Supplier Information Session Agenda

03/06/18 at 1:00-3:00 p.m.

Convention Center

Room 203/204

• Town Website
  o Solicitations
    ▪ Required Town Forms
    ▪ Insurance Requirements
    ▪ OC Business License
  o Award Notices
    ▪ Bid Results
  o Links
  o FAQs
  o Contact Us
  o Vendor Information Tab
    ▪ How to Do Business with the Town of Ocean City Flyer
    ▪ Visiting Town Departments
    ▪ Product Demonstrations
    ▪ Procurement Thresholds
    ▪ Ethical Code of Conduct
    ▪ Vendor Guide
    ▪ W9s
• Pre-Bid/Proposal Meetings –
• Business Cards handing out
• QUIET PERIOD
• Invoicing Accuracy
• Regional or Territory restrictions
• Consortiums
• Price Adjustments