

Ocean City CERT: Skills Assessment and Deployment

Date: _

Permission to Share Information: Yes _ No _

FEMA SID # (last 4 digits only): _

CERT Volunteer

Last Name: _ First Name: _ Sex: _
 Mobile Number: _ Home Number: _ Other Number: _

Emergency Contact (provide primary and secondary)

Last Name: _ First Name: _ Relationship: _
 Mobile Number: _ Home Number: _ Other Number: _

Last Name: _ First Name: _ Relationship: _
 Mobile Number: _ Home Number: _ Other Number: _

Education/Training (check/specify all that apply)

Highest Completed: _ High School _ College/Undergraduate _ College/Graduate

Technical (specify): _

Incident Command System (ICS)/National Incident Management System (NIMS)

_ ICS100 _ ICS200 _ ICS300 _ ICS400 _ NIMS700 _ NIMS800

Other (specify): _

Licenses/Certifications	Type/Class	Issuing Agency	Expiration Date
Driver's License	-	-	-
Medical (e.g., CPR, first-aid)	-	-	-
Medical (e.g., EMT, Dr, RN, LPN)	-	-	-
Amateur Radio	-	-	-
Other (specify): _	-	-	-
Other (specify): _	-	-	-

Life Experience (check all that apply/indicate years and status/add and specify others)

Category	Years	Current (Y or N)	Category	Years	Current (Y or N)
Accounting	-	-	Food Service	-	-
Business	-	-	Law Enforcement	-	-
Carpenter	-	-	Mechanic	-	-
Doctor	-	-	Military	-	-
Educator	-	-	Other Health	-	-
Electrician	-	-	Plumber	-	-
Engineer	-	-	Social Services	-	-
Fire	-	-	Other: _	-	-
Fitness	-	-	Other: _	-	-

Skills (check all that apply/provide details/add and specify others)

Hands on Skills	Type/Competency/Experience	Hands on Skills	Type/Competency/Experience
Arts & Crafts	-	Landscaping	-
Automotive	-	Martial Arts	-
Carpentry	-	Painting	-
Cook	-	Plumbing	-
Electrical	-	Sewing	-
Equipment Operator	-	Other: _	-
Equipment Operator	-	Other: _	-

Skills continued (check all that apply/provide details/add and specify others)

Communication/Interpersonal	Type/Competency/Experience	Communication/Interpersonal	Type/Competency/Experience
Call Center	-	Facilitation	-
Conflict Resolution*	-	Mediation*	-
Counseling*	-	Other: _	-
Customer Service	-	Other: _	-

*Must be certified, licensed, and/or have professional, documented training.

Skills continued (check all that apply/specify proficiency level (Excellent; Good; Fair/add and specify others))

Communication/PR & MultiMedia	Proficiency Level	Communication/PR & MultiMedia	Proficiency Level
Graphic Artist/Design	—	Public Speaking	—
Marketing	—	Social Media	—
Media Relations	—	Video/Film	—
Photography	—	Writing/Editing	—
Public Affairs/Public Relations	—	Other: _	—

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Graphic Artist/Design	—	Public Speaking	—
Marketing	—	Social Media	—
Media Relations	—	Video/Film	—
Photography	—	Writing/Editing	—
Public Affairs/Public Relations	—	Other: _	—

Computer/Technical/Office Skills	Proficiency Level	Computer/Technical/Office Skills	Proficiency Level
Data Entry	—	Fax/Copier/Scanner	—
Desktop Publishing	—	Personal Computer	—
Microsoft Access	—	Bulk/Mass Mailings	—
Microsoft Excel	—	Filing/Sorting	—
Microsoft PowerPoint	—	Transcription	—
Microsoft Word	—	Other: _	—
Web Search/Research	—	Other: _	—
Word-Processing	—	Other: _	—

Language	Proficiency/Spoken	Language	Proficiency/Written
English	—	English	—
German	—	German	—
Spanish	—	Spanish	—
Sign Language	—	Sign Language	—
Other: _	—	Other: _	—
Other: _	—	Other: _	—

Work Environment Preferences/Style (indicate Yes or No/add and specify others)

Preference/Style	Yes/No	Preference/Style	Yes/No
Attention to Detail	—	Take Charge/Give Direction	—
Follows Orders/Take Direction	—	Work Alone/Independently	—
High Level of Patience	—	Work with Others/Team	—
Routine/Repetitive Tasks	—	Other: _	—
Special Projects	—	Other: _	—

Other Work Capabilities/Restrictions (indicate Yes or No/add and specify others)

Work Capabilities/Restrictions	Yes/No	Work Capabilities/Restrictions	Yes/No
Lift 20 pounds	—	Weather/Heat: _	—
Lift 50 pounds	—	Weather/Cold: _	—
Lift 70 pounds	—	Weather/Wet: _	—
Inside/Indoors Only	—	Other: _	—
Indoors/Outdoors	—	Other: _	—