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**Ocean City Fire Department  
Standard Operating Guidelines**

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## General Policies

Subject: Night Security of Fire Stations  
Revised: 11-08-2022  
Effective: 02-03-2023  
Approved: 12-21-2022  
Section: 219.00

### 219.01 Purpose

To establish guidelines relative to the general security of the Fire Stations.

### 219.02 Policy

- A. The general security of the station shall be the responsibility of the on-duty Fire-EMS Division personnel assigned to the station.
- B. At 2200 hours, all department vehicles parked outside shall be brought inside. If there is no room inside the station, said vehicles shall be locked and the keys placed on the vehicle board in the control room.
- C. At 2200 hours all exterior doors are to be locked, and lighting within the station will be turned off. Nightlights controlled by timers will be assured of their operation.