retiree health (OPEB).

CHANGES IN OPERATIONS:

Comprehensive physicals, communications expense, and training are examples of costs included in Contracted Services. Estimates for Communications increase \$4,084 for FY 23, and include funding for cell phones for each full-time investigator. Training increases \$4,817, as attendance at the Police Academy has been funded. The FY 23 budget includes classes for MFRI plans examiner and MIFRI fire investigator, National Fire Academy technical training and monthly bomb training. The monthly fee for the online bonfire permitting system has been included at \$2,220. Sandblasting and repainting of the explosive magazine has been funded at \$2,500. Equipment maintenance costs are expected to remain level for FY 23. Equipment maintained in this division includes x-ray machines, a dosimeter and hazardous materials id equipment. Fire and bomb investigation equipment has been funded at \$6,850 in the Supplies & Materials line item. A cradlepoint and antenna for the bomb trailer has also been funded at \$2,400. Overall, Operational Supplies increase \$800. Uniform costs are funded at \$8,010. The safety shoe allowance is set at \$190 per pair as part of the bargaining agreement. Vehicle fuel has been budgeted at the three-year average number of gallons, and is expected to increase \$1,315. Vehicle maintenance costs increase \$3,500. Intragovernmental allocations increase for Vehicle lease, radio equipment lease, IT Services and insurance. A vehicle for the additional position has been funded through Vehicle Trust.

TOWN OF OCEAN CITY
FISCAL YEAR 2023 BUDGET
GENERAL FUND EXPENDITURES
FIRE MARSHAL DIVISION

EXPENDITURES	ACTUAL 2021	ADOPTED 2022	CITY MANAGER PROPOSED 2023	COUNCIL ADOPTED 2023
PERSONNEL COSTS:				
SALARY AND WAGES	\$ 443,346	\$ 563,767	\$ 634,248	\$ 634,248
EMPLOYEE BENEFITS	432,495	489,201	318,435	318,435
	<u>875,841</u>	<u>1,052,968</u>	<u>952,683</u>	<u>952,683</u>
OPERATING EXPENSES:				
CONTRACTED SERVICES	34,997	29,922	44,664	44,664
MAINTENANCE	10,714	8,540	8,540	8,540
SUPPLIES & MATERIALS	34,923	32,070	33,460	33,460
ENERGY	0	0	0	0
VEHICLE SUPPLIES & REPAIR	33,722	27,064	31,879	43,879
INTRAGOVERNMENTAL	63,482	73,501	78,413	78,413
	<u>177,838</u>	<u>171,097</u>	<u>196,956</u>	<u>208,956</u>
OTHER FINANCIAL USES:				
DEBT SERVICE	0	0	0	0
TRANSFER OUT	0	0	0	0
CAPITAL OUTLAY	26,638	0	0	0
	<u>26,638</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	\$ 1,080,317	\$ 1,224,065	\$ 1,149,639	\$ 1,161,639
LESS REVENUE GENERATED BY DIVISION				
EMERGENCY MGT. GRANT	(26,638)	0	0	0
SITE PLAN REVIEW	(56,932)	(50,000)	(66,500)	(66,500)
SPECIAL REVIEW FEES	(10,565)	(10,000)	(11,000)	(11,000)
QUALITY ASSURANCE	(85,526)	(85,000)	(86,000)	(86,000)
INSPECTION FEES	(259,062)	(157,000)	(202,000)	(202,000)
	<u>(438,723)</u>	<u>(302,000)</u>	<u>(365,500)</u>	<u>(365,500)</u>
TOTAL TOWN CONTRIBUTION	\$ 641,594	\$ 922,065	\$ 784,139	\$ 796,139



PUBLIC WORKS

Public Works has four main divisions: Engineering/Beach Replenishment; Public Works Administration and Construction; Public Works Maintenance; and Solid Waste. All Public Works departments are located at 65th Street in the Public Works complex. In the budget ordinance, these departments are itemized as Public Works/Beach Maintenance, Sanitation and Waste Removal, and Highways and Streets.

ENGINEERING/BEACH REPLENISHMENT

These divisions are responsible for the design, construction management, and long-term planning associated with the Town's infrastructure, and the Beach Replenishment and dredging programs.

PUBLIC WORKS ADMINISTRATION AND CONSTRUCTION

Public Works Administration shares responsibility for the design, construction management, and long-term planning associated with the Town's infrastructure. They also oversee the Airport, Engineering, Construction, Maintenance, Service Center, Solid Waste, Transportation, Water and Wastewater divisions from an administrative oversight stance. The Construction division is responsible for maintaining Ocean City's 68 miles of streets, 38 miles of storm drains, and 15 miles of alleys in addition to the majority of the City's buildings, street lights, and beach crossovers. Major street renovations, minor bulkhead repairs, paving of alleys, snow removal, sidewalk construction and maintenance and storm damage clean-up and repairs are also the responsibility of this division.

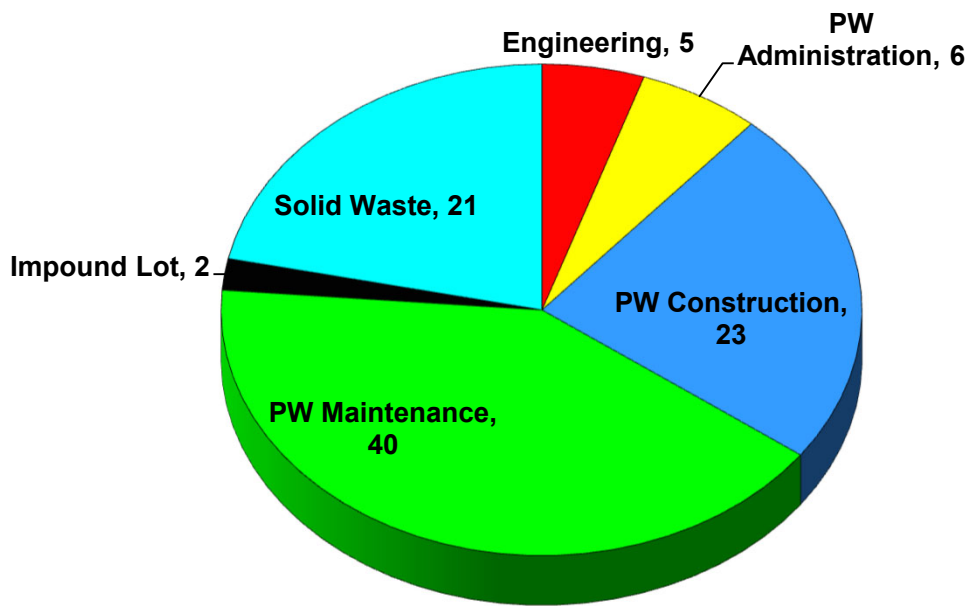
PUBLIC WORKS MAINTENANCE

The Maintenance Division is responsible for the daily upkeep of Ocean City's 10 miles of beach and 2 ½ miles of boardwalk, the seawall, street cleaning, the Cale parking system, signage, set-up of special events and janitorial service.

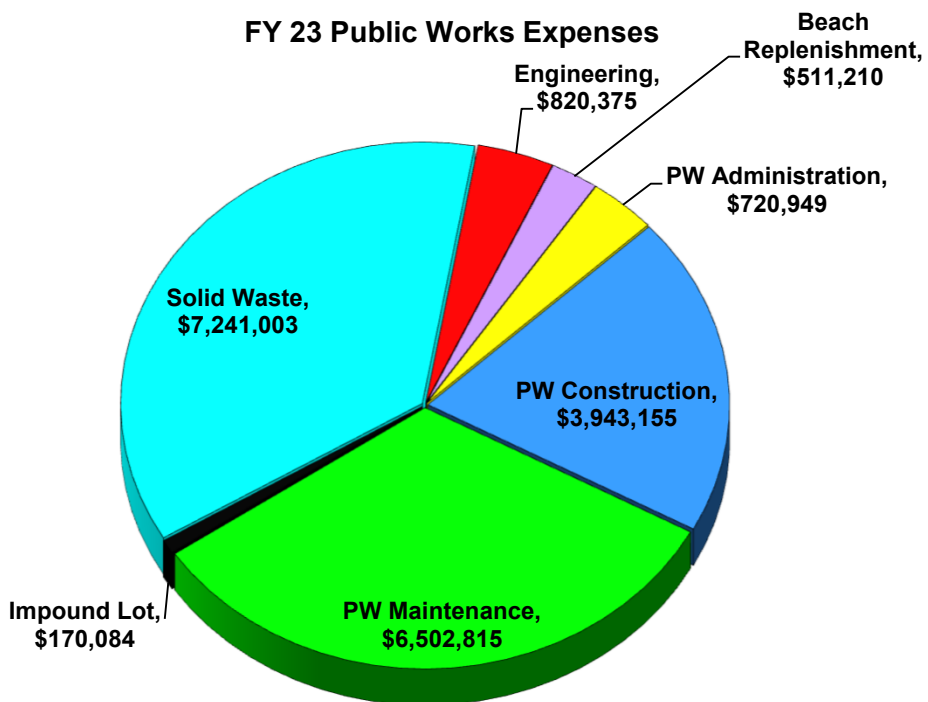
SOLID WASTE AND TRANSFER STATION

The Solid Waste division is responsible for the collection, processing, and disposal of residential and commercial refuse. Bulk pickup collection service is also handled by this division. The department operates over 25 collection vehicles. Collection services to residents and visitors were changed in FY 09 to summer season and off-season service. Service to single-family homes and mobile homes is twice a week from mid-May through mid-October and once a week the rest of the year. Service to multi-family units and commercial establishments is three times a week from mid-October through mid-May and five times per week from mid-May through mid-October. If service is required more than five days per week, an additional fee is charged. The Town has contracted with Covanta since 2013.

FY 23 Public Works Full Time Personnel



FY 23 Public Works Expenses



**TOWN OF OCEAN CITY
FISCAL YEAR 2023 BUDGET**

PUBLIC WORKS ADMINISTRATION AND CONSTRUCTION

BUDGET HIGHLIGHTS:

REVENUE CHANGES:

Revenue from sidewalk condemnations is budgeted at \$13,175, as much of this effort is being accounted for in the Street paving project. One-half of this cost is billable to the owners of the condemned sidewalks. The Vehicle Franchise fee was re-bid in FY 19 and increased from \$32,100 to \$38,000 per year. Expenses of Public Works Administration are allocated to the divisions of Public Works as General Overhead Expense. The allocation charged to Water, Wastewater, Transportation and Airport is shown here as a \$395,052 reimbursement to the General Fund.

PERSONNEL CHANGES:

Currently, there are six employees in the Administrative division and twenty-three employees in the Construction division. A step increase effective January 1, 2023 has been included. Deductions for Public Works labor charged to Water and Wastewater capital projects and to Street Paving totaling \$100,000 have been made. This labor deduction is \$5,000 more than the deduction made in the FY 22 budget. A part-time electrician for Sunfest, Springfest and Winterfest has been funded at \$5,600. Projected overtime increases \$2,000 for this division. Allocations for group insurance and retirement increase for this division, while the allocation for worker's compensation decreases. No funding has been included for retiree health (OPEB).

CHANGES IN OPERATIONS:

Sidewalk replacement and condemnation has been increased to \$26,350. Non-billable sidewalk repairs have been increased from \$25,000 to \$32,000. Costs for concrete disposal are included at \$17,500. Property taxes on the post office property have been included at \$15,062. Building Maintenance covers maintenance for city-owned buildings such as City Hall, the Art League, the Post Office and the Public Works office buildings. Routine building maintenance and the HVAC contracts for these locations have been budgeted at \$84,790. HVAC repairs recommended by the Public Works Facilities Manager have been budgeted at \$14,495 for this division. Replacement rain gutters on Building C were funded in FY 22 at \$30,000. Supplies for streets, storm drains and buildings and grounds have been budgeted at \$119,890. Replacement light poles have been budgeted at a cost of \$22,000. Snow removal supplies are also included in this category, and \$10,500 has been budgeted. Replacement equipment including traffic control signs, barrels, barricades, and tools have been budgeted at \$20,600. A welding/cutting top for a table has been funded at \$7,800. Uniforms and safety equipment are budgeted at \$13,580. ARC flash safety gear for the electricians has been included in the uniform cost at \$2,340. In Energy, street lighting is the major expense, and has been budgeted at \$370,000. In FY 19, the total Energy cost was \$818,771 for this department. Estimates for vehicle fuel increase and vehicle maintenance decreases. Allocations for IT Services, radio equipment lease, vehicle lease and insurance increase. The allocation for General Overhead increases as well. For FY 23, bulkhead repairs total \$75,000 for a new bulkhead to be installed on Edgewater Avenue between 6th and 7th streets. A replacement VMS sign has been funded at \$20,000 in the Capital Outlay line item. A replacement forklift, two 1-ton utility trucks and a dump truck have been funded in Vehicle Trust at a cost of \$415,000.

TOWN OF OCEAN CITY
FISCAL YEAR 2023 BUDGET
GENERAL FUND EXPENDITURES
PUBLIC WORKS ADMINISTRATION AND CONSTRUCTION

EXPENDITURES	ACTUAL 2021	ADOPTED 2022	CITY MANAGER PROPOSED 2023	COUNCIL ADOPTED 2023
PERSONNEL COSTS:				
SALARY AND WAGES	\$ 1,873,122	\$ 1,886,931	\$ 1,964,019	\$ 1,964,019
EMPLOYEE BENEFITS	964,360	1,041,733	1,064,611	1,064,611
	<u>2,837,482</u>	<u>2,928,664</u>	<u>3,028,630</u>	<u>3,028,630</u>
OPERATING EXPENSES:				
CONTRACTED SERVICES	163,817	154,644	179,894	179,894
MAINTENANCE	148,959	136,032	112,053	112,053
SUPPLIES & MATERIALS	138,692	200,568	193,818	193,818
ENERGY	543,496	668,000	535,000	535,000
VEHICLE SUPPLIES & REPAIR	247,188	378,041	351,197	351,197
INTRAGOVERNMENTAL	559,967	509,404	563,564	563,564
	<u>1,802,119</u>	<u>2,046,689</u>	<u>1,935,526</u>	<u>1,935,526</u>
OTHER FINANCIAL USES:				
DEBT SERVICE	0	0	0	0
TRANSFER OUT	0	0	0	0
CAPITAL OUTLAY	94,999	29,000	95,000	95,000
	<u>94,999</u>	<u>29,000</u>	<u>95,000</u>	<u>95,000</u>
TOTAL EXPENDITURES	<u>\$ 4,734,600</u>	<u>\$ 5,004,353</u>	<u>\$ 5,059,156</u>	<u>\$ 5,059,156</u>
LESS REVENUE GENERATED BY DIVISION				
REIMBURSEMENT FROM OTHER FUNDS FOR				
ADMINISTRATIVE SERVICES	(437,462)	(378,814)	(395,052)	(395,052)
FRANCHISE FEES - VEHICLE	(38,000)	(38,000)	(38,000)	(38,000)
STATE - STREET AID	(55,564)	(26,363)	(26,363)	(26,363)
STREET CUT FEES	(3,344)	(10,000)	(6,500)	(6,500)
SIDEWALK PAYMENTS	0	(7,500)	(13,175)	(13,175)
	<u>(534,370)</u>	<u>(460,677)</u>	<u>(479,090)</u>	<u>(479,090)</u>
TOTAL TOWN CONTRIBUTION	<u>\$ 4,200,230</u>	<u>\$ 4,543,676</u>	<u>\$ 4,580,066</u>	<u>\$ 4,580,066</u>

**TOWN OF OCEAN CITY
FISCAL YEAR 2023 BUDGET**

PUBLIC WORKS MAINTENANCE DIVISION

BUDGET HIGHLIGHTS:

REVENUE CHANGES:

All parking was converted to a pay by plate system in FY 19. For April, May and October, parking in the Inlet Lot will be free Monday through Thursday and will be \$3/hour Friday through Sunday. From the Friday of Memorial Day weekend through September 30th, the Inlet Lot will be \$3.50/hour seven days a week. All other parking will be free Monday through Thursday for April, May and October and \$2/hour Friday through Sunday. From the Friday of Memorial Day weekend through September 30th, parking rates will be \$3/hour seven days a week. Parking revenue estimates have been increased \$667,925 from the FY 22 estimates as the FY 22 actual revenue is anticipated to exceed budget. The Beach Photo franchise was re-bid in FY 19 and has been included at \$228,750.

PERSONNEL CHANGES:

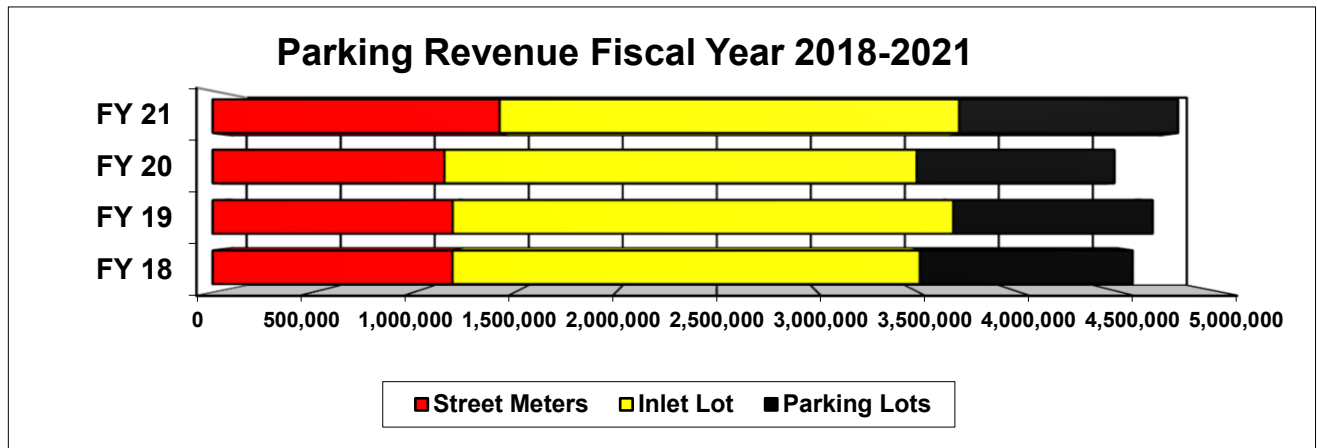
Thirty-four full-time employees were funded in Public Works Maintenance since FY 16. Six full-time Maintenance Worker positions were added in the FY 22 budget, bringing the total number of full-time employees to forty. As in other divisions, a step increase effective January 1, 2023 has been funded. Part-time salaries were adjusted in FY 23 to reflect the revised pay table approved by the Council for FY 22 and FY 23. For many part-time employees in this division, seasonal wages increased from \$12.50 to \$15.00 per hour. Overall, funding for part-time salaries increased \$184,751. Three parking ambassadors for the Inlet Lot have been funded from May 12th through September 30th. As a result of converting parking to pay-by-plate, credit card usage has increased and the use of cash continues to decrease. Of the five positions budgeted to count cash, only one will be charged to the Parking division, with the remaining employees charged to the Transportation division. There are sixty part-time employees funded in this department, including twenty-two Comfort Station employees. Overtime increases \$12,500 for all five divisions. In this department, allocations for retirement and worker's compensation increase, while allocations for health insurance and unemployment decrease. No funds have been included for retiree health (OPEB).

CHANGES IN OPERATIONS:

Credit Card fees for use of the parking meters have been budgeted at \$280,000 in FY 23, an increase of \$50,000 from FY 22. Other expenses in Contracted Services include boardwalk re-decking, funded at \$80,000, and Parkeon back office fees and per transaction fees budgeted at \$90,305. The beach tractor lease is estimated to increase to \$121,400 for FY 23. A weed prevention service at a cost of \$36,000 has also been included, which includes one additional weed spraying application. A parking consultant has been funded at \$23,750. Cutting, milling and patching of the Inlet Lot has been funded at \$25,000. Maintenance costs decrease \$13,118, but still include extended warranties on the parking meters. Supplies and Materials includes funding for day-to-day operations. The line item increases \$77,213 overall. In FY 22, an engraving machine and a vertical personnel manlift were approved at a total cost of \$17,500. In FY 23, 375 water-filled jersey barriers for sand management in the Inlet Lot have been funded at \$37,000. Also included in FY 23 is a Golf Cart for the Boardwalk staff, funded at \$12,000. Other supplies include comfort station supplies, replacement banners for the boardwalk, beach ramp supplies and replacement sand fence. Spare parts for the parking meters have been included at \$25,000. Energy costs are expected to decrease. Estimates for vehicle fuel, parts and labor are all expected to decrease in FY 23. Allocations for radio equipment lease, and insurance increase, while the allocations for vehicle lease and IT Services decrease. A replacement box truck, one-ton cargo van, pick-up truck and flatbed truck have been funded through Vehicle Trust at a cost of \$230,000.

TOWN OF OCEAN CITY
FISCAL YEAR 2023 BUDGET
GENERAL FUND EXPENDITURES
PUBLIC WORKS MAINTENANCE DIVISION

EXPENDITURES	ACTUAL 2021	ADOPTED 2022	CITY MANAGER PROPOSED 2023	COUNCIL ADOPTED 2023
PERSONNEL COSTS:				
SALARY AND WAGES	\$ 2,173,424	\$ 2,508,252	\$ 2,825,091	\$ 2,825,091
EMPLOYEE BENEFITS	982,377	1,237,077	1,219,031	1,219,031
	<u>3,155,801</u>	<u>3,745,329</u>	<u>4,044,122</u>	<u>4,044,122</u>
OPERATING EXPENSES:				
CONTRACTED SERVICES	565,199	677,413	784,388	784,388
MAINTENANCE	68,369	99,878	86,760	86,760
SUPPLIES & MATERIALS	401,008	353,561	430,774	430,774
ENERGY	55,434	71,600	64,800	64,800
VEHICLE SUPPLIES & REPAIR	498,934	590,843	565,156	565,156
INTRAGOVERNMENTAL	505,554	495,586	526,815	526,815
	<u>2,094,498</u>	<u>2,288,881</u>	<u>2,458,693</u>	<u>2,458,693</u>
OTHER FINANCIAL USES:				
DEBT SERVICE	0	0	0	0
TRANSFER OUT	0	0	0	0
CAPITAL OUTLAY	0	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	\$ <u>5,250,299</u>	\$ <u>6,034,210</u>	\$ <u>6,502,815</u>	\$ <u>6,502,815</u>
LESS REVENUE GENERATED BY DIVISION				
STREET PARKING METER REVENUE	(1,422,859)	(1,425,000)	(1,600,000)	(1,600,000)
PARKING LOT REVENUE	(1,085,559)	(1,160,075)	(1,400,000)	(1,400,000)
INLET PARKING LOT REVENUE	(2,278,677)	(2,447,000)	(2,700,000)	(2,700,000)
RESIDENTIAL PARKING PERMITS	(1,741)	(1,600)	(1,600)	(1,600)
FRANCHISE FEES-PHOTO	(228,750)	(228,750)	(228,750)	(228,750)
SERVICE CHARGES	(24,871)	(22,000)	(22,000)	(22,000)
	<u>(5,042,457)</u>	<u>(5,284,425)</u>	<u>(5,952,350)</u>	<u>(5,952,350)</u>
TOTAL TOWN CONTRIBUTION	\$ <u>207,842</u>	\$ <u>749,785</u>	\$ <u>550,465</u>	\$ <u>550,465</u>



**TOWN OF OCEAN CITY
FISCAL YEAR 2023 BUDGET**

SOLID WASTE AND TRANSFER STATION

BUDGET HIGHLIGHTS:

REVENUE CHANGES:

Revenue from recycling sales is expected to increase slightly for FY 23. Wastewheelers and dumpster parts are sold to the public, and it is anticipated that \$18,000 will be collected from this effort. Solid Waste collection fees charged to establishments requiring trash collection more than five times per week are anticipated to remain the same as the FY 22 budgeted amount. Bulk collection fees for the collection of one item and the collection of up to three items were last increased in FY 14. It is anticipated that bulk collection revenue will increase \$2,000.

PERSONNEL CHANGES:

The FY 23 budget includes funding for twenty-one full-time positions, the same number of positions since FY 15. Full-time wages include a step increase effective January 1, 2023. In addition to the full-time positions, there are sixteen seasonal positions in this division. One year-round, part-time Solid Waste Worker II position was added in FY 23. Part-time salaries and wages reflect the increase in wages for Solid Waste Worker II positions to \$18.67/hour and for Solid Waste Worker I positions from \$12.50/hour to \$15.00/hour beginning January 1, 2022. Increases due to changes in the pay table total \$30,422. Overtime costs increase \$15,546 as a result of the rate adjustments. Contributions for health insurance, retirement and worker's compensation increase. Unemployment estimates remain the same as FY 22. No allocation has been made for retiree health (OPEB).

CHANGES IN OPERATIONS:

Contracted Services includes building and equipment maintenance costs, travel and training, communications and dues. Only routine maintenance costs have been funded in FY 23. Repair of the trench drain in the transfer station floor has been funded at \$5,000. More extensive repairs will be funded in future years as part of a larger repair project at the Transfer Station. Rental of a grapple truck has been funded for the annual spring cleanup. Transport/Tipping Fees reflects the contract with Covanta, our waste contractor. In FY23, the price per ton will increase to \$90.20 in January 2023. The contract was renegotiated in FY 22 and has been budgeted at \$2,977,700; an increase of \$705,595 over FY 22. The estimated number of tons to be transported remains the same at 33,500 tons. Supplies and Materials includes \$15,000 for the purchase of wastewheelers. Three 55-gallon containers of bulk motor oil have been included at a cost of \$2,200. Five replacement front-end containers, 250 trash barrels and ten 300-gallon trash containers have also been funded. Vehicle Supplies and Repair is the second major expense category in this division. Fuel costs are expected to increase \$40,000 from the amount budgeted in FY 22. Vehicle maintenance costs are projected to increase for FY 23, and include an allowance of \$33,000 to replace the rubber tires on the Transfer Station loader. Allocations for IT Services, radio equipment lease, vehicle lease and insurance increase. A replacement truck loading scale has been funded at \$80,000. One front-load trash truck and a yard jockey truck have been included in Vehicle Trust at a cost of \$380,000.

TOWN OF OCEAN CITY
FISCAL YEAR 2023 BUDGET
GENERAL FUND EXPENDITURES
SOLID WASTE AND TRANSFER STATION DIVISION

EXPENDITURES	ACTUAL 2021	ADOPTED 2022	CITY MANAGER PROPOSED 2023	COUNCIL ADOPTED 2023
PERSONNEL COSTS:				
SALARY AND WAGES	\$ 1,284,589	\$ 1,306,442	\$ 1,391,098	\$ 1,391,098
EMPLOYEE BENEFITS	573,074	663,520	658,665	658,665
	<u>1,857,663</u>	<u>1,969,962</u>	<u>2,049,763</u>	<u>2,049,763</u>
OPERATING EXPENSES:				
CONTRACTED SERVICES	302,222	89,418	76,755	76,755
TRANSPORT/TIPPING FEES	1,947,964	2,272,105	2,977,700	2,977,700
SUPPLIES & MATERIALS	60,690	73,923	74,873	74,873
ENERGY	35,476	42,000	41,000	41,000
VEHICLE SUPPLIES & REPAIR	1,235,015	1,105,060	1,204,673	1,204,673
INTRAGOVERNMENTAL	738,916	672,647	736,239	736,239
	<u>4,320,283</u>	<u>4,255,153</u>	<u>5,111,240</u>	<u>5,111,240</u>
OTHER FINANCIAL USES:				
DEBT SERVICE	0	0	0	0
TRANSFER OUT	0	0	0	0
CAPITAL OUTLAY	351,814	0	80,000	80,000
	<u>351,814</u>	<u>0</u>	<u>80,000</u>	<u>80,000</u>
TOTAL EXPENDITURES	<u>\$ 6,529,760</u>	<u>\$ 6,225,115</u>	<u>\$ 7,241,003</u>	<u>\$ 7,241,003</u>
LESS REVENUE GENERATED BY DIVISION				
SALES - RECYCLING	(20,597)	(8,000)	(11,000)	(11,000)
SALES - CONTAINERS	(17,991)	(18,000)	(18,000)	(18,000)
SOLID WASTE COLLECTION	(72,400)	(65,000)	(65,000)	(65,000)
BULK PICK UP FEE	(46,758)	(38,000)	(40,000)	(40,000)
	<u>(157,746)</u>	<u>(129,000)</u>	<u>(134,000)</u>	<u>(134,000)</u>
TOTAL TOWN CONTRIBUTION	<u>\$ 6,372,014</u>	<u>\$ 6,096,115</u>	<u>\$ 7,107,003</u>	<u>\$ 7,107,003</u>

CULTURE AND RECREATION

RECREATION

The Ocean City Recreation and Parks Department's Recreation division incorporates the divisions of Administration and Programs. The Programs and division concentrates on providing year-round leisure opportunities for Ocean City residents and visitors, as well as managing satellite facilities such as the Ocean City Tennis Center, Ocean Bowl Skate Park, and three Concession stands. Over 200 programs are organized annually, offering upwards of 10,000 program hours. Planning and oversight for the department is handled by the Administration division, which offers supervision and management, capital planning, corporate partnership management, facility cleaning and maintenance, registration management, facility reservations, dog playground membership and customer services.

PARKS

Ocean City Parks is a division of the Department of Recreation and Parks and is responsible for providing safe, clean and enjoyable parks to enhance the quality of life for Ocean City residents and visitors. Core duties of the division include the planning, maintenance and improvement of 16 park and recreation facilities comprising 79 acres of land as well as maintenance of public lands, medians, bulkheads, utilities, rights of way, and streetscapes. Parks staff perform a diverse range of duties related to horticulture, urban forest management, turf management, playground safety and athletic field maintenance. In addition, they provide valuable support for Department sponsored camps, events and tournaments, as well as Town sponsored events and private tournaments and events. The Division is physically located and operates from the Parks Building at Northside Park.

BEACH PATROL

The Beach Patrol provides for the safety and well-being of the beach patrons of the Town who participate in beach and ocean related activities. This mission includes educating the public, preventing potential accidents, and intervening when necessary and appropriate both on the beach and in the adjacent Atlantic Ocean waters. The Beach Patrol fulfills its mission by:

1. Recruiting and testing the most highly qualified candidates.
2. Employing qualified individuals for positions within the administration of the organization, as well as competent Surf Rescue Technicians (SRTs), and public-minded Surfing Beach Facilitators.
3. Training personnel with the most current information, technology, and equipment.
4. Outfitting personnel with current, well maintained, and appropriate equipment.

The Beach Patrol provides Surf Rescue Technicians for the entire 10 miles of ocean beaches, seven days a week from the Saturday of Memorial Day weekend through the Sunday of Sunfest weekend (early October), which gives Ocean City one of the longest guarded seasons on the east coast. The division also responds to medical emergencies, finds and returns lost persons (mostly children), enforces local

BEACH PATROL (CONTINUED)

ordinances, establishes and monitors the rotating Surfing Beaches, conducts children's camps and beach safety education programs. The Beach Patrol continues to operate between September and May; to close down the previous season, conduct a recruiting campaign, administer pre-employment physical testing sessions, hold Surf Rescue Training Academies, prepare for the upcoming season and hold monthly meetings with staff. The Beach Patrol division reports to the Emergency Services Director. The summer of 2016 was the first full summer in the new headquarters building.

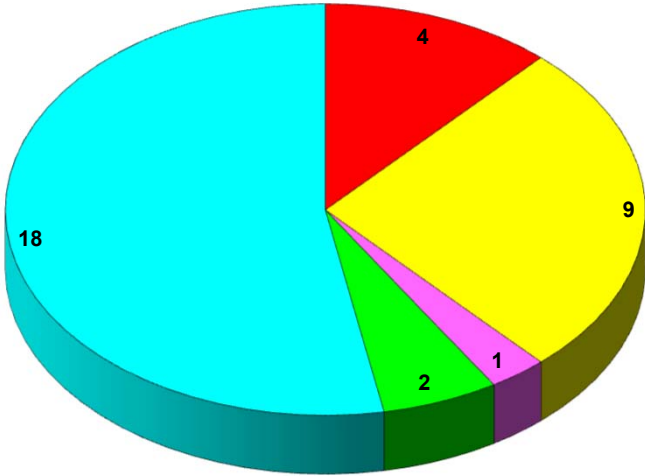
SPECIAL EVENTS

The Special Events Department is responsible for producing and managing Special Events for the Town, including Springfest, Sunfest, Winterfest of Lights, and other special projects approved by the Mayor and City Council. Oversight and administration of private events conducted on town property by independent promoters, such as Cruisin' OC, OC Bikeweek, and the OC Airshow is also the responsibility of the Special Events Department. Special Events also collaborates on new event-based marketing efforts that benefit the Town and meet strategic plan objectives. The purpose of high-profile Special Events and approved private events is to boost economic development in Ocean City by attracting tourism to the community, resulting in increased revenues for businesses and increased tax base for local government. In addition, the Special Events Department manages events designed to act as value-added attractions such as Sundaes in the Park, Fourth of July Fireworks and the OC Beach Dance Party music series.

TOURISM AND ECONOMIC DEVELOPMENT

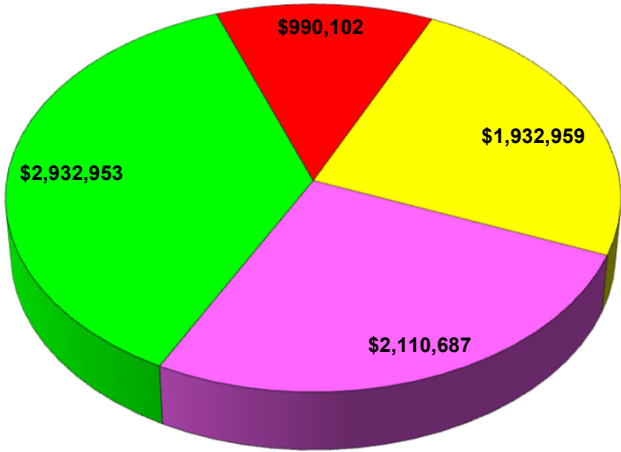
This division includes the costs for the Tourism and Business Development Department, the Communications and Marketing Department and the Town sponsored festivals, Sunfest, Winterfest and Springfest. Production and management of the Town sponsored festivals is the responsibility of the Special Events Department. The Tourism and Business Development and Communications and Marketing Departments provide the focus for the Town's efforts to attract visitors as well as initiating an advertising campaign and business development plan to attract new and retain previous visitors and vacationers. Funding for these efforts was established at 2% of gross room revenue per ordinance 2007-20.

FY 23 Recreation Full Time Personnel



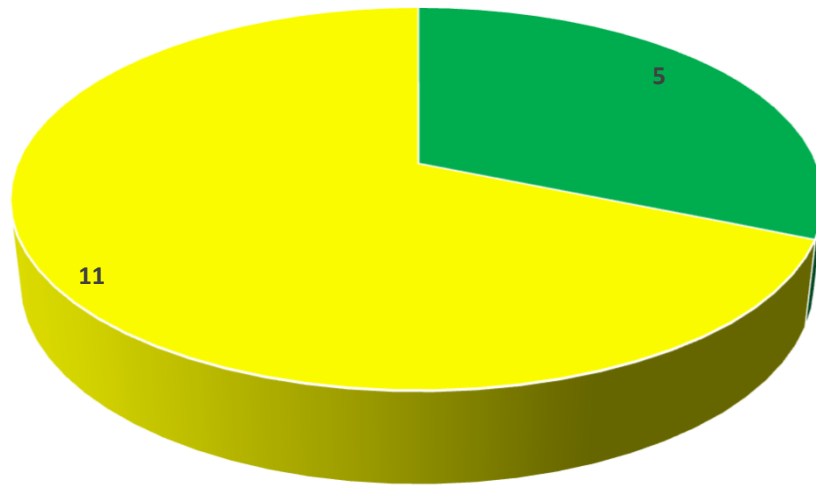
■ Administration ■ Programs ■ Beach Patrol ■ Museum ■ Park Maintenance

FY 23 Recreation Expenses



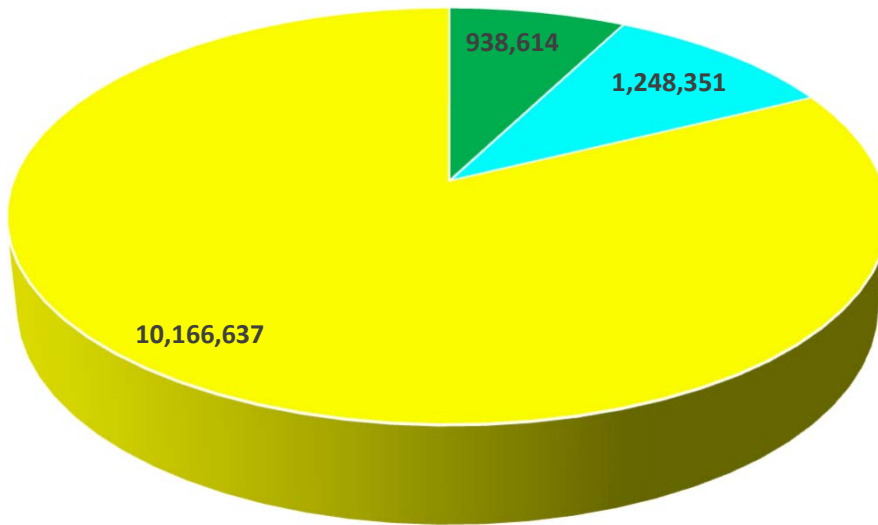
■ Administration ■ Programs ■ Beach Patrol ■ Park Maintenance

Full-Time Personnel Tourism and Special Events



■ Special Events ■ Tourism

FY 23 Tourism, Special Event, and Festival Expenses



■ Special Events ■ Festivals ■ Tourism

TOWN OF OCEAN CITY
FISCAL YEAR 2023 BUDGET

RECREATION DIVISION

BUDGET HIGHLIGHTS:

REVENUE CHANGES:

Projected Program revenue and Admissions/Rental revenue have been estimated to increase nearly \$35,000 for FY 23. Program revenue includes fees for programs, camps, and leagues. Concession revenue is budgeted at the same amount as FY 22. Franchise fees from the kayak concession at Northside Park are estimated at \$41,900, as the franchise will be renegotiated in FY 22.

PERSONNEL CHANGES:

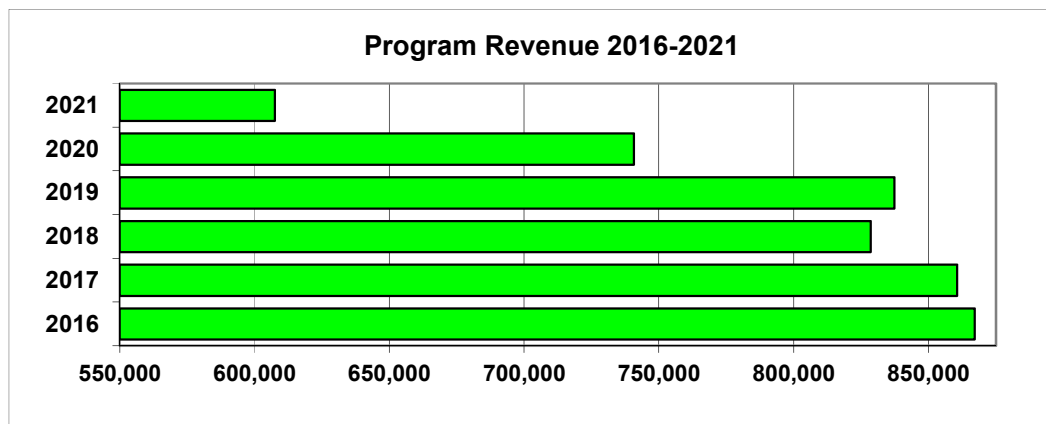
There are four full-time positions budgeted in the Administration division and nine full-time positions budgeted in the Programs division. One full-time Recreation Supervisor position was added in FY 19 by the conversion of two part-time Recreation Coordinator positions, and the savings from the retirement of a long-term Recreation Supervisor. One additional part-time, year-round Recreation Coordinator position is still funded. A step increase effective January 1, 2023 has been included for full-time positions. Salaries and Wages also reflect the pay table changes for FY 22 and FY 23, and increase \$34,189 as a result of the wage increases. Estimates for retirement increase for FY 23, while estimates for health insurance, worker's compensation, and unemployment decrease.

CHANGES IN OPERATIONS:

Contracted Services include payments to sports camp directors, building maintenance, equipment maintenance, equipment rental, and training and travel. Building maintenance includes \$95,000 for replacement of the HVAC system in the West gym. Replacement of some of the siding on the West gym and replacement of the West gym plastic lockers and partitions have been funded at \$30,000. Other routine building maintenance has also been funded. Total Building Maintenance expenses in the Administration division totals \$158,070. Contracted Services in the Programs division includes \$326,510 for payments for programs and camps held by the department. Training costs include attendance at the National Recreation and Parks Association conference for the Recreation Director, and NRPA Director's School for the Recreation Superintendent. Year two of Supervisor's Management School has been included for one employee, and the Athletic Business conference has been funded for a Recreation Manager position. RecTrac software training has been included for one position in the Administration division. Contracted Services also includes the costs for Senior programs including the bowling alley rental for the Senior Bowling League and the Senior Valentine's party. Credit card fees remain at \$32,000 for this division. Supply & Material costs increase \$19,937. Supplies for the Programs division are budgeted at \$115,127, which includes supplies for all program offerings. A replacement EZ Go golf cart has been funded at \$9,500. Energy costs are expected to decrease slightly. Vehicle expenses are expected to remain level. Intragovernmental allocations for vehicle lease, radio equipment lease and insurance increase for this division, while the allocation for IT Services decreases.

TOWN OF OCEAN CITY
FISCAL YEAR 2023 BUDGET
GENERAL FUND EXPENDITURES
RECREATION, PROGRAMS AND SENIORS

EXPENDITURES	ACTUAL 2021	ADOPTED 2022	CITY MANAGER PROPOSED 2023	COUNCIL ADOPTED 2023
PERSONNEL COSTS:				
SALARY AND WAGES	\$ 1,124,490	\$ 1,355,290	\$ 1,439,016	\$ 1,439,016
EMPLOYEE BENEFITS	404,450	462,714	449,683	449,683
	<u>1,528,940</u>	<u>1,818,004</u>	<u>1,888,699</u>	<u>1,888,699</u>
OPERATING EXPENSES:				
CONTRACTED SERVICES	331,899	494,463	598,818	598,818
SUPPLIES & MATERIALS	101,759	184,790	204,727	204,727
ENERGY	86,658	91,500	88,000	88,000
VEHICLE SUPPLIES & REPAIR	7,190	8,285	8,439	8,439
INTRAGOVERNMENTAL	138,149	135,136	134,378	134,378
	<u>665,655</u>	<u>914,174</u>	<u>1,034,362</u>	<u>1,034,362</u>
OTHER FINANCIAL USES:				
DEBT SERVICE	0	0	0	0
TRANSFER OUT	0	0	0	0
CAPITAL OUTLAY	0	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>\$ 2,194,595</u>	<u>\$ 2,732,178</u>	<u>\$ 2,923,061</u>	<u>\$ 2,923,061</u>
LESS REVENUE GENERATED BY DIVISION				
STATE GRANT - OPEN SPACE	0	0	0	0
COUNTY-RECREATION GRANT	(100,000)	(100,000)	(100,000)	(100,000)
RECREATION FRANCHISE	(31,425)	(25,000)	(41,900)	(41,900)
PROGRAM REVENUE	(607,491)	(842,082)	(866,947)	(866,947)
ADMISSIONS/RENTAL	(49,847)	(115,000)	(125,000)	(125,000)
CONCESSION REVENUE	(25,471)	(81,000)	(81,000)	(81,000)
ADVERTISING REVENUE	(6,000)	(3,500)	(6,000)	(6,000)
MEALS - SENIOR CITIZENS	0	0	0	0
MISCELLANEOUS	0	(75)	(75)	(75)
	<u>(820,234)</u>	<u>(1,166,657)</u>	<u>(1,220,922)</u>	<u>(1,220,922)</u>
TOTAL TOWN CONTRIBUTION	<u>\$ 1,374,361</u>	<u>\$ 1,565,521</u>	<u>\$ 1,702,139</u>	<u>\$ 1,702,139</u>
	ACTUAL	ADOPTED	CITY MANAGER	COUNCIL
	2021	2022	PROPOSED	ADOPTED
ADMINISTRATION	848,308	874,842	990,102	990,102
PROGRAMS	1,346,287	1,857,336	1,932,959	1,932,959
SENIORS	0	0	0	0
	<u>2,194,595</u>	<u>2,732,178</u>	<u>2,923,061</u>	<u>2,923,061</u>



TOWN OF OCEAN CITY
FISCAL YEAR 2023 BUDGET

PARKS DIVISION

BUDGET HIGHLIGHTS:

PERSONNEL CHANGES:

Eighteen full-time positions are funded in this department. Reorganizations since FY 09 eliminated the Assistant Superintendent and Arborist positions, replacing them with two Supervisor positions, and reduced the number of Parks Workers from thirteen to eight. Five Crew Leader positions were added and the Landscaper position was converted to a ninth Parks Worker position. Wage adjustments include a step increase effective January 1, 2023 for full-time employees. Three part-time employees are funded from April through October, with a fourth employee funded for October and part of November. Wage adjustments as a result of pay table adjustments have been applied. Projected overtime costs increase \$908. FY 21 labor costs appear to be lower because deductions were made for labor charged to the Town festivals. No labor deductions were included in the FY 22 Adopted or the FY 23 Proposed budgets, but deductions will be made at the conclusion of the festivals. Allocations for health insurance, retirement, and worker's compensation increase. No funding has been included for retiree health. Unemployment has been funded at \$5,000 for this department.

CHANGES IN OPERATIONS:

Contracted Services in this division include maintenance for the parks and landscaping throughout the Town. Contract mowing of city-owned median strips, bulkheads, undeveloped lots, etc. has been included at \$18,400 in FY 23. Funded projects include: Northside Park shelter and concrete pad replacement, \$80,520, Northside Park electrical shed replacement, \$60,000, and replacement bathroom partitions, \$6,200. Other funded items include annual clay court reconditioning, \$6,000, planting bed maintenance at the 2nd street Tram station, \$6,850 and bay cleaning on Ocean Drive, \$4,400. Other routine maintenance items have also been funded. Training costs are also included in Contracted Services and include attendance at the Sports Turf Management association conference for the Superintendent, the first year of Maintenance Management School, the first year of Supervisor's Management School and Playground re-certification. Normal material and supply costs have been budgeted for FY 23. Supplies include athletic field supplies, landscaping supplies, and general maintenance supplies. Replacements for two pieces of equipment including a 100-gallon skid sprayer, \$2,900, and a roller for the Tennis Center clay courts, \$5,200 have also been funded. Special Appropriations reflects the budget for requests from the Beautification Committee. Energy costs are expected to remain the same. Projected costs for vehicle fuel increase, while the estimates for vehicle maintenance remain the same. Allocations for Vehicle Lease, radio equipment lease, IT Services and insurance increase for this division. Replacement soccer field lights at Northside Park were funded at \$165,000 in FY 22 in the Capital Outlay line item. A replacement ¾ ton 2 wheel drive pickup has been funded for this division through Vehicle Trust.

TOWN OF OCEAN CITY
FISCAL YEAR 2023 BUDGET
GENERAL FUND EXPENDITURES
PARKS DIVISION

EXPENDITURES	ACTUAL 2021	ADOPTED 2022	CITY MANAGER PROPOSED 2023	COUNCIL ADOPTED 2023
PERSONNEL COSTS:				
SALARY AND WAGES	\$ 809,845	\$ 980,562	\$ 1,006,867	\$ 1,006,867
EMPLOYEE BENEFITS	388,185	458,999	476,430	476,430
	<u>1,198,030</u>	<u>1,439,561</u>	<u>1,483,297</u>	<u>1,483,297</u>
OPERATING EXPENSES:				
CONTRACTED SERVICES	164,054	262,911	236,160	236,160
SUPPLIES & MATERIALS	157,531	141,959	145,050	145,050
SPECIAL APPROPRIATIONS	19,180	5,700	5,700	5,700
ENERGY	18,959	20,000	20,000	20,000
VEHICLE SUPPLIES & REPAIR	74,496	80,028	84,727	84,727
INTRAGOVERNMENTAL	125,338	125,171	135,753	135,753
	<u>559,558</u>	<u>635,769</u>	<u>627,390</u>	<u>627,390</u>
OTHER FINANCIAL USES:				
DEBT SERVICE	0	0	0	0
TRANSFER OUT	0	0	0	0
CAPITAL OUTLAY	151,210	165,000	0	0
	<u>151,210</u>	<u>165,000</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>\$ 1,908,798</u>	<u>\$ 2,240,330</u>	<u>\$ 2,110,687</u>	<u>\$ 2,110,687</u>
 TOTAL TOWN CONTRIBUTION	 <u>\$ 1,908,798</u>	 <u>\$ 2,240,330</u>	 <u>\$ 2,110,687</u>	 <u>\$ 2,110,687</u>
 LESS REVENUE GENERATED BY DIVISION				
STATE GRANT - OPEN SPACE	<u>(108,620)</u>	<u>0</u>	<u>0</u>	<u>0</u>
 TOTAL TOWN CONTRIBUTION	 <u>\$ 1,800,178</u>	 <u>\$ 2,240,330</u>	 <u>\$ 2,110,687</u>	 <u>\$ 2,110,687</u>

TOWN OF OCEAN CITY
FISCAL YEAR 2023 BUDGET
BEACH PATROL DIVISION

BUDGET HIGHLIGHTS:

REVENUE CHANGES:

Beach Stand franchise fees increase slightly and reflect the latest bids. Panama Jack continues to provide sun protection products to our employees but no longer provides a sponsorship of our Beach Safety Seminar program. Participation in our Junior Beach Patrol Program is expected to generate \$31,605 from program registration and uniform sales.

PERSONNEL CHANGES:

Approximately two hundred part-time employees are employed by the Beach Patrol, and there is one full-time employee in this division. A step increase effective January 1, 2023 has been included for the full-time employee. Adjustments have also been made to the hourly wages to reflect pay table adjustments approved by the Council for FY 22 and FY 23. SRTs will be paid \$17.75 an hour in FY 22 and \$18.45 in FY 23. Summer of 2021 wage was \$15.60. A retention bonus has been funded at \$30,000. Interdepartmental labor for Public Works employees to build and repair beach stands has been reduced to \$10,000. The allocations for health insurance, retirement, worker's compensation and unemployment increase.

CHANGES IN OPERATIONS:

Contracted Services include building maintenance for all Beach Patrol facilities, rental of testing facilities for Beach Patrol try-outs, telephone service and radio maintenance costs. Travel costs for senior officers to return for work weekends and to attend try-outs have been included. A travel stipend for critical coverage weekends has been included at \$16,000. Certification costs for the American Red Cross have been included at \$24.00 each for 200 certifications. American Heart Association certification is also included at a cost of \$600, as all Beach Patrol members must be certified. Maintenance contracts for the HVAC system and the elevator in the Headquarters building have been funded. Rental of five offsite testing facilities has been included: SSU, York College, Ocean Pines, Annapolis and the Mid Delmarva YMCA. Half the projected cost for an end-of-the-year employee recognition banquet was budgeted at \$2,500. Operational supplies are budgeted to increase. Operational Supplies include three replacement ATVs and a rescue watercraft at a cost of \$30,800. Replacement equipment including first aid supplies, rescue boards and materials to replace beach patrol stands have also been funded. Long sleeve SPF shirts have been included at a cost of \$6,000. Estimated energy costs remain level for FY 23. Maintenance costs for Beach Patrol vehicles has been estimated at \$46,000. Allocations for radio equipment lease, insurance, IT Services, and vehicle lease all increase for this division.

TOWN OF OCEAN CITY
FISCAL YEAR 2023 BUDGET
GENERAL FUND EXPENDITURES
BEACH PATROL DIVISION

EXPENDITURES	ACTUAL 2021	ADOPTED 2022	CITY MANAGER PROPOSED 2023	COUNCIL ADOPTED 2023
PERSONNEL COSTS:				
SALARY AND WAGES	\$ 1,995,409	\$ 2,038,766	\$ 2,315,163	\$ 2,315,163
EMPLOYEE BENEFITS	218,964	207,325	233,975	233,975
	<u>2,214,373</u>	<u>2,246,091</u>	<u>2,549,138</u>	<u>2,549,138</u>
OPERATING EXPENSES:				
CONTRACTED SERVICES	72,698	87,020	80,449	80,449
SUPPLIES & MATERIALS	95,975	100,056	103,655	103,655
ENERGY	10,961	12,000	12,000	12,000
VEHICLE SUPPLIES & REPAIR	66,168	51,139	57,455	57,455
INTRAGOVERNMENTAL	110,469	114,462	130,256	130,256
	<u>356,271</u>	<u>364,677</u>	<u>383,815</u>	<u>383,815</u>
OTHER FINANCIAL USES:				
DEBT SERVICE	0	0	0	0
TRANSFER OUT	0	0	0	0
CAPITAL OUTLAY	0	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>\$ 2,570,644</u>	<u>\$ 2,610,768</u>	<u>\$ 2,932,953</u>	<u>\$ 2,932,953</u>
LESS REVENUE GENERATED BY DIVISION				
BEACH PATROL MISC	(22,131)	(23,000)	(31,605)	(31,605)
FRANCHISE FEES-BEACH STAND	(1,318,303)	(1,315,541)	(1,324,081)	(1,324,081)
	<u>(1,340,434)</u>	<u>(1,338,541)</u>	<u>(1,355,686)</u>	<u>(1,355,686)</u>
TOTAL TOWN CONTRIBUTION	<u>\$ 1,230,210</u>	<u>\$ 1,272,227</u>	<u>\$ 1,577,267</u>	<u>\$ 1,577,267</u>

**TOWN OF OCEAN CITY
FISCAL YEAR 2023 BUDGET**

TOWN SPONSORED EVENTS AND FESTIVALS

BUDGET HIGHLIGHTS:

REVENUE CHANGES:

Private Event Revenue includes revenue from Bikefest, the Car cruises, and application and permit fees. Revenue from Bikefest has been reduced from \$59,000 to \$52,000. Estimated revenue for both car cruise events totals \$45,000. Equipment usage fees are also included in this line item and have been estimated at \$29,500. Winterfest fees are proposed to increase to \$6 for everyone twelve and older, yielding an estimated \$54,000 in additional revenue. Estimated revenue for Sunfest and Springfest have been reduced. Special Event revenue has been estimated to decrease \$20,000. Sundaes in the Park revenue has been estimated at \$28,000, while revenue from ArtX has been estimated at \$21,000. Beverage franchise revenue, budgeted in Corporate Sponsorships will be re-bid in FY 22.

PERSONNEL CHANGES:

Five full-time positions have been funded since FY 09. Salaries in FY 22 reflect funding of a step increase effective January 1, 2023. Salary expenses in the FY 21 actual column include costs for labor from other city departments for Sunfest, Winterfest and Springfest. The FY 22 Adopted budget and the FY 23 Proposed budgets do not include labor costs for other departments. These costs will be adjusted in future budget amendments. Part-time salaries increase \$6,158, which includes additional staffing for Winterfest and all changes due to the wage increases approved by the Council for FY 22 and FY 23. Overtime costs are projected to remain the same. Allocations for pension and unemployment increase for this division, while the allocations for health insurance and worker's compensation decrease.

CHANGES IN OPERATIONS:

Contracted Services includes the annual allocation per MOU to the Airshow for \$35,000. Entertainment expenses for the Town's festivals continue to be the major expenditure for festivals. \$307,650 has been budgeted for entertainment costs for all events and festivals in FY 23. Entertainment in Sunset Park has been included at \$3,500. Fireworks for July 4th and New Year's Eve have been budgeted at \$108,000, an increase of \$40,000. Funds for the continuation of the Halloween celebration have been included, as have funds for the Ocean City Christmas parade. Dance parties at Caroline Street have been funded at \$13,000. Other major expenditures in this division are tent rental, accommodations for the entertainers and back-up services for the shows. Tent rental has been estimated to increase \$64,500 and a heated tent for Winterfest has been funded at \$12,000. Total tent rental expense is budgeted at \$357,000. Refurbishment of Winterfest displays has been budgeted at \$20,000. Supplies and Materials increase, and include \$15,000 for a replacement ticket booth trailer, \$12,000 for replacement bulbs for Winterfest, and \$3,600 to replace picnic tables used at Sunfest and Springfest. A replacement storage trailer to store the Winterfest decorations has been budgeted in FY 23 at \$12,500. Vehicle costs are estimated to decrease. Allocations for radio equipment lease, vehicle lease and insurance increase for FY 23, while the allocation for IT Services decreases for FY 23. Replacement Winterfest displays have been funded at \$27,942 in capital outlay.

TOWN OF OCEAN CITY
FISCAL YEAR 2023 BUDGET
GENERAL FUND EXPENDITURES
TOWN SPONSORED EVENTS AND FESTIVALS

EXPENDITURES	ACTUAL 2021	ADOPTED 2022	CITY MANAGER PROPOSED 2023	COUNCIL ADOPTED 2023
PERSONNEL COSTS:				
SALARY AND WAGES	\$ 534,653	\$ 482,229	\$ 500,537	\$ 500,537
EMPLOYEE BENEFITS	217,639	184,621	175,635	175,635
	<u>752,292</u>	<u>666,850</u>	<u>676,172</u>	<u>676,172</u>
OPERATING EXPENSES:				
CONTRACTED SERVICES	298,503	1,042,924	1,152,288	1,152,288
SUPPLIES & MATERIALS	191,799	213,905	231,680	231,680
SPECIAL APPROPRIATIONS	0	0	0	0
ENERGY	6,875	26,000	22,000	22,000
VEHICLE SUPPLIES & REPAIR	3,070	37,977	28,387	28,387
INTRAGOVERNMENTAL	51,544	48,569	48,496	48,496
	<u>551,791</u>	<u>1,369,375</u>	<u>1,482,851</u>	<u>1,482,851</u>
OTHER FINANCIAL USES:				
DEBT SERVICE	0	0	0	0
TRANSFER OUT	0	0	0	0
CAPITAL OUTLAY	0	0	27,942	27,942
	<u>0</u>	<u>0</u>	<u>27,942</u>	<u>27,942</u>
TOTAL EXPENDITURES	\$ <u>1,304,083</u>	\$ <u>2,036,225</u>	\$ <u>2,186,965</u>	\$ <u>2,186,965</u>
LESS REVENUE GENERATED BY DIVISION				
SUNFEST REVENUE	(2,070)	(457,700)	(440,900)	(440,900)
SPRINGFEST REVENUE	(206,630)	(448,325)	(426,400)	(426,400)
WINTERFEST REVENUE	(443,208)	(560,000)	(611,500)	(611,500)
SPECIAL EVENT REVENUE	(28,470)	(71,000)	(51,000)	(51,000)
PRIVATE EVENT REVENUE	(92,594)	(181,500)	(174,500)	(174,500)
CORPORATE SPONSORSHIP	(25,000)	(10,000)	(10,000)	(10,000)
	<u>(797,972)</u>	<u>(1,728,525)</u>	<u>(1,714,300)</u>	<u>(1,714,300)</u>
TOTAL TOWN CONTRIBUTION	\$ <u><u>506,111</u></u>	\$ <u><u>307,700</u></u>	\$ <u><u>472,665</u></u>	\$ <u><u>472,665</u></u>

**TOWN OF OCEAN CITY
FISCAL YEAR 2023 BUDGET**

TOURISM AND BUSINESS DEVELOPMENT

BUDGET HIGHLIGHTS:

REVENUE CHANGES:

Room Tax has been estimated at \$22,500,000 for FY 23. Following the funding formula, \$9,000,000 has been dedicated to funding Tourism expenses, including advertising. Advertising for FY 23 has been funded at \$7,726,485. The County Tourism grant of \$400,000 is also allocated to the Tourism department. State Tourism grants are added to the budget as received.

PERSONNEL CHANGES:

In the FY 22 Adopted budget, four full-time positions were funded: The Director of Tourism and Business Development, the Communications and Marketing Director, the Digital Communications Manager, and the Marketing Coordinator. For FY 23, six additional full-time positions were funded: a Director of Sales, a Sports Sales Manager, a Graphic Design and Brand Manager, a Social and Digital Media Specialist, an Advertising and Research Specialist, and an Administrative Office Associate. The Sales Director position is split with the Convention Center and the Sports Marketing Sales Manager has been funded for nine months. A PR Specialist position was also approved by the Council, but a Public Relations firm, Maroon Inc., has been utilized instead. Group insurance and retirement costs increase to include benefits for the additional positions.

CHANGES IN OPERATIONS:

Contracted Services include communications, professional services, training and travel, dues, printing, payments for booth space at shows, staffing of the boardwalk cottage, and Visitor's Guide postage and handling. These line items increase \$344,776 from the FY 22 Adopted budget. Room Tax funds \$456,255 of this line item which includes \$50,000 for a Sports Complex Master Plan. Advertising, covered 100% by Room Tax, increases \$2,112,172 from the FY 22 Adopted budget. TAB funding has been combined with the Sponsorship line item, which is funded at \$800,000. Sponsorships are covered 100% by Room Tax. Supplies and Materials increase \$21,488. New expenses include a replacement trade show booth, \$7,800, Sprout Social, a Social Media Scheduling platform, \$6,000, and trade show apparel for the sales staff, \$5,000. \$17,260 of the expenses in Operational Supplies are covered by Room Tax. Energy costs are expected to decrease for this department. Vehicle fuel and maintenance are anticipated to increase. Allocations for Vehicle lease, IT Services and insurance all increase for this department.

TOWN OF OCEAN CITY
FISCAL YEAR 2023 BUDGET
GENERAL FUND EXPENDITURES
TOURISM AND BUSINESS DEVELOPMENT

EXPENDITURES	ACTUAL 2021	ADOPTED 2022	CITY MANAGER PROPOSED 2023	COUNCIL ADOPTED 2023
PERSONNEL COSTS:				
SALARY AND WAGES	\$ 59,836	\$ 358,272	\$ 785,554	\$ 738,054
EMPLOYEE BENEFITS	51,806	131,809	252,787	249,153
	<u>111,642</u>	<u>490,081</u>	<u>1,038,341</u>	<u>987,207</u>
OPERATING EXPENSES:				
CONTRACTED SERVICES	61,846	224,608	519,384	569,384
ADVERTISING	5,651,027	5,614,313	7,776,485	7,726,485
SPONSORSHIPS	466,682	470,663	800,000	800,000
TAB FUNDING	210,863	300,000	0	0
SUPPLIES & MATERIALS	9,577	17,985	39,473	39,473
ENERGY	4,777	7,500	6,000	6,000
VEHICLE SUPPLIES & REPAIR	95	2,424	2,608	2,608
INTRAGOVERNMENTAL	24,459	32,831	35,480	35,480
	<u>6,429,326</u>	<u>6,670,324</u>	<u>9,179,430</u>	<u>9,179,430</u>
OTHER FINANCIAL USES:				
DEBT SERVICE	0	0	0	0
TRANSFER OUT	0	0	0	0
CAPITAL OUTLAY	0	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>\$ 6,540,968</u>	<u>\$ 7,160,405</u>	<u>\$ 10,217,771</u>	<u>\$ 10,166,637</u>
LESS REVENUE GENERATED BY DIVISION				
ROOM TAX	(5,630,103)	(6,880,000)	(9,000,000)	(9,000,000)
SALES OTHER	0	0	(163,000)	(163,000)
STATE TOURISM GRANT	(698,469)	0	0	0
COUNTY-TOURISM GRANT	(400,000)	(400,000)	(400,000)	(400,000)
	<u>(6,728,572)</u>	<u>(7,280,000)</u>	<u>(9,563,000)</u>	<u>(9,563,000)</u>
TOTAL TOWN CONTRIBUTION	<u>\$ (187,604)</u>	<u>\$ (119,595)</u>	<u>\$ 654,771</u>	<u>\$ 603,637</u>

**TOWN OF OCEAN CITY
FISCAL YEAR 2023 BUDGET
MISCELLANEOUS DIVISION**

ACTIVITIES:

This division includes expenditures for activities that cannot be attributed to any individual department within the general fund, such as debt service payments and special appropriations. The General Fund also transfers funds to the Transportation, Convention Center, and Airport Funds to subsidize their operations.

BUDGET HIGHLIGHTS:	<u>Amount Requested</u>	<u>Mayor & Council Adopted</u>
Special Appropriations includes requested grants to:		
Diakonia	\$ 50,000	40,000
Worcester Youth & Family Counseling	9,000	9,000
Cricket Center	50,000	25,000
Stephen Decatur After Prom Party	750	750
Wor Wic	10,000	10,000
Total	\$ 119,750	\$ 84,750
Interfund Transfers:		
Town events at Convention Center	\$ 50,000	\$ 50,000
Rent of Airport Land (Lion's Club)	3,600	3,600
Debt Service includes principal and interest for:		
DNR Loans		44,260
2006 Airport G.O. Bond		291,115
2013 Municipal Purpose Bonds		346,856
2016 Municipal & Refunding Bonds		523,940
2017 Municipal Purpose Bonds		181,825
2018 Municipal Purpose Bonds		1,046,913
2020 G.O. & Refunding Bonds		249,505
Boardwalk Access Controls		254,071
2021 Municipal Purpose Bonds		1,101,889
2022 Municipal & Refunding Bonds		1,837,071
Energy Performance Lease		<u>288,524</u>
Total		\$ 6,165,969
Transfers to Other Funds consist of the following:		
Operating Transfers:		
Transportation		\$ 725,086
Airport		321,455
Convention Center		1,951,156
Capital Projects		3,600,000
Reserves		1,375,868

TOWN OF OCEAN CITY
 FISCAL YEAR 2023 BUDGET
 GENERAL FUND EXPENDITURES
 MISCELLANEOUS DIVISION

EXPENDITURES	ACTUAL 2021	ADOPTED 2022	CITY MANAGER PROPOSED 2023	COUNCIL ADOPTED 2023
OPERATING EXPENSES:				
SPECIAL APPROPRIATIONS	\$ 219,383	\$ 238,350	\$ 138,350	\$ 138,350
DEBT SERVICE - PRINCIPAL	3,841,053	3,848,029	4,635,894	4,635,894
INTEREST EXPENSE	1,190,887	1,363,392	1,530,075	1,530,075
TRANSFER TO TRANSPORTATION	1,865,685	0	693,271	725,086
TRANSFER TO AIRPORT	135,843	394,586	321,455	321,455
TRANSFER TO CONVENTION CENTER	1,792,558	1,687,613	1,951,156	1,951,156
TRANSFER TO RESERVES	0	0	1,401,469	1,375,868
TRANSFER TO CAPITAL CONSTRUCTION	<u>4,207,891</u>	<u>4,962,671</u>	<u>3,704,000</u>	<u>3,600,000</u>
TOTAL EXPENDITURES	<u>\$ 13,253,300</u>	<u>\$ 12,494,641</u>	<u>\$ 14,375,670</u>	<u>\$ 14,277,884</u>
TOTAL TOWN CONTRIBUTION	<u>\$ 13,253,300</u>	<u>\$ 12,494,641</u>	<u>\$ 14,375,670</u>	<u>\$ 14,277,884</u>

ENTERPRISE FUNDS

Enterprise Funds are used to account for the acquisition, operation and maintenance of governmental facilities and services that are entirely or predominantly self-supported by user charges. The operations of Enterprise Funds are accounted for in such a manner as to show a profit or loss similar to comparable private enterprises. The following activities of the Town are reported in this section:

WATER FUND

The Water Fund operates three water treatment plants that combined produce approximately 1.1 billion gallons of potable water annually. With five elevated water storage tanks and one ground level tank, the fund delivers water to 7,582 metered connections through 141 miles of distribution lines. Additional connections to 847 fire hydrants are also provided. The system can be monitored from various locations utilizing the Supervisory Control and Data Acquisition System (SCADA). All treatment processes are monitored and necessary adjustments made, by licensed operators that meet and maintain both State and Federal standards.

WASTEWATER FUND

The Wastewater Department is responsible for maintaining the collection system with over 150 miles of mains and one mile of Ocean Outfall piping. All treatment processes comply with Maryland Department of the Environment (MDE) and the Environmental Protection Agency (EPA) standards and are strictly monitored and maintained by Maryland certified operators and technicians. Primary and secondary sludge are both land applied and the secondary treated effluent is discharged approximately one mile offshore into the Atlantic Ocean. The Wastewater Treatment Plant is permitted for 14 million gallons per day (mgd).

TRANSPORTATION FUND

The Transportation fund operates the Municipal Bus System and Boardwalk Trams, and the Robert H. Melvin Medical Appointment Transportation (MEDTRN) service. Coastal Highway bus service is provided until 3:00 A.M. April through October at a \$3 ride all day fare. In FY 14, the 11 pm to 6 am Coastal Highway third shift bus service was discontinued Sunday through Thursday, November through March. The ADA-Paratransit Bus service is available during the same days and hours as the municipal bus system. The Boardwalk Trams operate during Springfest, Memorial Day weekend through the week after Labor Day, during the OC Bikefest event, and during Sunfest. Tram fare was increased to \$4 per ride in 2019.

ENTERPRISE FUNDS (CONTINUED)

AIRPORT FUND

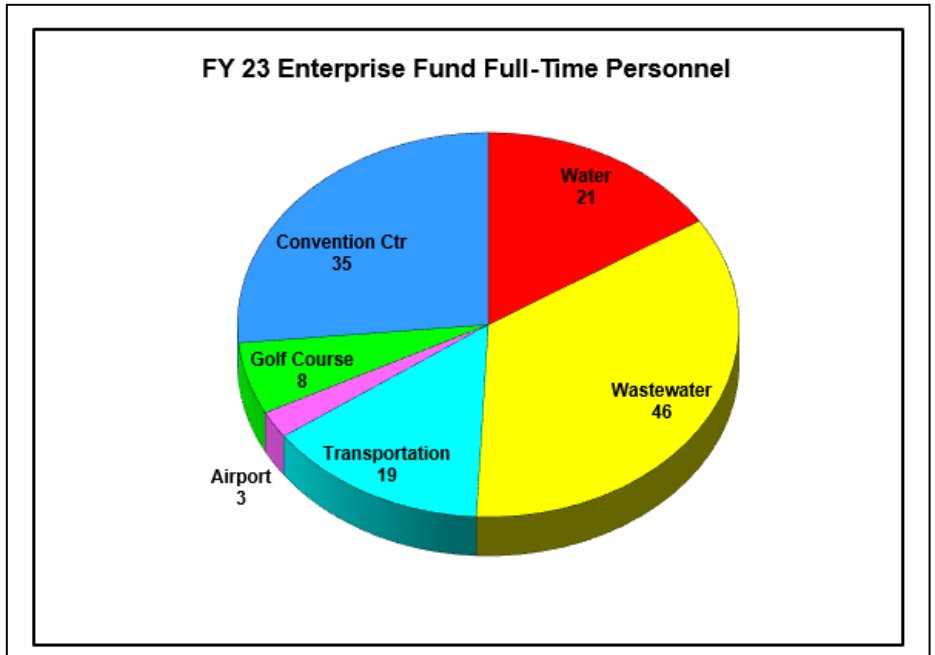
The Ocean City Municipal Airport is located off Route 611 in West Ocean City and offers year-round services for general aviation aircraft. Services provided by the Airport include aircraft fueling and storage. Multiple Instrument Approaches ensure access in almost all weather conditions. Airport commercial tenants offer engine and airframe maintenance, bulk oxygen, pilot training, sightseeing, aerial photography, heli-tours and skydiving. On-demand charter flights originating from Ocean City Airport are available. Easy access to downtown and local destinations are assured via on-site rental cars or the terminal cab-stand. Uber and Lyft also service the Airport. The Ocean City Airport allows tourists, businesses, government agencies and aviation enthusiasts quick and efficient access to Ocean City and Worcester County.

GOLF COURSE FUND

Eagle's Landing, the Town's Golf Course, operates as an Enterprise Fund, and offers a 7,003 yard, eighteen hole course on an award winning layout with a restaurant and golf shop. The maintenance division maintains the grounds and greens, services equipment and golf carts, and provides support to other departments on chemical applications and insect control measures. The operations division handles the day-to-day operations of the golf course, including all customer transactions.

CONVENTION CENTER FUND

This fund accounts for the activities of the Roland E. Powell Convention Center. The facility hosts numerous conventions, trade shows, large-scale meetings and various entertainment events during the year. These events will attract an estimated 600,000 exhibitors, attendees, and vendors to the facility and the Town, which creates an economic impact to the Town hotels, restaurants, and retail sales. Revenue for the building's operations will be generated from hall rental, expanded event services and commissions from food and beverage operations. A Performing Arts Center was opened in December 2014 and is now fully operational.



**TOWN OF OCEAN CITY
FISCAL YEAR 2023 BUDGET**

WATER FUND

BUDGET HIGHLIGHTS:

REVENUE CHANGES:

In accordance with the most recent rate study, the metered rate increases to \$5.15 per 1,000 gallons, and the fixture rates increase to \$1.96 per equivalent fixture. These rate increases generate \$368,112 in additional revenue. The estimated number of gallons increase 30,000, increasing revenue estimates an additional \$154,500. Revenue from water connections is expected to remain the same in FY 23. Capacity, or Impact fees were enacted in FY 2005 and were increased to \$126 per fixture in the FY 11 budget. Capacity fees are anticipated to result in \$134,568 to fund Water department capital projects.

PERSONNEL CHANGES:

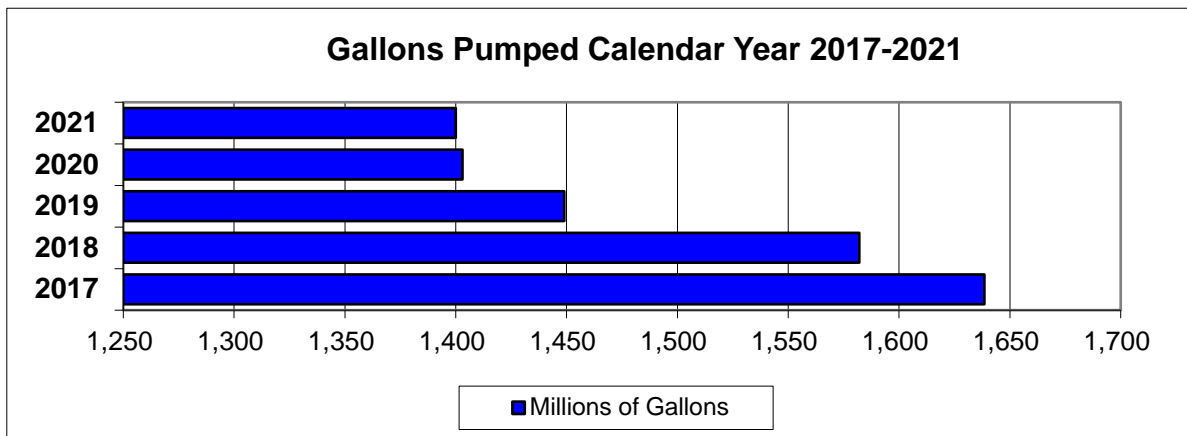
Twenty-one full-time positions are included in the Water Fund. A step increase effective January 1, 2023 has been funded. Three additional positions are currently shared with the Wastewater Fund. They are: an Office Associate, a Purchasing Technician and a SCADA Technician. Interdepartmental labor for the use of Public Works' manpower, has been budgeted at \$60,000. Deductions have been made from Public Works for like amounts. Overtime costs are estimated to increase \$8,000 for FY 23. Decreases are projected for health insurance and retirement. Worker's compensation increases. No funding has been included for retiree health.

CHANGES IN OPERATIONS:

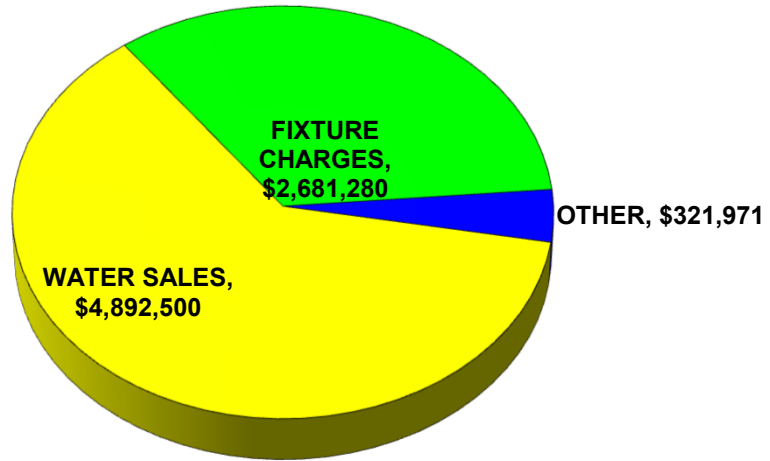
The Contracted Services line item includes professional and contracted services. Professional Services, which include engineering services and tank painting inspection services are budgeted at \$121,038, an increase of \$41,000 from the FY 22 adopted budget. The FY 23 budget includes inspection and bidding fees in preparation for painting the 42nd street water tower. Contracted Services includes \$50,000 for hydrant painting, an ongoing project first funded in FY 21. The Maintenance line item includes costs for building and equipment maintenance. Painting the 42nd street water tank and replacement of rods is included at \$700,000. No tank painting was included in FY 21. Plant building and equipment maintenance have been budgeted at \$477,823. HVAC repairs not covered by the contract have been included at \$30,000. Routine equipment maintenance, such as well maintenance, has also been included in this category and totals \$265,964. Routine well maintenance has been included at \$120,000. Inspection and repair of the chlorination equipment has been budgeted at \$25,000, and repairs to filters, scraper drives, mixers and compressors has been included at \$34,000. Costs for Supplies and Materials are expected increase \$254,806 in FY 23. Water chemicals are budgeted at \$474,228. Supplies for repairs to water pipes, fire hydrants and valves are included at \$200,000, an increase of \$50,000. Energy costs are expected to increase in FY 23. Vehicle fuel has been budgeted at the average number of gallons used for the past three years, and is anticipated to increase \$6,362. Vehicle parts and labor costs are expected to increase as well. Intragovernmental allocations increase for radio equipment lease, IT Services and General Overhead, and decrease for vehicle lease. FY 23's insurance allocation increases \$48,193, mainly for property insurance. Debt service costs increase \$297,216 for this fund. Transfer to capital projects includes \$450,000 for water main upgrades, \$201,000 for the Water Master plan, and \$180,000 for design and engineering of Gorman Avenue Architectural upgrades. Two pickup truck replacements have been funded through Vehicle Trust.

TOWN OF OCEAN CITY
FISCAL YEAR 2023 BUDGET
WATER FUND

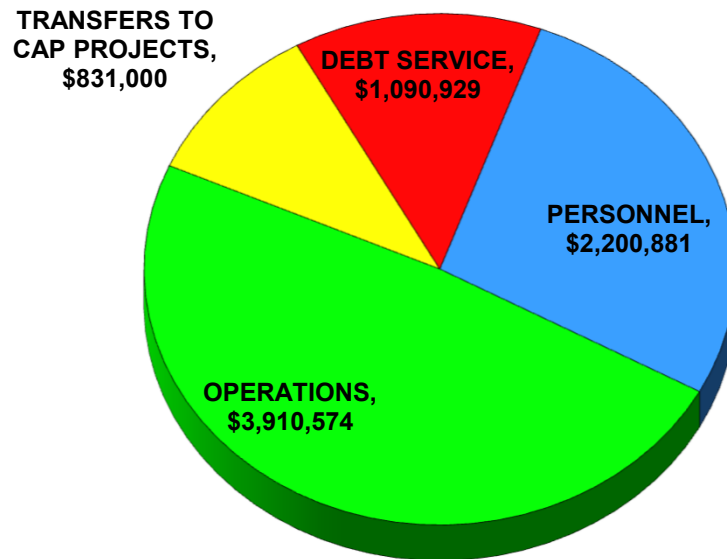
EXPENDITURES	ACTUAL 2021	ADOPTED 2022	CITY MANAGER PROPOSED 2023	COUNCIL ADOPTED 2023
PERSONNEL COSTS:				
SALARY AND WAGES	\$ 1,400,231	\$ 1,499,167	\$ 1,482,601	\$ 1,482,601
EMPLOYEE BENEFITS	718,840	786,018	718,280	718,280
	<u>2,119,071</u>	<u>2,285,185</u>	<u>2,200,881</u>	<u>2,200,881</u>
OPERATING EXPENSES:				
CONTRACTED SERVICES	217,663	276,881	325,857	325,857
MAINTENANCE	289,334	796,692	1,215,623	1,215,623
SUPPLIES & MATERIALS	725,127	611,525	866,331	866,331
ENERGY	379,242	410,000	425,000	425,000
VEHICLE SUPPLIES & REPAIR	84,356	83,832	92,444	92,444
INTRAGOVERNMENTAL	921,951	930,658	985,319	985,319
	<u>2,617,673</u>	<u>3,109,588</u>	<u>3,910,574</u>	<u>3,910,574</u>
OTHER FINANCIAL USES:				
DEBT SERVICE	1,024,348	793,713	1,090,929	1,090,929
TRANSFER TO RESERVES	0	0	0	0
TRANSFER TO CAP PROJECTS	825,000	1,179,204	831,000	831,000
CAPITAL OUTLAY	0	0	0	0
	<u>1,849,348</u>	<u>1,972,917</u>	<u>1,921,929</u>	<u>1,921,929</u>
TOTAL EXPENDITURES	\$ <u>6,586,092</u>	\$ <u>7,367,690</u>	\$ <u>8,033,384</u>	\$ <u>8,033,384</u>
LESS REVENUE GENERATED BY DEPARTMENT				
WATER SALES	(4,068,982)	(4,533,088)	(4,892,500)	(4,892,500)
WATER FIXTURE CHARGE	(2,157,592)	(2,518,080)	(2,681,280)	(2,681,280)
INSURANCE CLAIM PAYMENTS	(3,539)	0	0	0
CAPACITY FEES	(209,637)	(128,520)	(134,568)	(134,568)
INTEREST	(24,873)	(19,000)	(17,000)	(17,000)
WATER VACANT LOT CHARGE	(18,717)	(20,002)	(21,403)	(21,403)
WATER CONNECTION CHARGES	(53,234)	(116,000)	(116,000)	(116,000)
SALES - MATERIALS & SERVICE	(32,249)	(33,000)	(33,000)	(33,000)
PROCEEDS OF LONG TERM DEBT	0	0	0	0
	<u>(6,568,823)</u>	<u>(7,367,690)</u>	<u>(7,895,751)</u>	<u>(7,895,751)</u>
REVENUE (OVER)/UNDER EXPENDITURES	\$ <u>17,269</u>	\$ <u>0</u>	\$ <u>137,633</u>	\$ <u>137,633</u>



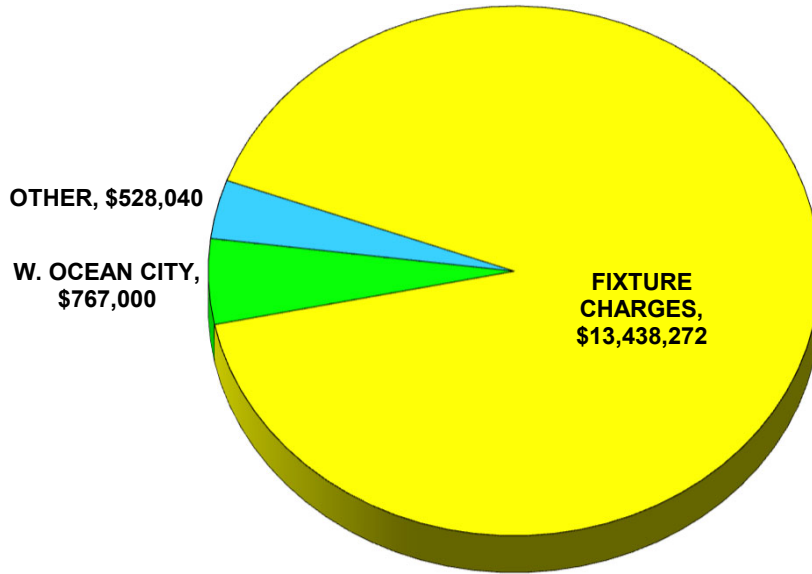
Water Fund Revenue 2023 Adopted



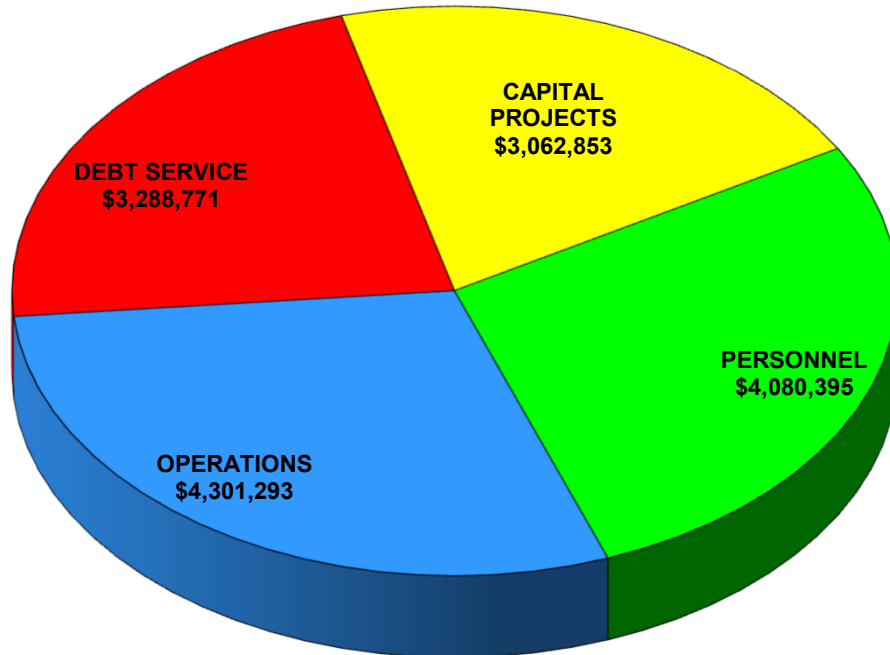
Water Fund Expenditures 2023 Adopted



Wastewater Fund Revenue 2023 Adopted



Wastewater Fund Expenditures 2023 Adopted



TOWN OF OCEAN CITY
FISCAL YEAR 2023 BUDGET

WASTEWATER FUND

BUDGET HIGHLIGHTS:

REVENUE CHANGES:

In accordance with the rate study, the rates for wastewater service remain the same at \$9.60 per quarter, generating \$13,438,272 in revenue. Capacity fees are expected to generate \$234,960 in FY 23. Capacity fees are used to offset debt service costs for Wastewater department capital projects. Service to West Ocean City is budgeted at \$767,000. Actual charges for this service in FY 22 were \$739,810. Revenue from plumbing permits increase, while lab fees are expected to remain level in FY 23. No Federal grant funds are shown as the bonds with the Build America Bond interest subsidy were refinanced.

PERSONNEL CHANGES:

Forty-six positions are funded in the Wastewater Fund. Three positions are currently shared with Water: an Office Associate, the Purchasing Technician and a SCADA Technician. A step increase effective January 1, 2023 has been included. Overtime costs are budgeted at \$70,900 in FY 23. Benefit costs for health insurance increase and retirement increase. No contribution to retiree health (OPEB) has been funded.

CHANGES IN OPERATIONS:

Contracted Services include services provided by professional architects and engineers and tipping fees. Credit card fees for online customer payments have been included at \$26,000. Tipping fees and land application disposal fees increase in FY 23, and have been included at \$535,664. Permit fees paid to the Maryland Department of the Environment have been budgeted at \$6,000. Building maintenance has been budgeted at \$188,181. Included for FY 23 are \$30,000 for door/window replacement, \$22,000 for HVAC repairs, and a replacement rollup door on the Biosolids building, \$25,000. Plant equipment maintenance has been budgeted at \$343,960, an increase of \$39,010. Secondary influent pump VFD rebuild, oases aerator seal repairs, and Rotork Valve operators were funded in the Plant division in FY 23. Supplies and Materials increase \$45,958 in FY 23. Approximately \$749,374 of this line item is budgeted to purchase chemicals for wastewater treatment. Lime is included at \$165,000 and sodium hypochlorite is included at \$180,000. Sodium bisulfite increased to \$165,750. Energy cost estimates have been budgeted to decrease. Vehicle fuel and repair cost estimates increase for this department. Intragovernmental allocations for radio equipment lease, insurance, IT Services, and vehicle lease increase for this fund. General Overhead decreases. Debt service increases in FY 23 due to the FY 22 bond issue. Transfer to capital projects includes: \$200,000 for force main replacement, \$300,000 for main repairs, \$443,309 for Primary Influent Building rehabilitation, \$2,164,000 for Montego Bay pump station improvements, and \$100,000 for ocean outfall inspection and repairs. Two truck/tractors were included in Vehicle Trust at a cost of \$150,000 each.

TOWN OF OCEAN CITY
FISCAL YEAR 2023 BUDGET
WASTEWATER FUND

EXPENDITURES	ACTUAL 2021	ADOPTED 2022	CITY MANAGER PROPOSED 2023	COUNCIL ADOPTED 2023
PERSONNEL COSTS:				
SALARY AND WAGES	\$ 2,603,562	\$ 2,756,290	\$ 2,757,717	\$ 2,762,717
EMPLOYEE BENEFITS	1,246,922	1,380,931	1,178,222	1,317,678
	<u>3,850,484</u>	<u>4,137,221</u>	<u>3,935,939</u>	<u>4,080,395</u>
OPERATING EXPENSES:				
CONTRACTED SERVICES	440,522	650,234	777,263	777,263
MAINTENANCE	579,434	673,309	598,633	598,633
SUPPLIES & MATERIALS	767,303	884,572	930,530	930,530
ENERGY	471,854	573,000	558,000	558,000
VEHICLE SUPPLIES & REPAIR	134,644	137,682	149,202	149,202
INTRAGOVERNMENTAL	1,196,548	1,212,527	1,287,665	1,287,665
	<u>3,590,305</u>	<u>4,131,324</u>	<u>4,301,293</u>	<u>4,301,293</u>
OTHER FINANCIAL USES:				
DEBT SERVICE	3,808,127	3,046,871	3,288,771	3,288,771
TRANSFER TO RESERVES	0	0	0	0
TRANSFER TO CAPITAL PROJECTS	2,549,272	3,290,297	3,207,309	3,062,853
CAPITAL OUTLAY	0	0	0	0
	<u>6,357,399</u>	<u>6,337,168</u>	<u>6,496,080</u>	<u>6,351,624</u>
TOTAL EXPENDITURES	\$ <u>13,798,188</u>	\$ <u>14,605,713</u>	\$ <u>14,733,312</u>	\$ <u>14,733,312</u>
LESS REVENUE GENERATED BY DEPARTMENT				
FIXTURE CHARGES	(13,410,204)	(13,280,847)	(13,438,272)	(13,438,272)
INTEREST	(9)	(35,000)	(30,000)	(30,000)
VACANT LOT CHARGE	(40,931)	(42,966)	(41,580)	(41,580)
CONNECTION CHARGES	(6,600)	(13,000)	(12,000)	(12,000)
SALES - MATERIALS & SERVICES	(37,831)	(3,500)	(3,500)	(3,500)
SERVICE TO WEST OCEAN CITY	(746,969)	(790,000)	(767,000)	(767,000)
PLUMBING PERMITS	(62,715)	(50,000)	(55,000)	(55,000)
LAB FEES	(125,457)	(112,000)	(112,000)	(112,000)
CAPACITY FEES	(369,151)	(224,400)	(234,960)	(234,960)
INTEREST EARNED ON INVESTMENTS	(10,774)	(50,000)	(35,000)	(35,000)
FEDERAL GOVERNMENT GRANTS	0	0	0	0
MISCELLANEOUS	(4,000)	(4,000)	(4,000)	(4,000)
PROCEEDS OF LONG TERM DEBT	0	0	0	0
	<u>(14,814,641)</u>	<u>(14,605,713)</u>	<u>(14,733,312)</u>	<u>(14,733,312)</u>
REVENUE (OVER)/UNDER EXPENDITURES	\$ <u>(1,016,453)</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>

Fixture Charge	9.45	9.60	9.60	9.60
Vacant Lot	22.80	23.10	23.10	23.10

TOWN OF OCEAN CITY
FISCAL YEAR 2023 BUDGET

TRANSPORTATION FUND

BUDGET HIGHLIGHTS:

REVENUE CHANGES:

In February 2011, bus fare was increased from \$2 ride-all-day to \$3 ride-all-day, or \$1 per boarding. In FY 15, the \$1 per boarding option was eliminated. FY 23 bus passenger revenue has been budgeted to increase \$341,261 to \$2,120,369, as ridership and revenue are expected to return to 80% of the FY 19 pre-COVID actuals. Projected revenue from bus advertising is \$150,000, a decrease of \$50,000. Tram fare was increased to \$4.00 each way seven days a week in FY 20. Projected tram revenue has been increased \$184,793, to \$1,536,193 for FY 23. Tram advertising has been estimated at \$15,000, a reduction of \$23,000. A County grant of \$80,000 for providing service to the West Ocean City Park and Ride has been included. Federal capital grants have been included in FY 23, to cover 80% of the cost of two articulating buses. The remainder of the Corona Virus Response and Relief Supplemental Appropriations Act (CRRSAA) funding and American Rescue Plan funds (ARPA) have been included at \$1,907,644. A General Fund contribution of \$238,271 has been included towards operations, and a General Fund contribution of \$455,000 has been included as a local capital match.

PERSONNEL CHANGES:

Nineteen full-time employees have been funded in FY 23, as six bus driver positions were converted from part-time to full-time. A step increase effective January 1, 2023 has been included for all full-time employees. Two seasonal supervisors continue to manage the money room operation. The total number of staff assigned to the money room was reduced from 7.5 employees to 6.5 employees in FY 20, and has been further reduced to 5 in the FY 23 budget. One of these employees is charged to the Parking cost center, while the remaining employees are charged to Transportation. Nearly 200 seasonal employees are employed by this department. Part-time salaries in the bus division are funded at \$1,322,025, a reduction of \$83,467 from the FY 22 adopted budget. Wages reflect increases for bus drivers from \$15.60/hour to \$17.75/hour in 2022 and \$18.45/hour in 2023. Tram part-time salaries increase as well, reflecting wage increases for tram drivers from \$12.65/hour to \$15.65/hour in 2022 and \$15.91/hour in 2023. Other staff in the tram division received increases from \$11.75/hour to \$15.00/hour. The allowance for Police officers to patrol the buses is funded at \$30,000. Budgeted hours for the operation of the medical transport program continue to be included. In Employee benefits, group insurance, retirement and worker's compensation increase, while Unemployment decreases. Unemployment accounts for \$440,000 of the Employee Benefits line item for FY 23. Recruitment and retention incentives have been funded at \$95,600.

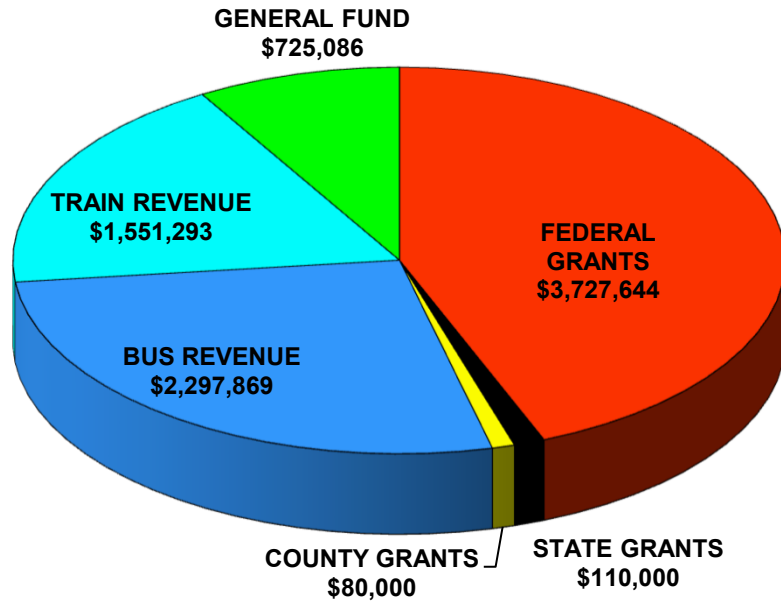
OPERATIONAL CHANGES:

Contracted Services include building and equipment maintenance, printing, dues, and credit card fees. The annual fees for the bus locator system are included at \$44,575. Seasonal marketing for the bus division has been included at \$10,770. Credit card fees were budgeted at \$39,100 for the Tram division, an increase of \$19,100. Operational Supplies are funded at \$73,516. Supply items include oil and diesel exhaust fluid, and general supplies for daily bus operations. A replacement money room coin sorter has been funded at \$16,000. Energy costs decrease \$1,000 for FY 23. Vehicle fuel is a major expense for this department and is budgeted at \$501,580. Parts and labor for the bus division have been budgeted at \$1,020,000, a reduction of \$137,000. All vehicle expenses will be submitted under the FTA/MTA preventive maintenance grant in FY 23. Intragovernmental allocations for radio equipment lease, and insurance increase for this division, while the allocations for IT Services, Vehicle Lease and General Overhead expense decrease. Vehicle lease in the bus division only covers the amount for vehicle insurance costs. Vehicle Lease in the Administrative and Tram divisions includes an amount for vehicle lease and for vehicle insurance. Capital Outlay includes the purchase of two articulating buses, funded with 80% Federal grant funds, and a 20% local match. There is no State participation in FY 23.

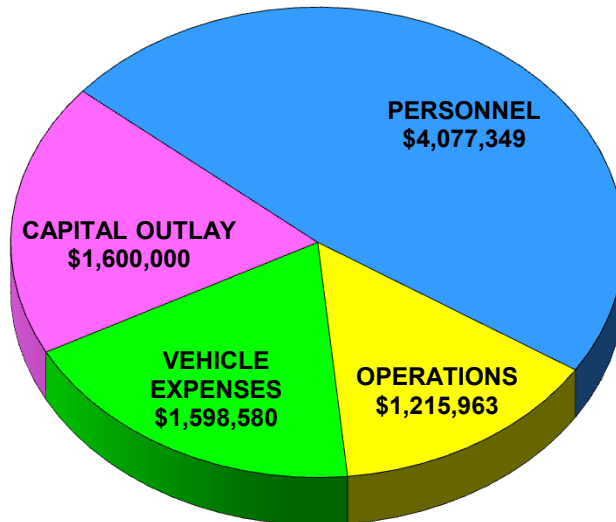
TOWN OF OCEAN CITY
FISCAL YEAR 2023 BUDGET
TRANSPORTATION FUND

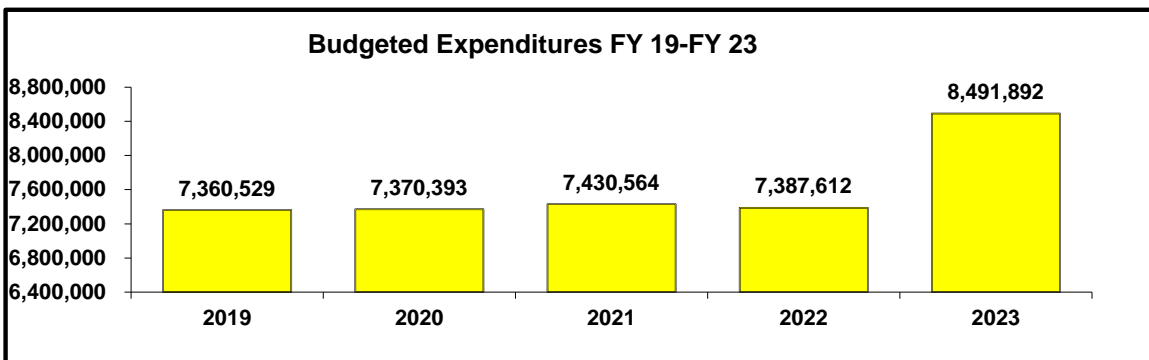
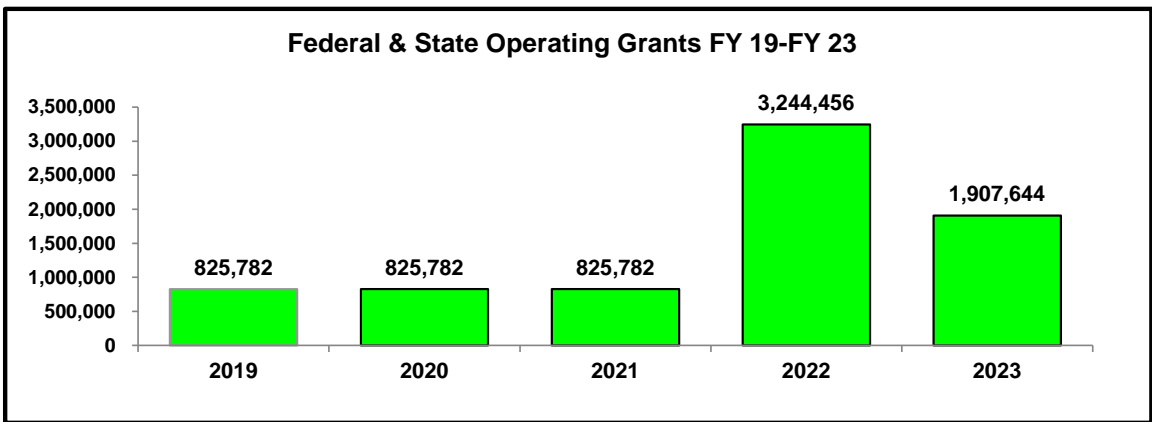
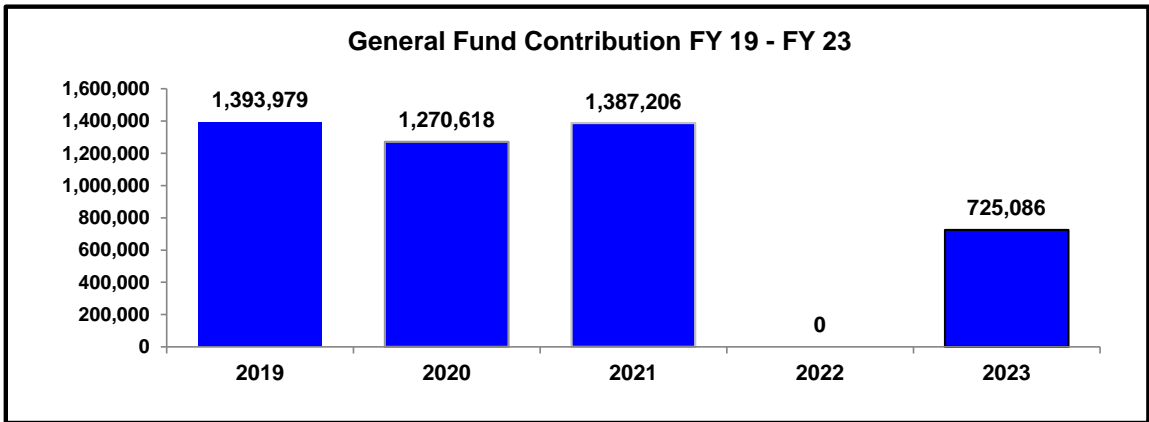
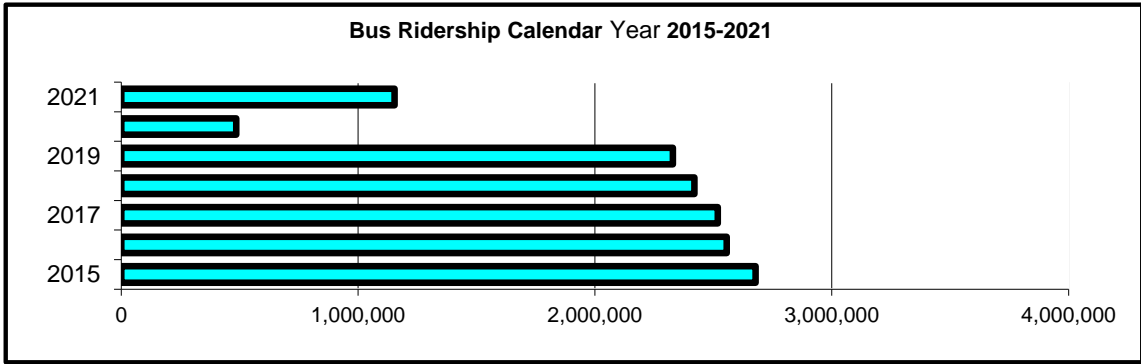
EXPENDITURES	ACTUAL 2021	ADOPTED 2022	CITY MANAGER PROPOSED 2023	COUNCIL ADOPTED 2023
PERSONNEL COSTS:				
SALARY AND WAGES	\$ 1,456,747	\$ 2,562,970	\$ 2,895,829	\$ 2,895,829
EMPLOYEE BENEFITS	602,121	1,003,046	1,149,705	1,181,520
	<u>2,058,868</u>	<u>3,566,016</u>	<u>4,045,534</u>	<u>4,077,349</u>
OPERATING EXPENSES:				
CONTRACTED SERVICES	108,294	183,724	197,065	197,065
SUPPLIES & MATERIALS	47,885	62,016	73,516	73,516
ENERGY	108,235	114,000	113,000	113,000
VEHICLE SUPPLIES & REPAIR	1,107,331	1,856,698	1,598,580	1,598,580
INTRAGOVERNMENTAL	971,511	947,610	832,382	832,382
	<u>2,343,256</u>	<u>3,164,048</u>	<u>2,814,543</u>	<u>2,814,543</u>
OTHER FINANCIAL USES:				
DEBT SERVICE	0	0	0	0
TRANSFER TO CAPITAL PROJECTS	0	0	0	0
CAPITAL OUTLAY	73,448	657,548	1,600,000	1,600,000
	<u>73,448</u>	<u>657,548</u>	<u>1,600,000</u>	<u>1,600,000</u>
TOTAL EXPENDITURES	\$ <u>4,475,572</u>	\$ <u>7,387,612</u>	\$ <u>8,460,077</u>	\$ <u>8,491,892</u>
LESS REVENUE GENERATED BY DEPARTMENT				
BUS REVENUE	(975,743)	(1,806,108)	(2,147,369)	(2,147,369)
TRAIN REVENUE	(267,396)	(1,389,500)	(1,551,293)	(1,551,293)
BUS ADVERTISING	(147,727)	(200,000)	(150,000)	(150,000)
INTEREST ON INVESTMENTS	(691)	(10,000)	(500)	(500)
INSURANCE CLAIM PAYMENTS	(29,289)	0	0	0
CAPITAL ASSET SALES	(9,125)	0	0	0
CAPITAL GRANT - FEDERAL	(277,150)	0	(1,820,000)	(1,820,000)
CAPITAL GRANT - STATE	(13,909)	(526,038)	0	0
ADA GRANT - STATE	(56,842)	0	(110,000)	(110,000)
OPERATING GRANT - FEDERAL	(545,648)	0	0	0
OPERATING GRANT - STATE	(19,862)	0	0	0
MISCELLANEOUS GRANTS	(186,505)	(3,244,456)	(1,907,644)	(1,907,644)
OPERATING GRANT-COUNTY	(80,000)	(80,000)	(80,000)	(80,000)
PRIOR YEAR RESERVES	0	(131,510)	0	0
	<u>(2,609,887)</u>	<u>(7,387,612)</u>	<u>(7,766,806)</u>	<u>(7,766,806)</u>
TOWN CONTRIBUTION	\$ <u>1,865,685</u>	\$ <u>0</u>	\$ <u>693,271</u>	\$ <u>725,086</u>

Transportation Fund Revenue 2023 Adopted



Transportation Fund Expenditures 2023 Adopted





TOWN OF OCEAN CITY
FISCAL YEAR 2023 BUDGET

AIRPORT FUND

BUDGET HIGHLIGHTS:

REVENUE CHANGES:

Anticipated fuel sales are based on the average number of gallons sold for the past five years. The estimated number of gallons of Jet Fuel were increased, but the number of gallons of 100 LL were decreased from the FY 22 estimate. Wholesale costs for both types of fuel are projected to increase, so the resale price has also been increased. T-Hangar rental fees are increased on a biannual basis and were increased in FY 22. A one month rent holiday has been included due to runway 14/32 construction. Land rent to the Lion's Club will remain at \$3,600, and land rent to the Golf Course is budgeted at \$2,053. Usage of the concrete crushing operation has been anticipated to increase due to construction. Revenue from this operation is shown in the Service Charges line item. \$4,940,000 in State and Federal grants are anticipated for the FY 23 budget. This represents 90% Federal, 5% State and 5% local match for the next phase of the runway 14/32 project. The General Fund subsidy of the Airport decreases \$73,131, from \$394,586 to \$321,455. The FY 23 subsidy includes \$61,455 for operations, and \$260,000 for the Town's local match for Runway 14/32.

PERSONNEL CHANGES:

Three full-time employees are budgeted in this division. A step increase effective January 1, 2023 has been included. Two part-time, year-round Office Associates and two seasonal line technicians are employed by this division. Wages reflect pay table changes approved by the Council for FY 22 and FY 23. Benefit costs for retirement, health insurance and unemployment decrease. No contribution for retiree health has been budgeted in FY 23.

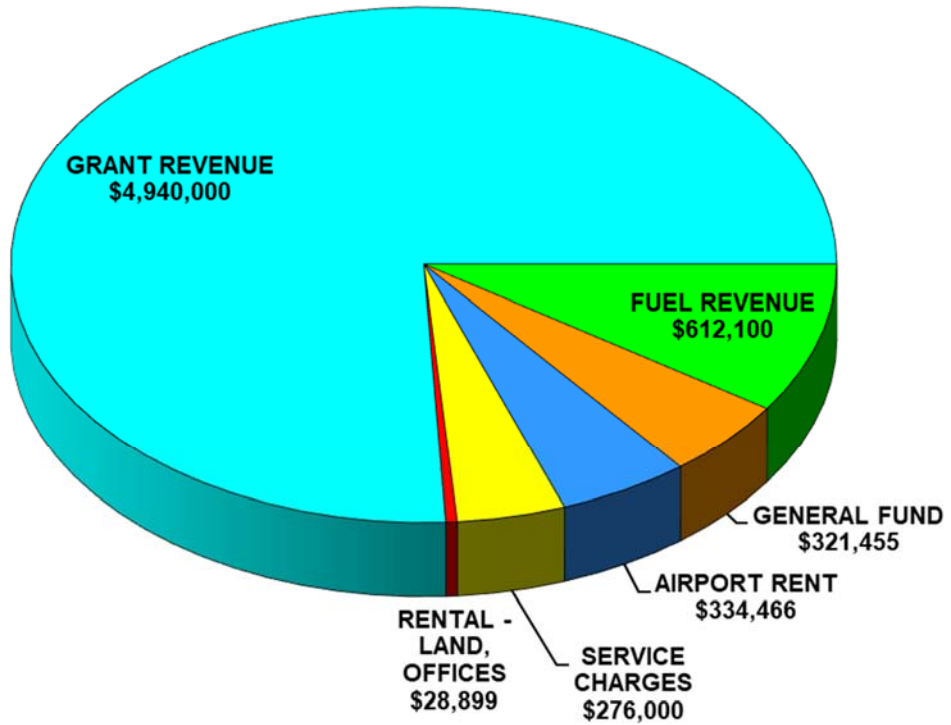
CHANGES IN OPERATIONS:

Contracted Services include professional services, building and equipment maintenance, credit card fees and other services. Credit card fees are anticipated to increase \$1,000, and \$5,000 has been included to cover miscellaneous fees for land acquisition consultation and review. Building maintenance expenses increase due to the replacement of two heat pump systems in the Maintenance Hangar. Concrete crushing has been included at \$120,000. Mowing of the fields surrounding the airport has been included at a cost of \$22,912. The number of field cuttings was increased from 12 to 16 per year in FY 22, at an increased cost of \$5,728. Other expenses included in Contracted Services include maintenance of the field lighting, \$10,000, and Airport hangar door preventive maintenance, \$6,000. Supplies and Materials increase and include replacement lobby furniture. Sixty-six fire extinguishers were replaced in FY 21 at a cost of \$11,640. Purchases for Resale fuel purchase costs are the primary expense of the Airport fund. Fuel purchases are budgeted at \$414,600 for the coming year, an increase of \$82,100, due to anticipated increases in the costs of both types of fuel. The number of gallons of 100LL decreased 7,000 gallons from FY 22's estimate. Energy costs are expected to remain level. Vehicle fuel and vehicle maintenance costs are projected to increase for this division. Allocations for property and liability insurance, radio equipment lease and Vehicle Lease increase, while allocations for IT Services and General Overhead decrease. Capital Outlay includes the next phase of Runway 14/32 improvements at \$5,200,000.

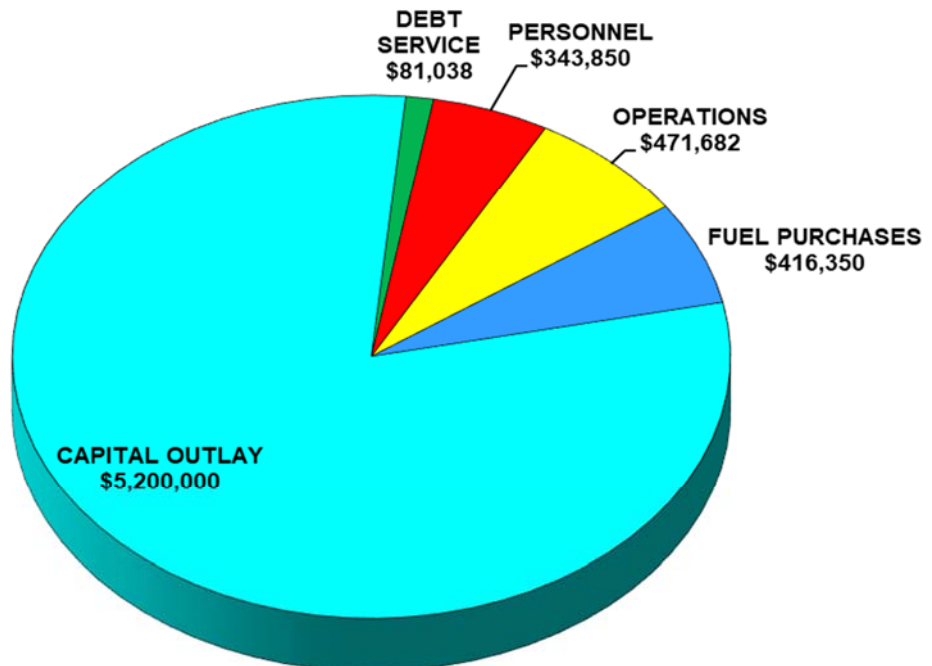
TOWN OF OCEAN CITY
FISCAL YEAR 2023 BUDGET
AIRPORT FUND

EXPENDITURES	ACTUAL 2021	ADOPTED 2022	CITY MANAGER PROPOSED 2023	COUNCIL ADOPTED 2023
PERSONNEL COSTS:				
SALARY AND WAGES	\$ 237,903	\$ 278,146	\$ 279,792	\$ 279,792
EMPLOYEE BENEFITS	78,886	102,278	64,058	64,058
	<u>316,789</u>	<u>380,424</u>	<u>343,850</u>	<u>343,850</u>
OPERATING EXPENSES:				
CONTRACTED SERVICES	188,584	226,148	282,152	282,152
SUPPLIES & MATERIALS	20,511	14,465	18,905	18,905
PURCHASES FOR RESALE	323,325	334,250	416,350	416,350
ENERGY	37,269	40,000	40,000	40,000
VEHICLE SUPPLIES & REPAIR	24,779	19,076	24,027	24,027
INTRAGOVERNMENTAL	108,360	104,463	106,598	106,598
	<u>702,828</u>	<u>738,402</u>	<u>888,032</u>	<u>888,032</u>
OTHER FINANCIAL USES:				
DEBT SERVICE	80,328	81,039	81,038	81,038
TRANSFER TO CAPITAL PROJECTS	0	0	0	0
TRANSFER TO RESERVES	0	0	0	0
CAPITAL OUTLAY	2,858,459	4,230,000	5,200,000	5,200,000
	<u>2,938,787</u>	<u>4,311,039</u>	<u>5,281,038</u>	<u>5,281,038</u>
TOTAL EXPENDITURES	\$ <u>3,958,404</u>	\$ <u>5,429,865</u>	\$ <u>6,512,920</u>	\$ <u>6,512,920</u>
LESS REVENUE GENERATED BY DEPARTMENT				
FUEL REVENUE	(538,660)	(503,000)	(612,100)	(612,100)
RENT REVENUES	(348,332)	(351,240)	(334,466)	(334,466)
RENTAL - LAND, OFFICE SPACE	(27,619)	(27,739)	(27,799)	(27,799)
FEDERAL GRANTS	(2,452,558)	(3,807,000)	(4,680,000)	(4,680,000)
STATE GRANTS	(143,597)	(211,500)	(260,000)	(260,000)
SERVICE CHARGES	(114,371)	(132,000)	(276,000)	(276,000)
MISCELLANEOUS REVENUE	0	0	0	0
INTEREST EARNED	(859)	(2,800)	(1,100)	(1,100)
PRIOR YEAR SURPLUS	0	0	0	0
	<u>(3,625,996)</u>	<u>(5,035,279)</u>	<u>(6,191,465)</u>	<u>(6,191,465)</u>
TOTAL TOWN CONTRIBUTION	\$ <u>332,408</u>	\$ <u>394,586</u>	\$ <u>321,455</u>	\$ <u>321,455</u>

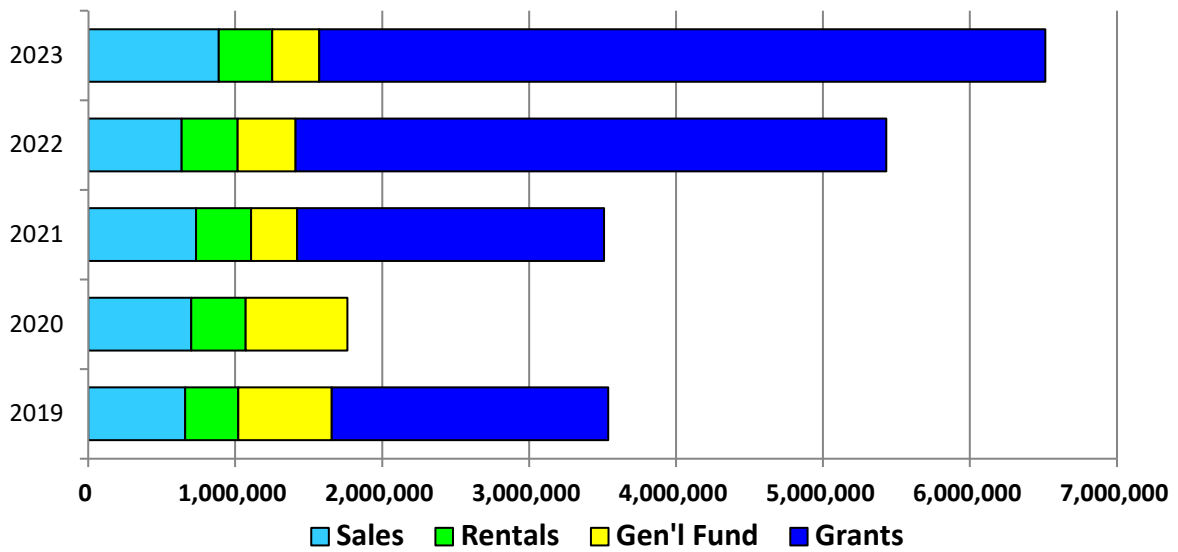
Airport Fund Revenues 2023 Adopted



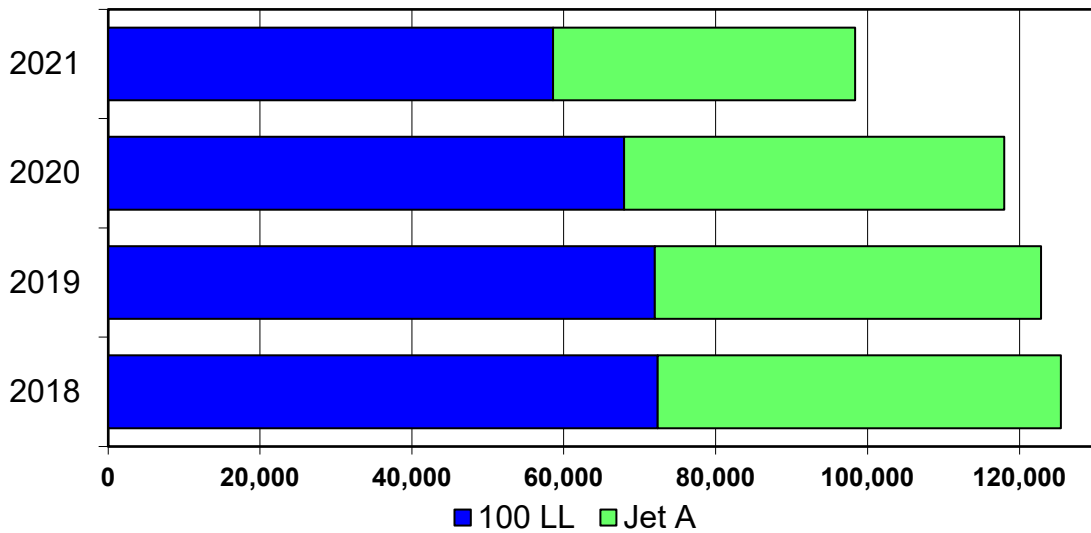
Airport Fund Expenditures 2023 Adopted



Airport Revenue by Type FY 19 - FY 23



Gallons of Fuel Sold FY 18 - FY 21



**TOWN OF OCEAN CITY
FISCAL YEAR 2023 BUDGET**

GOLF COURSE FUND

BUDGET HIGHLIGHTS:

REVENUE CHANGES:

Weekday and weekend rates were instituted for peak spring and fall seasons, and Talon Club and local rates were increased by \$5 in FY 18. Revenue estimates increase \$152,019 for Greens Fees, Cart rental, Proshop and Concession for FY 23. Admissions Tax revenue for Eagle's Landing has been budgeted at \$54,000. A portion of the irrigation funds received from Worcester County have been recognized to offset EDU charges for FY 23. Miscellaneous revenue includes revenue from golf camps and clinics as well as reimbursement from Worcester County for irrigation expenses.

PERSONNEL CHANGES:

Eight full-time positions are included in this budget. A step increase effective January 1, 2023 has been included for all eligible employees. Seasonal golf laborers, pro shop employees, concession workers and cart attendants are also employed by this division. Changes in the pay scale resulting from wage increases approved by the Council for FY 22 and FY 23 have been included at an additional cost of \$59,622. Golf wages are above the current minimum wage, which is \$12.50 per hour. No additional hours were requested for part-time positions. Allocations for retirement and group insurance increase. No contribution has been included for retiree health (OPEB).

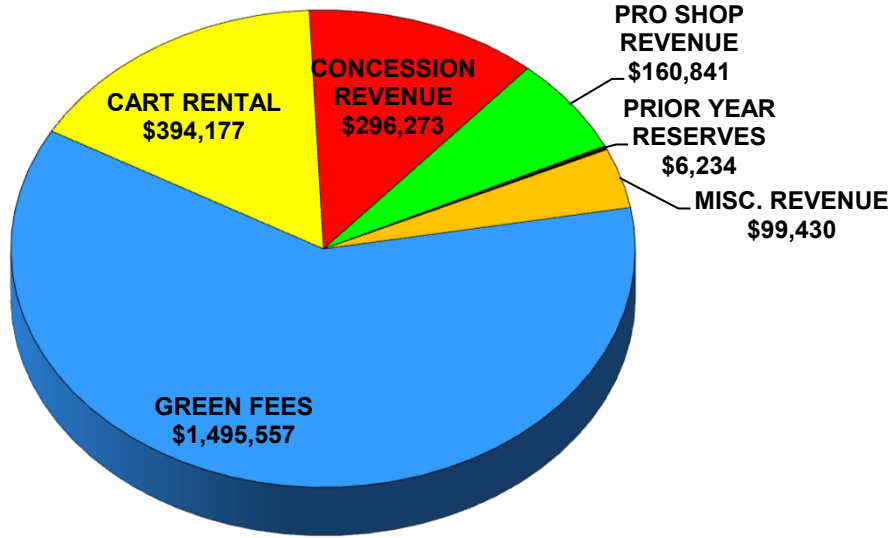
CHANGES IN OPERATIONS:

Contracted Services include building & equipment maintenance, advertising and credit card fees. A Golf master plan and permitting has been included at \$60,000. Greater Ocean City Golf Association fees have been budgeted at \$35,635. Advertising has been budgeted at \$56,500, and includes a contract with 121 Marketing at \$8,600 and Google ads at \$14,300. Payment to Worcester County for septic service has been included at \$6,311. Training and travel costs remain the same and include attendance at the PGA Merchandise Show for the Golf Pro and the Golf Industry Show for the golf Superintendent. The golf car lease was renegotiated in FY 19 and is included at \$101,124. GPS was included in the lease. Supplies & Materials decrease \$17,000. A replacement greens topdresser and a fertilizer spreader were included in FY 22 at \$20,200. Costs are anticipated to increase for chemicals, fertilizer, sand and seed. Maintenance supplies are budgeted at \$220,500, which covers all chemicals, fertilizers, irrigation and landscaping supplies for the Golf Course. Purchases for Resale for the Golf Shop and the Golf Concession account for \$217,081 of the Golf Course budget, and are expected to increase in FY 23. Energy costs are budgeted to decrease slightly, and Worcester County will reimburse the Town for the irrigation pump station electric. Costs for vehicle fuel and vehicle parts are anticipated to increase in FY 23. Intragovernmental allocations for radio equipment and insurance increase, while the allocations for Information Technology and vehicle lease decrease. A replacement heavy duty utility vehicle and a replacement greens mower were included in VehicleTrust.

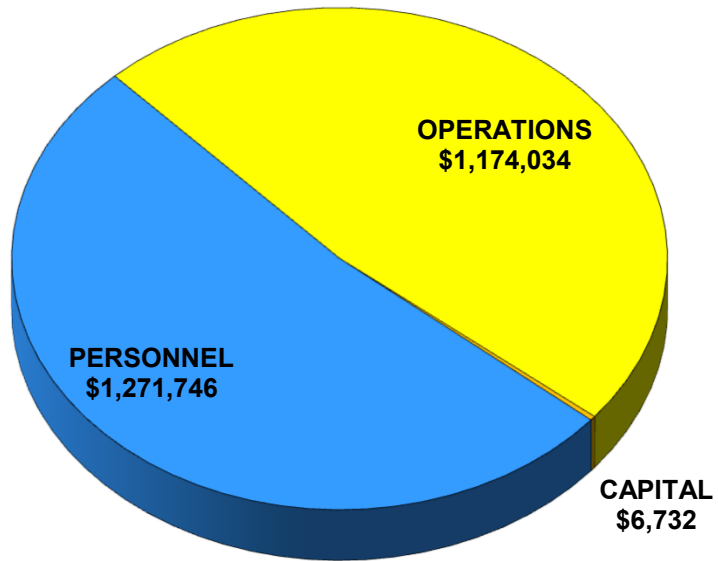
TOWN OF OCEAN CITY
FISCAL YEAR 2023 BUDGET
GOLF COURSE FUND

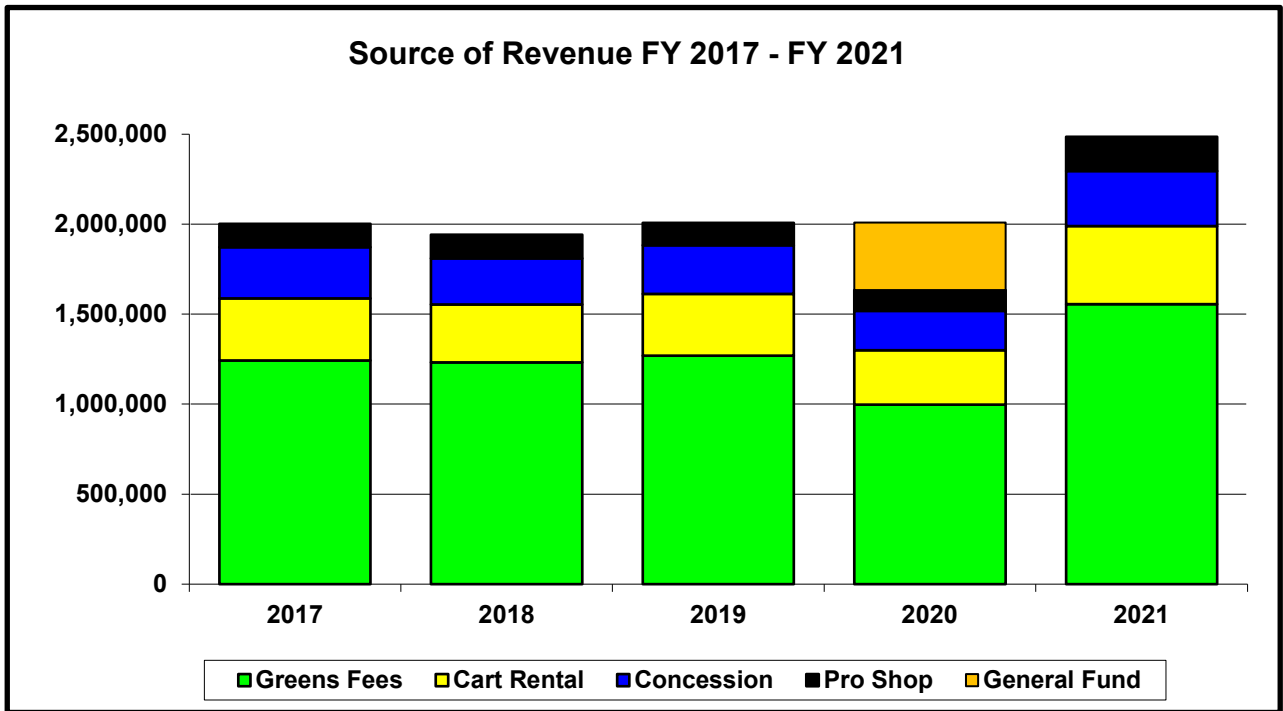
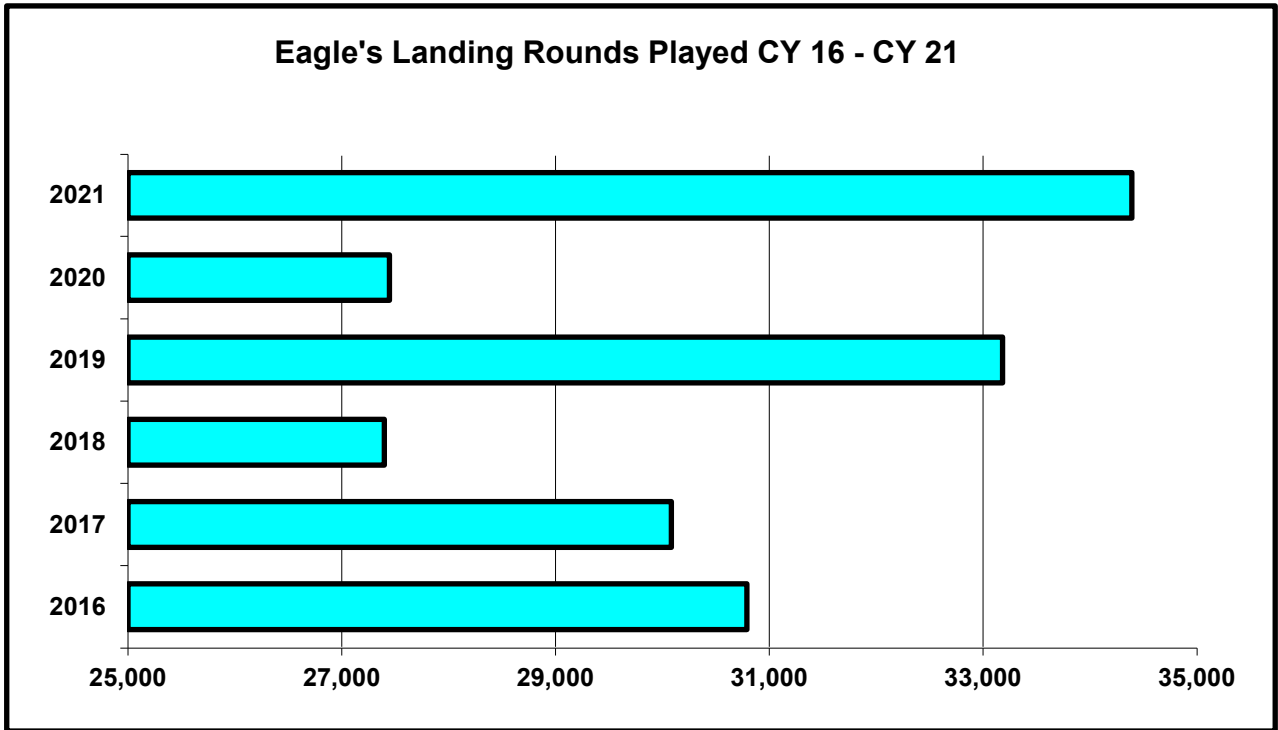
EXPENDITURES	ACTUAL 2021	ADOPTED 2022	CITY MANAGER PROPOSED 2023	COUNCIL ADOPTED 2023
PERSONNEL COSTS:				
SALARY AND WAGES	\$ 777,377	\$ 827,508	\$ 905,355	\$ 905,355
EMPLOYEE BENEFITS	314,158	354,718	366,391	366,391
	<u>1,091,535</u>	<u>1,182,226</u>	<u>1,271,746</u>	<u>1,271,746</u>
OPERATING EXPENSES:				
CONTRACTED SERVICES	193,516	233,354	283,295	283,295
GOLF CART & GPS LEASE	97,010	101,124	101,124	101,124
SUPPLIES & MATERIALS	234,525	260,350	243,350	243,350
PURCHASES FOR RESALE	214,595	197,507	217,081	217,081
ENERGY	42,325	49,500	47,500	47,500
VEHICLE SUPPLIES & REPAIR	39,239	39,145	43,005	43,005
INTRAGOVERNMENTAL	230,369	237,287	238,679	238,679
	<u>1,051,579</u>	<u>1,118,267</u>	<u>1,174,034</u>	<u>1,174,034</u>
OTHER FINANCIAL USES:				
DEBT SERVICE	0	0	0	0
TRANSFERS OUT	0	0	0	0
CAPITAL OUTLAY	0	0	6,732	6,732
	<u>0</u>	<u>0</u>	<u>6,732</u>	<u>6,732</u>
TOTAL EXPENDITURES	<u>\$ 2,143,114</u>	<u>\$ 2,300,493</u>	<u>\$ 2,452,512</u>	<u>\$ 2,452,512</u>
LESS REVENUE GENERATED BY DIVISION				
ADMISSIONS TAX	(53,958)	(50,000)	(54,000)	(54,000)
GREEN FEES	(1,555,926)	(1,386,591)	(1,495,557)	(1,495,557)
CART RENTAL	(433,585)	(388,453)	(394,177)	(394,177)
CONCESSION REVENUE	(304,978)	(282,323)	(296,273)	(296,273)
PRO SHOP REVENUE	(191,116)	(142,409)	(160,841)	(160,841)
CLUB RENTAL	(7,692)	(7,400)	(7,010)	(7,010)
TOURNAMENT REVENUE	(598)	(1,350)	(1,000)	(1,000)
PRIOR YEAR RESERVES	0	(6,234)	(6,234)	(6,234)
LAND AND RIGHT OF WAYS	(11,093)	0	0	0
INTEREST ON INVESTMENTS	(493)	(750)	(500)	(500)
MISCELLANEOUS REVENUE	(35,946)	(32,983)	(34,920)	(34,920)
DISCOUNTS TAKEN	(1,950)	(2,000)	(2,000)	(2,000)
	<u>(2,597,335)</u>	<u>(2,300,493)</u>	<u>(2,452,512)</u>	<u>(2,452,512)</u>
REVENUES (OVER)/UNDER EXPENDITURES	<u>\$ (454,221)</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

Golf Course Revenue 2023 Adopted



Golf Course Expenditures 2023 Adopted





**TOWN OF OCEAN CITY
FISCAL YEAR 2023 BUDGET**

CONVENTION CENTER FUND and MUSEUM

BUDGET HIGHLIGHTS:

REVENUE CHANGES:

Budgeted revenue for Hall Rental and rental of the Performing Arts Center increases \$75,000 in FY 23. Special Events revenue includes \$50,000 anticipated from the Holiday Shopper's Fair, and \$43,000 for city-sponsored events to be held in the Performing Arts Center. Revenue estimates for Concession Revenue and Service Charges increase \$5,000. Sales/Other reflects membership dues for the Convention & Visitor's Bureau. These funds and the costs of the Bureau were moved to the General Fund in FY 23. Food & Beverage Tax generated goes toward the retirement of debt for the Convention Center expansion. The rate was reduced from 1% to ½% in FY 10. Food & Beverage Tax is anticipated to generate \$1,620,000 that will go toward debt retirement in FY 23. \$200,000 will go into a fund for capital improvements at the Convention Center. Both the State Operating grant and the Town's contribution will increase \$263,544 for FY 23.

PERSONNEL CHANGES:

Thirty-five full-time positions are funded in FY 23. Two part-time Maintenance Worker positions were converted to full-time in FY 23. The Destination Sales Manager position was moved to the Tourism Division. A Sales Director position was added in Tourism and is funded 50% in the Convention Center budget. A step increase effective January 1, 2023 has been included. Wage adjustments due to the increase in wage table minimums have also been included. The Museum division employs two full-time employees. Part-time and seasonal positions are used by both the Convention Center and the Museum. Twelve part-time, year-round Maintenance Workers and one part-time Event Coordinator are utilized by the Convention Center, while three Museum Aides and an Office Associate are funded in the Museum division. In addition, staffing of the Welcome Center at the Convention Center has been included at \$14,250. Overtime in the Maintenance division is funded at \$75,000. Benefits have been included for the two new full-time positions. Projected costs for health insurance, retirement, and worker's compensation increase. No contribution to retiree health has been funded.

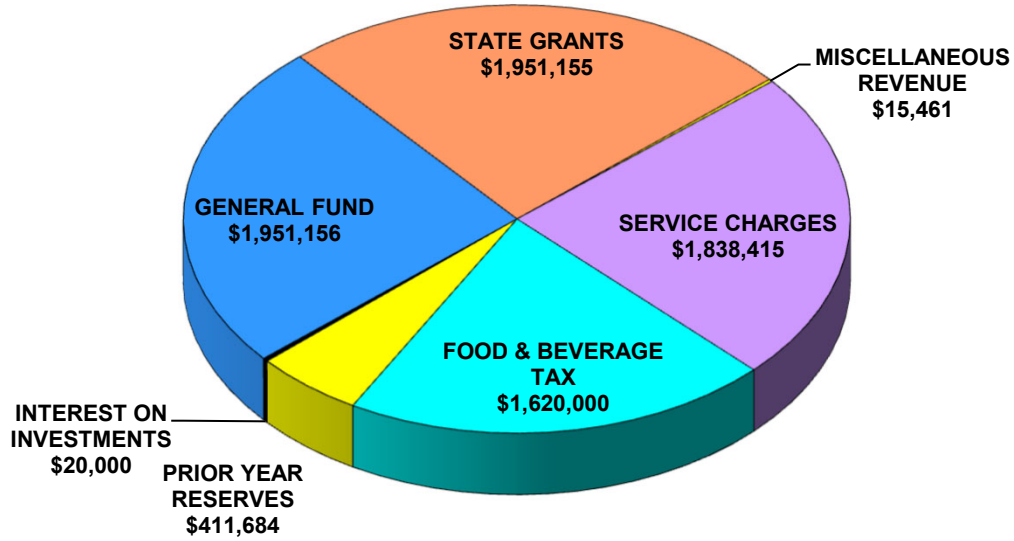
CHANGES IN OPERATIONS:

Contracted Services decrease in FY 23. Travel and dues for the Sales staff have been funded through the Tourism division. Costs to redesign and host the Convention Center microsites have also been funded through Tourism. Other Contracted Services include credit card fees, dry cleaning and advertising. In FY 23, \$50,000 has been included for potential city-sponsored events held in the Performing Arts Center. Credit card fees were budgeted at \$27,077, and a Comcast fiber contract was included at \$21,312. Ungerboeck software annual fees have been included at \$33,560. Maintenance costs account for \$550,223 of the Convention Center budget. Escalator, elevator, HVAC, and equipment repair are budgeted at \$483,223. HVAC repairs recommended by the Public Works Facilities Manager total \$85,000. The HVAC annual contract cost increased \$112,200 for FY 23. Building maintenance accounts for another \$67,700. Overall, maintenance costs increase \$211,894. In the Museum budget, painting of the Museum has been included at \$25,000, and routine maintenance has been included at \$14,999. Operational supplies for the Convention Center include costs for such items as exhibit decorating materials, supplies to clean and maintain the building, aisle and booth carpet, and replacement AV equipment. Costs for aisle and booth carpet and for replacement portable stage components increase \$30,000. Energy costs for the Convention Center are budgeted to increase \$30,000 in FY 23, to heat, cool and provide electricity to the expanded area. Vehicle maintenance costs are expected to decrease. Intragovernmental allocations for property insurance increase. Debt Service includes principal and interest on the 2013, 2018, and 2021 bonds and the Energy Performance Lease, and increase \$33,875 for FY 23. Food and Beverage tax receipts, interest, and prior year Food Tax reserves will be used to pay the debt service on the bonds. Transfer to Reserves includes \$200,000 to be set aside for the capital maintenance fund.

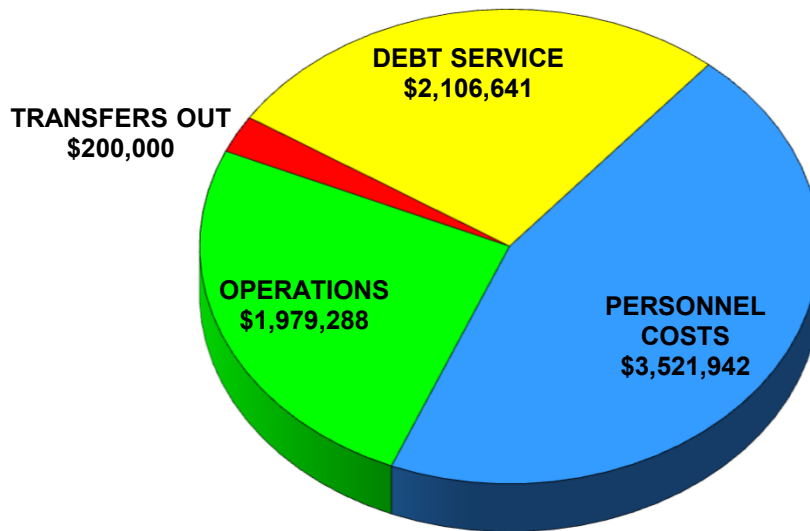
TOWN OF OCEAN CITY
FISCAL YEAR 2023 BUDGET
CONVENTION CENTER FUND AND MUSEUM

EXPENDITURES	ACTUAL 2021	ADOPTED 2022	CITY MANAGER PROPOSED 2023	COUNCIL ADOPTED 2023
PERSONNEL COSTS:				
SALARY AND WAGES	\$ 1,681,194	\$ 2,275,768	\$ 2,399,970	\$ 2,399,970
EMPLOYEE BENEFITS	895,871	1,029,867	1,121,972	1,121,972
	<u>2,577,065</u>	<u>3,305,635</u>	<u>3,521,942</u>	<u>3,521,942</u>
OPERATING EXPENSES:				
CONTRACTED SERVICES	103,983	299,734	224,480	224,480
MAINTENANCE	394,899	338,329	550,223	550,223
SUPPLIES & MATERIALS	101,617	233,808	263,712	263,712
ENERGY	337,912	450,000	480,000	480,000
VEHICLE SUPPLIES & REPAIR	20,354	20,934	20,315	20,315
INTRAGOVERNMENTAL	396,400	385,857	440,558	440,558
	<u>1,355,165</u>	<u>1,728,662</u>	<u>1,979,288</u>	<u>1,979,288</u>
OTHER FINANCIAL USES:				
DEBT SERVICE	1,400,101	2,072,766	2,106,641	2,106,641
TRANSFER TO RESERVES	0	200,000	200,000	200,000
CAPITAL OUTLAY	0	0	0	0
	<u>1,400,101</u>	<u>2,272,766</u>	<u>2,306,641</u>	<u>2,306,641</u>
TOTAL EXPENDITURES	<u>\$ 5,332,331</u>	<u>\$ 7,307,063</u>	<u>\$ 7,807,871</u>	<u>\$ 7,807,871</u>
LESS REVENUE GENERATED BY DIVISION				
HALL RENTAL REVENUE	(303,861)	(830,000)	(890,000)	(890,000)
PERFORMING ARTS CENTER	(27,300)	(85,000)	(100,000)	(100,000)
SPECIAL EVENT REVENUE	0	(100,000)	(93,000)	(93,000)
CONCESSION REVENUE	(30,002)	(410,000)	(410,000)	(410,000)
SERVICE CHARGES	(31,631)	(315,000)	(320,000)	(320,000)
BUS PARKING REVENUE	(180)	0	0	0
MONTHLY LEASE REVENUE	(19,500)	(19,500)	(20,415)	(20,415)
SALES/OTHER	(42,640)	(87,500)	(5,000)	(5,000)
FOOD & BEVERAGE TAX	(1,560,035)	(1,450,000)	(1,620,000)	(1,620,000)
INTEREST ON INVESTMENTS	(33,473)	(45,000)	(20,000)	(20,000)
INSURANCE CLAIM PAYMENTS	0	0	0	0
ATM REVENUE	(15,461)	(15,461)	(15,461)	(15,461)
COUNTY - VISITORS/CONV BUREAU	(50,000)	(50,000)	0	0
FEDERAL GRANTS	(184,772)	0	0	0
PRIVATE CONTRIBUTIONS	0	0	0	0
PRIOR YEAR RESERVES	0	(524,378)	(411,684)	(411,684)
STATE OPERATING/CAPITAL GRANT	(1,531,524)	(1,687,611)	(1,951,155)	(1,951,155)
	<u>(3,830,379)</u>	<u>(5,619,450)</u>	<u>(5,856,715)</u>	<u>(5,856,715)</u>
TOTAL TOWN CONTRIBUTION	<u>\$ 1,501,952</u>	<u>\$ 1,687,613</u>	<u>\$ 1,951,156</u>	<u>\$ 1,951,156</u>
MUSEUM				
	ACTUAL	ADOPTED	CITY MANAGER	COUNCIL
	2021	2022	PROPOSED	ADOPTED
	2023	2023		
PERSONNEL COSTS:	175,081	184,179	172,229	172,229
OPERATING EXPENSES:	119,659	37,783	69,367	69,367
TOTAL EXPENDITURES	<u>294,740</u>	<u>221,962</u>	<u>241,596</u>	<u>241,596</u>

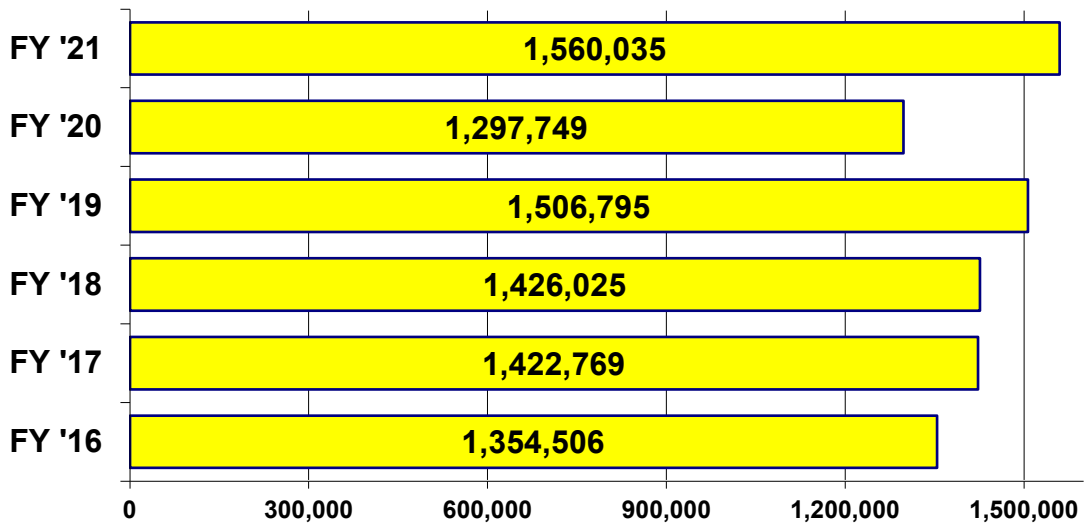
Convention Center Fund Revenue FY 2023 Adopted



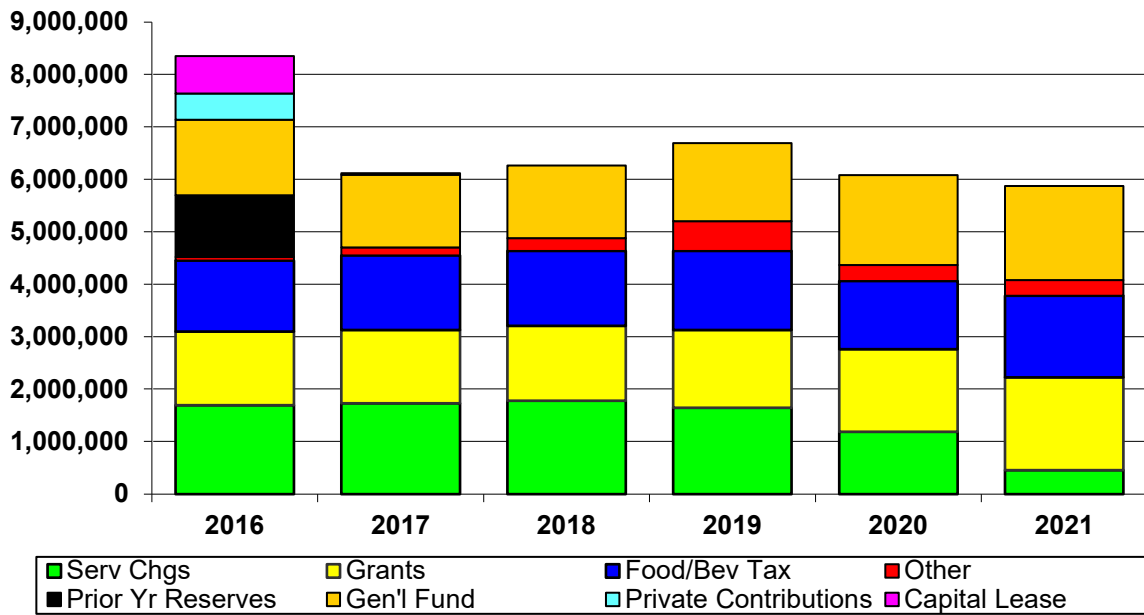
Convention Center Fund Expenditures 2023 Adopted



Food & Beverage Tax FY 2016 - FY 2021



OCCC Operations Revenue by Type FY 16 - FY 21



INTERNAL SERVICE FUNDS

Internal Service Funds are used to account for the financing of goods or services provided by one department of a government to other departments on a cost-reimbursement basis. Services accounted for in Internal Service Funds are tangible, and it is possible to determine the extent to which they benefit individual departments of the government.

The following activities of the Town are reported in this section:

INFORMATION TECHNOLOGY

This fund accounts for all costs related to computer operations and computer systems used by all the Town's departments that are billed to other departments. Applications residing on the I.B.M. AS/400 include Budgetary Accounting, Miscellaneous Accounts Receivable, Purchasing/Inventory, Utility, Fleet, Taxes, Business Licenses, Cash Receipts, Land Management, and Building and Zoning applications. The department supports over 500 users on mainframe, network servers and PC computers utilizing various software for databases, accounting, service calls, analysis, word processing, and customized operations. Other departmental responsibilities include providing network services to over 23 sites, supporting over 60 servers, providing network and internet security, and monitoring anti-virus software. They also support all phone operations and troubleshooting, as well as all Public Safety Mobile Data Terminals, and the surveillance cameras located throughout town.

SERVICE CENTER FUND

This fund encompasses Purchasing Administration, the Warehouse operation, the Vehicle/Equipment Maintenance Garage and Impound Lot. It employs 19 people and operates on a schedule of five days a week in the off-season and seven days a week Memorial Day through Sunfest. The department's goal is to provide all City departments with goods and services that meet their needs at the most economical total cost over the life of the product or service with regard to initial price, maintenance costs, and use.

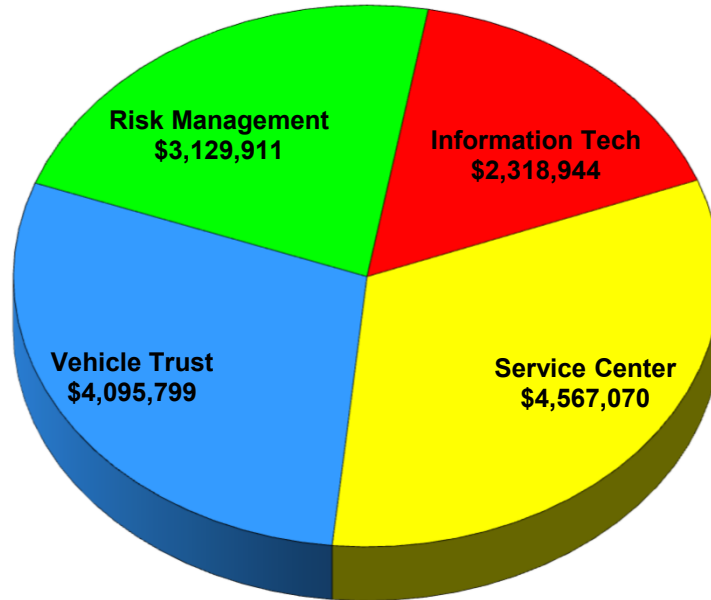
VEHICLE AND EQUIPMENT TRUST FUND

To account for costs of acquiring vehicles and equipment used by other city departments. The fund owns all rolling stock in the Town and receives its operating revenue from the various departments through vehicle and equipment lease charges.

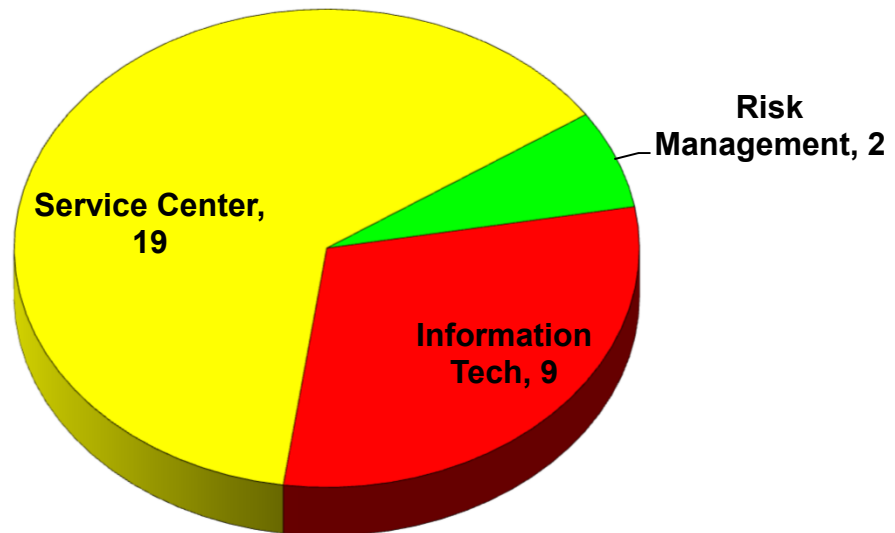
RISK MANAGEMENT FUND

The Risk Department is responsible for planning, directing, and coordinating the Town's program to control risks and losses. This involves continued emphasis on safety, identifying potential risk hazards, and taking corrective action.

FY 23 Internal Service Funds Expenses



FY 23 Internal Service Fund Full-Time Personnel



TOWN OF OCEAN CITY
FISCAL YEAR 2023 BUDGET

INFORMATION TECHNOLOGY

BUDGET HIGHLIGHTS:

REVENUE CHANGES:

In FY 23, an additional \$36,398 was charged to departments to cover expenditure increases. Comcast Fiber connections for Fire station 4 and for the Convention Center and the Comcast circuit have been charged to the Equipment Trust Fund and paid for with funds collected from water tower antenna rental revenue dedicated to City-wide communications expenses. Maintenance costs for the CAD/RMS system cost \$177,000 and are allocated directly to the departments that use CAD/RMS software.

PERSONNEL CHANGES:

Nine full-time positions are funded in this budget. Funding for a step increase effective January 1, 2023 has been included. No part-time employees are utilized by this department. Benefit costs increase for health insurance and worker's compensation. Retirement contributions decrease and no contribution has been funded for retiree health.

CHANGES IN OPERATIONS:

Software support, maintenance and software upgrades account for \$680,957 of the IT budget. A large component of this line item is the software support for the CAD/RMS software. This maintenance agreement costs \$177,000 annually. In FY 20, the Superior software programs were moved to a Cloud version. Updates are performed by Superior instead of by Town employees, and the fee for Superior data recovery is no longer necessary. Maintenance and support are covered by the annual fee for this service, which is \$177,553. Maintenance and software support for all other software programs totals \$326,404. Expenses in Contracted Services include professional services, travel and training, dues and communications expenses. The Comcast service for the boardwalk surveillance cameras is budgeted at \$66,000. Annual cleaning of all city surveillance cameras is included at \$16,566. A new service included in FY 23 is the Barracuda email archiving system, funded at \$40,000. Training and Travel costs were budgeted at \$5,920 for this division. Included items are: attendance at the Central Square National conference for two employees, \$4,000, and a laserfiche online training center fee of \$1,920. A service to provide off-site data recovery was added during the FY 17 budget and has been included at a cost of \$40,695. Operational Supplies are funded at \$304,585. Funded supplies include: replacement PCs, laptops and Toughbook computers, \$64,300; and Microsoft software assurance, \$25,000. Data Center upgrades have been included at \$65,000. Fifteen replacement toughbooks were approved for the Police department at a cost of \$55,500. EMS equipment has been included at \$27,800. Four replacement toughbooks for the Emergency Services department were funded at \$14,800. Intragovernmental allocations for General Overhead and Vehicle lease increase for this division.

TOWN OF OCEAN CITY
FISCAL YEAR 2023 BUDGET
INFORMATION TECHNOLOGY

EXPENDITURES	ACTUAL 2021	ADOPTED 2022	CITY MANAGER PROPOSED 2023	COUNCIL ADOPTED 2023
PERSONNEL COSTS:				
SALARY AND WAGES	\$ 694,002	\$ 740,438	\$ 732,753	\$ 732,753
EMPLOYEE BENEFITS	320,854	362,839	322,568	322,568
	<u>1,014,856</u>	<u>1,103,277</u>	<u>1,055,321</u>	<u>1,055,321</u>
OPERATING EXPENSES:				
CONTRACTED SERVICES	152,454	171,602	206,595	206,595
MAINTENANCE	630,203	622,436	680,957	680,957
SUPPLIES & MATERIALS	254,562	299,867	304,585	304,585
ENERGY	4,016	4,500	4,700	4,700
VEHICLE SUPPLIES & REPAIR	3,900	3,144	3,011	3,011
INTRAGOVERNMENTAL	67,391	77,720	63,775	63,775
	<u>1,112,526</u>	<u>1,179,269</u>	<u>1,263,623</u>	<u>1,263,623</u>
OTHER FINANCIAL USES:				
DEBT SERVICE	0	0	0	0
TRANSFER OUT	0	0	0	0
CAPITAL OUTLAY	0	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>\$ 2,127,382</u>	<u>\$ 2,282,546</u>	<u>\$ 2,318,944</u>	<u>\$ 2,318,944</u>
LESS REVENUE GENERATED BY DEPARTMENT				
GENERAL FUND	(1,733,078)	(1,737,709)	(1,759,855)	(1,759,855)
WATER FUND	(125,839)	(118,389)	(125,770)	(125,770)
WASTEWATER FUND	(141,934)	(134,375)	(143,331)	(143,331)
TRANSPORTATION FUND	(67,805)	(66,670)	(56,756)	(56,756)
AIRPORT FUND	(12,331)	(13,381)	(12,561)	(12,561)
GOLF COURSE FUND	(24,724)	(28,362)	(26,820)	(26,820)
CONVENTION CENTER FUND	(47,532)	(44,295)	(48,960)	(48,960)
SERVICE CENTER FUND	(94,999)	(102,684)	(106,720)	(106,720)
RISK MANAGEMENT FUND	(29,645)	(36,681)	(38,171)	(38,171)
PRIOR YEAR RESERVES	0	0	0	0
DISCOUNTS TAKEN	0	0	0	0
	<u>(2,277,887)</u>	<u>(2,282,546)</u>	<u>(2,318,944)</u>	<u>(2,318,944)</u>
REVENUES (OVER)/UNDER EXPENDITURES	\$ (150,505)	\$ 0	\$ 0	\$ 0

**TOWN OF OCEAN CITY
FISCAL YEAR 2023 BUDGET**

SERVICE CENTER FUND AND IMPOUND LOT

BUDGET HIGHLIGHTS:

REVENUE:

Fuel revenue is dependent on fuel cost, and the Energy Administration has projected that both gasoline and diesel fuel rates will increase from the rates budgeted in FY 22. Gallons of both types of fuel are anticipated to remain level in FY 23. Overall fuel revenue is anticipated to increase \$57,934. Parts revenue is projected to remain level for FY 22. Labor rates for light equipment are set at \$67 per hour and labor rates for heavy equipment are currently \$86 per hour. It has not been necessary to increase labor rates for several years. Vehicle labor revenue has been budgeted to decrease for FY 23.

PERSONNEL CHANGES:

Nineteen full-time employees are funded in the Service Center budget and there are two full-time positions in the Impound Lot. A step increase effective on January 1, 2023 has been included. Wages for a seasonal warehouse employee were deleted in FY 22, but funding has been continued for a seasonal vehicle technician. In the Impound Lot division, funding remains at \$16,650 for seasonal employees. Allocations for health insurance, retirement, and worker's compensation decrease for this division. No contribution for retiree health (OPEB) has been funded in FY 23. A tool allowance of \$500 per mechanic has been included in the Service Center budget.

CHANGES IN OPERATIONS:

Contracted Services expenses are expected to increase \$17,506. This category includes building and equipment maintenance, training and travel, printing costs and tipping fees, as well as other contracted services. Training includes National Institute of Governmental Purchasing courses for Purchasing staff and automotive training and certification for the mechanics. Building and equipment maintenance costs are projected to increase \$17,813, which includes fuel depot maintenance, inspection and repairs and software maintenance for the fuel program. Tipping fees for tire disposal have been included at \$2,000. Supplies and Materials remain level. The FY21 budget included the purchase of a truck tire changer and five hose reels for the fleet garage at a total cost of \$28,110. Purchases of fuel and inventory are the major expenses in this department. Vehicle fuel is purchased by this department and charged to all other City departments as it is consumed. This expense is reflected in the vehicle fuel line item in all City departments and is a notable cost for Transportation, Solid Waste and Police. Vehicle fuel costs are expected to increase in FY 23, leading to an increase in the estimate of fuel purchases of \$42,080. Estimates of inventory for parts and supplies has been budgeted to remain level for FY 23. Energy costs for this department are anticipated to increase. Intragovernmental allocations for IT Services, insurance and vehicle lease increase for this division, while the allocation for General Overhead expense decreases.

TOWN OF OCEAN CITY
FISCAL YEAR 2023 BUDGET
SERVICE CENTER FUND AND IMPOUND LOT

EXPENDITURES	ACTUAL 2021	ADOPTED 2022	CITY MANAGER PROPOSED 2023	COUNCIL ADOPTED 2023
PERSONNEL COSTS:				
SALARY AND WAGES	\$ 1,088,910	\$ 1,082,659	\$ 1,130,275	\$ 1,130,275
EMPLOYEE BENEFITS	558,604	608,077	475,910	475,910
	<u>1,647,514</u>	<u>1,690,736</u>	<u>1,606,185</u>	<u>1,606,185</u>
OPERATING EXPENSES:				
CONTRACTED SERVICES	77,532	95,270	112,776	112,776
SUPPLIES & MATERIALS	110,202	57,056	56,396	56,396
PURCHASES FOR RESALE	1,721,527	2,322,291	2,364,371	2,364,371
ENERGY	49,092	41,000	55,000	55,000
VEHICLE SUPPLIES & REPAIR	22,998	19,912	24,337	24,337
INTRAGOVERNMENTAL	280,972	324,113	348,005	348,005
	<u>2,262,323</u>	<u>2,859,642</u>	<u>2,960,885</u>	<u>2,960,885</u>
OTHER FINANCIAL USES:				
DEBT SERVICE	0	0	0	0
TRANSFER OUT	0	0	0	0
CAPITAL OUTLAY	0	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>\$ 3,909,837</u>	<u>\$ 4,550,378</u>	<u>\$ 4,567,070</u>	<u>\$ 4,567,070</u>
LESS REVENUE GENERATED BY DIVISION				
FUEL REVENUE	(1,059,453)	(1,538,248)	(1,596,182)	(1,596,182)
PARTS REVENUE	(1,448,961)	(1,496,071)	(1,500,000)	(1,500,000)
LABOR REVENUE	(1,480,424)	(1,516,059)	(1,470,888)	(1,470,888)
PRIOR YEAR RESERVES	0	0	0	0
DISCOUNTS TAKEN	(2,126)	0	0	0
	<u>(3,990,964)</u>	<u>(4,550,378)</u>	<u>(4,567,070)</u>	<u>(4,567,070)</u>
REVENUES (OVER)/UNDER EXPENDITURES	<u>\$ (81,127)</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

IMPOUND LOT	ACTUAL 2021	ADOPTED 2022	CITY MANAGER PROPOSED 2023	COUNCIL ADOPTED 2023
PERSONNEL COSTS	133,311	146,872	149,712	149,712
OPERATING EXPENSES	<u>16,759</u>	<u>17,011</u>	<u>20,372</u>	<u>20,372</u>
TOTAL EXPENDITURES	<u>150,070</u>	<u>163,883</u>	<u>170,084</u>	<u>170,084</u>

**TOWN OF OCEAN CITY
FISCAL YEAR 2023 BUDGET**

VEHICLE AND EQUIPMENT TRUST FUND

<u>REQUESTED VEHICLES</u>	<u>REPLACEMENT Yes/No</u>	<u>MAYOR & COUNCIL ADOPTED</u>
ENGINEERING:		
F250 Extended Cab Pickup 4x4	Y	38,000
SUV	Y	30,000
FIRE MARSHAL:		
F150 Crew Cab 4x4	N	32,000
GOLF COURSE:		
HDX Utility Vehicle	Y	33,000
Greens Mower	Y	47,000
POLICE:		
Ford Explorer (5)	Y	200,000
Tahoe (2)	Y	90,000
Prisoner Transport ¾ Ton van	Y	35,000
PUBLIC WORKS CONSTRUCTION:		
Dump Truck	Y	190,000
Forklift	Y	100,000
Utility Truck 1-ton	Y	65,000
Utility Truck 1-ton	Y	60,000
PUBLIC WORKS MAINTENANCE:		
Janitorial Box Truck	Y	65,000
Cargo Van 1-ton	Y	35,000
Pickup Truck 1-ton 4x4 utility bond	Y	65,000
Flatbed Truck 1-ton with lift gate	Y	65,000
RECREATION AND PARKS:		
Pickup Truck ¾ Ton 2 wd	Y	31,000
SOLID WASTE:		
Front Load Trash Truck	Y	280,000
Yard Jockey Truck	Y	100,000
WATER:		
Pickup Truck 1-ton 4x4	Y	31,000
Pickup Truck 4x2 Extended Cab utility body	Y	75,000
WASTEWATER:		
Truck/Tractor (2)	Y	300,000
RADIO PURCHASES		56,900
CONTINGENCY FOR OVERAGES		<u>3,216</u>
		\$2,027,116
Principal & Interest for Radio Equipment		606,966
Principal & Interest for Heavy Equipment		232,217
Boardwalk Tram & Jeep Purchase		32,302
Transfer for future debt service on Trams & Jeeps		117,619

TOWN OF OCEAN CITY
FISCAL YEAR 2023 BUDGET
VEHICLE AND EQUIPMENT TRUST FUND

EXPENDITURES	ACTUAL 2021	ADOPTED 2022	CITY MANAGER PROPOSED 2023	COUNCIL ADOPTED 2023
PERSONNEL COSTS:				
SALARY AND WAGES	\$ 0	\$ 0	\$ 0	\$ 0
EMPLOYEE BENEFITS	0	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
OPERATING EXPENSES:				
CONTRACTED SERVICES	228,915	439,280	445,675	445,675
SUPPLIES & MATERIALS	4,052	6,000	6,000	6,000
ENERGY	0	0	0	0
VEHICLE SUPPLIES & REPAIR	0	0	0	0
INTRAGOVERNMENTAL	700,964	745,592	627,904	627,904
	<u>933,931</u>	<u>1,190,872</u>	<u>1,079,579</u>	<u>1,079,579</u>
OTHER FINANCIAL USES:				
DEBT SERVICE	859,326	868,663	871,485	871,485
TRANSFER OUT	0	0	117,619	117,619
CAPITAL OUTLAY	1,790,203	1,831,400	2,027,116	2,027,116
	<u>2,649,529</u>	<u>2,700,063</u>	<u>3,016,220</u>	<u>3,016,220</u>
TOTAL EXPENDITURES	<u>\$ 3,583,460</u>	<u>\$ 3,890,935</u>	<u>\$ 4,095,799</u>	<u>\$ 4,095,799</u>
LESS REVENUE GENERATED BY DEPARTMENT				
SALE - CAPITAL ASSETS	(101,849)	(76,500)	(95,500)	(95,500)
SALES - MATERIALS & SERVICE	(451,939)	(465,448)	(479,516)	(479,516)
GENERAL FUND CONTRIBUTION	(2,518,479)	(2,567,803)	(2,733,458)	(2,733,458)
WATER FUND CONTRIBUTION	(126,086)	(117,641)	(113,821)	(113,821)
WASTEWATER CONTRIBUTION	(114,086)	(97,865)	(117,730)	(117,730)
TRANSPORTATION CONTRIBUTION	(313,178)	(337,542)	(307,817)	(307,817)
AIRPORT FUND CONTRIBUTION	(8,404)	(8,110)	(8,685)	(8,685)
GOLF COURSE CONTRIBUTION	(91,375)	(94,028)	(92,937)	(92,937)
TOURISM FUND CONTRIBUTION	(26,154)	(28,543)	(33,196)	(33,196)
IT FUND CONTRIBUTION	(8,491)	(8,495)	(6,796)	(6,796)
SERVICE CENTER CONTRIBUTION	(22,291)	(19,983)	(36,146)	(36,146)
RISK MGT CONTRIBUTION	(6,312)	(6,438)	(6,483)	(6,483)
PRIOR YEAR RESERVES	0	(62,539)	(63,714)	(63,714)
TRANSFER FROM GENERAL FUND	0	0	0	0
ISSUANCE OF LONG TERM DEBT	0	0	0	0
INSURANCE CLAIM PAYMENTS	(31,819)	0	0	0
	<u>(3,820,463)</u>	<u>(3,890,935)</u>	<u>(4,095,799)</u>	<u>(4,095,799)</u>
REVENUES (OVER)/UNDER EXPENDITURES	<u>\$ (237,003)</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

TOWN OF OCEAN CITY
FISCAL YEAR 2023 BUDGET

RISK MANAGEMENT FUND

BUDGET HIGHLIGHTS:

REVENUE CHANGES:

Interest earnings are expected to decrease slightly in FY 23. The expenses for this division are separated into four categories: General liability, Auto claims and insurance, Property and Worker's compensation. Expenses in these four categories are allocated to each department based on a formula determined by an actuarial study done every few years. Worker's compensation costs are the most expensive of these three categories, making up roughly 41% of the Risk Management budget.

PERSONNEL CHANGES:

Two full-time positions are funded in this division. A step increase effective January 1, 2023 has been included. Benefit cost reductions include a decrease in retirement contributions. In addition, no funding has been budgeted for retiree health in FY 23.

CHANGES IN OPERATIONS:

Contracted Services include professional services and legal services. Legal fees have been budgeted at \$139,000. An Actuarial study to assess ultimate losses and outstanding liability associated with the Town's self-insured worker's compensation, general liability and auto exposure was conducted in FY 21 to give funding recommendations for the next few years. The study is completed every three fiscal years. Necessary reserves for each type of insurance claim and the allocation to each department by insurance type is determined by the study. The last actuarial study did not increase the amount of Risk fund balance restricted for claims and liability, auto claims and future claims. A contingency of \$80,000 over the projected expenses has been included in every budget since FY 20, in an effort to build fund balance to cover future claims in this fund. Insurance coverage and payment of insurance claims are the largest expenses in this department. \$2,521,123 has been budgeted to cover the cost of insurance policies and insurance claims for FY 23. Costs for insurance policies increase \$406,693 in FY 23, due to projected increases in property, general liability and worker's compensation excess coverage. Property insurance is estimated to increase to \$667,185 for FY 23, while General Liability excess coverage was increased to \$575,257. The Maryland cap on General Liability and Auto claims was increased to \$400,000 on October 1, 2015, further increasing overall liability to the Town. The amount allocated for worker's compensation claims in FY 23 was increased to \$700,000, while the total allocation for worker's compensation is \$1,168,932. Liability claims have been budgeted at \$100,000. Automobile claims are budgeted at \$250,000. Allocations for General Overhead, radio lease, IT Services, and Vehicle lease increase for this department.

TOWN OF OCEAN CITY
FISCAL YEAR 2023 BUDGET
RISK MANAGEMENT FUND

EXPENDITURES	ACTUAL 2021	ADOPTED 2022	CITY MANAGER PROPOSED 2023	COUNCIL ADOPTED 2023
PERSONNEL COSTS:				
SALARY AND WAGES	\$ 161,993	\$ 142,061	\$ 132,316	\$ 132,316
EMPLOYEE BENEFITS	323,437	90,351	64,370	64,370
	<u>485,430</u>	<u>232,412</u>	<u>196,686</u>	<u>196,686</u>
OPERATING EXPENSES:				
CONTRACTED SERVICES	223,894	180,017	185,086	185,086
INSURANCE COSTS	1,906,550	2,079,430	2,521,123	2,521,123
SUPPLIES & MATERIALS	1,852	2,835	2,835	2,835
ENERGY	0	0	0	0
VEHICLE SUPPLIES & REPAIR	283	2,371	2,325	2,325
INTRAGOVERNMENTAL	112,495	137,432	141,856	141,856
	<u>2,245,074</u>	<u>2,402,085</u>	<u>2,853,225</u>	<u>2,853,225</u>
OTHER FINANCIAL USES:				
DEBT SERVICE	0	0	0	0
TRANSFER OUT	0	80,000	80,000	80,000
CAPITAL OUTLAY	0	0	0	0
	<u>0</u>	<u>80,000</u>	<u>80,000</u>	<u>80,000</u>
TOTAL EXPENDITURES	<u>\$ 2,730,504</u>	<u>\$ 2,714,497</u>	<u>\$ 3,129,911</u>	<u>\$ 3,129,911</u>
LESS REVENUE GENERATED BY DEPARTMENT				
INTEREST EARNED	(5,692)	(33,715)	(21,497)	(21,497)
GENERAL FUND	(1,526,688)	(1,333,242)	(1,623,917)	(1,623,917)
WATER FUND	(117,764)	(116,123)	(179,537)	(179,537)
WASTEWATER FUND	(148,646)	(154,494)	(227,390)	(227,390)
TRANSPORTATION FUND	(119,390)	(117,450)	(148,025)	(148,025)
AIRPORT FUND	(16,252)	(16,405)	(22,481)	(22,481)
GOLF COURSE FUND	(27,138)	(22,809)	(26,986)	(26,986)
CONVENTION CENTER FUND	(202,038)	(183,309)	(254,927)	(254,927)
SERVICE CENTER FUND	(17,873)	(32,765)	(48,797)	(48,797)
MIS FUND	(7,608)	(7,429)	(8,578)	(8,578)
VEHICLE TRUST FUND	(654,309)	(696,756)	(567,776)	(567,776)
INSURANCE CLAIMS	0	0	0	0
	<u>(2,843,398)</u>	<u>(2,714,497)</u>	<u>(3,129,911)</u>	<u>(3,129,911)</u>
REVENUES (OVER)/UNDER EXPENDITURES	<u>\$ (112,894)</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

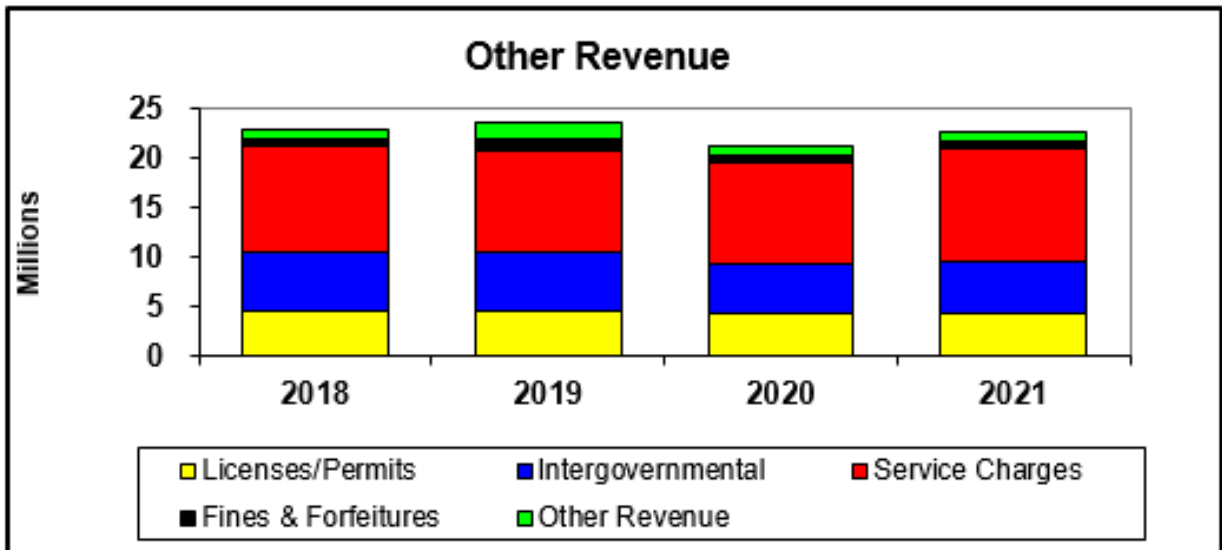
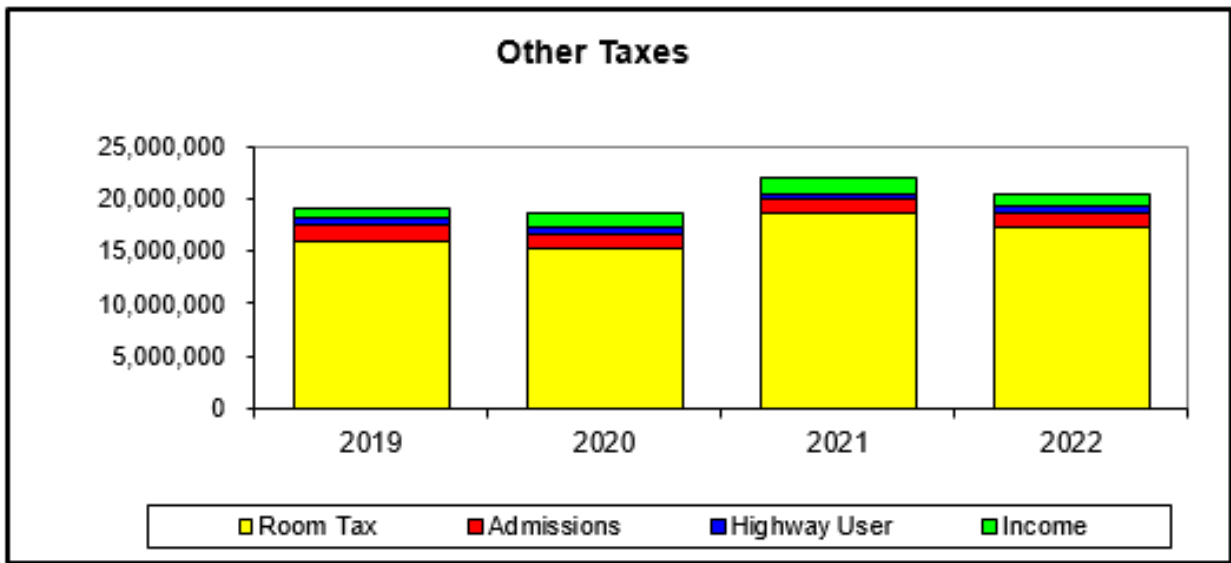
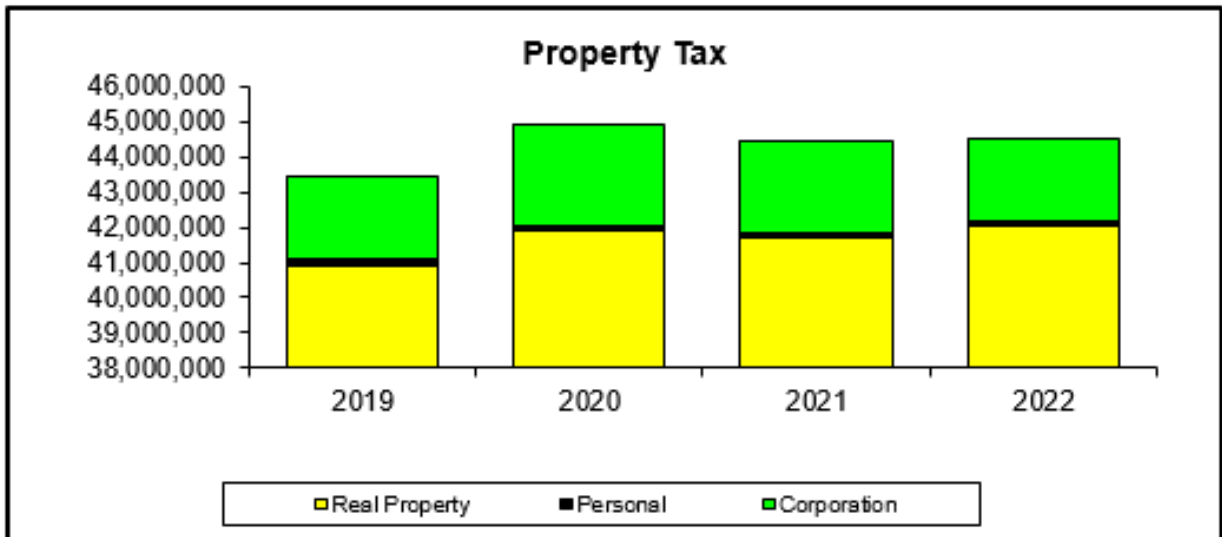


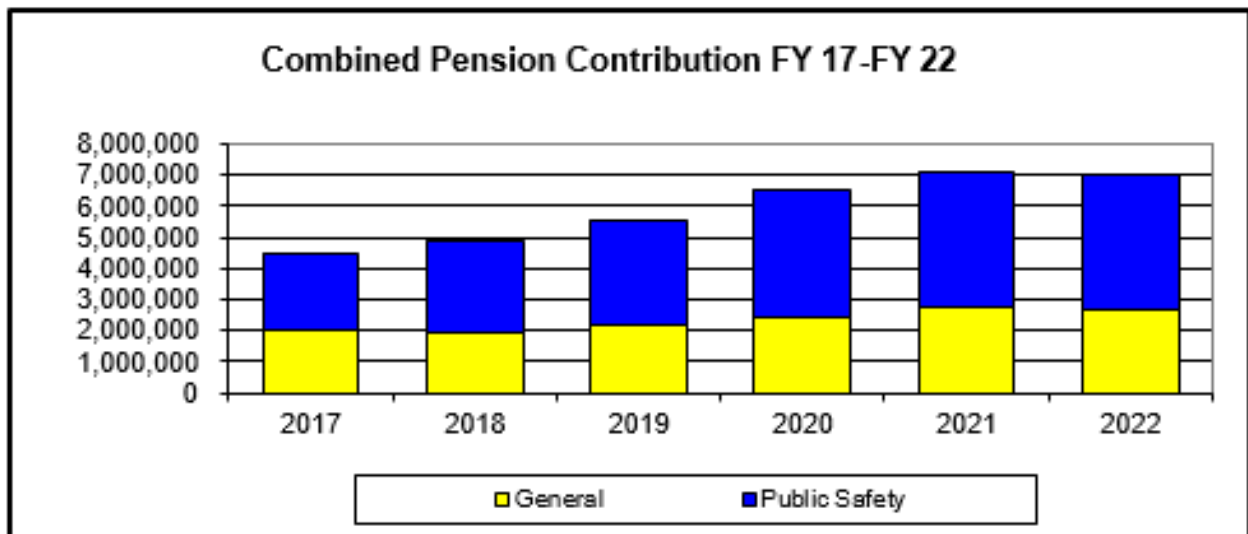
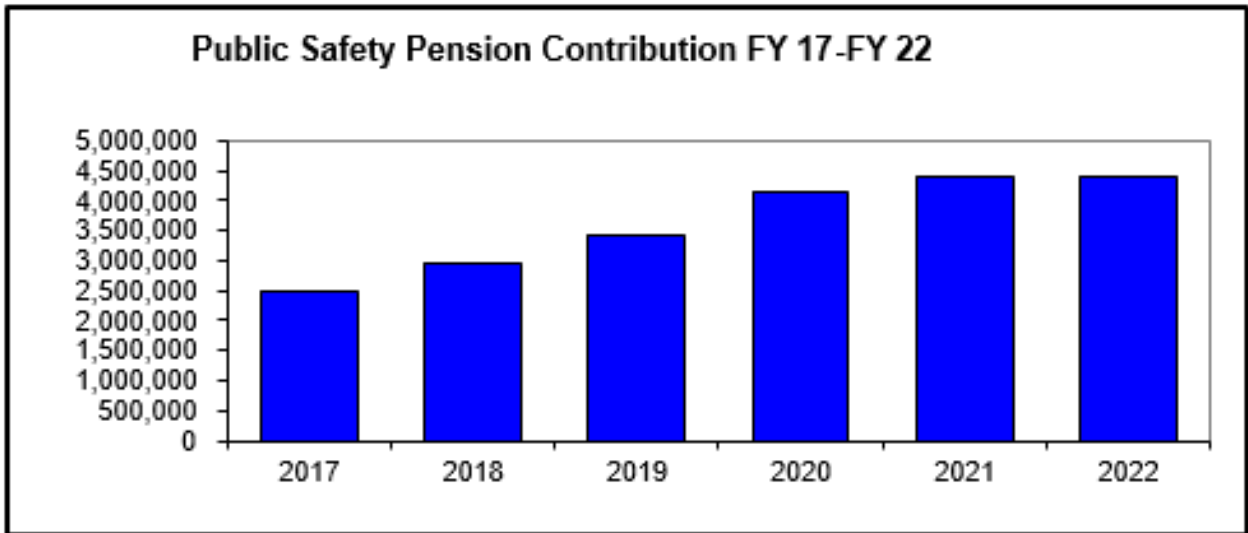
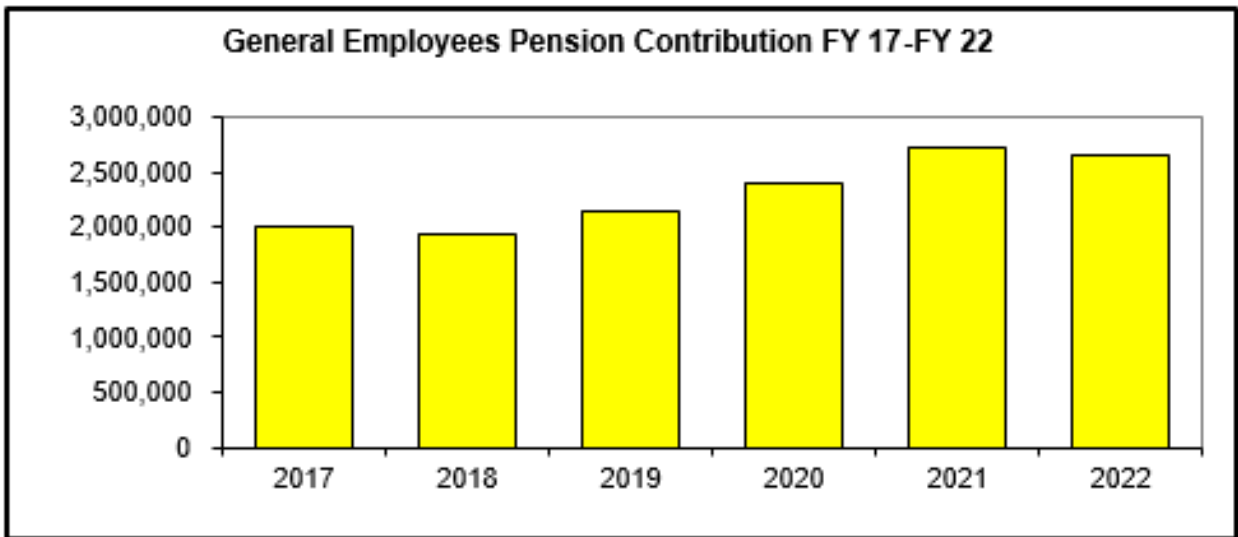
SUPPLEMENTARY INFORMATION

FULL TIME PERSONNEL, ALLOCATIONS
 1987, 1997, 1999, 2009, 2019, 2021, 2022 AND BUDGET 2023

	FY-87	FY-97	FY-99	FY-09	FY-19	FY-21	FY-22	FY-23	Variance From FY 22
GENERAL GOVERNMENT									
Mayor and Council	1	1	1	1	1	1	1	1	0
Clerk	2	3	3	4	4	4	4	4	0
City Manager	3	3	4	6	7	7	5	6	1
Finance	18	16	17	16	14	14	14	14	0
Human Resources	3	3	4	4	5	4	4	5	1
	<u>27</u>	<u>26</u>	<u>29</u>	<u>31</u>	<u>31</u>	<u>30</u>	<u>28</u>	<u>30</u>	<u>2</u>
PLANNING AND BUILDING									
Planning Administration	11	4	4	8	5	5	5	6	1
Building Inspection	9	5	6	7	7	7	8	8	0
	<u>20</u>	<u>9</u>	<u>10</u>	<u>15</u>	<u>12</u>	<u>12</u>	<u>13</u>	<u>14</u>	<u>1</u>
PUBLIC SAFETY									
Police - Administration	34	21	24	14	12	12	12	10	-2
Police - Services		15	17	26	21	21	21	23	2
Police - CID	10	12	13	22	24	24	22	25	3
Police - Patrol	54	60	58	71	74	75	86	85	-1
Animal Control	2	2	2	2	2	2	2	2	0
Emergency Management	1	14	14	22	22	22	23	28	5
Fire	3	3	3	3	3	3	3	3	0
Emergency Medical	27	26	26	42	44	45	51	55	4
Fire Marshal	5	5	5	9	7	7	7	8	1
	<u>136</u>	<u>158</u>	<u>162</u>	<u>211</u>	<u>209</u>	<u>211</u>	<u>227</u>	<u>239</u>	<u>12</u>
PUBLIC WORKS									
Engineering	11	5	5	8	6	6	6	5	-1
PW - Administration	3	3	3	4	6	6	6	6	0
PW - Bldg & Grounds	6	8	10	11	10	10	10	10	0
PW - Streets	23	21	16	25	13	13	13	13	0
PW - Storm Drains	7	7	8	0	0	0	0	0	0
PW - Street Maintenance			13	15	16	16	22	22	0
PW - Beach	5	7	4	5	5	5	5	5	0
PW - Boardwalk	6	6	4	5	5	5	5	5	0
PW - Janitorial	2	5	6	9	6	6	6	6	0
PW - Parking	1	1	1	4	2	2	2	2	0
Impound Lot	5	4	4	5	2	2	2	2	0
	<u>69</u>	<u>67</u>	<u>74</u>	<u>91</u>	<u>71</u>	<u>71</u>	<u>77</u>	<u>76</u>	<u>-1</u>
SOLID WASTE									
Solid Waste - Operations	49	32	31	19	16	16	16	16	0
Solid Waste - Transfer Station		7	7	9	5	5	5	5	0
Solid Waste - Recycling		7	8	16	0	0	0	0	0
	<u>49</u>	<u>46</u>	<u>46</u>	<u>44</u>	<u>21</u>	<u>21</u>	<u>21</u>	<u>21</u>	<u>0</u>
RECREATION AND PARKS									
Administration	4	7	7	6	4	4	4	4	0
Recreation Programs	4	5	6	7	7	9	9	9	0
Beach Patrol				1	1	1	1	1	0
Park Maintenance	11	12	13	22	18	18	18	18	0
	<u>19</u>	<u>24</u>	<u>26</u>	<u>36</u>	<u>30</u>	<u>32</u>	<u>32</u>	<u>32</u>	<u>0</u>

TOURISM									
Tourism Promotions		1	2	5	2	3	4	11	7
Special Events		2	2	6	5	5	5	5	0
Public Relations	3	6	6	1	0	0	0	0	0
Museum	2	2	6	3	2	2	2	2	0
	<u>5</u>	<u>11</u>	<u>16</u>	<u>15</u>	<u>9</u>	<u>10</u>	<u>11</u>	<u>18</u>	<u>7</u>
WATER									
Water Administration	2	2	2	2	1	1	1	1	0
Distribution System	7	7	7	7	7	7	7	7	0
Plants	10	10	10	11	10	10	10	10	0
Meter Reading/Install	5	5	5	4	3	3	3	3	0
	<u>24</u>	<u>24</u>	<u>24</u>	<u>24</u>	<u>21</u>	<u>21</u>	<u>21</u>	<u>21</u>	<u>0</u>
WASTEWATER									
Administration		4	4	5	4	4	4	4	0
Treatment Plant		32	32	32	30	30	30	30	0
Collection System		8	8	9	9	9	9	9	0
Farm		3	3	0	0	0	0	0	0
Lab		3	3	3	3	3	3	3	0
		<u>50</u>	<u>50</u>	<u>49</u>	<u>46</u>	<u>46</u>	<u>46</u>	<u>46</u>	<u>0</u>
TRANSPORTATION									
Administration	3	3	4	5	3	3	3	3	0
Buses	9	12	9	12	10	10	10	16	6
	<u>12</u>	<u>15</u>	<u>13</u>	<u>17</u>	<u>13</u>	<u>13</u>	<u>13</u>	<u>19</u>	<u>6</u>
AIRPORT OPERATIONS									
	3	3	3	4	3	3	3	3	0
GOLF COURSE									
Operations		3	5	3	3	3	3	3	0
Maintenance		8	9	6	5	5	5	5	0
		<u>11</u>	<u>14</u>	<u>9</u>	<u>8</u>	<u>8</u>	<u>8</u>	<u>8</u>	<u>0</u>
CONVENTION CENTER									
Administration	5	5	5	7	5	5	5	5	0
Convention Sales		3	4	3	2	2	2	1	-1
Maintenance	12	11	25	30	27	27	27	29	2
	<u>17</u>	<u>19</u>	<u>34</u>	<u>40</u>	<u>34</u>	<u>34</u>	<u>34</u>	<u>35</u>	<u>1</u>
INFORMATION TECH									
	2	4	5	11	9	9	9	9	0
SERVICE CENTER									
Administration	3	3	4	2	3	3	3	3	0
Central Purchasing	6	5	4	5	4	4	4	4	0
Garage	14	16	15	15	12	12	12	12	0
	<u>23</u>	<u>24</u>	<u>23</u>	<u>22</u>	<u>19</u>	<u>19</u>	<u>19</u>	<u>19</u>	<u>0</u>
RISK MANAGEMENT									
		2	2	3	2	2	2	2	0
	<u>406</u>	<u>493</u>	<u>531</u>	<u>622</u>	<u>538</u>	<u>542</u>	<u>564</u>	<u>592</u>	<u>28</u>







BUDGET ORDINANCE

ORDINANCE 2022- *09*

TOWN OF OCEAN CITY
OPERATING BUDGET
FISCAL YEAR 2023

SOURCE	1ST READING FY-2023	2ND READING FY-2023
Section I, General Fund:		
A. Anticipated Revenue:		
Property Taxes	\$ 45,117,024	\$ 45,117,024
Other Taxes	27,040,407	27,040,407
Licenses and Permits	4,579,925	4,579,925
Revenue From Other Agencies	9,371,170	9,371,170
Charges For Services	11,940,333	11,940,333
Fines and Forfeitures	1,139,500	1,139,500
Other Revenue	741,650	741,650
Prior Year Reserves	<u>1,500,000</u>	<u>1,500,000</u>
 Total Revenue	 <u>\$ 101,430,009</u>	 <u>\$ 101,430,009</u>
 B. Anticipated Expenditures:		
General Government	\$ 4,583,008	\$ 4,583,008
Public Safety	42,235,977	42,235,977
Public Works/Beach Maintenance	6,635,752	6,635,752
Sanitation and Waste Removal	7,241,003	7,241,003
Highways and Streets	6,032,836	6,032,836
Economic Development -Tourism	11,414,988	11,414,988
Culture and Recreation	9,146,911	9,146,911
Debt Service	<u>6,165,969</u>	<u>6,165,969</u>
 Sub Total	 <u>\$ 93,456,444</u>	 <u>\$ 93,456,444</u>
To Airport Fund	321,455	321,455
To Transportation	725,086	725,086
To Convention Center Fund	1,951,156	1,951,156
To Capital Maintenance Fund	1,500,000	1,500,000
To Capital Projects	2,100,000	2,100,000
To Reserves	<u>1,375,868</u>	<u>1,375,868</u>
 Total Expenditures	 <u>\$ 101,430,009</u>	 <u>\$ 101,430,009</u>

SOURCE	1ST READING FY-2023	2ND READING FY-2023
Section II, Water Fund:		
A. Anticipated Revenue:		
Water Sales	\$ 4,892,500	\$ 4,892,500
Water Fixture Charge	2,681,280	2,681,280
Service Charges	187,403	187,403
Capacity/Impact Fees	134,568	134,568
Prior Year Reserves	<u>137,633</u>	<u>137,633</u>
 Total Revenue	 \$ <u>8,033,384</u>	 \$ <u>8,033,384</u>
B. Anticipated Expenditures:		
Personal Services	\$ 2,200,881	\$ 2,200,881
Non-Personal Services	3,910,574	3,910,574
Debt Service	1,090,929	1,090,929
Capital Outlay	<u>831,000</u>	<u>831,000</u>
 Total Expenditures	 \$ <u>8,033,384</u>	 \$ <u>8,033,384</u>

Section III, Transportation Fund:

A. Anticipated Revenue:		
Bus Revenue	\$ 2,297,869	\$ 2,297,869
Train Revenue	1,551,293	1,551,293
Federal and State Grants	3,917,644	3,917,644
Transfer-In From General Fund	725,086	725,086
Prior Year Reserves	<u>0</u>	<u>0</u>
 Total Revenue	 \$ <u>8,491,892</u>	 \$ <u>8,491,892</u>
B. Anticipated Expenditures:		
Personal Services	\$ 4,077,349	\$ 4,077,349
Non-Personal Services	2,814,543	2,814,543
Capital Outlay	<u>1,600,000</u>	<u>1,600,000</u>
 Total Expenditures	 \$ <u>8,491,892</u>	 \$ <u>8,491,892</u>

SOURCE	1ST READING FY-2023	2ND READING FY-2023
Section IV, Wastewater Fund:		
A. Anticipated Revenue:		
Wastewater Treatment Charges	\$ 13,438,272	\$ 13,438,272
Service Charges	1,060,080	1,060,080
Capacity/Impact Fees	234,960	234,960
Prior Year Reserves	<u>0</u>	<u>0</u>
Total Revenue	<u>\$ 14,733,312</u>	<u>\$ 14,733,312</u>
B. Anticipated Expenditures:		
Personal Services	\$ 4,080,395	\$ 4,080,395
Non-Personal Services	4,301,293	4,301,293
Debt Service	3,288,771	3,288,771
Capital Outlay	<u>3,062,853</u>	<u>3,062,853</u>
Total Expenditures	<u>\$ 14,733,312</u>	<u>\$ 14,733,312</u>
Section V, Airport Fund:		
A. Anticipated Revenue:		
Fuel Sales	\$ 612,100	\$ 612,100
Rents and Other Revenue	363,365	363,365
Service Charges	276,000	276,000
Federal and State Grants	4,940,000	4,940,000
Transfer-In From General Fund	<u>321,455</u>	<u>321,455</u>
Total Revenue	<u>\$ 6,512,920</u>	<u>\$ 6,512,920</u>
B. Anticipated Expenditures:		
Personal Services	\$ 343,850	\$ 343,850
Non-Personal Services	888,032	888,032
Debt Service	81,038	81,038
Capital Outlay	<u>5,200,000</u>	<u>5,200,000</u>
Total Expenditures	<u>\$ 6,512,920</u>	<u>\$ 6,512,920</u>

SOURCE	1ST READING FY-2023	2ND READING FY-2023
Section VI, Municipal Golf Course Fund:		
A. Anticipated Revenue:		
Service Charges	\$ 1,935,164	\$ 1,935,164
Sales and Concessions	457,114	457,114
Other Revenue	54,000	54,000
Prior Year Reserves	<u>6,234</u>	<u>6,234</u>
 Total Revenue	 <u>\$ 2,452,512</u>	 <u>\$ 2,452,512</u>
B. Anticipated Expenditures:		
Personal Services	\$ 1,271,746	\$ 1,271,746
Non-Personal Services	1,174,034	1,174,034
Capital Outlay	<u>6,732</u>	<u>6,732</u>
 Total Expenditures	 <u>\$ 2,452,512</u>	 <u>\$ 2,452,512</u>

Section VII, Convention Center Fund:

A. Anticipated Revenue:		
Service Charges	\$ 1,873,876	\$ 1,873,876
State and County Grants	1,951,155	1,951,155
Food & Beverage Tax	1,620,000	1,620,000
Prior Year Reserves	411,684	411,684
Transfer-In From General Fund	<u>1,951,156</u>	<u>1,951,156</u>
 Total Revenue	 <u>\$ 7,807,871</u>	 <u>\$ 7,807,871</u>
B. Anticipated Expenditures:		
Personal Services	\$ 3,521,942	\$ 3,521,942
Non-Personal Services	1,979,288	1,979,288
Debt Service	2,106,641	2,106,641
Transfer to Reserves	200,000	200,000
Capital Outlay	<u>0</u>	<u>0</u>
 Total Expenditures	 <u>\$ 7,807,871</u>	 <u>\$ 7,807,871</u>

SOURCE	1ST READING FY-2023	2ND READING FY-2023
Section VIII, Information Technology Fund:		
A. Anticipated Revenue:		
Service Charges To Other Funds	\$ 2,318,944	\$ 2,318,944
Prior Year Reserves	<u>0</u>	<u>0</u>
Total Revenue	<u>\$ 2,318,944</u>	<u>\$ 2,318,944</u>
B. Anticipated Expenditures:		
Personal Services	\$ 1,055,321	\$ 1,055,321
Non-Personal Services	1,263,623	1,263,623
Capital Outlay	<u>0</u>	<u>0</u>
Total Expenditures	<u>\$ 2,318,944</u>	<u>\$ 2,318,944</u>

Section IX, Service Center Fund:

A. Anticipated Revenue:		
Service Charges To Other Funds	\$ 4,567,070	\$ 4,567,070
Prior Year Reserves	<u>0</u>	<u>0</u>
Total Revenue	<u>\$ 4,567,070</u>	<u>\$ 4,567,070</u>
B. Anticipated Expenditures:		
Personal Services	\$ 1,606,185	\$ 1,606,185
Non-Personal Services	2,960,885	2,960,885
Debt Service	0	0
Capital Outlay	<u>0</u>	<u>0</u>
Total Expenditures	<u>\$ 4,567,070</u>	<u>\$ 4,567,070</u>

SOURCE	1ST READING FY-2023	2ND READING FY-2023
Section X, Vehicle & Equipment Trust Fund:		
A. Anticipated Revenue:		
Service Charges To Other Funds	\$ 3,457,069	\$ 3,457,069
Sales - Materials & Service	479,516	479,516
Sale of Assets	95,500	95,500
Prior Year Reserves	<u>63,714</u>	<u>63,714</u>
Total Revenue	<u>\$ 4,095,799</u>	<u>\$ 4,095,799</u>
B. Anticipated Expenditures:		
Non-Personal Services	\$ 1,079,579	\$ 1,079,579
Debt Service	871,485	871,485
Transfers to Reserves	117,619	117,619
Capital Outlay	<u>2,027,116</u>	<u>2,027,116</u>
Total Expenditures	<u>\$ 4,095,799</u>	<u>\$ 4,095,799</u>

Section XI, Risk Management Fund:

A. Anticipated Revenue:		
Service Charges To Other Funds	\$ 3,108,414	\$ 3,108,414
Interest Earned	21,497	21,497
Prior Year Reserves	<u>0</u>	<u>0</u>
Total Revenue	<u>\$ 3,129,911</u>	<u>\$ 3,129,911</u>
B. Anticipated Expenditures:		
Personal Services	\$ 196,686	\$ 196,686
Non-Personal Services/Claims	2,853,225	2,853,225
Transfer to Reserves	<u>80,000</u>	<u>80,000</u>
Total Expenditures	<u>\$ 3,129,911</u>	<u>\$ 3,129,911</u>

SOURCE	1ST READING FY-2023	2ND READING FY-2023
Section XII, Pension Trust Funds:		
A. Anticipated Revenue:		
Employer Contributions	\$ 7,795,751	\$ 7,795,751
Employee Contributions	1,575,000	1,575,000
Investment Earnings	<u>5,480,000</u>	<u>5,480,000</u>
Total Revenue	\$ <u>14,850,751</u>	\$ <u>14,850,751</u>
B. Anticipated Expenditures:		
Benefit Payments	\$ 9,551,000	\$ 9,551,000
Non-Personal Services	900,000	900,000
Reserve for Employee's Retirement	<u>4,399,751</u>	<u>4,399,751</u>
Total Expenditures	\$ <u>14,850,751</u>	\$ <u>14,850,751</u>
Section XIII, OPEB Trust Funds:		
A. Anticipated Revenue:		
Employer Contributions	\$ 0	\$ 0
Employee Contributions	360,000	360,000
Investment Earnings	<u>1,582,000</u>	<u>1,582,000</u>
Total Revenue	\$ <u>1,942,000</u>	\$ <u>1,942,000</u>
B. Anticipated Expenditures:		
Benefit Payments	\$ 1,300,000	\$ 1,300,000
Non-Personal Services	240,000	240,000
Reserve for Retiree Health	<u>402,000</u>	<u>402,000</u>
Total Expenditures	\$ <u>1,942,000</u>	\$ <u>1,942,000</u>

SOURCE	1ST READING FY-2023	2ND READING FY-2023
Section XIV, General Capital Projects Fund:		
A. Anticipated Revenue:		
General Fund Contribution	3,600,000	3,600,000
Inlet Lot Parking Revenue	<u>260,000</u>	<u>260,000</u>
Total Revenue	\$ <u>3,860,000</u>	\$ <u>3,860,000</u>
B. Anticipated Expenditures:		
Street Paving	2,000,000	2,000,000
Capital Maintenance	1,500,000	1,500,000
Boardwalk Maintenance	100,000	100,000
Reserve for Future Capital Projects	<u>260,000</u>	<u>260,000</u>
Total Expenditures	\$ <u>3,860,000</u>	\$ <u>3,860,000</u>
Section XIV, All Funds Expenditure Summary:		
General Fund	\$ 101,430,009	\$ 101,430,009
Water Fund	8,033,384	8,033,384
Transportation Fund	8,491,892	8,491,892
Wastewater Fund	14,733,312	14,733,312
Airport Fund	6,512,920	6,512,920
Municipal Golf Course Fund	2,452,512	2,452,512
Convention Center Fund	7,807,871	7,807,871
Information Technology Fund	2,318,944	2,318,944
Service Center Fund	4,567,070	4,567,070
Vehicle & Equipment Trust Fund	4,095,799	4,095,799
Risk Management Fund	3,129,911	3,129,911
Pension Trust Funds	14,850,751	14,850,751
OPEB Trust Fund	<u>1,942,000</u>	<u>1,942,000</u>
Sub Total	\$ 180,366,375	\$ 180,366,375
LESS: Interfund Transfers	<u>(27,844,945)</u>	<u>(27,844,945)</u>
Total Expenditures	\$ 152,521,430	\$ 152,521,430
Capital Projects Fund - General	<u>3,860,000</u>	<u>3,860,000</u>
Grand Total	\$ <u>156,381,430</u>	\$ <u>156,381,430</u>

Section XV, Special Authorization - Budget Manager:

The Director of Budget and Management shall be authorized to reallocate departmental appropriations among the various objects of expenditures as she deems necessary. Such changes shall be approved by the Finance Administrator & City Manager.

Section XVI, Restrictions - City Manager:

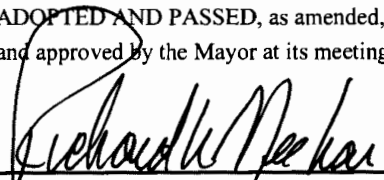
- A. The utilization of any contingency appropriation shall be accomplished only with prior authorization from the Mayor and Council.
- B. Utilization of appropriations established in the Capital Improvement Fund may be accomplished only with the express approval of the Mayor and Council.

Section XVII, Tax Rate:

An Ad Valorem Tax Rate of \$0.4526 per \$100 of assessed valuation of real property and a rate of \$1.13 per \$100 of assessed valuation of corporate and personal property tax is required to fund this budget.

INTRODUCED at a meeting of the City Council of Ocean City, Maryland held on May 2, 2022.

ADOPTED AND PASSED, as amended, by the required vote of the elected membership of the City Council and approved by the Mayor at its meeting held on May 16, 2022.


RICHARD W. MEEHAN, MAYOR


MATTHEW M. JAMES, PRESIDENT


DIANA CHAVIS, CITY CLERK


ANTHONY J. DELUCA, SECRETARY

ADOPTED:

Date *May 16, 2022*

MOTION TO ADOPT BY: *Council Secretary Deluca*

MOTION SECONDED BY: *Council Member Paddock*

VOTE: FOR: *7* AGAINST: *0*